



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, June 15, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. The Board of Commissioners approves the June 8th regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

PRESENTATION OF PROCLAMATION CITY OF KENT WATER SYSTEM ANNIVERSARY

Presented to Water Plant Manager, John Ellison

The City of Kent is being recognized for 100 years of dedicated service for its Water System. The quality of Kent's water has been recognized with six (6) different awards from the Berkeley Springs International Water competition including a 1995 designation as the City with the best tasting water.

PRESENTATION OF PROCLAMATION

Presented to Jordan Ely

Miss Ely was honored today due to her scholastic achievements. She is a recipient of the Franklin B. Walter All-Scholastic Award. This program was established by the Ohio Educational Service Center Association (OESCA) to promote and recognize outstanding academic achievement. One senior from each Ohio County who is nominated by an ESC is eligible to receive this honor each Spring.

HUMAN RESOURCES

Present: Director Tami Soltis

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Trudie Raab, Utility Billing Service Representative, for Portage County Budget and Finance Management effective June 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the external posting of a non-bargaining position, for Administrative Assistant, for the Portage County Board of Commissioners.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

3. Accept the resignation of Jarika Hicks, Social Services Worker 3, for Portage County Job & Family Services effective June 16, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

4. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Social Service Worker 3, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

5. Authorize the hire of Vanessa Beard, JFS Budget & Finance Administrator, Portage County Job & Family Services. The tentative start date is Monday, July 3, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

6. Authorize to promote Ashley Russell, Social Service Worker 4, Portage County Job & Family Services. The effective start date is Monday, July 3, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea
Motion Carries

7. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Social Service Worker 2, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

8. Authorize the internal transfer Bridget Stuntz, Case Manager – Peer Specialist, Portage County Job & Family Services. The effective start date is Monday, July 3, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

9. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Case Manager, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

10. Accept the revised retirement of Sue Brannon, JFS Budget & Finance Administrator, for Portage County Job & Family Services effective January 31, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

11. Approve anniversary/probationary or step increase for the following non-bargaining employees:

- a. Michael DiCarro ~ EMA
- b. Susan Lynn ~ HR
- c. Heather Echelberry ~ HR
- d. Michael Walko ~ JFS
- e. Jennifer Hafner ~ JFS
- f. Alex McArthur ~ JFS
- g. Andrea Reihard ~ JFS
- h. Jackie Beauchamp ~ JFS

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

Donation of Portage County Sheriff's Office Property to Noble County.

Director Jackie Petty explained that the vehicle being donated would be a Ford Explorer. The Department of Budget and Finance is researching the proper way to go about doing this.

Director Petty stated that they have reached out to the Prosecutor's Office who assure that it is allowable by the Ohio Revised Code. Today, the Department of Budget and Financial Management will also be meeting with Enterprise Fleet Management to discuss the effect of the trade-in value, because this vehicle was part of a group that was going to be traded in for a new group of vehicles. It must be figured out whether another vehicle will replace the donated one or if the leasing price will go up. Director Petty will then bring an update.

Commissioner Tinlin added to the discussion by stating that Noble County is having some problems and hurting financially. They have a dog that is very essential to the Sheriff's Office and the vehicle that was being used is permanently out of commission due to the age and number of miles. There was over 300,000 miles on the vehicle. Noble County reached out to the Portage County Sheriff, and they spoke about getting a vehicle that is obsolete to us but workable for them. Since they have a mechanic on staff who can make it work. The vehicle contains equipment that is obsolete, and it cannot be taken out and placed in another vehicle because of its age. The equipment would be thrown out anyway. Commissioner Tinlin feels that it is a good idea to donate the vehicle.

Commissioner Badalamenti also feels that it is a good idea.

Commissioner Christian-Bennett also feels that it is a good idea, but she is interested to see what value is placed on the vehicle because Portage County taxpayers have paid for that car. Commissioner Tinlin replied that the value was under \$2,000.00 and it was going to be made up through vehicle trade-in.

Commissioner Christian-Bennett stated that they would have Director Petty verify that and then go from there.

Director Petty confirmed, and then stated that she had a comment regarding Resolution #2. She said that they had previously spoken about the Sheriff's Office supplying their own match for Marine Patrol. This resolution is transferring cash from the Commissioner "Other" line to the Marine Patrol Grant.

The Sheriff's Office is then going to allocate a budget amendment from their department to Commissioner "Other" to restore Commissioner funds that they are ultimately supplying.

Commissioner Christian-Bennett confirmed that it was like a cash advance.

Director Petty confirmed that, yes, they are supplying it and it is a two-step process.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the June 8, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$941,107.93	(Includes late fees of: \$190.67)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$158,431.80	
Medical Mutual Flex Admin of	\$3,385.50	
Medical Mutual Flex Claims of	\$4,234.25	
Journal Vouchers totaling:	\$136,084.16	
Then and Now list totaling:	\$75,192.61	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the June 8, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Resolutions:

1. Authorize the Grant Funding Application Update for the Ohio Department of Youth Services Subsidy Grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court./Resolution No. 23-0371
2. Transfer from Fund 0001, General Fund to Fund 1102, Marine Patrol Grant./Resolution No. 23-0372
3. Authorize the Application and agree to enter into a FY24/25 Subsidy Grant Agreement between the Board of Portage County Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Corrections Act (CCA) Funding./Resolution No. 23-0373

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. *Project Updates*

Interim Director Shannon Kautzman started by stating that there is a delay in the staining of the main hall and they will not be starting until the 26th.

The architect for the Annex Building is working with the City to get the occupancy. There are a lot of details to get occupancy changes because it's going to be a daycare.

EMA has had 4 or 5 bids that came in; with the bid award from the architect going to Summit Construction for \$3,550,000.00 with additional expenses that will be added on to this bid.

Interim Director Shannon Kautzman listed the additional expenses and gave examples of furniture and soil testing but stated that they would still come out under bid. Some of the items are on state bid contracts, so they are utilizing those resources because it was not part of the original scope for the architect.

Commissioner Badalamenti asked if the soil testing had to be complete before they start anything.

Interim Director Shannon Kautzman said that it is already being done. They have to pour a support structure in there, and it wasn't in the original scope. Delivery of payment to the contractor is still being worked out. The details will be worked out with the architect. The architect does not charge to make the payment because of the good reputation the County has with them.

A pre-construction meeting will be held with the Juvenile Court, and they are very excited. The meeting will be on June 30th.

The parking lot will be started on June 19th.

The Probate Court bid recommendation is for Apex Construction which was the only bid.

There is additional expense for the furniture, but the project still comes in under budget.

The Records Center is complete, and the awning area was re-built underneath and looks fantastic. It previously was rotted.

Commissioner Tinlin replied that he was impressed with the clean-up after the job.

Commissioner Christian-Bennett asked the name of the company that completed the project.

Commissioner Tinlin inquired about the Department of Job and Family Services' need to lease a vehicle. He states that they were told a few months back that the department had a spare car, and they were not utilizing it and now they are leasing a new vehicle.

Interim Director Kautzman stated that she was not familiar with the background of the leased vehicle, and she could reach out to the department and have them discuss it with the Board if needed.

Commissioner Christian-Bennett wondered if it was a vehicle that was previously under lease.

County Administrator Michelle Crombie stated that she was aware that a department vehicle had recently been totaled and they need to replace that vehicle.

Commissioner Tinlin stated that he was curious about the situation because in February there was an extra car and now, they are asking for a new one. He asked when the vehicle was totaled.

Administrator Crombie stated that there was an accident several months back and then the vehicle sat at the dealership. Then, it was determined that the repairs were going to be in the \$7,000.00 range and the value of the car is only \$3,000.00, therefore the insurance company totaled it out. The check has not been received yet.

2. IT additional space on 1st Floor

Interim Director Kautzman states that IT would like to utilize room 121 for storage space. They want to put their pallets of new computers there and use the space only for storage. It will be made very clear to the IT Department that use of the space is only temporary, and it is possible that someone could rent it. In addition to that, if the Board agrees, Director Kautzman suggests placing a gaylord back in the dock area for the IT Department to utilize for ease of recycling their equipment. The gaylord could be stored in one (1) of the areas that has recently been cleared out. Room 172 could also be used, which is right next to the Building Department. County Administrator Crombie states that the 7th floor has some items stored in that area.

Resolutions:

1. The Board of Commissioners agrees to enter into amendment No 1 with Job & Family Services and Family & Community Services, Inc. for financial literacy services for the Benefit Bridge Pilot Program./Resolution No. 23-0374
2. The Board of Commissioners agrees to enter into amendment No. 1 with Job & Family Services and Family & Community Services, Inc. for peer recovery supporter services for the Benefit Bridge Pilot Program./Resolution No. 23-0375
3. The Board of Commissioners agrees to enter into amendment No. 1 with Job & Family Services and Family & Community Services, Inc. for mental health counseling & substance abuse services for the Benefit Bridge Pilot Program./Resolution No. 23-0376
4. The Board of Commissioners declares the necessity to lease one (1) vehicle for use by the Portage County Job & Family Services Department./Resolution No. 23-0377
5. The Board of Commissioners authorizes the preparation of plans, specifications and estimate of cost for Project No. RV-0(12-150), Baronwood Pump Station Upgrades, in the Portage County Regional Sanitary Sewer District./Resolution No. 23-0378
6. The Board of Commissioners agrees to enter into a general water agreement for water improvements to Highway View Drive water main extension, Portage County Water Resources Project No. BR-W 23-040-P./Resolution No. 23-0379
7. The Board of Commissioners agrees to accept the water easement in Brimfield Township, Portage County, Ohio in relation to Highway View Drive Water Main Extension, Project No. BR-W 23-040-P./Resolution No. 23-0380

Executive Session:

9:28 A.M. In accordance with the Ohio Revised Code 121.22(G)(6), it was moved by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board of Commissioners move into executive session for the purpose of considering details relative to the security arrangements and emergency response protocol for the Portage County Board of Commissioners and its office, due to the reasonable expectation that disclosure of the matters to be discussed may jeopardize the security of the Board of Commissioners and its office. Also present: County Administrator, Michelle Crombie and Interim Director Shannon Kautzman. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea.

9:35 A.M. Upon conclusion of the above referenced discussion, it was moved by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea.

After exiting executive session, the Board of Commissioners took no action.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Executive Session:

9:36 A.M. In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: County Administrator, Michelle Crombie. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea.

9:48 A.M. Upon conclusion of the above referenced discussion, it was moved by Commissioner Badalamenti seconded by Commissioner Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea.

After exiting executive session, the Board took the following action:

1. The Board of Commissioners authorize the removal and termination of employment of JoAnn Townend with the Internal Services Department effective at the end of business day June 13, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Township Trustee Mr. Ed Dean was present throughout the meeting and wanted to address the Board. The Board invited him to make a comment:

The purpose of Trustee Dean's visit is to make the Commissioners aware of the appointment of the new Fire Chief, Scott Dean, who is no relation to trustee Dean.

Trustee Dean also mentioned the unfavorable comments that were mentioned in a Record Courier article. Mr. Dean claims that the articles in the Record Courier and the Portager are one sided and they were not contacted for their side of anything.

Trustee Dean felt the need to address the Board to clarify a few things, and to formally introduce Fire Chief, Scott Dean. He is making an effort to introduce him to any department heads or individuals who Chief Dean will be coming in contact with.

Commissioner Christian-Bennett suggested that Trustee Dean introduce Chief Dean to Emergency Management Agency Director, Ryan Shackelford.

Trustee Dean asks the Board for a few minutes to allow Chief Scott Dean to tell them about himself.

Fire Chief Scott Dean started by thanking the Commissioners for their time. As for career history, Chief Dean has 25 years of experience as a police officer. He is retired from the City of Alliance. He is currently the detective for Smith Township Police Department in Mahoning County and is a business owner. He is the funeral director of Dean's Funeral Home in Sebring.

Chief Scott Dean holds a Bachelor's Degree in Criminal Justice and has been in public service for all his life. He joined Beloit Fire Department initially in 1985. He went to Fire School and then attended a bridge class to keep his 120 Fire. He became a paramedic in 1990, who started with the EMT in 1986. He has spent a lot of time in the fire field. He has also been the Fire Chief in Beloit for the last 8 years, so he is accustomed to small town politics and how to run a department with very little money. That was one of the reasons Scott Dean decided to apply for Deerfield. Chief Dean also has a lot of relatives who live in the Township, including his in-laws, and his son. He is very excited to be Chief. He wants to make positive changes and to increase his knowledge, as well as the knowledge of the members of the department.

Commissioner Badalamenti stated that previously when he visited there was turmoil, and it was mentioned that no one would want to work at the Deerfield Fire Department. He asked how that was going.

Fire Chief Dean stated that as of the next meeting on the 26th, he had nine (9) new employees coming in with various credentials.

Trustee Dean said that two (2) were going to be new to the fire service, some individuals are paramedics, some are EMTs, some have qualifications as fire fighter and paramedic.

Chief Dean is credited with going out and approaching the individuals and asking if they would be interested in the positions. Trustee Ed Dean says that there should be at minimum, nine (9); and there may be one (1) more potential candidate that they have by then.

Commissioner Badalamenti praised Chief Dean and says that it seems like the process is going well.

Commissioner Christian-Bennett stated that difficulties sometimes arise with a new person because people do not like change. She commends him and advises him to hang in there because it sounds like he is off to a good start with the new members.

Chief Dean finished by stating that his goal is to provide the best service he can for Deerfield Township and Portage County.

The Commissioners thanked Trustee Ed Dean and Fire Chief Scott Dean for coming in.

Commissioner Tinlin mentioned the Fire Chief position in Alliance, and he mentioned having the sergeants as students in the Police Academy, where he was an instructor for 28 years at various locations, including Kent, Akron, and Hiram as well as Hudson.

The Commissioners also reiterated that Chief Dean should be introduced to Director Shackelford.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for May 2023 as presented by the Portage County Treasurer.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea
Motion Carries
2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for May 2023, as presented by the Portage County Sheriff's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea
Motion Carries
3. The Board of Commissioners acknowledged receipt of the June 12, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea
Motion Carries
4. The Board of Commissioners amend Journal Entry #11, dated June 8, 2022, with the correction of replacing Boiler with Roof for the Journal Entry to now read as follows: The Board of Commissioners hereby approves a loan of \$200,000 in CDBG Revolving Loan Funds for the Family and Community Services Roof project located at 705 Oakwood Street. The terms of this loan will be three (3) % for 20 years as presented by Neighborhood Development Services.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea
Motion Carries

5. The Board of Commissioners sign the June 8, 2023, correspondence to John D. Weisbrot releasing and terminating the Road Bond for the Special Hauling issued by the Philadelphia Indemnity Insurance Company under Permit # SH23-003 Bond #PB11499808901 in the amount of \$170,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

6. The Board of Commissioners authorizes retaining AMS Title to conduct a title search of all parcels presently titled to the Portage County Regional Airport Authority and to provide the Board of Commissioners copies of the deeds concerning all such properties.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Resolutions:

1. The Board of Commissioners authorizes the adjustment of the boundaries of Franklin Township, Portage County, Ohio so that the 174.828 acres of land that was the subject of the Expedited Type 1 Annexation granted in Board of Commissioner Resolution No. 22-0422 and Accepted in Kent City Ordinance 2022-109 be removed from Franklin Township, Portage County Ohio and placed exclusively in the boundaries of the City of Kent, Portage County, Ohio pursuant to ORC 503.07 and the petition authorized by Kent City Ordinance 2022-115./Resolution No. 23-0381
2. Designating Shalersville Township as a restricted area, prohibiting the construction of all of the following: economically significant wind farms, large wind farms, and large solar facilities, pursuant to section 303.58 of the Ohio Revised Code./Resolution No. 23-0382

Recess 10:00 AM

Reconvene 11:00 AM

PUBLIC COMMENT

Mr. Robert Earl Helmling came in to deliver a public comment. This comment is an extension of a previous one made at the June 1st Board of Commissioners meeting. It is regarding Rootstown Township and the Prosecutor's Office.

The one thing I'd like to find out is who I talk to on all the state laws and on all the requirements for recycling. Because I want my process to be to get the injunction reversed. I feel that the injunction against me recycling is unlawful. But I need to find out all the details about the government regulations on recycling.

Commissioner Christian-Bennett suggested that Mr. Helmling contact the EPA or to look up the Ohio Revised Code.

Mr. Helmling claims that it is confusing to read.

Commissioner Badalamenti replied that it is confusing for everyone.

Commissioner Tinlin asked if Mr. Helmling has internet access at home, and advised going to the Ohio Revised Code and in the search panel putting in what he wants and it should pull up everything. Commissioner Tinlin suggests reading it, but not to read into it.

Mr. Helmling stated that he left a second message for Victor Vigluicci. He is trying to make an appointment to see him for 20 minutes to file perjury charges against Rootstown Township.

He did just pay for the transcript of the original court hearing, so he could verify things they said that were a lie.

Commissioner Christian-Bennett says that she doesn't think Prosecutor Vigluicci will meet with Mr. Helmling because he represents the Township.

Mr. Helmling says that is what the catch 22 is. Where is he supposed to go?

He needs to hire his own Attorney according to Commissioner Christian-Bennett.

But even that, isn't it up to the Prosecutor's Office, whether they file charges or not? It's not up to anybody else is Mr. Helmling's understanding.

Commissioner Christian-Bennett reiterated that the Prosecutor's Office will probably not speak with him because they represent the township and the fact that it is pending.

Mr. Helmling wants to address the new cases against him not the ones that are over.

Commissioner Badalamenti states that it would be a conflict of interest. Prosecutor Vigluicci could listen to Mr. Helmling but ultimately not advise him on anything because is representing the people that Mr. Helmling wants to sue. He is also the legal consult to the Board as well.

Commissioner Tinlin stated that like they explained before the only way the Board of Commissioners could step in would be if there was something illegal or immoral and therefore would go to the Prosecutor anyway. The Board is just here as an advisory capacity.

Commissioner Christian-Bennett stated that really during public comment held at the meetings the Commissioners are really only supposed to listen. Especially with situations like Mr. Helmling is presenting. He is trying to sue one of the Board's political sub-divisions.

Mr. Helmling stated that he has paperwork for the Attorney General to fill out for complaints.

Commissioner Badalamenti states that the Commissioners do not have authority over them, because the Townships have their own Elected Officials. They cannot change anything that the Township officially wants to do.

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RESOLUTION NO. 23-0371 - RE: AUTHORIZE THE GRANT FUNDING APPLICATION UPDATE FOR THE OHIO DEPARTMENT OF YOUTH SERVICES SUBSIDY GRANT (RECLAIM OHIO) ON BEHALF OF THE PORTAGE COUNTY JUVENILE COURT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this program has been established in Portage County to provide services such as:
- To provide training for staff who need to be aware of the issues facing youth and how those issues impact behavior
 - To provide highly structured supervision to youthful at the greatest risk of incarceration at a state facility
 - To provide structure supervision to youthful offenders and prevent the youth from progressing within the Juvenile Justice System, improving community safety
 - To provide an alternate to detention utilizing an electronic monitoring system
 - To provide on-site urine screens to assist in determining drug use among court-involved youth
 - To provide juvenile traffic offenders an educational safety program, and
 - To provide community service and restitution investigations; and
- WHEREAS,** FY 2024 **Tentative Base Allocation** (YSG/510) for Portage County is **\$224,070.00**, FY 2024 **Tentative Variable Allocation** (Reclaim/401) is **\$628,065.67**, FY 2024 and **Competitive Reclaim Allocation** is **\$170,000.00** for an **Allocation Subtotal** of **\$1,022,135.67** with no local match; and
- WHEREAS,** the **Total Available FY 2024 Program Funds** are **\$1,505,942.52** and the **Total Estimated FY 2024 Expenditures** are **\$1,194,375.56**, and
- WHEREAS,** the **Total Unallocated Funds** are **\$311,566.96**, making it possible to make amendments to the Grant if need be; now therefore be it
- RESOLVED,** that the Board of Commissioners does hereby support this program and authorizes the Juvenile Court Grant Funding Application Update to the

Ohio Department of Youth Services for the FY 2024 **Tentative Base Allocation** (YSG/510) for Portage County of **\$224,070.00**, FY 2024 **Tentative Variable Allocation** (Reclaim/401) of **\$628,065.67**, and FY 2024 **Competitive Reclaim Allocation** of **\$170,000.00** for an **Allocation Subtotal** of **\$1,022,135.67** with no local match, and be it further

RESOLVED, the **Total Available FY 2024 Program Funds** are **\$1,505,942.52**; and be it further

RESOLVED, that the **Total Estimated FY 2024 Expenditures** on the grant are **\$1,194,375.56**, thereby leaving the **Total Unallocated Funds** to be **\$311,566.96**; and be it further

RESOLVED, that the Board of Commissioners authorizes the President of the Board of Commissioners Anthony J. Badalamenti, or his/her designee, to sign the Funding Application for the FY 2024 Subsidy Grant for Reclaim Ohio grant; and be it further

RESOLVED, that the State of Ohio, Department of Youth Services will provide the base and variable allocations for each fiscal year for the biennial period beginning July 1, 2023 and ending June 30, 2025 subject to the terms and conditions of the agreement; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management, and Juvenile Court; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0372 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1102, MARINE PATROL
GRANT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the current Marine Patrol grant requires a local match in the amount of \$7,054.69; now therefore be it;

RESOLVED, that the following transfer of funds be made:

FROM:

FUND 0001, GENERAL FUND

ORGCODE – 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$7,054.69

TO:

FUND 1102 MARINE PATROL GRANT

ORGCODE – 11027002

Credit Revenue Account

Object: 280000 – Transfer In \$7,054.69

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Sheriff's Office, and Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0373 - RE: AUTHORIZE THE APPLICATION AND AGREE TO ENTER INTO A FY24/25 SUBSIDY GRANT AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS (ON BEHALF OF ADULT PROBATION) AND THE STATE OF OHIO FOR COMMUNITY CORRECTIONS ACT (CCA) FUNDING.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the Portage County Board of Commissioners does hereby authorize the grant application and agrees to enter into an FY24/25 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Corrections Act Funding, as recommended by the Portage County Adult Probation Department; and be it further

RESOLVED, that the State of Ohio awards the sum of Seven Hundred Twenty Thousand Four Hundred Sixty-Four Dollars and Zero Cents (\$720,464.00) ***to be paid in eight equal installments of \$90,058.00*** for the period beginning with the effective date of July 1, 2023, and ending June 30, 2025, subject to the terms and conditions of this agreement, with no General Fund local match; and be it further

RESOLVED, that a copy of this resolution and the agreement be forwarded to the Portage County Auditor, Portage County Department of Budget & Financial Management, and Adult Probation; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0374 - RE: ENTER INTO AMENDMENT NO. 1
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC. FOR FINANCIAL LITERACY
SERVICES FOR THE BENEFIT BRIDGE
PILOT PROGRAM**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20220518 (the "Original Contract") on August 11, 2022 by Resolution No. 22-0510 to provide Mental Health Counseling and Substance Abuse Services for the Benefit Bridge Pilot Program for eligible PCJFS clients; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from July 1, 2023 through June 30, 2024; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Fourteen thousand nine hundred eighty-five and 72/100 dollars (\$14,985.72); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0377 - RE: DECLARE THE NECESSITY TO LEASE ONE
(1) VEHICLE FOR USE BY THE PORTAGE
COUNTY JOB & FAMILY SERVICES
DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to lease one (1) 2023 Chrysler Pacifica for use by the Portage County Job and Family Services Department; and

WHEREAS, the lease of the vehicle will be with Enterprise Fleet Management; and

WHEREAS, the lease cost per month is One Thousand Two Hundred-Eight and 07/100 dollars (\$1,208.07) for a term of 36 months, now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to lease one (1) 2023 Chrysler Pacifica for use by the Portage County Job and Family Services Department; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0378 - RE: AUTHORIZE THE PREPARATION OF
PLANS, SPECIFICATIONS AND ESTIMATE
OF COST FOR PROJECT NO. RV-0 (23-150),
BARONWOOD PUMP STATION UPGRADES,
IN THE PORTAGE COUNTY REGIONAL
SANITARY SEWER DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board, by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. RV-0 (23-150), Baronwood Pump Station Upgrades, hereinafter referred to as the "PROJECT"; and

WHEREAS, the Portage County Water Resources Department has the need to build a new pump station & eliminate an old one to upgrade functionality and dependability for the users tied into the system; and

WHEREAS, the PROJECT is essential because the existing facility is beyond its' useful lifespan and recommended to be upgraded; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Water Resources Department.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0379 - RE: GENERAL WATER AGREEMENT FOR
WATER IMPROVEMENTS TO HIGHWAY
VIEW DRIVE WATER MAIN EXTENSION,
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT PROJECT NO. BR-W 23-040-
P.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, J-RS DEVELOPMENT, LLC (OWNER) has prepared plans and specifications for the HIGHWAY VIEW DRIVE WATER MAIN EXTENSION (PROJECT), County Project Number BR-W 23-040-P, located in Brimfield Township, Portage County, Ohio, per the Portage County Water Resources Department (PCWR) standards and specifications; and

WHEREAS, OWNER will construct 936 linear feet of 8-inch water line, and all necessary appurtenances for the PROJECT to provide water service to property along Highway View Drive, situated in the Township of Brimfield, Original Lot 38, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the water improvements for the PROJECT as a gift to Portage County to own, operate, and maintain; now therefore be it

RESOLVED, that this Board does hereby agree to enter into a General Water Agreement with the OWNER; and be it further

RESOLVED, the water improvements for the PROJECT will be constructed at the OWNER'S expense, for the sum of EIGHTY-ONE THOUSAND ONE HUNDRED NINETY DOLLARS AND ZERO CENTS (\$81,190.00); and be it further

RESOLVED, this Board authorizes the OWNER to begin construction of the water improvements for the PROJECT to provide water service to property along Highway View Drive, situated in the Township of Brimfield, Original Lot 38, Portage County, Ohio; and be it further

RESOLVED, that after construction, to the satisfaction of the Portage County Sanitary Engineer, the Board will accept the water improvements for the PROJECT as a gift to own, operate and maintain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0380

**RE: A RESOLUTION TO ACCEPT WATER
EASEMENT IN BRIMFIELD TOWNSHIP,
PORTAGE COUNTY, OHIO, IN RELATION
TO HIGHWAY VIEW DRIVE WATER MAIN
EXTENSION, PROJECT NO. BR-W 23-040-P.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** J-RS DEVELOPMENT, LLC ("Developer") has or will cause to be constructed a water line and appurtenances to provide water service to property commonly known as J-RS Development Storage Units located in Brimfield Township, "Highway View Drive Water Main Extension" Project No. BR-W 23-040-P ("Project"); and
- WHEREAS,** the Developer and the Board of Commissioners have or will enter into a General Water Agreement, regarding construction of the Project, and setting the terms by which the Developer is to convey the Project to the Board to own, operate and maintain; and
- WHEREAS,** it is necessary for the Board of Commissioners to be granted an easement for future construction, maintenance and operation of the Project located on, over, across and/or through a portion of property owned by the Developer, part of permanent parcel number 04-038-30-00-004-000, prior instrument reference 201704791, Portage County Records, with access and other rights therein, as further described on the attached Exhibit A ("Water Easement"); and
- WHEREAS,** the Portage County Sanitary Engineer recommends acceptance of the Water Easement and the legal description thereof, the attached Exhibit A hereby incorporated; now therefore be it
- RESOLVED,** that this Board hereby accepts the recommendation of the Sanitary Engineer and agrees to the terms of the Water Easement, Exhibit A attached; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0381

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**RE: RESOLUTION TO ADJUST THE
BOUNDARIES OF FRANKLIN TOWNSHIP,
PORTAGE COUNTY, OHIO SO THAT THE
174.828 ACRES OF LAND THAT WAS THE**

**SUBJECT OF THE EXPEDITED TYPE 1
ANNEXATION GRANTED IN BOARD OF
COMMISSIONER RESOLUTION NO. 22-0422
AND ACCEPTED IN KENT CITY
ORDINANCE 2022-109 BE REMOVED FROM
FRANKLIN TOWNSHIP, PORTAGE COUNTY
OHIO AND PLACED EXCLUSIVELY IN THE
BOUNDARIES OF THE CITY OF KENT,
PORTAGE COUNTY, OHIO PURSUANT TO
ORC 503.07 AND THE PETITION
AUTHORIZED BY KENT CITY ORDINANCE
2022-115**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** on May 16, 2023 the Board of Portage County Commissioners received a Petition from the City of Kent, which was authorized by Kent City Council Ordinance 2022-115, for a boundary line adjustment of Franklin Township pursuant to Ohio Revised Code ("ORC") 503.07, to change and adjust the boundaries of Franklin Township, specifically the 174.828 acres of land the City of Kent has previously accepted for annexation from Franklin Township by way of Kent City Ordinance No. 2022-109, and for which the Board of Portage County Commissioners has previously granted the annexation in its Resolution No. 22-0422 ("In the Matter of granting an Expedited Type 1 Annexation of 174.828 acres from Franklin Township to the City of Kent, Davey Tree Expert Company Agent, for the Petitioner: Dan A Joy"); and
- WHEREAS,** the City of Kent's Ordinance 2022-115, in pertinent part, resolved to petition the Board of Portage County Commissioners for a change in boundary lines of Franklin Township as is necessary to accomplish the removal of the recently annexed 174.828 acres of territory from Franklin Township, Portage County, and place said territory exclusively in the City of Kent, Portage County, Ohio, as provided by law.
- RESOLVED,** the Board of Portage County Commissioners finds that the Petition filed by the City of Kent, and authorized by Kent City Ordinance No. 2022-115 complies with ORC 503.07; and be it further
- RESOLVED,** that the City of Kent's Petition authorized by Kent City Ordinance No. 2022-115 to change and adjust the Franklin Township boundary lines in order to remove the 174.828 Acres of territory from Franklin Township, Portage County, Ohio that was the subject of the Board of County Commissioners' Resolution No. 22-0422 granting the Expedited Type 1 Annexation and the City of Kent's Ordinance 2022-109 accepting said

Annexation is hereby granted; and be it further

RESOLVED, in accordance with ORC 503.07, the Board of Portage County Commissioners hereby changes and adjusts the boundaries of Franklin Township whereby the 174.828 Acres of Territory that was the subject of the Expedited Type I Annexation granted in the Board of Portage County Commissioners' Resolution No. 2022-0422 and accepted by the City of Kent in the City of Kent's Ordinance 2022-109 be removed from Franklin Township, Portage County, Ohio and placed exclusively in the boundaries of the City of Kent, Portage County, Ohio; and be it further

RESOLVED, that a certified copy of this resolution be sent from the Clerk of the Board to Franklin Township Trustees, the Attorney for the Petitioner City of Kent, Portage County Engineer, Portage County Water Resources and filed with the Portage County Recorder's Office and the Clerk of Council in the City of Kent; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution was taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0382 - RE: DESIGNATING SHALERSVILLE TOWNSHIP AS A RESTRICTED AREA, PROHIBITING THE CONSTRUCTION OF ALL OF THE FOLLOWING: ECONOMICALLY SIGNIFICANT WIND FARMS, LARGE WIND FARMS, AND LARGE SOLAR FACILITIES, PURSUANT TO SECTION 303.58 OF THE OHIO REVISED CODE.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on June 28, 2021, the Ohio General Assembly adopted Senate Bill 52 ("SB 52") which amends the process for siting certain wind-powered and solar-powered electric generation facilities in the State of Ohio; and

WHEREAS, SB 52 took effect October 11, 2021, and became ORC 303.57, *et. seq.*; and

WHEREAS, SB 52, now Ohio Revised Code §303.57 - 303.62, gives Boards of County Commissioners the power to adopt a resolution designating all or part of the unincorporated areas of the County as restricted, prohibiting the construction of certain wind farms and solar facilities; and

WHEREAS, the Board of Commissioners, Portage County, Ohio ("Board") has the responsibility for preserving the general health, safety, and welfare within the territory of Portage County, Ohio; and

WHEREAS, Shalersville Township Board of Trustees' Resolution No. 2023-03 requested the Portage County Board of Commissioners "to prohibit any large or commercial wind and solar farms in Shalersville Township"; and

WHEREAS, the development of "economically significant wind farms" as defined in ORC 4906.13, "large wind farms" and "large solar facilities" as both are defined in ORC 4906.13 (collectively referred to as "large utility facilities") and subject to restriction pursuant to ORC 303.57, *et. seq.*, has numerous potential impacts on users and property owners in the vicinity of such developments; and

WHEREAS, the Board has considered the potential impacts of development as well as the interests of property owners in making their land available for development; and

WHEREAS, utilizing the above considerations, and considerations from Shalersville Township within the unincorporated area of the County, the Board has prepared a map containing the proposed restricted areas, which shall be the entirety of the boundaries of Shalersville Township, Portage County, Ohio; and

WHEREAS, pursuant to ORC 303.58, said map was posted at all public libraries within Portage County, Ohio for a period of least thirty (30) days prior to the public meeting conducted on May 18, 2023 as well as notice having been provided to all school districts, municipal corporations, and the board of township trustees located in whole, or in part, within the boundaries of the proposed restricted areas; now therefore be it

RESOLVED, that the Board of Commissioners of Portage County, Ohio hereby designates the entirety of the Township of Shalersville located in Portage County, Ohio as a restricted area prohibiting the construction of "economically significant wind farms" as defined in ORC 4906.13, "large wind farms" and "large solar facilities" as both are defined in ORC 4906.13, otherwise known as "Large Utility Facilities".

1. That a map documenting the restricted areas of Shalersville Township, Portage County, Ohio be attached hereto and marked as Exhibit "A".
2. This Resolution shall be in full force and effect thirty (30) days after its adoption, pursuant to ORC 303.59, unless it is timely petitioned for a referendum by the requisite number of registered electors in the county; and be it further

RESOLVED,

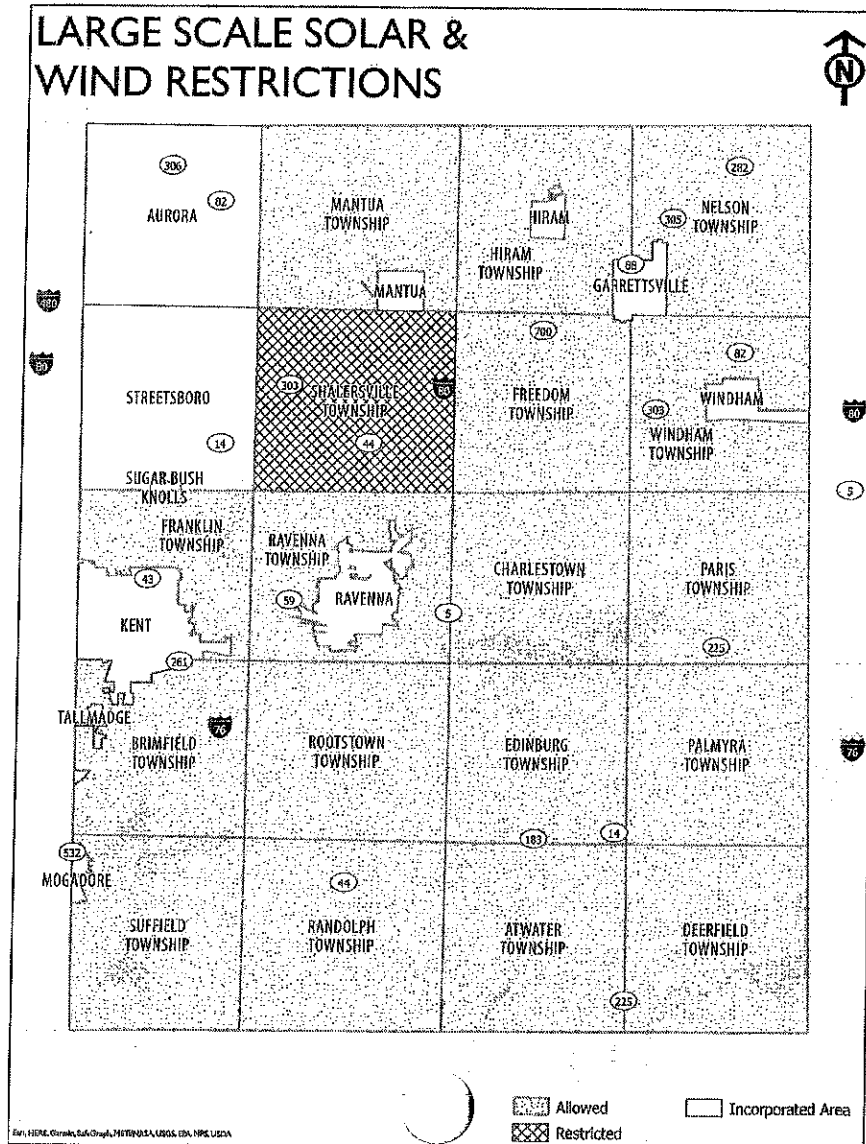
that the Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of the Board of Commissioners, and that all deliberations by this Board, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including ORC 121.22.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Exhibit A

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Trudie Raab, Utility Billing Service Representative, for Portage County Budget and Finance Management effective June 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the external posting of a non-bargaining position, for Administrative Assistant, for the Portage County Board of Commissioners.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Accept the resignation of Jarika Hicks, Social Services Worker 3, for Portage County Job & Family Services effective June 16, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Social Service Worker 3, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the hire of Vanessa Beard, JFS Budget & Finance Administrator, Portage County Job & Family Services. The tentative start date is Monday, July 3, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

6. Authorize to promote Ashley Russell, Social Service Worker 4, Portage County Job & Family Services. The effective start date is Monday, July 3, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Social Service Worker 2, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the internal transfer Bridget Stuntz, Case Manager – Peer Specialist, Portage County Job & Family Services. The effective start date is Monday, July 3, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Case Manager, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. Accept the revised retirement of Sue Brannon, JFS Budget & Finance Administrator, for Portage County Job & Family Services effective January 31, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. Approve anniversary/probationary or step increase for the following non-bargaining employees:

- a. Michael DiCarro ~ EMA
- b. Susan Lynn ~ HR
- c. Heather Echelberry ~ HR
- d. Michael Walko ~ JFS
- e. Jennifer Hafner ~ JFS
- f. Alex McArthur ~ JFS
- g. Andrea Reihard ~ JFS
- h. Jackie Beauchamp ~ JFS

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

12. Direct the Auditor's Office to pay/process the June 8, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$941,107.93	(Includes late fees of: \$190.67)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$158,431.80	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$4,234.25	
Journal Vouchers totaling:	\$136,084.16	
Then and Now list totaling:	\$75,192.61	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

13. Process the June 8, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for May 2023 as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for May 2023, as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

16. The Board of Commissioners acknowledged receipt of the June 12, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

17. The Board of Commissioners amend Journal Entry #11, dated June 8, 2022, with the correction of replacing Boiler with Roof for the Journal Entry to now read as follows: The Board of Commissioners hereby approves a loan of \$200,000 in CDBG Revolving Loan Funds for the Family and Community Services Roof project located at 705 Oakwood Street. The terms of this loan will be three (3) % for 20 years as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

18. The Board of Commissioners sign the June 8, 2023, correspondence to John D. Weisbrot releasing and terminating the Road Bond for the Special Hauling issued by the Philadelphia Indemnity Insurance Company under Permit # SH23-003 Bond #PB11499808901 in the amount of \$170,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

19. The Board of Commissioners authorizes retaining AMS Title to conduct a title search of all parcels presently titled to the Portage County Regional Airport Authority and to provide the Board of Commissioners copies of the deeds concerning all such properties.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

20. The Board of Commissioners authorized the removal and termination of employment for JoAnn Townend with the Internal Services Department, effective at the end of business June 13, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Badalamenti, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **June 15th, 2023 at 11:05 AM.**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **June 15, 2023.**



Anthony J. Badalamenti, President

Sabrina Christian-Bennett, Vice President

Mike Tinlin, Board Member

Kassidy Parbel, Clerk