

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, January 13, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup materials are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Diane Smith, Barb Tittle, Ed Dean, Frank Voss, and Brian Ames

Commissioner Christian-Bennett noted there's a change to the Commissioners' agenda this year and the Board will not recess into a separate meeting for Solid Waste as it's been merged by resolution into the Commissioners' regular meeting.

1. Approval of the December 16, 2021, regular meeting minutes.

Motion: by Commissioner Badalamenti, seconded by Commissioner Kline that the Board of Commissioners approves the December 16, 2021, regular meeting minutes.

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

SOLID WASTE

Present: Director Dawn Collins

Discussion:

1. Electronics Collection

The District's electronics collection program was put on hold due to lack of funding, but this fall the District was in contact with Greenboard IT and they are willing to come once a month to co-host an electronics collection event at the District. The Prosecutor's

Office has been consulted and is willing to draft a Memorandum of Understanding (MOU) to get the program moving.

The Board agreed to move forward with the request and Director Collins will contact the Prosecutor's Office to create the MOU.

Resolutions:

1. Authorize agreement between the Portage County Solid Waste Management District Board of Commissioners, to provide recycling collection services, and the City of Kent./Resolution No. 22-007
2. Authorize agreement between the Portage County Solid Waste Management District Board of Commissioners, to provide recycling collection services, and Brimfield Township/Resolution No. 22-008

WATER RESOURCES

Present: Director Allen Fathe

Discussion:

1. NEFCO Clean Water Plant Mantua Facilities Planning

The current Appendix 3-8 of Clean Water Plan (208 Map) for the Mantua Facilities Planning Area (FPA) needs to be revised to: 1) reflect the proper Management Agency as Portage County Water Resources Department since the Transfer Agreement with the Village of Mantua; 2) expand the FPA boundary to support the proposed commercial development and future developments in Shalersville Township along State Route 44; 3) adjust the current FPA boundary along the Village of Mantua's southern jurisdictional boundary to match the adjacent parcel line (eliminating a parcel from being split between two FPAs); and changing the wastewater treatment prescription for parcels 33-053-00-00-015-000, 33-048-00-00-005-000, 33-048-00-00-008-000, 33-048-00-00-001-000, and 33-053-00-00-01-000 from green "Areas that will be Served by a POTW or by Home Sewage and Semi-Public Sewage Disposal Systems" to orange "Areas Expected to be Served with Sanitary Sewer within the next 20 Years".

The Board agreed to move forward with the request (See Journal Entry #1).

Journal Entries:

1. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the "Mantua Facilities Planning Area Map and Text Amendment Response Form", as prepared by the Portage County Water Resources Department Selecting the option "no objection to the proposed revisions."

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners signed the application and certificate for payment for the final payment of \$10,819.71 for the 2020 Sewer Maintenance Program Project PC (20-180) payment to Lake County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9:06 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Water Resources Department Director Allen Fathe, County Administrator Michelle Crombie, and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:34 AM Upon conclusion of the above-referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve a leave without pay without discipline for a Job & Family Services employee through January 31, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Accept the resignation of Alexandria Bevere, Social Services Worker 3, for Portage County Job & Family Services, effective January 14, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the three-day internal posting of the full time Social Service Worker 3 replacing Alexandria Bevere for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Accept the resignation of Danielle Stropki, Social Services Worker 3, for Portage County Job & Family Services, effective January 26, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Authorize the three-day internal posting of the full-time Social Service Worker 3 replacing Danielle Stropki for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Accept the resignation of Brandy Krannich, Eligibility Specialist, for Portage County Job & Family Services, effective December 8, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the three-day internal posting of the full time Eligibility Specialist, replacing Brandy Krannich for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Hire April Duschl as a Clerical Specialist 3 replacing the position previously held by Patricia Hubbard, Income Maintenance Aide 2, for Portage County Job & Family Services. Tentative start date is January 24, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. *(NOTE: The Income Maintenance Aide 2 has been reclassified as a Clerical Specialist 3 under the new union contract effective January 1, 2022.)*

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9:38 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Job and Family Services Director Kellijo Jeffries, County Administrator Michelle Crombie, and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:48 AM Upon conclusion of the above-referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting the executive session, the Board took no action.

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Resolutions:

1. Transfer from Fund 1414, Child Support Administration, To 1410 Public Assistance Fund./Resolution No. 22-0052
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0053

9:50 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Job and Family Services

Director Kellijo Jeffries and County Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:08 AM Upon conclusion of the above-referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting the executive session, the Board took no action.

INTERNAL SERVICES

Present: County Administrator Michelle Crombie

Discussion:

1. NOPEC Community Event Sponsorship 2022/funds available \$1750.00
Administrator Crombie noted on an annual basis, the County has an event sponsorship through NOPEC that has been used in the past for Celebrate Portage County. If the paperwork is completed before February 15, 2022, the funding will be doubled.

The Board agreed to move forward with the NOPEC sponsorship for Celebrate Portage and Administrator Crombie will relay the Board's decision to Director Townend.

Resolutions:

1. The Board of Commissioners agrees to accept addendum to the escrow agreement for construction of street, storm sewer, drainage improvements, sediment, and erosion control for the Germaine Reserve Subdivision in Franklin Township./Resolution No. 22-0009
2. The Board of Commissioners agrees to accept proposal of EMH&T for providing "on call" consulting services relating to the administration of the Portage County Storm Water District./Resolution No. 22-0010
3. The Board of Commissioners agrees to authorize to use of the Force Account and the issuance of highway permits for the Portage County Engineer Highway Department for the year 2022./Resolution No. 22-0011
4. The Board of Commissioners agrees to reduce load limits 35% on all County and Township roads in Portage County effective January 31, 2022, or as soon thereafter as signs are posted./Resolution No. 22-0012
5. The Board of Commissioners authorizes the Portage County Engineer to execute amendment to Local Public Agency (LPA) agreement #36477 with the Director of the Ohio Department of Transportation (ODOT) for the New Milford Road (CH31) resurfacing project./Resolution No. 22-0013

6. The Board of Commissioners agrees to accept fee proposal of Osborn Engineering to provide professional design services for the Newton Falls Bridge Replacement (RAV126, CH177), in Ravenna Township, Portage County, Ohio./Resolution No. 22-0014
7. The Board of Commissioners agrees to accept proposal of DLZ Ohio, Inc. and enter into an agreement for providing construction inspection and administration services for the project known as the 2021 Small Bridge Replacement Project, in Franklin Township and Rootstown Townships, Portage County./Resolution No. 22-0015
8. The Board of Commissioners accepts technical and fee proposal of Palmer Engineering to provide preliminary engineering services for the Silica Sand Road Bridge Replacement (NEL163, CH 253), over Eagle Creek in Nelson and Windham Townships, Portage County, Ohio./Resolution No. 22-0016
9. The Board of Commissioners agrees to enter into an amendment no 2 with the Portage County Job & Family Services, the Northeast Ohio Consortium Council of Governments and Family and Community Services, Inc. for the Comprehensive Case Management & Employment Program (CCMEP)./Resolution No. 22-0017
10. The Board of Commissioners agrees to enter into an agreement for Child and Adolescent needs and strengths assessment (CANS) Services between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services, Inc./Resolution No. 22-0018
11. The Board of Commissioners agrees to enter into an amendment no. 3 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services, the Northeast Ohio Consortium Council of Governments, and the Portage Development Board./Resolution No. 22-0019
12. The Board of Commissioners agrees to set proposal date for the request for qualifications for Aviation Consulting Services for the Portage County Commissioners./Resolution No. 22-0020
13. The Board of Commissioners approves specifications and set the proposal date for the feasibility of cable or fiber broadband options to serve the citizens of Portage County for the Portage County Board of Commissioners./Resolution No. 22-0021
14. The Board of Commissioners agrees to enter into an amendment no. 8 between the Portage County Board of Commissioners and the Portage Development Board./Resolution No. 22-0022
15. The Board of Commissioners agrees to enter into an agreement amendment no. 1 for social media accounts software between the Portage County Board of Commissioners and Archive Social, Inc./Resolution No. 22-0023

16. The Board of Commissioners agrees to enter into an agreement with Stericycle (Shred-It) for off-site shredding services for the Portage County Commissioners' Office./Resolution No. 22-0024
17. The Board of Commissioners agrees to enter into an agreement with the Ohio Department of Development for Revolving Loan Fund Administration./Resolution No. 22-0025
18. The Board of Commissioners agrees to enter into an agreement between the Board of County Commissioners and Sedgwick Claims Management Services, Inc. for Workers' Compensation Services for 2022./Resolution No. 22-0026
19. The Board of Commissioners approves the specifications and set bid date for the purchase of Southern Rock Salt for the Portage County Water Resources Department./Resolution No. 22-0027
20. The Board of Commissioners approves the specifications and set bid date for providing emergency and specialized construction services for the Portage County Water Resources Department./Resolution No. 22-0028
21. The Board of Commissioners accepts and award the bid for electrical maintenance and repair services for the Water Resources Department./Resolution No. 22-0029
22. The Board of Commissioners accepts and award the bids for the purchase of various chemicals for the Water Resources Department./Resolution No. 22-0030
23. The Board of Commissioners agrees to enter into an agreement with GPD Group for the preparation of plans, specifications and estimate of cost for project SH-W (21-170), Mantua Emergency Water Interconnect, in Portage County Regional Sewer Water District, Shalersville Township./Resolution No. 22-0031
24. The Board of Commissioners agrees to enter into an agreement for systems access to applicable iSYSTOC Confidential Data between University Hospitals and the Portage County Board of Commissioners on behalf of the Portage County Department of Water Resources Department./Resolution No. 22-0032
25. The Board of Commissioners agrees to set the proposal date for the request for qualifications for professional engineering consulting services for the Portage County Water Resources Department./Resolution No. 22-0033
26. The Board of Commissioners agrees to enter into an agreement amendment no. 1 with Inmate Calling Solutions, LLC for inmate telephone services for the Portage County Sheriff./Resolution No. 22-0034
27. The Board of Commissioners agrees to enter into an agreement for legal access services from Paul M. Earle for the Portage County Justice Center./**Hold for additional**

***information as to why the Sheriff's Office is going outside for legal services.
County Administrator Crombie will contact the Sheriff's Office.***

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Discussion:

1. **Increasing Budget Stabilization**

Director Harris reported that the Ohio Revised Code § 5705.13(A) allows Counties to have a reserve balance account that does not get calculated into the unencumbered balance of the General Fund and currently we have \$750,000 available. The County is allowed up to 5% of last year's revenues to be put in the account, which equals \$2.1 million. Last year, we received \$51,758,837.00 in revenues and Director Harris would like to stay around 4% to provide enough leeway should revenues decrease.

The Board agreed to move forward with the request (See Resolution No. 1)

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the December 17, 2021, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Direct the Auditor's Office to pay/process the December 17, 2021, Solid Waste District bills/ACH payments, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
Solid Waste: (Funds 8300 – 8399)		
Bills Payment list	\$0	(Includes late fees of: \$0)
Journal Vouchers totaling:	\$958.24	
Then and Now list totaling:	\$0	
County Funds: (0001 – 8299)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$14,266.07	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$17,836,009.18	
Then and Now list totaling:	\$4,346.97	
Debt Service wire list:	\$0	

Resolutions:

1. Amend the Budget Stabilization Reserve for the General Fund, [Fund 0001] in accordance with Ohio Revised Code 5705.13./Resolution No. 22-036
2. Create Fund 5323 – PCS Chinn Regional Sewer IMPR/Resolution No. 22-037
3. Create Fund 5509 – PCW Mantua Reservoir/Resolution No. 22-038
4. Rescind Resolution No. 21-0757: Approving a request for Installment Payments of Connection Charges for Connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and Establishing the Terms and Condition of the same./Resolution No. 22-039
5. Resolution Authorizing the Necessary Property Tax Levies and Certifying them to the County Auditor at Rates Estimated by the County Auditor and Approved by the County Budget Commission – ORC 5705.34 for Fiscal 2022/Resolution No. 22-040
6. Cash Advance Repayment from Fund 8300, SWMD Administration Fund to Fund 0001, General Fund./Resolution No. 22-041
7. Cash Advance Repayment Schedule & Cash Advance from Fund 0001, General Fund to Fund 8300, SW./Resolution No. 22-042

8. Cash Advance Repayment from Fund 1412, Help Me Grow to Fund 0001, General Fund./Resolution No. 22-043
9. Cash Advance Repayment from Fund 1415, Child Welfare Special Levy Fund to Fund 0001, General Fund/Resolution No. 22-044
10. Transfer from Fund 0001, General Fund to Fund 8300, SWMD General Administration./Resolution No. 22-045
 - This Resolution is to pay off the loan and to purchase 1 recycling truck.
 - ARPA funds can be used for the purchase and the Board agreed to utilize the funding.
 - Director Harris presented a revised Resolution reducing the amount from \$772,454 to \$428,869.84.
 - The Board agreed to purchase 2 trucks for the Solid Waste Management District from the ARPA funding.
11. Transfer from Fund 0001, General Fund to Fund 1418, Prosecutors State Grant./Resolution No. 22-046
 - This is for the local match and supplemental.
12. Transfer from Fund 0001, General Fund to Fund 1480, VAWA./Resolution No. 22-047
 - This is to transfer \$20,000 to take away from their match.
13. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund.
 - This is a mandated share on behalf of Job and Family Services.

PLEASE ADD TO YOUR AGENDA

January 13, 2022

DEPARTMENT OF BUDGET AND FINANCE

Discussion:

1. Sheriffs Radios
Director Harris reported Dispatch has funding from their contracts to purchase new equipment that is necessary for the office and the Board agreed to move forward with the request (See Journal Entry below).

Journal Entries:

1. The Board approves the purchase of 3 VHF Console Radios and installation, 5 APX MARCS Radios and installation, & cost of Baker Tower removal and install of VHF Antennas for the Sheriff's Department. Total cost of \$103,922.85 and monies will be budgeted by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries**GRANTS ADMINISTRATOR**

Present: Allison Diehl

Resolutions:

1. Authorize the application and accept grant award in the amount of \$500,000 and loan in the amount of \$1,000,000 from the Ohio Public Works Commission for the Chinn Regional Sewer Improvements Project, in the Portage County Regional Sanitary District./Resolution No. 22-049
2. Authorize the grant application for the amount of \$2,500 to the Ohio Pet Fund Grant Program on behalf of the Portage County Dog Warden./Resolution No. 22-050

Commissioner Badalamenti mentioned he talked to Office of Homeland Security and Emergency Management Director Shackelford, who indicated the County was able to obtain \$450,000 in state funding for the Sheriff's radios.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Discussion:

1. 7th Floor Boardroom (Camera, Podium, Moving Desks)

Desks/Cameras: There are many different options the Board could utilize in the Boardroom regarding the camera system and since Administrator Crombie has received additional information this morning, she will compile the data and bring it back for discussion next week.

Podium: Administrator Crombie would like to get a podium for the Boardroom at a cost of approximately \$722.00. The County logo could be put on the podium and the Board agreed to move forward with the extra expense to add the logo.

2. Creation of a Courthouse Committee

Administrator Crombie noted Judge Giulitto and Judge Smith met with the Board to discuss expansion/extension to the Ravenna Courthouse and it's important to assemble all stakeholders at once to hear the same information. Commissioner Christian-Bennett suggests each representative have an alternate and she suggests Michelle Crombie and JoAnn Townend (or Shannon Kautzman).

Commissioner Christian-Bennett noted a lot of the departments need additional space and Commissioner Kline mentioned the Public Defender and Commissioner Christian-Bennett indicated there's room in the Riddle block for their expansion.

Administrator Crombie will reach out to the different stakeholders to establish a Committee with representatives and alternates.

Commissioner Badalamenti pointed out that below the Kent Courthouse, there's a very nice basement that can be utilized and Commissioner Christian-Bennett noted the County has the Annex Building that could be used for storage.

* * * * *

The Commissioners touched on additional security for the Probate Judge and Administrator Crombie will reach out to Judge Smith for additional information.

MISCELLANEOUS ITEMS

Journal Entries:

1. The Board of Commissioners signed the December 9, 2021, correspondence to Hartford Fire Insurance Company discharging and releasing the Permit Bond for Millstone Lumber, LLC from any and all past, present, and future liability under Bond #45BSBIS5431 as presented by the County Engineer's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett President of the Board to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 2 for the OPWC Project No. DGY11 Hartville Road Resurfacing, as presented by the County Engineer's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett President of the Board to sign the FY 2020 Coronavirus Emergency Supplemental Funding Program, from the Ohio OCJS in accordance with Resolution 21-0864 on November 18, 2021, as presented by the Portage County Court of Common Pleas.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the December 17, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

5. The Board of Commissioners acknowledged receipt of the December 17, 2021, Certificate of the County Auditor that the Annual Appropriations from each fund does not exceed the Amended Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2021, for the Portage County Solid Waste District Commission, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners acknowledged receipt of the Independent Audit Report for Townhall II for the year ending June 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

7. The Board of Commissioners acknowledged receipt of the December 21, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund **do exceed** the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners acknowledged receipt of the December 21, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund **do exceed** the Official Certificate of Estimated Resources for the fiscal year beginning

January 1, 2022, for the Portage County Solid Waste District Commission, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated December 28, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. In accordance with Ohio Revised Code § 321.261, the Board of Commissioners acknowledged the receipt of the DETAC Report for Fund 1005 for the 2021 calendar year, received on December 27, 2021, as presented by the Portage County Prosecutor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for the month of December 2021 as presented by the County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. The Board of Commissioners approved the December 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of December 2021, received on January 3, 2022, as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolution:

1. Acceptance of Donations to the Office of the Portage County Dog Warden./Resolution No. 22-051
2. Transfer from Fund 1414, Child Support Administration, To 1410 Public Assistance Fund./Resolution No. 22-0052
3. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0053

PUBLIC COMMENT

Present: Brian Ames

Mr. Ames noted in Monday's Organizational Meeting, the topic of one of the Commissioners having their employee notarize an Affidavit for him was brought up and he pointed out factual discrepancies in the statement. The person who notarized the document was not an employee, he is an independent contractor, and he can notarize anything he wants and apparently a Commissioner did not share the enthusiasm for the Open Meetings Act that the other Commissioner did as that Commissioner was involved in 100 violations. The Commissioner doesn't really have an imprimatur to raise ethical issues because that Commissioner has herself made motions and voted to promote her own son, who is an employee of the Water Resource Department. I would say that Commissioner might consider what kind of a house she lives in before she starts throwing stuff out.

Commissioner Kline responded that she received the information from his social media page and it's public record.

Mr. Ames asked whether Commissioner Kline was enthusiastic about the Open Meetings Act and Commissioner Kline responded absolutely, and Mr. Ames asked why is your complaint?

Commissioner Badalamenti thanked Mr. Ames for his comments and Mr. Ames reminded him he still had 3 minutes left.

Recessed: 10:51 AM

Reconvened: 11:00 AM

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RESOLUTION NO. 22-0007

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**RE: AUTHORIZING THE AGREEMENT
BETWEEN THE PORTAGE COUNTY SOLID
WASTE MANAGEMENT DISTRICT AND THE
BRIMFIELD TOWNSHIP TRUSTEES TO
PROVIDE RECYCLING COLLECTION
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District Board of Commissioners currently provides curbside recycling collection services to several Portage County Political Subdivisions; and

WHEREAS, the District Board of Commissioners and the Brimfield Township Trustees wish to enter into an agreement for the purpose of collection of residential recyclables; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners agrees to enter into an agreement effective January 1, 2022, through July 1, 2023. This agreement will automatically renew for an additional twelve (12) month term (i.e., from July 1st through the following June 30th) subject to the terms and conditions of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners and the Brimfield Township Trustees agrees upon the rate of \$5.50 per month for bi-weekly services as outlined in Section 9.1 Unit Prices Bid of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0008 - RE: AUTHORIZING THE AGREEMENT
BETWEEN THE PORTAGE COUNTY SOLID
WASTE MANAGEMENT DISTRICT AND THE
CITY OF KENT TO PROVIDE RECYCLING
COLLECTION SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Solid Waste Management District Board of Commissioners currently provides curbside recycling collection services to several Portage County Political Subdivisions; and
- WHEREAS,** the District Board of Commissioners and the City of Kent wish to enter into an agreement for the purpose of collection of residential recyclables; now therefore be it
- RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners agrees to enter into an agreement effective January 1, 2022, through July 1, 2023. This agreement will automatically renew for an additional twelve (12) month term (i.e., from July 1st through the following June 30th) subject to the terms and conditions of the agreement; now therefore be it
- RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners and the City of Kent agrees upon the rate of \$5.50 per month for bi-weekly services as outlined in Section 9.1 Unit Prices Bid of the agreement; now therefore be it
- RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0009 - RE: AGREE TO ACCEPT ADDENDUM TO THE
ESCROW AGREEMENT FOR
CONSTRUCTION OF STREET, STORM
SEWER, DRAINAGE IMPROVEMENTS,**

**SEDIMENT AND EROSION CONTROL FOR
THE GERMAINE RESERVE SUBDIVISION IN
FRANKLIN TOWNSHIP.**

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following Resolution be adopted:

- WHEREAS,** Newcomer Partners, LLC ("Developer"), Huntington Bank ("Bank"), and the COUNTY entered an Escrow Agreement for Street, Storm Sewer, Drainage Improvements, Erosion and Sediment Control, ("Agreement"), establishing terms and conditions to govern an Escrow Account No. *3354 concerning construction of street, storm sewer, drainage improvements, sediment and erosion control for Germaine Reserve Phase I, Lot 63, Franklin Township, Portage County, Ohio, pursuant to the Portage County Subdivision Regulations, and
- WHEREAS,** the Developer, the Bank, and the COUNTY desire to modify the Agreement by Addendum, to address inspection services and related costs for the construction of street, storm sewer, drainage improvements, sediment, and erosion control, in GERMAINE RESERVE PHASE II, Lot 63, FRANKLIN Township, Portage County, Ohio, and
- WHEREAS,** the Developer has made a cash deposit in the Escrow Account in the amount of Twenty-Five Thousand Six Hundred Nine and 20/100 Dollars (\$25,609.20), which is to be governed by the terms of the Agreement as modified by the Addendum, and has executed a required Continuing Guarantee of Payment for inspection services and related costs in connection with the construction and installation of the Phase II Improvements, now therefore be it
- RESOLVED,** that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Addendum to Escrow Agreement for the Germaine Reserve Subdivision in Franklin Township, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0010

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RE: ACCEPT PROPOSAL OF EMH&T FOR
PROVIDING "ON CALL" CONSULTING
SERVICES, RELATING TO THE
ADMINISTRATION OF THE PORTAGE
COUNTY STORM WATER DISTRICT.

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the Services of a consultant to provide "on call" professional services relating to the administration of the Portage County Storm Water District; and
- WHEREAS,** the Portage County Engineer requested a proposal from EMH&T to provide said professional services; and
- WHEREAS,** the Portage County Engineer, upon review of the proposal from EMH&T, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of EMH&T and authorizes the Portage County Engineer to sign said proposal for providing "on call" professional services relating to the administration of the Portage County Storm Water District; and be it further
- RESOLVED,** that said professional services will be performed by EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 at a not to exceed cost of \$15,000.00, and be it further
- RESOLVED,** that the scope of work outlined in said proposal is intended to include services through January 31, 2023, and be it further
- RESOLVED,** that Portage County Board of Commissioners authorizes the Portage County Engineer to generate a purchase order in the amount of \$15,000.00 from Portage County Storm Water Fund #6800, and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0011 - RE: A RESOLUTION AUTHORIZING THE USE
OF FORCE ACCOUNT AND THE ISSUANCE
OF HIGHWAY PERMITS FOR THE
PORTAGE COUNTY ENGINEER HIGHWAY
DEPARTMENT FOR THE YEAR 2022.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted.

- WHEREAS,** Ohio Revised Code 5543.19 provides that when authorized by the Board of County Commissioners to do so, the County Engineer may undertake the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc. by Force Account; and
- WHEREAS,** the Ohio Revised Code Section 153.64, 4931 and 4933 provides to the Board of County Commissioners the authority to control the installation and placement of any public utilities within the dedicated public rights-of-way of all County maintained highways; and
- WHEREAS,** Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and
- WHEREAS,** the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners has determined that the health, welfare, and safety of the people of Portage County can best and most efficiently be served by "Force Account" in matters pertaining to the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc.; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to use the existing county

employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Portage County during the year 2022; and be it further

RESOLVED, that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to develop and administer permits for the above-described activities within County road rights-of-way, as outlined in Sections 153.64, 4931, 4933, 5589, 5543 and 4513.34 of the Ohio Revised Code, and to keep said permits with the permanent road records of the Portage County Engineer; and

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0012 - RE: REDUCE LOAD LIMITS 35% ON ALL
COUNTY AND TOWNSHIP ROADS IN
PORTAGE COUNTY EFFECTIVE JANUARY
31, 2022, OR AS SOON THEREAFTER AS
SIGNS ARE POSTED.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted.

WHEREAS, due to the traditional freeze-thaw cycle brought about by winter weather and the commencement of the break-up of roads, Mr. Michael A. Marozzi, Portage County Engineer, has requested this Board of Portage County Commissioners to reduce the load limits on all County and Township roads from **January 31, 2022, to May 1, 2022**; now therefore be it

RESOLVED, that in accordance with Section 5577.07 of the Revised Code of Ohio, the maximum weight of vehicles and axle loads for motor vehicles permitted by the law shall be reduced 35% on all County and Township roads in Portage County effective **January 31, 2022**, or as soon thereafter as the Portage County Engineer and/or Township Trustees can post the maximum weights. The reduced load limits will continue during the period

of excessive moisture and freezing and thawing and end on **May 1, 2022**, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of the above resolution with the Portage County Engineer, the Chairmen of all Boards of Township Trustees in Portage County, the Brimfield Township Police, the Portage County Sheriff and the State Highway Patrol, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0013

- **RE: A RESOLUTION TO AUTHORIZE THE
PORTAGE COUNTY ENGINEER TO
EXECUTE AMENDMENT TO LOCAL
PUBLIC AGENCY (LPA) AGREEMENT
#36477 WITH THE DIRECTOR OF THE
OHIO DEPARTMENT OF
TRANSPORTATION (ODOT) FOR THE
NEW MILFORD ROAD (CH 31)
RESURFACING PROJECT.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Resolution 21-0447 authorized the Portage County Engineer to execute Local Public Agency (LPA) Agreement #36477 with the Director of the Ohio Department of Transportation (ODOT) to improve New Milford Road (CH 31), from Tallmadge Road to the State Route 5/44 Bypass (Sections K-N and Part of Section O), in Rootstown and Ravenna Townships, Portage County, and

WHEREAS, Section 1.3 of said LPA agreement has been modified to include the resurfacing of Tallmadge Road (CH 18), from SR 44 to Alliance Rd (Sections G-L), in Rootstown and Edinburg Townships, and

- WHEREAS,** the Director of the Ohio Department of Transportation has amended said LPA agreement to show the changes to Section 1.3, and
- WHEREAS,** the amended LPA Agreement will provide 80% of eligible construction costs, up to a maximum of \$1,814,326.00 in Federal MPO STBG funds, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to execute amendment to LPA Agreement #36477 with the Director of the Ohio Department of Transportation for the project now known as the New Milford and Tallmadge Road Resurfacing Project, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0014

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RE: ACCEPT FEE PROPOSAL OF OSBORN ENGINEERING TO PROVIDE PROFESSIONAL DESIGN SERVICES FOR THE NEWTON FALLS ROAD BRIDGE REPLACEMENT (RAV 126, CH 177), IN RAVENNA TOWNSHIP, PORTAGE COUNTY, OHIO.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Engineer plans to replace the Newton Falls Road Bridge (RAV 126, CH 177), in Ravenna Township, Portage County; and
- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the services of an engineering consultant to provide professional design services for said bridge replacement; and

- WHEREAS,** the Portage County Board of Commissioners, by Resolution No. 21-0652, authorized the Portage County Engineer to declare Osborn Engineering most qualified firm as a result of review and analysis of qualifications which were reviewed and rated according to the consultant selection process as used by the Ohio Department of Transportation; and
- WHEREAS,** the Portage County Engineer, upon review of the fee proposal from **Osborn Engineering**, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the fee proposal of **Osborn Engineering** and authorizes the Portage County Engineer to enter into an agreement to provide professional design services for the project known as the **Newton Falls Road Bridge Replacement (RAV 126, CH 177)**, in Ravenna Township, Portage County, Ohio; and be it further
- RESOLVED,** that said professional design services will be performed by **Osborn Engineering**, 1201 East Market Street, Suite 200, Akron, Ohio 44305 for a Lump Sum Fee of \$131,301.00; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 22-0015 - RE: ACCEPT PROPOSAL OF DLZ OHIO, INC.
AND ENTER INTO AGREEMENT FOR
PROVIDING CONSTRUCTION INSPECTION
AND ADMINISTRATIVE SERVICES FOR THE
PROJECT KNOWN AS THE 2021 SMALL
BRIDGE REPLACEMENT PROJECT, IN
FRANKLIN AND ROOTSTOWN
TOWNSHIPS, PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners, by Resolution No. 20-0710, authorized the Portage County Engineer to accept current statement of qualifications from engineering consultant firms seeking to provide professional services during the years of 2021 and 2022; and
- WHEREAS,** the Portage County Engineer selected DLZ Ohio, Inc., from the list of consultants who have a statement of qualification on file for 2021 and 2022, to submit a fee proposal to provide construction inspection and administrative services for the project known as the **2021 Small Bridge Replacement** in Franklin & Rootstown Townships, Portage County; and
- WHEREAS,** the Portage County Engineer, upon review of the proposal from DLZ Ohio, Inc., recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of DLZ Ohio, Inc., and authorizes the Portage County Engineer to enter into and execute an engineering agreement for providing construction inspection and administrative services for the project known as the **2021 Small Bridge Replacement** in Franklin & Rootstown Townships, Portage County, and be it further
- RESOLVED,** that said professional services will be performed by DLZ Ohio, Inc., 1 Canal Square Plaza, Suite 1300, Akron, Ohio 44308 at a cost of \$48,320.00, and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0016 - RE: ACCEPT TECHNICAL AND FEE PROPOSAL
OF PALMER ENGINEERING TO PROVIDE
PRELIMINARY ENGINEERING SERVICES
FOR THE SILICA SAND ROAD BRIDGE
REPLACEMENT (NEL 162, CH 253), OVER
EAGLE CREEK IN NELSON & WINDHAM
TOWNSHIPS, PORTAGE COUNTY, OHIO.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Engineer plans to replace the Silica Sand Road Bridge (NEL 162, CH 253), over Eagle Creek in Nelson & Windham Townships, Portage County; and
- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the services of an engineering consultant to provide preliminary engineering services for said bridge replacement; and
- WHEREAS,** the Portage County Board of Commissioners, by Resolution No. 20-0710, authorized the Portage County Engineer to accept current statements of qualification from engineering consultant firms seeking to provide professional services during the years of 2021 and 2022; and
- WHEREAS,** the Portage County Engineer selected **Palmer Engineering** from the list of consultants who have a statement of qualification on file for 2021 and 2022, to submit a technical and fee proposal to provide preliminary engineering services for the **Silica Sand Road Bridge Replacement (NEL 162, CH 253)**, over Eagle Creek in Nelson & Windham Townships, Portage County, Ohio; and
- WHEREAS,** the Portage County Engineer, upon review of the technical and fee proposal from **Palmer Engineering**, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the technical and fee proposal of **Palmer Engineering** and authorizes the Portage County Engineer to enter into an agreement to provide preliminary engineering services for the project known as the **Silica Sand Road Bridge Replacement (NEL 162, CH 253)**, over Eagle Creek, in Nelson & Windham Townships, Portage County, Ohio; and be it further
- RESOLVED,** that said professional services will be performed by **Palmer Engineering**, 3745 Medina Road, Suite A, Medina, Ohio 44256 for a Lump Sum Fee of \$43,907.00; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0017 - RE: ENTER INTO AMENDMENT NO. 2
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY JOB & FAMILY
SERVICES, AND THE NORTHEAST OHIO
CONSORTIUM COUNCIL OF
GOVERNMENTS AND FAMILY AND
COMMUNITY SERVICES, INC. FOR THE
COMPREHENSIVE CASE MANAGEMENT &
EMPLOYMENT PROGRAM (CCMEP)**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services and the Northeast Ohio Consortium Council of Governments (NOCCOG) are in need of tutoring and study skills training, paid and unpaid work experience, mentoring, counseling & treatment, a financial literacy program and a re-entry program to eligible Portage County residents that will help eligible recipients of Portage County, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract NO. 20210183 (the "Original Contract") by Resolution No. 21-0025; and

WHEREAS, amendment No. 1 was entered into and approved thru resolution 21-0612 to increase the original agreement by \$101,000.00; and

WHEREAS, the parties desire to amend the original agreement: and

WHEREAS, on October 6, 2021, the NOC COG Board passed a motion to amend the October 1, 2020, agreement to (1) extend the ending date of the contract from September 30, 2021, to December 31, 2021, and (2) amend the amount of compensation available during the amended term from the amount of five hundred eighty-six thousand four hundred eighty-six and 39/100 (\$586,486.39) to that of six hundred Thirty-Six thousand four

hundred eighty-six and 39/100 (\$636,486.39); and be it further

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job and Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc with its principal place of business located at 705 Oakwood street, Ste 221, Ravenna, Ohio 44266, to 1) extend the ending date of the contract from September 30, 2021 to December 31, 2021 and (2) amend the amount of compensation available during the amended term from the amount of five hundred eighty-six thousand four hundred eighty-six and 58/100 (\$586,486.39) to that of six hundred Thirty-Six thousand four hundred eighty-six and 39/100 (\$636,486.39), and be it further

RESOLVED, that funding for this agreement will come from Job and Family Services fund 1413, and be it further

RESOLVED, that the total amount of this agreement will not exceed Six hundred Thirty-Six thousand four hundred eighty-six and 39/100 (\$636,486.39) for the contract period October 1, 2020, through December 31, 2021; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0018 - RE: ENTER INTO AN AGREEMENT FOR CHILD
AND ADOLESCENT NEEDS AND
STRENGTHS ASSESSMENT (CANS)
SERVICES BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND COLEMAN
PROFESSIONAL SERVICES, INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Child and Adolescent needs and Strengths (CANS) assessment tool to support care planning, level of care decision-making, and treatment recommendations for youth that are in the custody of PCJFS and placed in a Qualified Residential Treatment Program (QRTF).; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** two (2) proposals were received, opened, and tabulated for Child and Adolescent needs and Strengths (CANS) assessment services on October 27, 2021; and
- WHEREAS,** Coleman Professional Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period November 1, 2021, through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Eighty thousand four hundred and 00/100 dollars (\$80,400.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0019

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RE: ENTER THE AMENDMENT NO. 3 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES, THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS, AND THE PORTAGE DEVELOPMENT BOARD.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Northeast Ohio Consortium of Governments (the "NOC COG") made by the Ohio Department of Job and Family Services (ODJFS) was awarded a grant pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) for the program year commencing July 1, 2017, for Business Resource services; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments has been designated as a Subgrantee and the Fiscal and Administrative Agent for the Business Resource Network within Geauga, Ashtabula, and Portage Counties; and
- WHEREAS,** on July 21, 2017, the NOC COG issued a Request for Proposals ("RFP") to perform the County Account Executive work from experienced workforce and economic professionals and was sent to seventeen (17) potential providers; and
- WHEREAS,** two (2) proposals were received, opened, and tabulated for above mentioned services; and
- WHEREAS,** on February 22, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period September 1, 2017, through June 30, 2018, through Resolution No. 18-0151; and
- WHEREAS,** on November 1, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period July 1, 2018, through June 30, 2019, through Resolution No. 18-0773; and
- WHEREAS,** on July 2, 2019, the Board of Portage County Commissioners on behalf of

the Portage County Department of Job and Family services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2019, through June 30, 2020, through Resolution No. 19-0472; and

WHEREAS, on September 24, 2020, the Board of Portage County commissioners on behalf of Portage County Job and Family Services entered into a subgrant agreement with the northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2020, through June 30, 2021, through resolution No. 20-0585; and

WHEREAS, on May 5, 2021, the NOCCOG Board passed a motion to amend the July 1, 2020, agreement by increasing the contract by Five Thousand and 00/100 dollars (\$5,000.00) through resolution No. 21-0849; and

WHEREAS, on July 28, 2021, the NOCCOG board passed a motion to amend the July 1, 2020, subgrant agreement by (1) extending the contract to August 31, 2021, and (2) increasing the agreement by Seven Thousand Five hundred dollars (\$7,500.00) through resolution no. 21-0682; and

WHEREAS, the parties desire to amend the Original Agreement; and

WHEREAS, this Agreement will be used to detail the terms of the relationship between the NOC COG, Portage County Department of Job & Family Services and Portage Development Board; now therefore be it

WHEREAS, on October 6, 2021, the NOC COG board, passed a motion to amend the July 1, 2020, Subgrant Agreement. Said motion permitted the July 1, 2020, Subgrant Agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020, to June 30, 2021, to that of July 1, 2020, to October 31, 2021; and (2) amend the amount of compensation available during the amended term from the amount of Fifty-Seven Thousand Five hundred and 00/100 Dollars (\$57,500.00) to that of Sixty-Five Thousand and 00/100 Dollars (\$65,000.00); and

RESOLVED, that the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services agree to enter into Amendment No. 3 with the Northeast Ohio Consortium Council of Governments and Portage Development Board to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to October 31, 2021; and (2) amend the amount of compensation available during the amended term from the amount of Fifty-seven Thousand five hundred and 00/100 Dollars (\$57,500.00) to

that of Sixty Five Thousand and 00/100 Dollars (\$65,000.00); and be it further

RESOLVED, FUND 1413 will be used to pay for this agreement; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Sixty-18Five Thousand and 00/100 dollars (\$65,000.00) for the contract period July 1, 2020, through October 31, 2021; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0020 - RE: SET PROPOSAL DATE FOR THE REQUEST FOR QUALIFICATIONS FOR AVIATION CONSULTING SERVICES FOR THE PORTAGE COUNTY COMMISSIONERS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for the request of aviation consulting services for the Portage County Board of Commissioners be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on February 23, 2022; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on January 18, 2022, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0021 - RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR THE FEASIBILITY OF CABLE OR FIBER BROADBAND OPTIONS TO SERVE THE CITIZENS OF PORTAGE COUNTY FOR THE PORTAGE COUNTY BOARD OF COMMISSIONERS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for the feasibility of cable or fiber broadband options to serve Portage County Citizens for the Portage County Board of Commissioners be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:30 p.m. on February 23, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on January 18, 2022, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0022

**- RE: ENTER INTO AN AMENDMENT NO. 8
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND THE PORTAGE
DEVELOPMENT BOARD.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into on April 17, 2014, through resolution 14-0201 and known as Portage County Contract 20140251 to implement programming for economic development by and through Portage Development; and
- WHEREAS,** an amendment no. 1 between the parties was entered into on March 31, 2015, through resolution 15-0190 and known as Portage County contract 20150227; and
- WHEREAS,** an amendment no. 2 between the parties was entered into on June 7, 2016, through resolution 16-0423 and known as Portage County contract 20160288; and
- WHEREAS,** an amendment no. 3 between the parties was entered into on April 25, 2017, through resolution 17-0273 and known as Portage County contract 20170274; and
- WHEREAS,** an amendment no. 4 between the parties was entered into on March 1, 2018, through resolution 18-0111 and known as Portage County contract 20180261; and
- WHEREAS,** an amendment no. 5 between the parties was entered into on February 7, 2019, through resolution 19-0045 and known as Portage County contract 20190226; and
- WHEREAS,** an amendment no. 6 between the parties was entered into on February 27, 2020, through resolution 20-0124 and known as Portage County contract 20200287; and
- WHEREAS,** an amendment no. 7 between the parties was entered into on January 28, 2021, through resolution 21-0066 and known as Portage County contract 20210219; and
- WHEREAS,** the parties wish to extend said agreement for an additional one year, to commence on January 1, 2022, and terminate on December 31, 2022; and

- WHEREAS,** in consideration of the services to be provided by Portage Development the County shall pay Portage Development the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) from the general fund; and
- WHEREAS,** all other terms and conditions remain the same as the previous amendment; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into amendment no. 8 with the Portage Development Board in the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) for the term of January 1, 2022, through December 31, 2022; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0023 - RE: ENTER INTO AN AGREEMENT
AMENDMENT NO. 1 FOR SOCIAL MEDIA
ACCOUNTS SOFTWARE BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS AND ARCHIVE SOCIAL,
INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County has a need to capture and archive records of online social media communications and internet websites for public records law & general records retention and freedom of information act requests; and
- WHEREAS,** ArchiveSocial, Inc. has developed and licenses proprietary online software that assists governments in capturing and archiving records of online social media communications and internet websites; and
- WHEREAS,** Portage County would like to continue such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to

enter into a social media accounts software agreement amendment 1 between the Board and ArchiveSocial Inc. PO Box 3330, Durham NC 27702 for a term of one year beginning on November 23, 2021, through November 22, 2022; and be it further

RESOLVED, that the total software fee under this Agreement shall not exceed Five thousand, nine hundred eighty-eight and 00/100 dollars (\$5,988.00) and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0024 - RE: ENTER INTO AN AGREEMENT WITH
STERICYCLE (SHRED-IT) FOR OFF-SITE
SHREDDING SERVICES FOR THE PORTAGE
COUNTY COMMISSIONERS' OFFICE**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners has a need for off-site shredding services for a one-time destruction of records per the Retention Policy; and

WHEREAS, Stericycle (Shred-It) currently provides this service and has expressed interest in such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and **Stericycle, Inc (Shred-It), 2355 Waukegan Road, Bannockburn, IL 60015** for a one-time pick-up fee of \$200.00 and 375 boxes at \$5.11 per container for a cost not to exceed Two Thousand one hundred sixteen and 25/100 dollars (\$2,116.25); and be it further resolved

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0025 - RE: ENTER INTO AN AGREEMENT WITH THE
OHIO DEPARTMENT OF DEVELOPMENT
FOR REVOLVING LOAN FUND
ADMINISTRATION.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Ohio Department of Development through its Office of Community Partnerships (OCD) administers the federal Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) program for the State of Ohio; and
- WHEREAS,** the Portage County Board of Commissioners has been determined to be an eligible recipient of CDBG and/or HOME funds; and
- WHEREAS,** the Portage County Board of Commissioners has been awarded CDBG and/or HOME funds from the Ohio Department of Development for use to finance eligible activities that may generate program income; and
- WHEREAS,** the Ohio Department of Development has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary goals of improving the affordable housing stock and providing for the affordable housing needs of low and moderate income persons in designated areas of the Housing Revolving Loan Fund; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and the Ohio Department of Development for Revolving Loan Fund Administration for the period beginning January 1, 2022, and ending December 31, 2026; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio

Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0026 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COUNTY
COMMISSIONERS AND SEDGWICK CLAIMS
MANAGEMENT SERVICES, INC. FOR
WORKERS' COMPENSATION SERVICES
FOR 2022.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Board of Portage County Commissioners has determined that there is a need for provision of workers' compensation services; and
- WHEREAS,** Portage County has insured its employees for Workers' Compensation coverage as demanded by any and all federal or state statutes; and
- WHEREAS,** Portage County requires the services of an organization to process and analyze the claims filed on behalf of its employees; and
- WHEREAS,** Sedgwick Claims Management Services, Inc. administers, and processes claims on behalf of employers subject to Workers' Compensation requirements within the Ohio statutes; and
- WHEREAS,** Portage County desires to have Sedgwick Claims Management Services, Inc. administer, process, and analyze the claims submitted against its Workers' Compensation risk, and Sedgwick is agreeable to providing such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Sedgwick Claims Management Services, Inc., 8125 Sedgwick Way, Memphis, TN 38125-1128**, in the Amount of Twenty-five Thousand, three hundred eighty-one and 00/100 dollars (\$ 25,381.00) per year; and be it further
- RESOLVED,** that the term of the Agreement shall be for one year, effective from the 1st day of January 2022 to the 31st of December 2022 and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0027 - RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR THE PURCHASE OF SOUTHERN ROCK SALT FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications for the purchase of southern rock salt for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on February 2, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on January 18, 2022, posted and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0028

- RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR PROVIDING EMERGENCY AND SPECIALIZED CONSTRUCTION SERVICES FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for providing emergency and specialized construction services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:30 p.m., E.S.T. on February 2, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on January 18, 2022, posted on the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0029

- RE: ACCEPT AND AWARD THE BID FOR ELECTRICAL MAINTENANCE AND REPAIR SERVICES FOR THE WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, one (1) contractor and one (1) plan house requested bid packages for electrical maintenance and repair services for the Water Resources Department; and

- WHEREAS,** one (1) sealed bid was received, tabulated, and recorded on December 15, 2021; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Director of Internal Services and the Engineering Division Manager of the Department of Water Resources that the bid for electrical maintenance and repair services be awarded to the best bidder meeting the specifications; now therefore be it
- RESOLVED,** that the Board of County Commissioners does, hereby, award the bid for emergency and specialized services to Enertech, 101 Youngstown Lowellville Rd., Lowellville, OH 44436 for the years 2022 and 2023 at the following rates:

<u>Labor:</u>	<u>2022</u>	<u>2023</u>
Foreman (working)	\$91.00/hr.	\$92.50/hr.
Journeyman	\$87.00/hr.	\$88.50/hr.
Apprentice	\$65.00/hr.	\$66.00/hr.
<u>Equipment including Operator/Driver</u>		
Utility/Tool truck (w/tools)	\$115.00/hr.	116.50/hr.
<u>Total cost bid per hour for all items</u>	\$358.00/hr.	\$363.50/hr.

; and be it further

- RESOLVED,** that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0030 - RE: ACCEPT AND AWARD THE BIDS FOR THE PURCHASE OF VARIOUS CHEMICALS FOR THE WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** specifications were requested and sent to forty-three (43) potential bidders, and
- WHEREAS,** seven (7) sealed bids for the purchase of various chemicals for the Water Resource Department, were received, tabulated, and recorded on December 1,2021; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Director of Internal Services and the Water Resources Technology Manager that the bids for chemicals be awarded to the lowest bidder for each chemical; now therefore be it
- RESOLVED,** that the Board of County Commissioners does, hereby, award the bids for the various chemicals as follows:

<u>Bidder</u>	<u>Chemical</u>	<u>Unit Price</u>	<u>Total Price</u>
JCI Jones			
	Item 2 - Chlorine; 150 Cylinders (16 Total)	\$167.00/cyl	\$2,672.00
	Item 11A – Sodium Hydroxide Shalersville 25% (2000 gal)	\$1.20 /gal	\$81,600.00
Sal Chemical			
	Item 4A - Sodium Hypochlorite – Shalersville 12.5% (2000 gal)	\$1.59/gal	\$41,340.00
	Item 4B - Sodium Hypochlorite 12.5%-RM WTP&Rand (15gal carboy)\$=	\$35.25/carboy	\$1,233.75
	Item 6- Potassium Permanganate Shalersville (50 lb. kegs)	\$120.73/Keg	\$12,023.00
	Item 7 – Sodium Bisulfite 38% - Shalersville (15-gal carboy)	\$32.74/carboy	\$2,291.80
Bonded Chemical			
	Item 3 - Hydrofluosilicic Acid (30 gal drums)	\$86.40/drum	\$8,640.00
	Item 5 - Citric Acid (50% Concentration) Randolph/FH (20 drums)	\$310.20/drum	\$6,204.00
	Item 8 – Sodium Bisulfite 38% - O&M (45 lb. pail)	\$123.75/pail	\$1,856.25
	Item 9A - Ferric Chloride- St-boro/FH(4000gal bulk)	\$7,359.08/bulk	\$161,899.76
	Item 9B - Ferric Chloride – B-brook/RF (4000gal bulk)	\$7,359.08/bulk	\$22,077.24
	Item 9C - Ferric Chloride – Atwater (55 gal drums)	\$136.88/drum	\$1,779.44
	Item 10 - Calcium Hypochlorite STB & O&M (100lb drum)	\$168.00/drum	\$5,040.00
	Item 11B - Sodium Hydroxide 25% - O&M 15-gal carboy	\$32.80/carboy	\$492.00
	Item 12 - Orthophosphate B-field/Shalersville (30 gal drums)	\$287.28/drum	\$17,236.80
SNF Polydyne			
	Item 13 Polymer 45% Blend – Streetsboro (2300 lb. Tote)	\$3,565.00/tote	\$78,430.00

- RESOLVED,** that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0031 - RE: AUTHORIZING TO ENTER INTO
AGREEMENT WITH GPD GROUP FOR THE
PREPARATION OF PLANS,
SPECIFICATIONS AND ESTIMATE OF COST
FOR PROJECT NO. SH-W (21-170), MANTUA
EMERGENCY WATER INTERCONNECT, IN
THE PORTAGE COUNTY REGIONAL SEWER
WATER DISTRICT, SHALERSVILLE
TOWNSHIP.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and
- WHEREAS,** Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public Water System; and
- WHEREAS,** it has become necessary for the Portage County Water Resources Department to request authorization to enter into agreement with GPD Group to prepare plans, specifications and estimate of cost for the Project No. SH-W (21-170), Mantua Emergency Water Interconnect, referred to as the "PROJECT"; and
- WHEREAS,** the PROJECT is listed on the Village of Mantua Water Capital Improvement Plan and 25% of the costs are to be paid through collected surcharges per the agreement between the Board and Village; and
- WHEREAS,** GPD Group has given a fee proposal for such plans, specifications, and cost estimate for the project in the amount of \$311,792, with \$54,996 of

which is for if authorized engineering services during construction; and

WHEREAS, the PROJECT is necessary to provide the Village of Mantua Public Water System a secondary source of water in the event the water treatment plant fails; and

WHEREAS, the PROJECT is essential to maintaining and operating a reliable water supply system; and

WHEREAS, Portage County Water Resources will submit for approval to apply for a five (5) year design loan at 0% interest in March 2022 through the Ohio EPA; and

WHEREAS, Portage County Water Resources has received a House Bill 168 grant for the construction of the water main; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to enter into agreement with GPD Group to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department Of Budget and Financial Management, the Department of Internal Services, and the County Auditor within 15 days after its passage.

Section 3. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0032 - RE: ENTER INTO AN AGREEMENT FOR
SYSTEMS ACCESS TO APPLICABLE
ISYSTOC CONFIDENTIAL DATA BETWEEN
UNIVERSITY HOSPITALS AND THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE**

**DEPARTMENT OF WATER RESOURCES
DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** in order to achieve compliance with DOT drug and alcohol testing regulations University Hospitals utilizes iSYSTOC data and will authorize systems access to a designated employee of the Water Resources department; and
- WHEREAS,** under this agreement the person signing the agreement (confidential employee) Mrs. Allison Goudy, may not allow others to access the UH System by allowing other persons to have their usernames, passwords, or access rights; now therefore be it
- RESOLVED,** that the Board of Portage County or Commissioners does hereby agree to enter into an agreement for systems access to applicable iSYSTOC confidential data with University Hospitals and ratifies its execution by Mrs. Allison Goudy, Office Manager on behalf of the Department of Water Resources; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0033 - RE: SET PROPOSAL DATE FOR THE REQUEST
FOR QUALIFICATIONS FOR
PROFESSIONAL ENGINEERING
CONSULTING SERVICES FOR THE
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving proposals for the request of professional engineering consulting services for the Portage County Water Resources

Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on February 16, 2022; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on January 18, 2022, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0034 - RE: ENTER INTO AN AGREEMENT
AMENDMENT NO. 1 WITH INMATE
CALLING SOLUTIONS, LLC FOR INMATE
TELEPHONE SERVICES FOR THE
PORTAGE COUNTY SHERIFF.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, requests for proposals for inmate telephone services for the Portage County Sheriff were mailed by the Internal Services Department to eight (8) firms; and

WHEREAS, on April 3, 2019, proposals were received from the following firms: Inmate Calling Solutions, LLC and Securus Technologies, Inc.; and

WHEREAS, the proposals were reviewed and evaluated by the Portage County Sheriff's office, and they recommend that the proposal of Inmate Calling Solutions, LLC be accepted as the best proposal received; and

WHEREAS, the Sheriff's office would like to continue inmate telephone services with Inmate Calling Solutions by amendment no. 1 to extend the services through August 14, 2025; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an amendment agreement no. 1 with Inmate Calling Solutions, LLC; and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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RESOLUTION NO. 22-0035

Number not used. Resolution was held for additional information.

**RESOLUTION NO. 22-0036 - RE: AMEND THE BUDGET STABILIZATION
RESERVE FOR THE GENERAL FUND,
[FUND 0001] IN ACCORDANCE WITH OHIO
REVISED CODE 5705.13.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on November 13, 2013, the Board of Commissioners agreed to reduce the Budget Stabilization Reserve for General Fund, Fund 0001, effective November 14, 2013, to the amount of \$750,000.00; and

WHEREAS, on September 14, 2010, the Board of Commissioners adopted Resolution 10-0852, a resolution of necessity, recognizing that the County General Fund had a significant decline in revenues over the past two fiscal years and that this decline depleted the County's cash reserves below the amount needed to meet cash flow requirements for the beginning FY 2011 expenditures pending tax revenue disbursements in March 2011; and

- WHEREAS,** on December 2, 2010, the Portage County Board of Commissioners adopted Resolution 10-1103 acknowledging the receipt of the November 30, 2010, Portage County Court of Common Pleas Judgment Entry in Case No. 2010 MS 00083 in the matter of the petition to transfer funds from Health Benefits Fund [Fund 7101] to the Portage County General Fund [Fund 0001] and all other Contributing Funds [Funds 1000 through 8912]; and
- WHEREAS,** on December 16, 2010, the Portage County Board of Commissioners adopted Resolution 10-1147 transferring from Fund 7101, Health Benefits Fund to Fund 0001, General Fund and All Other Contributing Funds; and
- WHEREAS,** Ohio Revised Code (ORC) 5705.13 (A)(1) states that "(A) A taxing authority of a subdivision, by resolution or ordinance, may establish reserve balance accounts to accumulate currently available resources for the following purposes: (1) To stabilize subdivision budgets against cyclical changes in revenues and expenditure; ..."; and
- WHEREAS,** the ORC further states that "A reserve balance account established for the purpose described in division (A)(1) of this section may be established in the general fund ... for operating purposes of the subdivision. The amount of money to be reserved in such an account in any fiscal year **shall not exceed five per cent of the revenue credited in the preceding fiscal year** to the fund in which the account is established. Subject to division (G) of section 5705.29 of the Revised Code, any reserve balance in an account established under division (A)(1) of this section shall not be considered part of the unencumbered balance or revenue of the subdivision under division (A) of section 5705.35 or division (A)(1) of section 5705.36 of the Revised Code; and
- WHEREAS,** the ORC further states that "At any time, a taxing authority of a subdivision, by resolution or ordinance, may reduce or eliminate the reserve balance in a reserve balance account established for the purpose described in division (A)(1) of this section."; and
- WHEREAS,** the original transfer from the Health Benefits Fund to the General Fund was \$839,906.00 and the Portage County Board of Commissioners used this transfer to establish a Budget Stabilization Reserve per ORC 5705.13 (A)(1); and
- WHEREAS,** on December 28, 2010, the Board of Commissioners adopted Resolution 10-1191 that established a Budget Stabilization Reserve for General Fund, Fund 0001, effective January 1, 2011, in amount not to exceed the lesser of \$839,906.00 or 5% of FY 2010 revenues credited in FY 2010; and

- WHEREAS,** the reserve was identified to be used as a cash flow reserve and to stabilize the General Fund against cyclical changes in revenues and expenditure; and
- WHEREAS,** on July 27, 2012, the Board of Commissioners requested certification of the estimated \$839,906.00 in the Stabilization Reserve Fund after discussions and correspondence with the Budget Commission over their concern of increasing the FY 2012 certification based on a revised conservative General Fund revenue projection provided by the Department of Budget Financial Management; and
- WHEREAS,** as of November 30, 2012, the actual revenue earned in the General Fund substantially exceeded that projection and the projected carryover was anticipated to be sufficient to meet and exceed FY 2013 Original Estimate of Unencumbered Cash, as certificated by Budget Commission on August 30, 2012; and
- WHEREAS,** on December 18, 2012, the Board of Commissioners adopted Resolution 12-1136 to re-establish a Budget Stabilization Reserve for the General Fund, effective January 1, 2013, in the amount of \$900,000.00; and
- WHEREAS,** on November 13, 2013, the Board of Commissioners Resolution 13-1143 to reduce the Budget Stabilization Reserve for General Fund, Fund 0001, effective November 14, 2013, to the amount of \$750,000.00; now therefore be it
- RESOLVED,** as revenues exceeded 2021's projections, the Board of Commissioners agrees to increase the Budget Stabilization Reserve for General Fund, Fund 0001, effective January 14, 2022, to the amount of \$2,100,000.00; and be it further
- RESOLVED,** that the County Auditor is hereby requested not to consider the Stabilization Reserve of \$2,100,000.00 as part of the Unencumbered Beginning Cash Balance; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 22-0037 - RE: CREATE FUND 5323- PCS CHINN
REGIONAL SEWER IMPR**

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- RESOLVED,** that Fund 5509 be created, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Water Resources, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0039 - RE: RESCIND RESOLUTION NO. 21-0757:
APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT
AND ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Resolution No. 21-0757, adopted October 12, 2021, authorizing a request for installment payments of connection charges for connections to the sanitary sewage system; and
- WHEREAS,** since the recipients, Robert & Carol Lisewski, procured other means to pay for the charges- and installment payments is no longer needed, Resolution No. 21-0757 will need to be rescinded; now therefore be it
- RESOLVED,** that Resolution No. 21-0757, adopted October 12, 2021, authorizing a request for installment payments of connection charges for connections to the sanitary sewage system is hereby rescinded; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0040

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**RE: RESOLUTION AUTHORIZING THE
NECESSARY PROPERTY TAX
LEVIES AND CERTIFYING THEM TO
THE COUNTY AUDITOR AT RATES
ESTIMATED BY THE COUNTY
AUDITOR AND APPROVED BY THE
COUNTY BUDGET COMMISSION -
ORC 5705.34 FOR FISCAL 2022.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on July 15, 2021, the Portage County Board of Commissioners, in accordance with the provisions of law, adopted Resolution 21-0505, the Fiscal 2022 Tax Budget, for the next succeeding fiscal year commencing January 1, 2022; and

WHEREAS, on August 3, 2021, the Budget Commission of Portage County, Ohio, certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and within the ten mill tax limitation; now therefore it be

RESOLVED, by the Board of County Commissioners of Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification for the fiscal year commencing January 1, 2022, are hereby accepted, and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said County, the rate of each tax necessary to be levied within and without the ten mill limitation as displayed at the end of this Resolution; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Budget Commission and the Department of Budget & Financial Management; and

be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0041 - RE: CASH ADVANCE REPAYMENT FROM FUND
8300, SWMD ADMINISTRATION FUND TO
FUND 0001, GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via resolution 20-0105 a cash advance for \$500,000 was given to fund 8300 from Fund 0001, General Fund, and as of January 3, 2022, \$500,000 remains outstanding

WHEREAS, these advances are in repayment; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$500,000 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 8300, SWMD Administration

ORGCODE - 83009019

Debit Expense Account

Object 921000 – Advance Out Returns	\$ 500,000
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TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment	\$ 500,000
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; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0042 - RE: CASH ADVANCE REPAYMENT SCHEDULE & CASH ADVANCE FROM FUND 0001, GENERAL FUND TO FUND 8300, SW

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, In 2021, the Board has informally agreed via discussion to a cash advance repayment schedule for SWMD.

Cash Advance/Repayment Schedule			
as of 1.3.2022			
Advance		Repayment	
2020	500,000	Jan-22	500,000
Jan-22	400,000	Jan-23	400,000
Jan-23	300,000	Jan-24	300,000
Jan-24	200,000	Jan-25	200,000
Jan-25	100,000	Jan-26	100,000

In effort to follow the cash advance repayment schedule, fund 8300 is in need of a cash advance from the general fund to help cover current expenses covered by the balance of outstanding assessments due the next year; now therefore be it;

RESOLVED, that the following cash advance be made:

Debit:FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 920000 – Advance Out \$400,000.00

Credit:FUND 8300 SW G Admin

ORGCODE – 83009012

Credit Revenue Account

Object 290000 - Advance In \$400,000.00

; and be it further

RESOLVED, the advance will be repaid to the General Fund at January of 2023, in accordance with the advance repayment schedule, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Ye

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**RESOLUTION NO. 22-0043 - RE: CASH ADVANCE REPAYMENT FROM FUND
1412, HELP ME GROW TO FUND 0001,
GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via resolution 20-0611 a cash advance for \$70,000 was given to fund 1412 from Fund 0001, General Fund, and as of January 3, 2022, \$70,000 remains outstanding

WHEREAS, these advances are in repayment; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$70,000 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 1412, Help Me Grow Fund

ORGCODE - 14120519

Debit Expense Account

Object 921000 – Advance Out Returns \$ 70,000

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment \$ 70,000

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0044 - RE: CASH ADVANCE REPAYMENT FROM FUND
1415, CHILD WELFARE SPECIAL LEVY
FUND TO FUND 0001, GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via resolution 21-2015 a cash advance repayment plan has been established for the total of \$753,500 that was given to fund 1415 from Fund 0001, General Fund, and as of January 3, 2022, \$652,000 remains outstanding

WHEREAS, JFS wishes to pay back in full for the remaining balance of \$652,000 which would satisfy the repayment plan; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$652,000 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 1415, Child Welfare Special Levy

ORGCODE - 14150519

Debit Expense Account

Object 921000 – Advance Out Returns \$ 652,000

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment \$ 652,000

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0045 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 8300, SWMD GENERAL
ADMINISTRATION**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following resolution be adopted:

WHEREAS, in 2021, the County Commissioners have approved a transfer from the

General Fund to SWMD General Administration fund for the payoff of the Closed-Loop Loan to be initiated in 2022. The payoff amount for the Closed Loop Loan is **\$428,869.84**. SWMD General Administration fund 8300 is in need of a cash transfer from GF to cover the cost of aforementioned items; now therefore be it;

RESOLVED,

that the following Transfer be made,

Debit:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfer Out

\$ 428,869.84

Credit:

FUND 8300 SWMD General Administration

ORGCODE – 83009012

Credit Revenue Account

Object 280000 – Transfer In

\$ 428,869.84

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0046

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**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1481, PROSECUTORS
STATE GRANT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS,

fund 1481 is in need of a transfer from the general fund to cover expenses

not covered by the grant of \$211,199.75 and a local match of \$26,152.25, total transfer of \$237,352.00; now therefore be it;

RESOLVED, that the following cash transfer be made,

Debit:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfer Out \$ 237,352.00

Credit:

FUND 1481 PROSECUTORS STATE GRANT

ORGCODE – 14813002

Credit Revenue Account

Object 280000 Project 01A575 – Transfer In \$237,352.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0047 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1480, VAWA

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, fund 1480 is in need of a transfer from the general fund; now therefore be it;

RESOLVED, that the following transfer be made:

Debit:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfer Out

\$20,000.00

Credit:

FUND 1480 VAWA

ORGCODE – 14803002

Credit Revenue Account

Object 280000 Project 2A588 – Transfer In

\$20,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0048 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1410, PUBLIC
ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,425.42

for the month of January 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$31,425.42

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In \$31,425.42

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0049 - RE: AUTHORIZE THE APPLICATION AND
ACCEPT GRANT AWARD IN THE AMOUNT
OF \$500,000 AND LOAN IN THE AMOUNT
OF \$1,000,000 FROM THE OHIO PUBLIC
WORKS COMMISSION FOR THE CHINN
REGIONAL SEWER IMPROVEMENTS
PROJECT, IN THE PORTAGE COUNTY
REGIONAL SANITARY SEWER DISTRICT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** on December 20, 2021, the Ohio Public Works Commission notified Portage County Water Resources Department that the department was approved to receive grant funding in the amount of \$500,000 with a loan of \$1,000,000 for the Chinn Regional Sewer Improvements, in the Portage County Regional Sanitary Sewer District; and
- WHEREAS,** the Board of Commissioners supports the need to make improvements to sanitary sewers; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby accept the Ohio Public Works Commission grant award of \$500,000 and loan of \$1,000,000 and designates the President of the Board of Commissioners as the authorized official to execute said grant for the Portage County Water Resources Department required by the Ohio Public Works Commission; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President or Vice President of the Board to sign any and all documents pertaining to this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Water Resources Department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 22-0050 - RE: AUTHORIZE GRANT APPLICATION FOR
THE AMOUNT OF \$2,500 TO THE OHIO PET
FUND GRANT PROGRAM ON BEHALF OF
THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Dog Warden is seeking ways to address problems of overpopulation of stray domestic animals in Portage County; and
- WHEREAS,** the Ohio Pet Fund has a grant program providing funds for spay/neuter projects to non-profit and government organizations; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Dog Warden to submit the Ohio Pet Fund Grant Application for 2022 in the amount of \$2,500 from the Ohio Pet Fund; and be it further
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Dog Warden to sign all documents related to this grant program; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Dog Warden's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0051

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**RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	Donation Amount
Marcellene Wolford	1213 Cherokee Tr Streetsboro, Oh 44241	\$10
Teresa Albert	10252 Yale Rd Deerfield Oh 44411	\$5
Deborah Jones	1895 Basswood Dr Kent Oh 44240	\$10
Bonnie Cole	5015 Cline Rd Kent Oh 44240	\$10
Diana Kesco	12867 Chamberlain Rd Aurora Oh 44202	\$15
Cass Mayfield	1314 N. Mantua St Kent Oh 44240	\$15
WSandra Fargo	6202 Ramona St Atwater Oh 44201	\$15
Nancy Sabol	9441 Coit Rd Mantua Oh 44255	\$20
Patricia Akers	502 Dodge St. Kent 44240	\$20
Linda Mansfield	4107 Lynn Rd Ravenna Oh 44266	\$20
Cathy Thompson	5931 Stone Rd Streetsboro, Oh 44241	\$20
Jone Bump	2515 NE Pontius Rd Hartville Oh 44632	\$20
Carl Rasile	454 S. Meridian St Ravenna Oh 44266	\$20
Cynthia Smith	2951 Reseroir Dr Mogadore Oh 44260	\$20
Gary & Marjorie Biro	662 Frost Rd Streetsboro Oh 44241	\$25
Diane Stresing	1375 Nicholas Dr Kent Oh 44240	\$25
James & Liz O'Connor	4984 Sherman Wood Dr. Kent Oh 44240	\$25
Theodore Voneida	401 Oakwood Dr Kent Oh 44240	\$25
Connie Weber	4975 Skinner Rd Mantua Oh 44255	\$25
Susan French	8176 Tallmadge Rd Ravenna Oh 44266	\$30
Patricia Bailey	5382 Cline Rd Kent Oh 44240	\$200
Karen Fox	4849 Lovers Ln Ravenna Oh 44266	\$50
Roxie Rossiter	6356 Pioneer Tr Hiram Oh 44234	\$15
Robert & Irene Derr	6605 St Rt 5 Lot 51 Ravenna Oh 44266	\$35
Nick Niro	7699 Peck Rd Ravenna Oh 44266	\$20
Diann Clark	11838 Sheldon Rd Mantua Oh 44255	\$10
Rebecca & Horlando Maney	721 Stow St Kent Oh 44240	\$15
Crystal Lees	3303 Herriff Rd Ravenna Oh 44266	\$20
Patricia McLoughlin	6492 West Shore Dr Kent Oh 44240	\$15
Lori Fleshman	6665 Wall St Ravenna Oh 44266	\$25
Barbara & Donald Ochinsky	P.O. Box 76 Garrettsville Oh 44231	\$25
Sharon Shaffer	538 Trump Rd NE Hartville Oh 44632	\$10
Lois & Gary Anders	1090 W. Garfield Rd Aurora Oh 44202	\$20
Cvickie Henderson	1525 Lancelot St Streetsboro Oh 44241	\$40
Luann Dennis	5020 Mogadore rd Kent Oh 44240	\$100
Steve & Renee Keglovic	1259 Nicola Dr Aurora Oh 44202	\$15
Richard & Jennifer Salzer	3277 Cook Rd Rootstown Oh 44201	\$40
Lisa Elsayy	190 Forestview Plc Aurora Oh 44202	\$100

Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$100
John Buonpane	8872 Peck Rd Ravenna Oh 44266	\$30
Holly DeLaney	4667 St Rt 14 Ravenna Oh 44266	\$25
Edward & Georgina Aberegg	7356 Westview Rd Kent Ohio 44240	\$10
Carol McDonald	1761 Crock Dr. Streetsboro Oh 44241	\$25
Grinch event	Dog Warden Office	\$1,043
Paul Mason	9931 Bancroft Rd Garrettsville Oh 44231	\$25
Laureen Grund	3596 Elmhurst Ct Kent Oh 44240	\$20
Michael Illner	2633 Inverness St Streetsboro, Oh 44241	\$25
Skip Carl	4811 Forest Glen Tr Ravenna Oh 44266	\$50
Eldreth Photography	820 Congress Lake Rd Mogadore Oh 44260	\$1,425
Lori McAdow	2681 St Rt 225 Deerfield Oh 44411	\$10
Judy Pudloski	406 Ivan Dr Kent Oh 44240	\$150
Daniel & Linda Raub	460 Woodview Tr Aurora Oh 44202	\$75
Josh & Shannon Hagen	1239 Meadow Dr Kent Oh 44240	\$15
Wayne Rogers	5476 Beechwood Rd Ravenna Oh 44266	\$10
Brad Gale	9461 Ellen Dr Streetsboro Oh 44241	\$5
Nancy Grant	3712 St Rt 14 Rootstown Oh 44272	\$100
Mike & Carolyn Salamon	3505 Work Rd Ravenna Oh 44266	\$100
Patty Adsit	520-18 Willow Cir Aurora Oh 44202	\$60
Jerry & Marie Osborne	6310 Lakeview Dr Ravenna Oh 44266	\$25
Karla Anne Kong	10133 William Henry Dr Streetsboro Oh 44241	\$25
Marjorie O'Connor	1349 Brookwood Dr Mogadore Oh 44260	\$25
Winnifred Upshaw	170 Spaulding Dr Kent Oh 44240	\$2
Phyllis Baker	707 E. Crain Ave Kent Oh 44240	\$300

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the following transfer of funds be made in the amount of \$3,348.67 for remainder of November 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FUND 1414, CHILD SUPPORT ADMINISTRATION

\$3,348.67

FUND 1410, PUBLIC ASSISTANCE

\$3,348.67

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

0389

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0053 - RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$86,464.80 for October 2021 adj#1 and November 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258	\$34,830.10
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Project 3B278	\$19,236.50
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Project 3A259	\$26,418.76
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Project 3B259	\$5,979.44
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Project 3B277	\$ -0-
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Project 3D278	\$ -0-
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Project 3A225	\$ -0-
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TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR	\$86,464.80
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; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

1. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the "Mantua Facilities Planning Area Map and Text Amendment Response Form", as prepared by the Portage County Water Resources Department Selecting the option "no objection to the proposed revisions."

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners signed the application and certificate for payment for the final payment of \$10,819.71 for the 2020 Sewer Maintenance Program Project PC (20-180) payment to Lake County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Approve a leave without pay without discipline for a Job & Family Services employee through January 31, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Accept the resignation of Alexandria Bever, Social Services Worker 3, for Portage County Job & Family Services, effective January 14, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Authorize the three-day internal posting of the full time Social Service Worker 3 replacing Alexandria Bever for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Accept the resignation of Danielle Stropki, Social Services Worker 3, for Portage County Job & Family Services, effective January 26, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the three-day internal posting of the full-time Social Service Worker 3 replacing Danielle Stropki for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Accept the resignation of Brandy Krannich, Eligibility Specialist, for Portage County Job & Family Services, effective December 8, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. Authorize the three-day internal posting of the full time Eligibility Specialist, replacing Brandy Krannich for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Hire April Duschl as a Clerical Specialist 3 replacing the position previously held by Patricia Hubbard, Income Maintenance Aide 2, for Portage County Job & Family Services. Tentative start date is January 24, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. *(NOTE: The Income Maintenance Aide 2 has been reclassified as a Clerical Specialist 3 under the new union contract effective January 1, 2022.)*

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

11. Direct the Auditor's Office to pay/process the December 17, 2021, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Direct the Auditor's Office to pay/process the December 17, 2021, Solid Waste District bills/ACH payments, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Expenditure Review		
<u>Solid Waste: (Funds 8300 – 8399)</u>		
Bills Payment list	\$0	(Includes late fees of: \$0)
Journal Vouchers totaling:	\$958.24	
Then and Now list totaling:	\$0	
<u>County Funds: (0001 – 8299)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$14,266.07	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$17,836,009.18	
Then and Now list totaling:	\$4,346.97	
Debt Service wire list:	\$0	

13. The Board approves the purchase of 3 VHF Console Radios and installation, 5 APX MARCS Radios and installation, & cost of Baker Tower removal and install of VHF Antennas for the Sheriff's Department. Total cost of \$103,922.85 and monies will be budgeted by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

14. The Board of Commissioners signed the December 9, 2021, correspondence to Hartford Fire Insurance Company discharging and releasing the Permit Bond for Millstone Lumber, LLC from any and all past, present, and future liability under Bond #45BSBIS5431 as presented by the County Engineer's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

15. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett President of the Board to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 2 for the OPWC Project No. DGY11 Hartville Road Resurfacing, as presented by the County Engineer's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
16. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett President of the Board to sign the FY 2020 Coronavirus Emergency Supplemental Funding Program, from the Ohio OCJS in accordance with Resolution 21-0864 on November 18, 2021, as presented by the Portage County Court of Common Pleas.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
17. The Board of Commissioners acknowledged receipt of the December 17, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
18. The Board of Commissioners acknowledged receipt of the December 17, 2021, Certificate of the County Auditor that the Annual Appropriations from each fund does not exceed the Amended Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2021, for the Portage County Solid Waste District Commission, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
19. The Board of Commissioners acknowledged receipt of the Independent Audit Report for Townhall II for the year ending June 30, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

20. The Board of Commissioners acknowledged receipt of the December 21, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund **do exceed** the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

21. The Board of Commissioners acknowledged receipt of the December 21, 2021, Certificate of the County Auditor that the Total Annual Appropriations from each fund **do exceed** the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, for the Portage County Solid Waste District Commission, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

22. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated December 28, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

23. In accordance with Ohio Revised Code § 321.261, the Board of Commissioners acknowledged the receipt of the DETAC Report for Fund 1005 for the 2021 calendar year, received on December 27, 2021, as presented by the Portage County Prosecutor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

24. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for the month of December 2021 as presented by the County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

25. The Board of Commissioners approved the December 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

26. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of December 2021, received on January 3, 2022, as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of January 13, 2022, **at 11:01 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

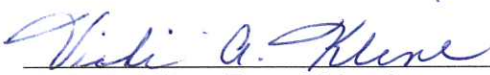
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of January 13, 2022.



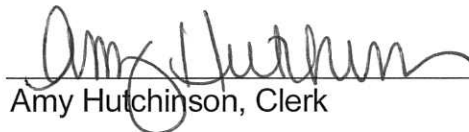
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk

