



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, May 18, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. The Board of Commissioners approves the April 27th, 2023, and May 11th, 2023, regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Administration Building: The entrance to the Internal Services outside area has been completed and looks very nice.

Keltron System Upgrade (Administration building, Ravenna Courthouse, Prosecutor's Office, Riddle Block, and Records Center, including the Juvenile Detention Center (JDC))

When a panic or fire alarm goes off in any of the County buildings, it goes straight to Dispatch at the Sheriff's Office and the system is coming to the end of its useful life. The wire system needs to be mapped for each building, and the Detention Center is willing to pay for their portion.

Commissioner Tinlin asked if the current companies have the system mapped and Ms. Kautzman explained they do not, but they have provided a quote.

Juvenile Court: Northstar contracting came in slightly under the bid amount at \$985,000. Additional expenses will include furniture and security equipment.

Kent Courthouse: The stairs have been completed and they turned out nice.

Prosecutor's Office: The HVAC unit in the IT room stopped working and needs to be replaced for a cost under \$10,000.

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledged and approved the County Administrator's approval to:

1. Accept the resignation of Hope Bonos, Grants Administrator, for the Portage County Board of Commissioners effective May 26, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Opposed: Commissioner Tinlin, Yea;

Motion Carries

2. Accept the resignation of Layla Robinson, Eligibility Specialist, for Public Assistance Portage County Job & Family Services effective May 12, 2023

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the hire of Logan Jones, Canvasser, Portage County Dog Warden. The tentative start date is Tuesday, May 30, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the hire of Margaret Lewis, Canvasser, Portage County Dog Warden. The tentative start date is Monday, May 22, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the hire of Jessica Craft, Canvasser, Portage County Dog Warden. The tentative start date is Monday, May 22, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

GRANTS ADMINISTRATOR

Present: Hope Bonos

Resolutions:

1. Authorize the electronic grant application to the Ohio Department of Public Safety, Ohio Highway Safety Office for the Portage County Sheriff's Office, entitled impaired driving enforcement program/selective traffic enforcement program 2024, Portage County Sheriff's Office – 00084./Resolution No. 23-0316
 - This resolution is to reimburse overtime costs for holidays.
2. Accept the 2022 State of Ohio EMA American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention, and Resiliency Grant on behalf of the Portage County Sheriff's Office./Resolution No. 23-0317
 - The total amount of the grant is \$1,279,723.52 with no local match. The grant is for personnel costs for 8 new Deputies, including PERS, Medicare, and health insurance.
 - The life of the grant is 2 years and there's nothing stated in the grant guidance requiring the County to retain the Deputies.
3. Authorize the application to the Ohio Office of Criminal Justice Services 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Solicitation on behalf of the Portage County Sheriff's Office./Resolution No. 23-0318
 - This is for the following fiscal year.

4. Rescind Resolution No. 23-0315: Authorize the application to the US DOJ, Office of Community Oriented Policing Services Grant Program on behalf of the Portage County Sheriff's Office./Resolution No. 23-0319

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Opposed: Commissioner Tinlin, Yea;

Motion Carries

Please Add to Your Agenda

May 18, 2023

Resolution:

1. Authorize the application to the Ohio Attorney General's Office FY2024 Drug Abuse Response Team (DART) grant program on behalf of the Portage County Sheriff's Office./Resolution No. 23-0324
 - This is another personnel grant for the Sheriff's Office for \$75,806 with no local match requirement.
 - This grant is similar to JAG and if the Sheriff's Office continues to apply for the grant, it should be awarded.
 - The Sheriff's Office is trying to form a team to follow up with individuals who have overdosed to ensure the appropriate treatment has been provided.
 - The grant also covers brochure costs for treatment facilities.
 - The Sheriff's Office Drug and Violent Crime Unit has implemented an overdose response protocol and has formed a partnership with Townhall II, Portage County Health Department, the Coroner, and County Prosecutor.
 - The grant is due on May 25, 2023.
 - This grant would provide funding for a new hire and there is no need for the Board to retain the position if the grant funding ceases to exist.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the May 11, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$791,902.45	(Includes late fees of: \$1.29)
ACH/Neil Group of	\$123.67	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$173,067.03	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,547.41	
Journal Vouchers totaling:	\$134,463.17	
Then and Now list totaling:	\$161,642.57	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the May 11, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration./Resolution No. 23-0320

ADULT PROBATION DEPARTMENT

Present: Chief of Probation Hank Gibson

Discussion

1. *Employee Compensation*

Mr. Gibson indicated we had a meeting with the Municipal Court judges relative to hiring and retaining staff, primarily our Probation Officers. The current rate of pay is \$21 an hour, which requires them to have a college degree and to deal with some of the most violent offenders. Before COVID, they had 51,000 inmates and now they're down to 30,000 something and still trying to reduce the number.

The state has provided money to address offenders within the community and the judges were asking what can be done to retain people because we have difficulty receiving qualified applicants. So, we raised the starting wage from \$21.00 to \$23.36, which has not gone into

effect yet as we're still waiting on approval of the Memorandum of Understanding (MOU) for a one-time allocation of \$67,000 from the Municipal Court judges.

Mr. Gibson requests the use of the \$67,000 to increase the starting wage from \$21 to \$23.36 and possible funding from the Commissioners to sustain those wages. If that's permitted, we are willing to get into the wage study.

Mr. Gibson noted we have an employee who is thinking about retiring before the balance of the year and as a Director, I'm not going to replace that position until we can say we need it.

The next item I would like to bring to your attention is the federal grant. In the past, Teresa has received close to a million dollars, but we don't know if the grant will be renewed. There are four employees paid out of the grant, but that grant also provides funding to the offenders in the form of housing, bus tokens, gift cards, gas cards, etc. At the end of 2021 or 2022, we had a surplus of around \$300,000 that was sent back to the County. The grant ends in September and if not renewed, we're going to have to find a way to fund those four positions.

Commissioner Christian-Bennett asked how long the funding will last if the Board approves the increases from \$21 to \$23 and Mr. Gibson stated 21 pays as we would try to go back to the first pay in April. Director Petty pointed out that after the 21 pays have been exhausted, it's uncertain where the funding will come from.

There are 34 employees at Adult Probation and 30 Probation Officers, the ISPs who are responsible for monitoring people released from prison, the drug court, and counseling officers.

Commissioner Badalamenti would like to accept the request for \$67,000 to increase the starting wage from \$21 to \$23.36, and Commissioner Christian-Bennett noted Mr. Gibson is not replacing a salary and that funding alone would cover the expense moving forward and Mr. Gibson explained there will be 7 months of savings.

Mr. Gibson asked about the wage study and wondered if it was too late to join and Administrator Crombie replied I want to look into a couple of items, but I believe it's not too late and your current wages are well below where they would factor.

COUNTY TREASURER

Present: Brad Cromes

Discussion:

1. Financial Fun Roadshow and Growlink

Treasurer Cromes indicated the Growlink program requires an annual update and it has been about a year since we first approved the program and its new iteration that has three pieces — home improvement, small business development, and family farm.

We have completed 13 loans to this point, 6 of which are homeowner loans, 7 are small business loans, and I have yet to do a family farm which is a personal point of frustration.

We have spent about 1.2 million and we have \$960,000 available for borrowing so we're well over halfway through the initial allocation. I heard from Portage Community Bank this morning and they have another \$400,000 to \$500,000 in small business loan applications that are pending. The program has taken off and is doing well as compared to the Home Improvement Program that over six years, made almost a million dollars that we allocated in that program, so the uptake on this has been much more significant and we're happy with how that's going.

We've got a pretty good spread on the sorts of businesses we're working with, we've got trucking companies and gyms and they're not all in one place, there's some in the Garrettsville area and Ravenna and Kent, so we're happy with how that has progressed to this point.

Commissioner Christian-Bennett asked how people are hearing about the programs and Mr. Cromes replied I am happy with the support with the work that you've done to put the word out through the Realtors Association, I have gone and spoken about this program over time to spread the word, but the banks have been sharing it, too, along with Portage Development Board, who deserves a lot of credit for sharing the information because I know Brad and his crew have put it in their newsletters regularly. We will have a better look at it in a couple of months when we do our Investment Advisory Committee and if the next couple of small business loans come through, we're going to be looking at whether we need to allocate more into it. We initially said something like up to 2% of the investment portfolio could be used for this program, but the investment portfolio is a lot bigger than it was when we started, so thinking ahead that may be something we discuss.

Commissioner Tinlin thanked Treasurer Cromes for the program and noted I've been watching the program and it's awesome.

Mr. Cromes stated we are the only County in the state that does this version of linked deposit where we're really closely matched with what the state is doing.

Treasurer Cromes also talked about the financial wellness program and noted this will be our 7th year in existence. The issue from the beginning has always been attendance and the goal has been 100 people at the event, but we haven't achieved 100 physically at the event, but the electronic versions have augmented it in some ways having those videos available for people to watch on their own was an unintended benefit of the COVID pandemic. We have been looking as an organization or as a group, I do have a steering committee, Portage Community Bank, Hometown Bank, PMHA, Family and Community Services, Consumer Credit Counseling Service, and a bunch of others who have been my sounding board for this event over the years, and we've been talking about how we can improve that.

One of the ideas that has come up is to look at other programming in the financial wellness/ financial education space and to see if their ideas we can borrow. So, in those conversations, I had a chance to connect with the University of Akron, Barker Center for Economic Education and they have developed a program that they call Family Financial fun events that they do at schools in the greater Akron area. They're based in schools because that's a captive audience of folks that this information is related to and schools also have a mandate from the state of Ohio to do more programming around economic education to meet certain standards for

graduation. We talked to them about their model and what they do, and they have buy-in from some of the large regional banks like Huntington, the Federal Reserve is part of their program in Cleveland, and they have been generous with their time and sharing with us their best practices and what they had done, and our group would like to replicate something like that in Portage County. So rather than doing an event where we have people come in and do 15 or 16 classes in an expo area, we're proposing 3 school-based events and 1 for seniors because it's important for us to retain that touch point. We would do northern Portage, (Streetsboro Aurora based), central Portage (Ravenna Kent based), and southern Portage for schools with the idea that it would be a 2-hour program with dual tracks for students and parents based at the school after hours, possibly in the 4:00 PM-6:00 PM or 5:00 PM-7:00 PM range. We would get community partners to staff those programs for us and that's where the community engagement part would come in and they would be somewhat smaller events because we only need 5 at any given point, probably 10. After all, we have adults and then students. Our general attendance by county businesses and nonprofits has been in that 20 to 30 range anyway, so I'm relatively comfortable we could get that number of people to do various versions of this.

That's the idea and it's a shift away from what we've been doing and toward this new model that is based on best practices from people who talk about this nationally. We're excited that it's tied into the schools and the economic education standards that people are already feeding into.

The next step is to take this proposal to the school superintendents tomorrow morning because we'd like to get it rolled out in the fall to coincide with the beginning of school. It's a big lift to get done in a couple of months, but I think we can do it because the concept is already built and we already have a cadre of people who do this with us, so I'm confident we could get it done if we get the buy-in from those partners. If we can't get it done for this fall, the plan is to shift this to 2024 so I'm proceeding on parallel tracks. We can do the regular Financial Wellness Fair again, we have thoughts about how we can advertise better and do more outreach, so that is a path we can pivot to if we need to.

Commissioner Christian-Bennett stated I don't believe that we don't advertise it enough, I think people view this as a sensitive private issue, but it's an educational tool and Mr. Cromes explained part of the broader goal of this effort is to break down some of those stigmas because it's a cultural thing where we just don't talk about money.

Commissioner Badalamenti replied I like what you're doing and this type of program because it's generic, you're introducing it to the kids to start a conversation with mom and dad, but I'd like to see it more attended.

Mr. Cromes noted there's a resolution in today's packet and it is financial wellness programming and I still think it's important for us to try to raise funding to support this. It's similar to the ones we've done in prior years where we've asked for up to \$4,000 in cash, and then in-kind donations to support the event.

Commissioner Tinlin mentioned I'm still impressed with the Portage Growlink and for those who are watching, contact the Treasurer's Office for more information. Mr. Cromes replied the first step is to go to the banking partner (Home Town or Portage Community Bank) and talk to them about a loan and then we're the next step. They can always call us if there are questions.

Resolutions:

1. The Board of Commissioners authorizes the acceptance of donations in support of Portage County Financial Wellness Programming to the Portage County Treasurer./Resolution No. 23-0321

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the May 12, 2023 Certificate of the County Auditor that the Total Appropriations from each fund **DO EXCEED** the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 1, 2023, through May 7, 2023, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for April 2023 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of April 2023, as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

5. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated April 30, 2023, as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners signed the application and certificate for payment for the final payment of \$8,975.77 for the 2021 Sewer Maintenance Program Project SH-2 (21-140) payment to Lake County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners declares it necessary to Levy a Replacement Tax in Excess of the Ten-Mil Limitation for the necessary requirements of the Mental Health and Recovery Board of Portage County./Resolution No. 23-0323

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Discussion:

1. Grants Coordinator Position

Administrator Crombie would like to move the Grants Coordinator position to report to Budget and Finance because they work very closely together as it is and it would be a great partnership. The job description is the same, we are just changing the title and who they report to. The Board agreed to move forward with the request.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the revised Grants Administrator job description to the Grants Coordinator job description for the Budget & Finance Department of Portage County.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the external posting of a non-bargaining position, for a Grants Coordinator, Portage County Budget & Finance Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Recessed: 9:51 AM

Reconvened: 10:37 AM

Recessed into the Public Hearing: 10:37 AM

**COMMISSIONERS' AGENDA
PUBLIC HEARING FOR THE PORTAGE COUNTY
COMPREHENSIVE PLAN**

May 18, 2023

10:38 AM

Commissioners' Office
449 South Meridian Street
Ravenna, Ohio 44266

Present: Commissioner Badalamenti, Commissioner Christian-Bennett, Commissioner Tinlin, County Administrator Michelle Crombie, Clerk Amy Hutchinson, Regional Planning Commission Director Todd Peetz, Community Planner Gail Gifford, and Barb Tittle

I. OPENING & INTRODUCTIONS OF THE BOARD OF COMMISSIONERS –
Commissioner Badalamenti

Commissioner Badalamenti opened the Public Hearing for the Portage County Comprehensive Plan at 10:38 AM and introduced the Commissioners to those in attendance.

II. PURPOSE OF THE HEARING – Commissioner Badalamenti.

The purpose of the hearing is to provide an overview of the Plan and allow the general public an opportunity to provide comments.

Notice of the hearing was published in the Record Courier Newspaper on April 20, April 27, and May 4, 2023. A copy of the proposed Plan has been on display and available for public

viewing at the Commissioners' Office and the Regional Planning Commission's office and a copy has also been posted on the County's website.

III. **SWEARING IN OF THOSE WHO ARE SPEAKING** – Commissioner Badalamenti

Commissioner Badalamenti swore in audience members wanting to speak during the Public Hearing.

IV. **OVERVIEW OF THE COMPREHENSIVE PLAN** - Regional Planning Commission Director Todd Peetz

Director Peetz mentioned I've been here for a little over 14 years and from day one, I was hoping we'd have a comprehensive plan and this is the first comprehensive plan for the whole County. The document is a living document that can be updated or amended anytime you feel it's appropriate.

Director Peetz presented a general overview that included a discussion on the following:

Population, income, housing growth, and value are all up – Portage appears to be doing at least as well as our surrounding counties. It's important to note that even though income is up, it didn't go up at the same rate as inflation, so we have a little less buying power, but when you compare us to other Counties, the only County that may be doing better would be Geauga. We're doing much better than most of our surrounding counties and we're second in our neighboring counties for all these categories.

Land Resources – Maintaining the rural areas is always a challenge to find a balance between preserving rural heritage and development. Balancing growth while maintaining a rural heritage is difficult and it's discussed in the plan. Once you run water and sewer to farmland area, it increases the value and developers will sue farmers for that so we need some sort of control of how we extend water and sewer lines into the communities. Water and sewer are very important but with that comes many challenges.

Community Services – The plan highlights and briefly discusses police, fire, civic facilities, health care, social services, education institutions, and parks. We were able to have a service coverage area for all fire departments and you can see the 4, 6, and 10-minute response time ranges and the gaps in service located around West Branch and Camp James A. Garfield.

Commissioner Badalamenti asked about agriculture and asked about the restrictions and guidelines about water and Director Peetz replied there's a 208 Plan that our Water Resources Department utilizes which says where water and sewer may be in the next 5, 10 to 20 years. I talked with Water Resources about this and they only extend water lines that are paid for by developers, but that's probably the best way to limit development if that's what you want to do. Internally where there are water and sewer, we're always looking for ways to promote areas for economic development.

Infrastructure – We have all the level services for both roads, water, and sewer, as well as different kinds of transportation for marketing freight. We talk about AMATS, we talk about ODOT policies, and what they are working on.

Economic Development – We worked closely with many of our economic development agencies in the County, especially the Portage Development Board. We mention funding sources in the areas of infrastructure and economic development. We also talked about land use and it's really about the character of the areas and you have to have a good framework of what that character area is, so we have designations for different types of development. We also worked with Townships under zoning and Villages and Cities when they need help with that. We just talked about the goals, objectives, and implementation and we made the changes recommended by the Board about being open to meeting with them at any time, and that the Board is mostly interested in being involved with economic development, health, and safety.

This is the first plan for Portage County and the Board paid roughly \$100,000 for it and we should be coming in around the \$90,000 mark so a little less than the amount allocated for the project. The other part of the \$100,000 is that \$50,000 was paid for and the other \$40,000 is going against our debt on the Prospect Street building.

Regarding the schedule, the only thing missing is setting priorities as I don't want to set the Board's priorities. I'd like to have an informal meeting that will take the short-term projects (0-5 years) and sit down with the Board and the department heads affected by it, and have them prioritize and make recommendations to you for the fiscal year 2025. The long-range projects (5-10 and 10 plus) aren't budgeted today, so you'll need to put a little bit of money towards it until you can afford to make that acquisition.

As I mentioned, you can update the plan anytime you need to.

The full Comp Plan is available online and has links to different sources which helps the public. Ms. Gifford pointed out the PDF version has active links the public can click on to go to an agency's direct website for additional information.

Director Peetz noted the Open House was referenced in the document as being held on April 27th on page 2 and it was held on April 20th, so that correction will be made.

Commissioner Christian-Bennett asked how we monitor the plan and Director Peetz responded the best way is to have an annual meeting to talk about each Department's successes and priorities and to manage capital improvements.

Commissioner Tinlin had some concerns with EMS responses in the County. There are a lot of areas that take 10 minutes plus to get a rescue squad to someone's home. I've been researching it a little bit and I think we need to know what areas we're having problems in (see Map 5.2 EMS response time). I can tell you Charlestown, Paris, and Palmyra are areas that have problems getting people there. We have mutual aid and I know how that works, but I've had several calls from residents who have lost a loved one because of it. I'm still researching what we can do as Commissioners because it's up to us to provide safety and security. I don't

want someone to lose a loved one because it took forever to get a rescue squad there. Some of the Townships can't afford full-time staff and I think that we're remiss if we don't look at what we can do as a County to assist with this.

Ms. Gifford explained the map is good because you can pair it with 911 calls and fatalities to see where your gaps are and if you need a new station or need to increase staff, it would help down the road.

Commissioner Tinlin noted under the 5.2 EMS response, I would like to know when you look at the 10-minute response, I think that 10-minutes plus and Ms. Gifford explained the time is based on the road network, that does not take into account the time it takes for firefighters to put on their gear and to get into the truck. Commissioner Tinlin noted I'm sure some people are going to pick that up and say this is all orange, where's that, so if we could plug that in some way as to whom we are talking about and Ms. Gifford replied with the service areas, I will do that, but for example in Aurora and Ravenna, there are some overlapping areas and I'll see how it looks on this map. I might add a second map so that you can see them clearer.

Commissioner Tinlin noted every department within the County does a great job, but I think if assistance is needed to update their response time, we may need to sit down and think about it and that's just one idea I had from the April meeting. Director Peetz mentioned the Sheriff's Office might be interested in a study, as well.

Commissioner Tinlin said I'm happy with the plan and Christian-Bennett looks forward to implementing it as it has a lot of really good information.

V. PUBLIC COMMENT – None

VI. CLOSING STATEMENT

Commissioner Badalamenti stated this will conclude the Public Hearing on the Portage County Comprehensive Plan at 11:00 AM.

VII. ADJOURN

Motion to adjourn: Anthony J. Badalamenti, Second by Mike Tinlin. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

Reconvene Commissioners' Regular Session: 11:00 AM

Resolution:

1. Motion to approve the Portage County 2050 Comprehensive Plan for Portage County as presented by the Regional Planning Commission./Resolution No. 23-0322

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RESOLUTION NO. 23-0316

RE: AUTHORIZE THE ELECTRONIC GRANT APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, OHIO HIGHWAY SAFETY OFFICE FOR THE PORTAGE COUNTY SHERIFF'S OFFICE, ENTITLED IMPAIRED DRIVING ENFORCEMENT PROGRAM / SELECTIVE TRAFFIC ENFORCEMENT PROGRAM 2024, PORTAGE COUNTY SHERIFF'S OFFICE – 00084.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Ohio Highway Safety Office offers a reimbursement grant known as the IDEP/STEP grant to provide additional deputies for high traffic and holiday weekends; and
- WHEREAS,** the Portage County Sheriff's Office is eligible to participate in the program; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the electronic grant application to the Ohio Department of Public Safety, Ohio Highway Safety Office for the Portage County Sheriff's Office for a grant in the amount of approximately \$50,000.00 ***with no local match requirement***, for Impaired Driving Enforcement and Selective Traffic Enforcement by the Portage County Sheriff's Office to reduce the number of fatal crashes in Portage County. The Sheriff will enforce speed, safety belt, OVI, and aggressive driving laws by issuing citations vs. warnings; and be it further
- RESOLVED,** that the Portage County Board of Commissioners notes that the grant period is October 1, 2023, through September 30, 2024; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0317**-**

**RE: ACCEPT THE 2022 STATE OF OHIO EMA
AMERICAN RESCUE PLAN ACT (ARPA)
FIRST RESPONDER WELLNESS,
RECRUITMENT, RETENTION AND
RESILIENCY GRANT ON BEHALF OF THE
PORTAGE COUNTY SHERIFF'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County has been awarded 2022 Ohio EMA American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention and Resiliency Grant funds to hire eight full-time deputies, to include the personnel costs for those eight new deputies of salaries, PERS, Medicare, and Health Insurance; and
- RESOLVED,** the Board of Portage County Commissioners accepts the 2022 Ohio EMA American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention and Resiliency Grant **for the grant period of January 1, 2023 through December 31, 2024, in the amount of One Million, Two-Hundred Seventy-Nine Thousand, Seven-Hundred Twenty-Three and 52/100 (\$1,279,723.52)** with no local match obligation; and be it further
- RESOLVED,** the acceptance of this grant is contingent on assuring that the funding does not overlap with other American Rescue Plan Act (ARPA) funding. The Portage County Sheriff's Office must supply information pertaining to deputies as requested by the Portage County Board of Commissioners.
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office Sheriff, Chief Deputy, and Financial Manager to sign all necessary documents associated with this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Office of Homeland Security & Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0318 - RE: **AUTHORIZE THE APPLICATION TO THE
OHIO OFFICE OF CRIMINAL JUSTICE
SERVICES 2023 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT
(JAG) SOLICITATION ON BEHALF OF THE
PORTAGE COUNTY SHERIFF'S OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Sheriff's Office is eligible to receive funding through the Ohio Office of Criminal Justice 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Program in the amount of \$41,598.67, directly related to law enforcement functions; and
- WHEREAS,** the Portage County Sheriff recommends the submittal of an application to receive funding for the acquisition of the Matrix Investigative Case Management System, to include installation and training for staff, the acquisition of covert DVR equipment, and confidential funds; now therefore be it
- RESOLVED,** the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office to submit an electronic Grant application to the Ohio Office of Criminal Justice 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Program in the amount of \$41,598.67 ***with a 25% local match requirement, which will be offset by the Portage County Sheriff's Office Captain Davis' salary,*** to be administered by the Portage County Sheriff's Office; and be it further
- RESLOVED,** the time period for the use of these funds is 1 year beginning January 1, 2024 and ending December 31, 2024; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Portage County Prosecutor, Portage County Sheriff, Portage County Auditor, and the Department of Budget and Financial Management; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0319 - RE: RESCIND RESOLUTION NO. 23-0315:
 AUTHORIZE THE APPLICATION TO THE US
 DOJ, OFFICE OF COMMUNITY ORIENTED
 POLICING SERVICES GRANT PROGRAM
 ON BEHALF OF THE PORTAGE COUNTY
 SHERIFF'S OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on May 11, 2023, the Board of Commissioners authorized the Sheriff's Office to apply to the US DOJ Office of Community Oriented Policing Services FY 2023 COPS Hiring Grant Program with a total project budget of \$1,395,534.00, directly related to law enforcement functions; and

WHEREAS, sustainability of the grant was in question therefore the grant application was never filed with the State; now therefore be it

RESOLVED, that the Board of Commissioners does hereby Rescind Resolution No. 23-0315, which authorized the application to the USDOJ, Office of Community Oriented Policing Services Grant Program on behalf of the Portage County Sheriff's Office; and be it further

RESOLVED, that a certified copy of this resolution be forwarded to the Portage County Prosecutor, Portage County Sheriff, Portage County Auditor, and the Department of Budget and Financial Management; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Nay;

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RESOLUTION NO. 23-0320

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**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
ADMINISTRATION**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$4,102.25 for April 2023 IV-D contract payments local match for Prosecutor February 2023, and Clerk of Courts February 2023, payment as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000– Transfer Out \$ 4,102.25

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In

Project NONE \$ 4,102.25

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0321

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**RE: ACCEPTANCE OF DONATIONS IN SUPPORT
OF PORTAGE COUNTY FINANCIAL
WELLNESS PROGRAMMING TO THE
PORTAGE COUNTY TREASURER**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, for the past six years the Treasurer has sponsored an annual Portage County Financial Wellness Fair, with the public purpose of improving the financial literacy and well-being of County residents; and

WHEREAS, the Treasurer, in consultation with state and national experts in financial literacy and wellness as well as local partners, is exploring replacing the existing Financial Wellness Fair program with a multi-site, multi-day "financial fun roadshow" based in Portage County schools and/or senior recreational facilities; and

WHEREAS, the Treasurer anticipates financial wellness programming will commence in the fall of 2023 regardless of its final form; and

WHEREAS, the Portage County Treasurer has been approached by organizations within Portage County with offers of monetary and in-kind donations to support public awareness of and participation in 2023 financial wellness programming sponsored by the Treasurer; now therefore be it

RESOLVED, that, on behalf of the Portage County Treasurer and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts monetary donations not to exceed \$4,000.00 total, as well as in-kind items, in support of Portage County financial wellness programming; and be it further

RESOLVED, that the Board of Commissioners directs that monetary proceeds from donations be used to support financial wellness programming in the form of underwriting public awareness advertising, facility rental, refreshments, and other items directly related to facilitating such programming; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0322 - RE: APPROVE THE 2050 COMPREHENSIVE
PLAN FOR PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, a Comprehensive Plan is a document that provides the framework and policy direction for future development decisions and once adopted, becomes a flexible guide for the County to follow in order to achieve the desired vision for the community; and

WHEREAS, public participation for the Portage County 2050 Comprehensive Plan was solicited from September 2021 to March 2022 through various means including the Randolph Fair, an online survey, websites, notices, and a community meeting, with over 350 responses being gathered; and

WHEREAS, a public hearing was held on May 18, 2023, in the Portage County Administration Building, 7th Floor Commissioners' Boardroom, 449 South Meridian Street, Ravenna, Ohio 44266, to hear additional comment on the proposed Plan; and

WHEREAS, the Portage County Board of Commissioners finds that such a Plan will provide guidance to the County Commissioners, County Department Heads, and County Agencies on developing the County in a coordinated and unified manner; now therefore, be it

RESOLVED, that the Board of Commissioners does hereby agree to accept the Portage County 2050 Comprehensive Plan as presented by the Portage County

Regional Planning Commission; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0323 - RE: RESOLUTION DECLARING IT NECESSARY TO LEVY A REPLACEMENT TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE NECESSARY REQUIREMENTS OF THE MENTAL HEALTH AND RECOVERY BOARD OF PORTAGE COUNTY

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide for the necessary requirements of the Mental Health and Recovery Board of Portage County, Ohio; and

WHEREAS, the Board is currently levying a 1.00 mill levy for a period of ten years for the purpose of providing funds for the operation of programs and services by the Mental Health and Recovery Board, including the maintenance, improvement, and operation of the programs and services supported by the Mental Health and Recovery Board of Portage County for persons in Portage County, Ohio; and

WHEREAS, the Mental Health and Recovery Board of Portage County passed a resolution dated March 13, 2023, requesting the Board seek voter approval to replace the existing ten (10) year levy of 1.00 mill, which was renewed by the voters of Portage County in 2013 and commenced in tax year 2014, and which will expire at the end of tax year 2023, with a replacement levy of 1.00 mills; and

RESOLVED, pursuant to ORC 5705.221(A), the Board of County Commissioners of Portage County, Ohio, two-thirds of all the members elected there concurring, that it is necessary to levy a replacement levy of 1.00 mills for

each \$1 of taxable value, to constitute a tax in excess of the ten mill limitation for the Mental Health and Recovery Board of Portage County, for the purpose of providing for the necessary requirements of the county's alcohol, drug addiction, and mental health service district established pursuant to Chapter 340. of the Ohio Revised Code, and for the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities; and

RESOLVED, the question of the Replacement Levy shall be submitted to the electors of the entire territory of Portage County at the election to be held therein on November 7, 2023; and

RESOLVED, such replacement tax levy shall be placed upon the tax list and duplicate for the 2024 tax year (commencing in 2024, first due in calendar year 2025) if a majority of the electors voting thereon vote in favor thereof.

RESOLVED, the Clerk of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor. This Board hereby requests the County Auditor certify to this Board the following:

- (i) the total current taxable value of the Portage County alcohol, drug addiction, and mental health services district (i.e. Portage County);
- (ii) the dollar amount of revenue, rounded to the nearest dollar, that would be generated by 1 mill for each one dollar of taxable value;
- (iii) the levy's rate, expressed in dollars, rounded to the nearest dollar, that would be generated by 1 mill for each \$1 dollar of taxable value, for each one hundred thousand dollars of the county auditor's appraised value;
- (iv) an estimate of the Replacement Levy's annual collections, rounded to the nearest one thousand dollars.

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0324

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RE: AUTHORIZE THE APPLICATION TO THE
OHIO ATTORNEY GENERAL'S OFFICE
FY2024 DRUG ABUSE RESPONSE TEAM
(DART) GRANT PROGRAM ON BEHALF OF
THE PORTAGE COUNTY SHERIFF'S
OFFICE

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Sheriff's Office is eligible to receive funding through The Ohio Attorney General's Office FY2024 Drug Abuse Response Team (DART) Grant Program in the amount of \$75,806.00 to be used for the implementation of a Portage County Overdose Quick Response Team, directly related to law enforcement functions; and
- WHEREAS,** the Portage County Sheriff recommends the submittal of an application to hire 1 Deputy and printing costs for informational drug brochures and hand-out materials; now therefore be it
- RESOLVED,** the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office to submit an electronic Grant application to The Ohio Attorney General's Office FY2024 Drug Abuse Response Team (DART) Grant Program in the amount of \$75,806.00 **with no local match requirement** to be administered by the Portage County Sheriff's Office; and be it further
- RESLOVED,** the time period for the use of these funds is 1 year beginning July 1, 2023 and ending June 30, 2024; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Portage County Prosecutor, Portage County Sheriff, Portage County Auditor, and the Department of Budget and Financial Management; and be it further
- RESOLVED,** the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledged and approved the County Administrator's approval to:

1. Accept the resignation of Hope Bonos, Grants Administrator, for the Portage County Board of Commissioners effective May 26, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Nay;
Commissioner Badalamenti, Yea;

Motion Carries

2. Accept the resignation of Layla Robinson, Eligibility Specialist, for Public Assistance Portage County Job & Family Services effective May 12, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the hire of Logan Jones, Canvasser, Portage County Dog Warden. The tentative start date is Tuesday, May 30, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the hire of Margaret Lewis, Canvasser, Portage County Dog Warden. The tentative start date is Monday, May 22, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the hire of Jessica Craft, Canvasser, Portage County Dog Warden. The tentative start date is Monday, May 22, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

6. Direct the Auditor's Office to pay/process the May 11, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$791,902.45	(Includes late fees of: \$1.29)
ACH/Neil Group of	\$123.67	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$173,067.03	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,547.41	
Journal Vouchers totaling:	\$134,463.17	
Then and Now list totaling:	\$161,642.57	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

7. Process the May 11, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the May 12, 2023 Certificate of the County Auditor that the Total Appropriations from each fund **DOES EXCEED** the Amended

Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 1, 2023 through May 7, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for April 2023 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of April 2023 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated April 30, 2023 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. The Board of Commissioners signed the application and certificate for payment for the final payment of \$8,975.77 for the 2021 Sewer Maintenance Program Project SH-2 (21-140)

payment to Lake County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

14. Authorize the revised Grants Administrator job description to Grants Coordinator job description for Budget & Finance Department of Portage County.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. Authorize the external posting of non-bargaining position, for a Grants Coordinator, Portage County Budget & Finance Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Badalamenti, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **May 18, 2023, at 11:01 AM.**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **May 18, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Amy Hutchinson, Clerk