



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk
330-297-3600

Thursday, April 27, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. The Board of Commissioners approves the April 20th, 2023 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford

1. The Board of Commissioners authorized Commissioner Anthony J. Badalamenti, President of the Board, to sign the Ohio Multi-Agency Radio Communications System (MARCS) Mobile Voice Delivery System (MVDS) Advanced System Key Agreement. Copies of this agreement will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Director Shackelford started his departmental updates by explaining that the Emergency Management Office has core capital projects the Commissioners are aware of and the first one is the broadband project which came before the Board through Internal Services about 3 weeks ago. The biggest challenge seems to be the pole agreements. There needs to be a separate agreement for every pole they are putting fiber on. Director Shackelford explained

that sometimes they are owned by First Energy and sometimes they are privately owned. The project has started and Spectrum is required to provide quarterly updates. There are a lot of questions that are being asked about whether specific addresses are in the service area. He explained the concept of synergy and if it's more advantageous for the contractor to move in that direction, they will.

Director Shackelford talked about the download/upload speeds and mentioned the project is estimated to deliver 1,000 megabytes per second for downloading capabilities and uploading capabilities of 500.

Director Shackelford spoke of a delay in the MARCS towers project at the ODOT site in Deerfield Township and noted the delay is due to the desire to perform a wetland study. This study pertains to a salt storage dome on the premises which is on the far side of the tower. It was decided that it would be best to shift the tower to the east to give more area for the salt dome. The wetland study was positive and they were able to shift the tower from 18 to 32 feet of space from the salt dome. ODOT will also follow up after they review easements for electricity on the site and working with Interim Director Kautzman from Internal Services, they should be able to send out the bid for the construction of the tower within the next two weeks.

There will be 3 towers in total and they should all be built concurrently, at James A. Garfield, Suffield, and Deerfield.

Commissioner Tinlin asked about the project completion date and Director Shackelford replied they will break ground this fall.

Commissioner Christian-Bennett mentioned the shelter construction and Director Shackelford noted the shelter procurement has been moved up due to a 6-8 month delay. Director Shackelford is also working with Interim Director Kautzman on this project.

Director Shackelford also visited the National Weather Service in Cleveland to look at the AV system they have in place. He has decided to investigate the vendor they currently use, and it is close to going to bid in September 2024.

Commissioner Christian-Bennett asked if this date is before or after the eclipse, and it's after, unfortunately, but the state of Ohio is planning to do a lot for the eclipse, and they are expecting quite a disruption. Director Shackelford went on to say that on the planning side of his department, they are focusing on debris management. He asked that the Commissioners think about Joplin, Missouri and the devastation caused by the tornadoes which produced more debris than 911.

Included in the planning efforts for this year are donation management, working with the Portage Foundation and United Way, and EMA will be updating its SOP and will be asking the Board to promulgate it at the end of the year since it has been a little while since it's been given attention.

On the training front, EMA has been awarded grant monies from a State Homeland Security

Grant in the amount of \$106,000 for Regional Collapse Search and Rescue Training. The training will be held locally and will contain six classes. During the training, EMA plans to speak about the sustainment of the specialty teams and other updates related to PPE.

We also had an active shooter program where 300 local first responders have been trained directly by Portage County EMA staff and this program is directly related to uniform response to an active shooter situation.

EMA is also holding an evacuation lockdown training with the Auditor in May, as well as initiating a Disaster Recovery Training Program which should be starting May 11th.

Director Shackelford talked about the closing of the Mantua Township Project and noted a hydrology study was performed and it cost around \$110,000. Commissioner Badalamenti asked the purpose of the study and Director Shackelford explained it pertained to the flooding of Mantua Center Road and how to mitigate it. The state of Ohio made suggestions to Osborne Engineering so adjustments could be made. The city of Aurora was awarded \$2.3 million for some flood mitigation along road structures as well as some stormwater projects.

Director Shackelford then spoke on some hurdles on the mitigation front, which include project scoping when you don't have the engineering studies to actually do the project. Director Shackelford and his department are working on project identification in their plan and to obtain engineering hydrology studies so the planning stage could be completed and they can actually go for projects once the funding sources open up.

Another obstacle for the department remains the local match and the 75/25 rule. If a project is \$100,000 then a \$25,000 local match has to come from somewhere so the state of Ohio is looking to develop a mitigation project and they may bring a concept to the Board of Commissioners in the future and also to commit to some mitigation. Director Shackelford will attempt to formalize that thought and bring something back to the Board.

9:08 AM In accordance with Ohio Revised Code §121.22 (G)(6) motion by Sabrina Christian-Bennett, seconded by Mike Tinlin to enter into executive session to discuss details relative to the security arrangements and emergency response protocols for a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public office. Also present: County Administrator Michelle Crombie and Emergency Management Director, Ryan Shackelford. Roll call vote: Sabrina Christian-Bennett, Yea; Commissioner Tinlin, Yea; Anthony J. Badalamenti, Yea.

9:26 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Commissioner Tinlin, Yea; Anthony J. Badalamenti, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

HUMAN RESOURCES

Present: Director Tami Soltis

Director Soltis briefly explained the position to post as listed on the agenda under the Family Team Meeting Coordinator is an additional position Director Jeffries (Job and Family Services) talked about previously and a budget analysis was completed and it was determined the position could be maintained.

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledged and approved the County Administrator's approval to:

1. Authorize the hire of Matthew Dunnerstick, Child & Adult Protective Supervisor, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries
2. Authorize the hire of Madeline George, PCSA Administrative Assistant, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries
3. Authorize the hire of Deidre Machesney, Case Manager OMJ, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries
4. Accept the resignation of Rosemarie Stegh, Social Service 4, Children Services Division for the Portage County Job & Family Services effective April 19, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

5. Authorize the three-day internal posting of bargaining position, for Social Service 4 Worker, Children Services Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the three-day internal posting of bargaining position, for Family Team Meeting Coordinator, Children Services Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the April 20, 2023, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,233,493.58	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$74,966.04	
Medical Mutual Claims of	\$294,774.94	
Medical Mutual Flex Admin of	\$1,126.65	
Medical Mutual Flex Claims of	\$13,903.75	
Journal Vouchers totaling:	\$43,215.43	
Then and Now list totaling:	\$316,960.99	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the April 20, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 8300, Solid Waste General Administration, to Fund 8355, SW OWDA Loan 2017./Resolution No. 23-0276

COUNTY DOG WARDEN

Present: Chief Dog Warden Dave McIntyre

Discussion:

1. Quarterly update of events and highlights from the Dog Warden Department.

Chief Dog Warden Dave McIntyre started by saying that the quarterly updates provided by the Commissioners' Directors are a good idea that was implemented by Michelle Crombie.

Since the beginning of this year, there have been over 105 dogs brought into the facility and that's quite a few for this time of year. Out of 105 dogs that have been brought into the facility, 93 dogs were returned to their owner, sent to rescue, or adopted.

Dog Warden McIntyre states one way to keep numbers down is to operate a summer canvassing position. There has been an active position open for about a month and a half and for whatever reason that position is extremely difficult to fill. They've had 3 applicants interview

but no one followed up with Human Resources. Dave McIntyre describes the position as perfect for a college student, it runs from May until August and the hours are flexible.

Typically, the Dog Warden's Office is accustomed to having 3 canvassers, but right now they have none. The position pays \$15 an hour and is 35 hours per week. The hours are 9 to 4 with a break during the day.

President Badalamenti asked if they go house to house and Dog Warden McIntyre stated they do unless our records show you have a dog license, then the house would be skipped.

Commissioner Badalamenti asked why couldn't the position run later in the afternoon when people are home from work and Dog Warden McIntyre replied he doesn't have a very large staff and there are no Deputies on duty at that time and safety is a concern when canvassers are working.

Commissioner Christian-Bennett suggested contacting Director Jeffries from Job and Family Services to see if something can be done about the staffing issue with connections to the OMJ or the CCMEP Program.

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Interim Director Shannon Kautzman started by saying her only update was that the tuckpoints on the Administration Building were finished. The Commissioners all agreed it makes a huge difference and looks very nice. Interim Director Kautzman also pointed out that the company did more than they were supposed to do. The same company has also been contracted and started work on the Kent Courthouse steps and Maintenance has been going over to check on the progress.

Commissioner Tinlin mentioned how well Bob Pauly is doing with the ceiling grid painting and how nice it looks.

Resolutions:

1. The Board of Commissioners authorizes the preparation of plans, specifications and estimate of cost for Project No. MV-0 (23-130), Mantua WWTP Clarifier Covers, for the Portage County Water Resources Department./Resolution No. 23-0277
2. The Board of Commissioners accepts and awards the bid for the Portage County Justice Center Dispatch Renovation./Resolution No. 23-0278
3. The Board of Commissioners accepts and awards the bid for the Shelter for the MARCS Radio Towers for the Office of Homeland Security & Emergency Management./Resolution No. 23-0279

SHERIFF'S OFFICE

Present: Dan Young, 911 Coordinator

Discussion:

1. Approving the 9-1-1 Circuit Plan for the City of Aurora.

Mr. Young started by providing an update on the 9-1-1 side of things. He addressed Commissioner Christian-Bennett and stated last February, the additional positions were approved for the City of Aurora and lower prices through AT&T and they are still working to finalize an agreement.

Mr. Young is presenting a resolution to have the City of Aurora's circuits signed off, which consists of locking in a price with AT&T for 5 years so Portage County can change the network speed and AT&T will not require a new contract. Mr. Young did not see a need to adjust the speeds as he worked with AT&T's network engineers to ensure it was adequate, even if we moved to Next Generation 9-1-1 equipment.

Commissioner Christian-Bennett felt it was a good idea to give President Badalamenti and Commissioner Tinlin some background as to why the City of Aurora was added late to the 9-1-1 Committee. She explained at the time the committee was formed, the City of Aurora opted out because they held a significant amount of funding for their own Dispatch and they were told if they joined, they would have to surrender the money, but the City did decide to allow their area's 911 fees, which are currently \$0.25, increasing to \$0.64 cents, to continue. Now the contract is getting ready to expire and they want to join with Portage County, which means the 9-1-1 Committee has to add them to the AT&T plan.

Mr. Young explained it was pricey for the City of Aurora to pay for items in their past plan. He also spoke of the current contract the rest of the County participates in, mentioning the cost is \$900.00 per month per seat. The Sheriff has 4 seats, Ravenna has 3, Kent State has 4, Kent City has 4, and Streetsboro has 2. Even though Aurora was on their own, they were still interfaced with the rest of the conglomerate, but they were paying for their own. Some of the benefits the City of Aurora gains include the costs would no longer come out of Aurora's budget and if there is a problem, AT&T is obligated to take care of it because maintenance is included with the cost.

Commissioner Christian-Bennett questioned whether the delays have been worked out and noted there was a status update over a year ago where the parts were delayed and Mr. Young replied having delays with computer parts is common and AT&T claims supply chain issues due to Covid-19. He believes Ravenna and Kent City are up and running, but there is a delay with Kent State due to a failed computer. The main factor in delaying the setup for Aurora is contract finalization for the internet connection and the fact they are out of the AT&T coverage area and AT&T had to reach out to a third party which added extra steps.

President Badalamenti asked if Aurora was planning to join our Dispatch and when will the Dispatch center be completed and Mr. Young replied I have not heard.

GRANTS ADMINISTRATOR

Present: Hope Bonos

Commissioner Tinlin asked when the funding would be disbursed for Resolution No. 13, Marine Patrol Assistance Grant for the Sheriff as he is concerned with the resources necessary to keep drunken boaters off the waterways and Ms. Bonos replied the grant award is from January 2023 to December 2023, so it should be as soon as the award is accepted.

1. Update on Pending Grants.

Ms. Bonos started her discussion by explaining several departments continue to apply for grants before the resolution is brought forward to authorize the application. For example, the JAG grant on today's agenda has not followed proper procedure. President Badalamenti asked when departments were notified of the correct steps in the procedure and Ms. Bonos replied the procedure was brought up during a meeting last October, December, and in January. It's also been discussed several times with repeat offenders. President Badalamenti instructed Ms. Bonos to notify every department that beginning today moving forward, the appropriate procedures need to be followed or there will be a delay or the resolution will not be accepted.

County Administrator Michelle Crombie stated that occasionally there are times when the department locates a grant close to the deadline and there is an urgent need to move it forward and the Board agreed that type of situation is acceptable.

On another note, Ms. Bonos explained a department would like to apply for grants which include personnel costs and now that we have budget constraints in place, how do we move forward and President Badalamenti would like to ensure the Director of Budget and Financial Management and the County Administrator are aware of the situation and it could come before the Board, if necessary. Commissioner Christian-Bennett agreed and stated time should not be wasted writing a grant and going through the process if it's not going to be sustainable.

President Badalamenti added that the Director of Budget and Financial Management has the ability to contact the Board for a recommendation.

Commissioner Tinlin stated I do not agree with not allowing departments to do their own grants if they want to write them and submit them, then it is up to the Commissioners to say yes or no once they are presented. County Administrator Michelle Crombie pointed out that any department can find its own grants and the Sheriff's Department is really great at doing that, however, the process of writing the resolution and making sure everything is completed correctly goes through the Grants Administrator and once Hope Bonos has vetted the entire grant, it will be brought to the Board for a final decision.

Commissioner Tinlin stated the bottom line ends right here and I don't want to discourage anyone who can get a grant from trying to do so.

President Badalamenti asked who writes the resolution after the grant is found and Ms. Bonos replied I review them to see if the grant is sustainable if they can adhere to all the Federal

Uniform Guidance and I also meet with the Department of Budget and Financial Management to see if the amount is manageable and if there's a local match for the County.

2. ARPA Update.

Ms. Bonos indicated there were applications for 14 programs and 11 or 12 Unique Entity Identifiers (UEI), which have replaced the DUNS number.

Resolutions:

1. Authorize grant application in the amount of \$47,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0280
2. Authorize grant application in the amount of \$28,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0281
3. Authorize grant application in the amount of \$37,400.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0282
4. Authorize grant application in the amount of \$30,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0283
5. Authorize grant application in the amount of \$47,100.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0284
6. Authorize grant application in the amount of \$112,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0285
7. Authorize grant application in the amount of \$95,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0286
8. Authorize grant application in the amount of \$81,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0287
9. Authorize grant application in the amount of \$60,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0288

10. Authorize grant application in the amount of \$65,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0289
11. Authorize the application to the Ohio Office of Criminal Justice Services 2023 Recovery Ohio Law Enforcement Fund Solicitation on behalf of the Portage County Sheriff's Office./Resolution No. 23-0290
12. Authorize the application to apply and accept the grant award from the Ohio Office of Criminal Justice Services 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) solicitation on behalf of the Portage County Sheriff's Office./Resolution No. 23-0291
13. Accept the grant award from the Ohio Department of Natural Resources Division of Watercraft Marine Patrol Assistance Grant Program for the Portage County Sheriff./Resolution No. 23-0292
14. The Board of Commissioners approved allocations for the American Rescue Plan Act, and for State and Local Fiscal Recovery Funds to be utilized by Portage County Food Programs./Resolution No. 23-0293

Recess the Commissioners' Meeting into the CDBG Public Hearing at: 10:00 AM

**PUBLIC HEARING
2023 GENERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
COMMISSIONERS' BOARDROOM
APRIL 27, 2023
10:00 AM**

Present: Commissioner Badalamenti, Commissioner Christian-Bennett, Commissioner Tinlin, Acting Clerk Sara Hoag, Regional Planning Commission Director Todd Peetz, CDBG Specialist Lisa Reeves, Barb Tittle, Kellie Kapusta, Toomas Tubalkain, Jodie Fiala, Dan Tillett, Diane Smith, Randy Roberts and Joseph Bodnar.

I. Introduction and Purpose of the Public Hearing – Commissioner Badalamenti

President Badalamenti opened the Public Hearing at 10:00 AM and explained the hearing was pertaining to the 2023 General Community Development Block Grants (CDBG) and the purpose of the hearing was to provide citizens and patrons with information about community development programs, which included an explanation of eligibility of activities and program requirements.

II. Swearing in of those who are speaking – Commissioner Badalamenti

Commissioner Badalamenti swore in those individuals who spoke during the public hearing.

III. Discussion of the Community Development Program:

Ms. Reeves noted this is the first of two public hearings that are required prior to submitting any application to the State of Ohio through the Community Development program. This hearing will be discussing what grants are available to the County and which we are applying for this year.

2023

OHIO COMMUNITY DEVELOPMENT GRANT PROGRAM

HOUSING, SHELTER AND SUPPORTIVE SERVICES HOUSING

COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM

Application Due: June 21, 2023

Goals: Through an efficient and impactful approach, the CHIP Program will partner with Ohio Communities to preserve and improve the affordable housing stock for low and moderate-income Ohioans and strengthen neighborhoods through community collaboration.

Eligible Jurisdictions: Counties and cities that are HUD Entitlement, Non-participating jurisdictions under the HOME program and HUD non-entitlement communities. Communities must have an approved CHIP Policy and Procedures Manual. Communities may only apply every other year for funding.

Portage County, Streets and Ravenna are eligible to apply.

Eligible Activities:

Rehabilitation Assistance

1. Owner Rehabilitation
2. Rental Rehabilitation

Repair Assistance

1. Owner Home Repair
2. Rental Home Repair

Homeownership Assistance

1. Homeownership (Down Payment Assistance/Rehabilitation or Downtown Payment Assistance only)

Tenant-Based Rental Assistance

Administration Costs

Fair Housing

Maximum Grant Amount:

Single-Community Applicants: Single-Community Applicants may apply for a maximum award outlined in the chart below. Jurisdictions that are able to partner but are applying as a single-community applicant must refer to Option "1". The remaining single-community applicants must refer to Option "2".

	<u>Maximum Award</u>	
	Option 1	Option 2
• County	\$300,000	\$400,000
• City with a population of at least 15,000	\$250,000	\$350,000
• City with a population between 5,000 – 14,999	\$200,000	\$300,000

Partnership Composition: Parameters for developing a partnership are as follows:

- A partnership's boundaries cannot exceed two adjacent counties.
- An eligible city can only partner within its county, either with the county or another CHIP Program eligible city within the county. In a scenario where the city is an applicant, and their county is a partner the partnership cannot cross the county borders without partnering with both counties.
- One of the eligible communities (city or county) in the partnership will be the applicant/potential grantee.
- Jurisdictions are allowed to submit or be a part of only one application.

Regardless of the number of communities in the partnership, the maximum grant ceiling will be \$1.6 million. Prior to submitting the application, the partnership shall prepare a plan for expanding the awarded funds throughout each jurisdiction. The plan shall be submitted in the application for evaluation by the Office of Community Development.

COMMUNITY AND ECONOMIC DEVELOPMENT PROGRAM

Goal: To provide communities with a flexible housing and community development resource that can be used to address locally identified needs that are eligible CDBG activities and qualify under the national objective of LMI benefit or Elimination of Slum and Blight.

Community Development Implementation Strategy:

Communities receiving funds from OCD are required to conduct long-term planning. The Community Development Implementation Strategy (CDIS) is a tool to facilitate communication with stakeholders in eligible applicant communities. The CDIS will supplement the Citizen Participation process providing a format for disseminating information about the Community Development, Economic Development and

Residential Public Infrastructure Grant and Flexible Grant Programs and assist with identifying and prioritizing potential funding opportunities. The CDIS is required for application to the 2023 Community Development, Economic Development and Residential Public Infrastructure Grant Programs. The OCD recommends applicants to the PY 2023 Allocation Program conduct the CDIS in 2023 to allow adequate time for project identification and development; however, PY 2023 communities are not required to submit the CDIS until Allocation applications are due.

A. Community Development Allocation Grant

Application Due: June 14, 2023 **(Portage County Commissioners will not be eligible until 2024)**

Eligible Jurisdictions: Under the FY 2023 Ohio State CDBG Program, the non-entitlement counties and small cities (identified as cities by the Secretary of State as of January 1, 2015) will be able to apply for access to funds based entirely on the number of LMI persons residing in the eligible community. Approximately 50 percent of the eligible communities will apply for funding in PY 2023. The remaining 50 percent will apply for funding in PY 2024.

Eligible Activities: Eligible activities are those contained in Title 1 of the Housing and Community Development Act of 1974, as amended.

Street resurfacing or the overlay of asphalt on an existing surface is not eligible for CDBG Allocation or Critical Infrastructure Program funding. This includes chip and seal or other similar material. Street resurfacing or the milling of one or more layers and rebuilding of the driving surface with new asphalt, is eligible and can only be funded as a component of a targeted Neighborhood Revitalization Program. Street reconstruction is eligible as an Allocation, Neighborhood Revitalization or Critical Infrastructure Project.

Community Development Allocation Program funds cannot be used for housing activities, except for Home Repair. OCD has funds set aside for these purposes through its Community Housing Impact and Preservation Program (CHIP). In the event a community applies but is not funded for a CDBG eligible housing activity through the CHIP Program in the current or previous year's application cycle, OCD will consider a community's request to waive this requirement and use Community Development Allocation Program funds for other CDBG eligible housing activities. Consideration of a waiver will be based on the competitiveness of the

CHIP application along with the community's demonstrated administrative capacity to administer a housing program.

Approximate Grant Amount: \$480,000 (Portage County). Funding allocations for communities are determined by dividing the number of low-moderate income (LMI) persons residing in the community by the total number of LMI persons residing in the non-entitlement areas of the state multiplied by the amount of CDBG Program funds allocated to the Community Development. The U.S. Department of Housing and Urban Development (HUD) provides the number of LMI persons and used the 2011 – 2015 American Community Survey Low/Moderate Income Summary Data (updated in 2019) as the basis for estimating LMI figures. "Direct cities" are cities with a total population of 15,000 or greater and a LMI population of at least 30 percent or greater. Total population was determined upon the 2010 Census and 2006 - 2010 American Community Survey Low/Moderate Income Summary Data (Updated in 2014). The funding allocation for cities that does not meet the direct city criteria will be awarded to the County of jurisdiction. The funding allocation for cities attaining a total population of 15,000 or greater and a LMI population of at least 30% with subsequent data releases (e.g., 2011-2015 American Community Survey Low-Moderate Income Summary Data (updated in 2019) will be provided as dedicated funding to the county of jurisdiction at the \$150,000 grant floor). Qualifying cities are referred to as dedicated cities. All communities within the County are encouraged to collaborate with the County for project funding. Direct cities will be awarded and will administer their own grants. **The City of Streetsboro will receive \$150,000 in 2024 under the grant and Regional Planning will administer their selected project(s) on their behalf.**

Number of Projects: The number of projects a Community Development Allocation Program applicant may undertake with CDBG funds is limited based upon the available allocation. See table below for project eligibility by allocation funding level:

<u>Allocation Funding Level</u>	<u>Projects Available</u>
\$150,000 - \$299,999	2
\$300,000 or more	3

B. Neighborhood Revitalization Grant

Application Due: OCD will accept pre-applications starting May 17, 2023. Full application will be due by June 14, 2023.

Goal: Neighborhood Revitalization Projects are designed to improve the quality of life, livability and functionality of distressed areas and neighborhoods to carry out a comprehensive revitalization strategy. This includes projects designed to stabilize and enhance LMI residential neighborhoods.

Eligible Jurisdictions: PY 2023 CDBG Allocation Counties and Direct Cities.

Maximum Grant Amount: \$750,000

Eligible Activities: Public facilities improvements such as constructing, reconstructing and/or rehabilitating infrastructure in targeted areas of distress. At a minimum, Neighborhood Revitalization Program Applications must include three activities, excluding administration. Demolition/Clearance activities are capped at \$175,000 or 25% of the project request, excluding administration.

C. Critical Infrastructure Grants

Application Due: **Round 1 Program Period**

Submission: June 14, 2023

Grant Award: September 1, 2023

Grantees committing PY 2021 Allocation Program grant funds to a Round-One Critical Infrastructure project must reprogram the Allocation funds to other CDBG eligible activities if the Critical Infrastructure application is not approved by September 1, 2021.

Round 2 Program Period

Submission: To be determined

Grant Award: To be determined

OCD will start accepting letters of interest May 17, 2023. Full applications will be accepted on an open cycle basis from July 1, 2023 until April 30, 2024.

Goal: The Critical Infrastructure Grant was created to assist communities with funding for **high priority, single purpose** projects, such as roads, flood and drainage and other public facility projects with high community-wide impact and that benefit primarily residential areas. Projects may include multiple activities that together contribute to a **single** failed or failing condition otherwise projects with multiple activities will not be considered for funding.

Eligible Jurisdictions: PY 2023 and 2024 CDBG Allocation Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

Maximum Grant Amount: \$500,000

Eligible Activities: Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets, bridges, sidewalks and flood and drainage water and sanitary sewer facilities. Eligible Public Facilities include fire protection or community facilities.

ECONOMIC DEVELOPMENT LOAN AND PUBLIC INFRASTRUCTURE GRANT PROGRAM

OCD will evaluate the proposed projects pre-application on its consistency with programmatic thresholds and public benefit before making the decision to invite an applicant to submit a full application.

A. ECONOMIC DEVELOPMENT LOAN PROGRAM

Application Due: Applicants are required to submit a pre-application to OCD for review to apply for funds. OCD will accept pre-applications starting July 1, 2023 until all 2023 funds are awarded.

Goal: To create and retain permanent, private sector job opportunities, principally for low and moderate-income persons through expanding and retaining business and industry in Ohio communities.

Eligible Jurisdictions: Non-Entitlement Cities and Counties. Counties must apply on behalf of Villages and Townships. Counties may also apply on behalf of cities within their jurisdiction.

Eligible Activities: Eligible activities include providing financial assistance to private for-profit entities (through eligible units of general local government) to carry out economic development projects directly and primarily related to the creating, expanding, or retaining a business. Financing under the CDBG Economic Development Program may cover fixed assets, including land, building, machinery and equipment and site preparation directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to the financial gap and the public benefit to be derived. Financing for fixed assets must be provided in the form of a non-forgivable loan.

In addition, job training is an eligible CDBG Economic Development Program activity. The State may provide applicants additional Economic Development Program funds, up to an additional \$50,000 to provide training for low-moderate income individuals whose positions were created or retained by the recipient business.

Maximum Grant Amount: \$500,000 for direct loans; maximum grant ceiling includes project and program administration costs. A minimum of 51% of the jobs must be available to LMI persons.

B. ECONOMIC DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT PROGRAM

Application Due: OCD will accept pre-applications starting July 1, 2023 until all 2023 funds are awarded.

Goal: To create and retain permanent, private-sector job opportunities, principally for low-moderate income persons, through expanding and retaining business and industry in Ohio communities.

Maximum Grant Amount: \$500,000 maximum for off-site infrastructure projects. Maximum grant ceiling includes project and program administration costs.

Eligible Jurisdictions: Non-Entitlement Cities and Counties. Counties must apply on behalf of Villages and Townships; Counties may also apply on behalf of cities within their jurisdiction.

Eligible Activities: Eligible activities include providing financial assistance, through eligible units of general local government, for public improvements directly and primarily related to creating, expanding, or retaining a particular business. Financing under the State CDBG Economic Development Public Infrastructure Program is designed to cover public infrastructure investment directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to the financial gap and public benefit.

In addition, job training is an eligible CDBG Economic Development Program activity. The State may provide applicants additional Economic Development Program funds, up to \$50,000 to provide training for low-moderate income individuals whose positions were created or retained by the recipient business.

C. RESIDENTIAL PUBLIC INFRASTRUCTURE GRANT PROGRAM

Application Due: OCD will accept pre-applications starting July 1, 2023 until all 2023 funds are awarded.

Goal: To create a safe and sanitary living environment for Ohio citizens by providing safe and reliable drinking water and proper disposal of sanitary waste disposal.

Eligible Jurisdictions: Non-Entitlement Counties, Cities and Villages. Counties must apply on behalf of unincorporated areas and villages that do not have a demonstrated capacity to operate a public water or wastewater system. Cities and Villages will be limited to one grant award per program year. Counties will be limited to four awards per program year. A County may receive two grant awards for applications submitted on behalf of itself and two on behalf of one or more eligible sub-units of general local government (villages and cities) within the county's jurisdiction.

Jurisdictions which were funded under this program in FY 2022 will not be eligible for funding under the FY 2023 program, however Counties which were funded in FY 2022 can apply on behalf of a different sub-unit of Government within their jurisdiction.

Eligible Activities: The Residential Public Infrastructure Grant Program will only fund projects that provide water and/or sanitary sewer service to primarily residential users (minimum of 60% of total users) in areas, which are a minimum of 51% LMI. Eligible on-site improvements include service laterals, septic tanks and well abandonment and CDBG eligible related fees. Applications where the primary objective is funding on-site improvements will not be considered. Funding for water and/or sanitary sewer projects that benefit primarily commercial and industrial users are more appropriate for the Economic Development Program.

Maximum Grant Amount: Maximum of \$750,000; Maximum grant ceiling includes a public water or sanitary sewer project, on-site improvements, and program administration costs. On-site improvements are capped at \$200,000. A waiver is required from OCD to exceed the \$200,000 on-site cap.

CDBG FLEXIBLE GRANT PROGRAM (FKA TARGET OF OPPORTUNITY GRANT PROGRAM)

Goal: To provide a means to fund worthwhile projects and activities that do not fit within the structure of existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs.

A. Economic and Community Development Flexible Grant Program

Application Due: OCD will start accepting pre-applications July 1, 2023. Full applications will be accepted on an open-cycle basis from July 1, 2023 until April 30, 2024 or until such time the OCD expends available funding.

Goals: Provide funds for opportunity investments in:

1. Economic development projects that create and/or retain permanent job opportunities and are not eligible for Economic Development Program funding or feasible within the Economic Development Program guidelines.
2. Community Development projects that is not feasible in other funding categories or eligible for Neighborhood Revitalization or Critical Infrastructure funds.
3. Public Rehab projects
4. Housing projects benefiting severely disabled adults.
5. Youth Homelessness Demonstration Program projects.
6. Imminent threat grants covered by the Federal CDBG Regulation.
7. Initiatives of the Governor of the State of Ohio or the Director of the Ohio Department of Development that include CDBG eligible activities.
8. Planning, including feasibility studies for property re-development asset management and resilience's mitigation.
9. Public services, including but not limited to childcare, services for victims of domestic violence, down payment assistance, drug abuse counseling and treatment, education, emergency assistance payment, energy conservation counseling and testing, health care services, public safety, recreation, senior services and transportation.

Eligible Jurisdictions: Cities, Counties or Villages. All applicants must be able to demonstrate the ability to administer a Flexible Grant Program. The OCD may require a County to apply for grant funds on the behalf of a city or village within its jurisdiction if administrative capacity cannot be demonstrated by the city or village.

Eligible Activities: Any CDBG eligible activity.

Maximum Grant Amount: \$250,000; Awards may be negotiated based upon demonstrated need and availability of funds.

B. Downtown Revitalization Target of Opportunity Program

Application Due: OCD will start accepting pre-applications July 1, 2023. A pre-application is required prior to submitting a full application. The pre-application

must include the administrative contact, a brief project description of the target area, national objective, addresses of the building(s) to be improved, preliminary scope of work for each building, draft sources and uses budget, and adoption of the Secretary of the Interior's Rehabilitation Standards (area only).

Eligible Jurisdictions: PY 2023 and 2024 Allocation Program counties and direct cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

Eligible Activities: Structural rehabilitation, façade improvements, interior and exterior building code violation corrections, historic preservation, direct administrative costs and architectural and engineering work related to specific revitalization activities.

Maximum Grant Amount: \$250,000 per award. Awards may be negotiated based on need and availability of funds.

C. New Horizons Fair Housing Assistance Program – Set-Aside

Application Due: July 1, 2023 through March 31, 2024.

Goal: To provide funds to units of local government or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing. Activities funded with New Horizons grants must be in addition to a grantees Standard Fair Housing Program, which is required as part of the Allocation Program and Community Housing Impact and Preservation (CHIP) Program applications. New Horizons fair housing strategies are to be based on locally assessed needs and further the State's fair housing goals.

Affirmative fair housing strategies are to be based on locally assessed needs and commitments, as well as to further the State Fair Housing goal.

Eligible Jurisdictions: Direct Community Development Allocation Cities or Counties. Consortium members may be direct Allocation Program cities or counties or CHIP Program CDBG eligible jurisdictions.

Eligible Activities: Implementing strategies to address impediments to fair housing choice; activities that affirmatively further Fair Housing; and actions to remedy or mitigate conditions limiting fair housing choice. Activities must exceed minimum Standard Fair Housing Program requirements.

Maximum Grant Amount: Up to \$15,000 for one jurisdiction and up to an additional \$5,000 for each additional eligible jurisdiction for a maximum award not exceeding \$30,000. A maximum of 15% of the total grant request may be used for general administration.

V. Public Comment

1. Commissioner Badalamenti asked how would a citizen within the community know funding exists and Director Peetz explained the Comprehensive Plan includes a mass email list of all the Elected Officials in Portage County (Presidents and Chairperson), so we can use that mailing to inform the community. Ms. Reeves stated it will need to benefit 51% low to moderate income to move forward with possible funding.
2. Commissioner Christian-Bennett asked for an example of the New Horizons Fair Housing Eligible Activities which states implementing strategies to address impediments to fair housing choice and Director Peetz explained they really liked when we went to see the graduating seniors at the local high schools and explaining to them what their rights are about renting and the stated wants more communities to meet with graduating seniors because it was a great idea.

VI. Adjournment of the General CDBG Block Grant Public Hearing at 10:15 AM

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Motion Carries

* * * * *

PUBLIC HEARING 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TARGET OF OPPORTUNITY DOWNTOWN BUILDINGS PROGRAM COMMISSIONERS' BOARDROOM APRIL 27, 2023 10:15 AM

Present: Commissioner Badalamenti, Commissioner Christian-Bennett, Commissioner Tinlin, Acting Clerk Sara Hoag, Regional Planning Commission Director Todd Peetz, CDBG Specialist Lisa Reeves, Barb Tittle, Diane Smith, Randy Roberts and Joseph Bodnar.

I. INTRODUCTION AND PURPOSE OF HEARING - Commissioner Badalamenti

President Badalamenti opened the Public Hearing at 10:15 AM and explained the purpose of today's meeting was to seek citizen input and discussion about the 2022 CDBG Target of Opportunity Downtown Buildings Program.

II. SWEARING IN OF THOSE WHO ARE SPEAKING - Commissioner Badalamenti

Commissioner Badalamenti swore in those individuals who would be speaking during the public hearing.

III. DISCUSSION OF THE PROGRAM - Lisa Reeves, CDBG Specialist

We are submitting an application for a building in the Village of Mantua. The buildings surrounding the lots of the historic Main Street commercial district, located at the northeast corner of Main and Prospect Street, suffer from the effects of deterioration, dilapidation, age and obsolescence, vacancy of land due to previous fire and other hazards that endanger lives or properties.

This area is recognized by Village officials as an important area to the community, due to its central and highly visible location in the Village, the significant local businesses located in the district and its inclusion on the National Register of Historic Places since 1975.

The property owners within this district desire to conduct repairs and rehabilitation of the structures and parcels within the district.

Village Council has determined and declared the area that the historic Main Street commercial district as a "Blighted Area".

Improvements are being proposed to 10676, 10678 and 10682 East Main Street in the Village of Mantua to serve an area that is a slum/blight. The scope of the work includes:

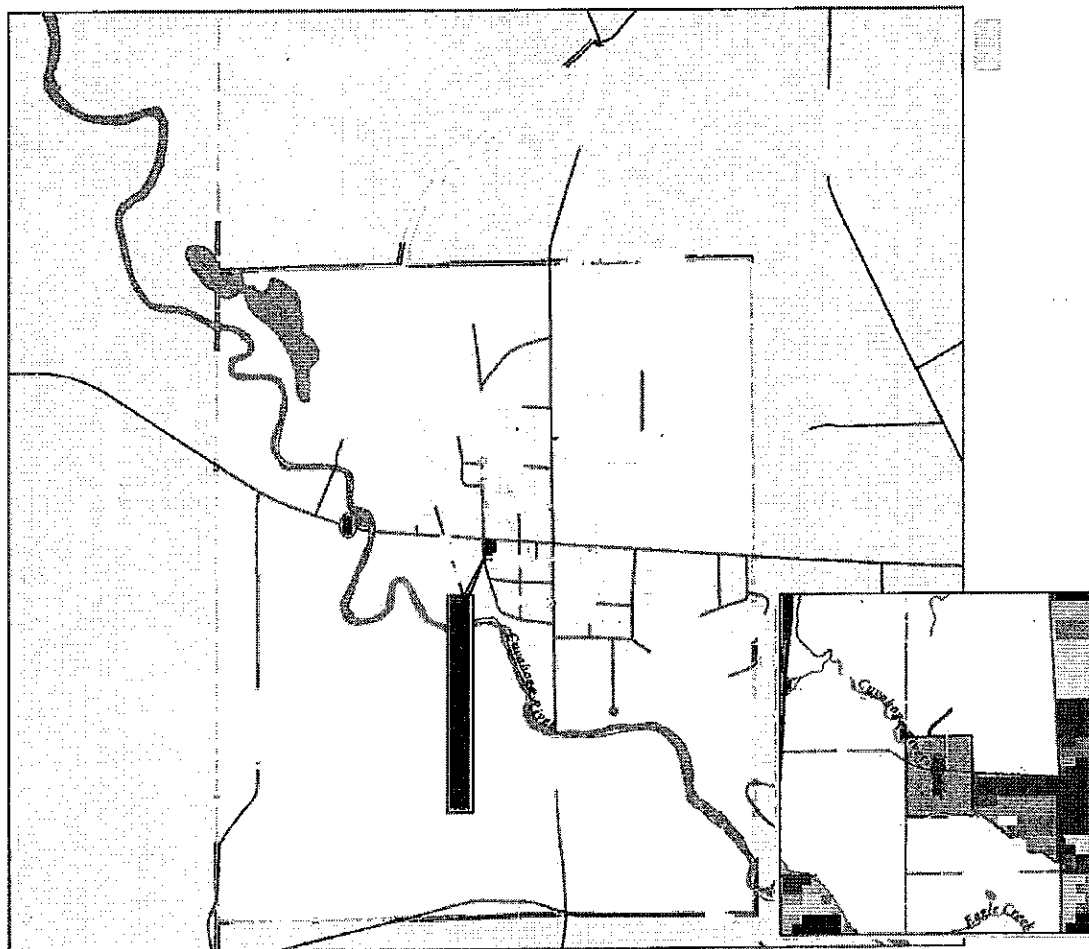
- Provide access and protection for the existing stores during construction.
- Replace residential doors with 8-foot commercial entry doors.
- Replace existing glazing with insulated Low-E glazing and direct-set wood frames with aluminum wrapped exterior skins.
- Repair/Re-build storefronts and columns.
- Repair/Re-build Cornice work and overhangs as required.
- Clean and repair brick work and joints on the West, South and East sides of the building.

The estimate for this phase of the project is \$225,000 based on the following breakdown:

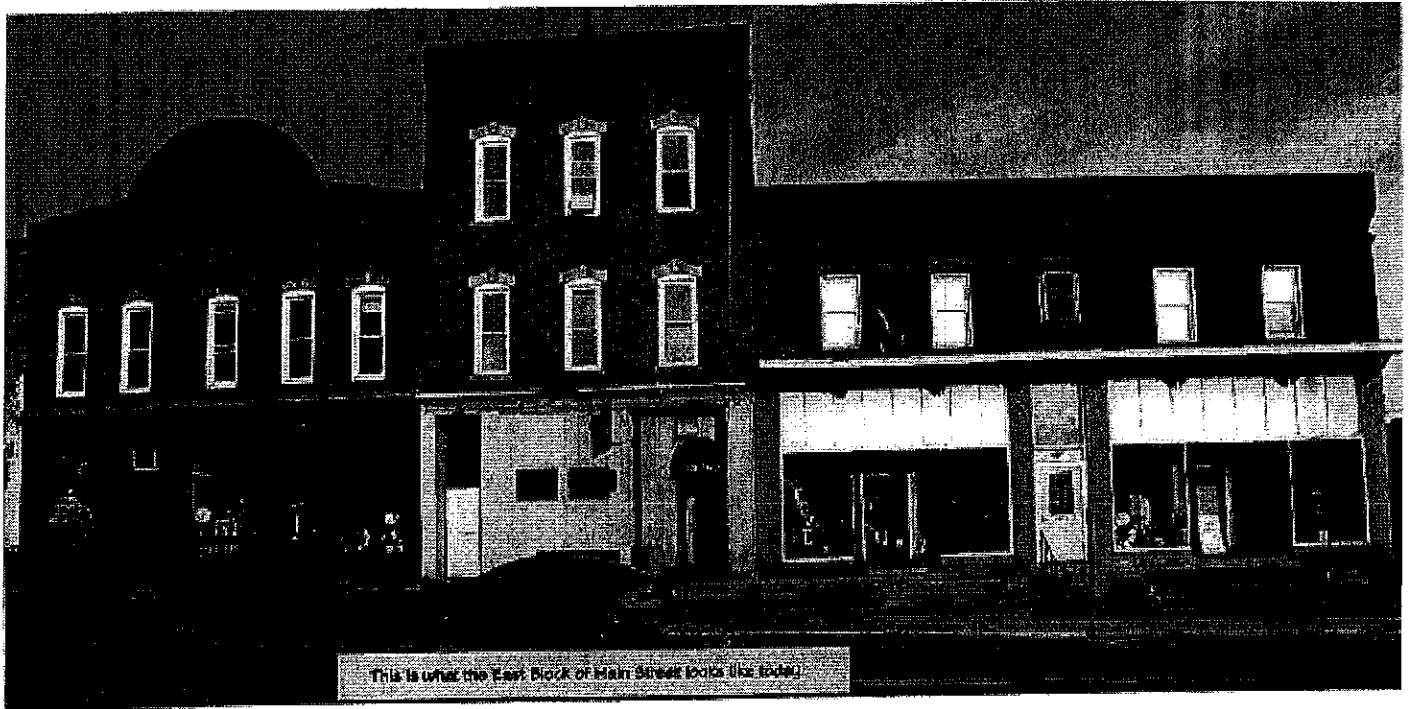
- General Conditions: \$38,000
- Storefront Work: \$64,000
- Re-build roof and related work: \$33,000
- Painting: \$13,000
- Replace doors and related work: \$53,000
- Tuckpointing and masonry repair: \$24,000

Twenty-Four Thousand, One Hundred Ninety Dollars (\$24,190.00) is being leveraged by the Downtown Mantua Revitalization Corporation (DMRC).

We have representatives from the Downtown Mantua Revitalization Corporation in attendance for public comment.

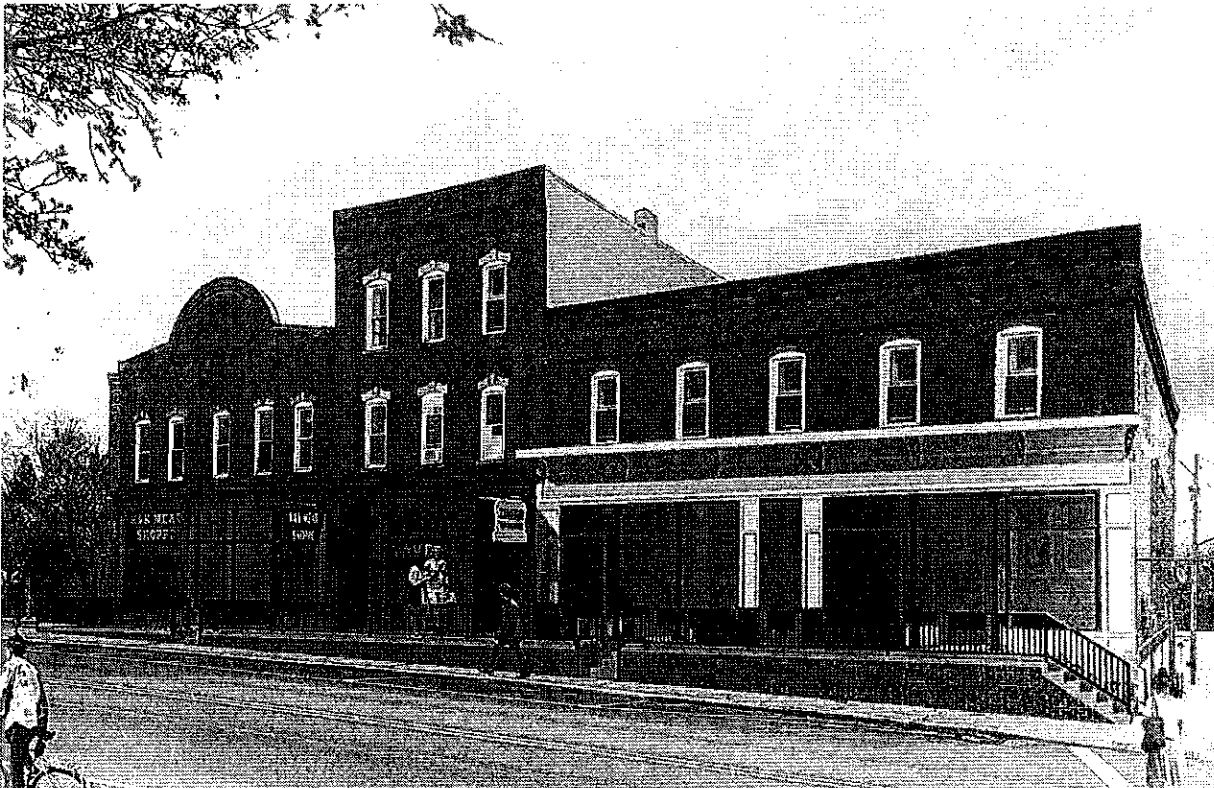


BEFORE PICTURE



The East Block of Main Street Today

AFTER PICTURE



IV. PUBLIC COMMENT

1. Commissioner Badalamenti asked the handicapped accessibility is being changed and Ms. Reeves responded it will be handicapped accessible as that is where the funding is coming from.
2. Tom Tubalkain and Dan Tillit
My name is Tom Tubalkain and I'm Vice President of Downtown Mantua Revitalization Corporation (DMRC). I just wanted to mention we've already supported this project with \$10,000 in engineering fees and we intend to support it with the other money we've collected. In order to support the overall program, we started a capital campaign for DMRC trying to raise a significant amount of money.

Commissioner Badalamenti asked about the parking lots on the back side of the project and Dan Tillit, who is an owner of the coffee shop and the butcher shop, stated parking downtown is very limited and very much needed. Additional parking would completely change the accessibility of the rear of the buildings and would provide an attractive area for all the businesses plus provide more and safer parking for everyone. We will utilize the same space and expand it towards the north and the net pick up would be 20-30 spots.

Mr. Tubalkain pointed out the sidewalk improvements are phase one, façade improvements are phase two and the parking lot will be in phase three.

V. ADJOURNMENT OF THE PUBLIC HEARING

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Reconvened: 10:25 AM

Resolution:

1. Authorization to Regional Planning Commission to submit an application with the Ohio Development Services Agency, Office of Community Development for the 2022 CDBG Target of Opportunity, Downtown Buildings Program Funds./Resolution No. 23-0297

COUNTY BUILDING DEPARTMENT

Present: Director Randy Roberts and Deputy Director Joe Bodnar

Discussion:

1. *Collaboration with other communities, in particular Ravenna, Ohio.*

Director Roberts indicated we've had multiple discussions with the cities in the county about potentially working together to allow the Building Department to work for them to take over their Building Departments or provide mutual aid and each time we haven't had much success with the process. At one time, I was approached by the Service Director from the City of Ravenna and when presented to City Council, it died a slow death that night even though the City requested it.

We're very fortunate that the County's Building Department has a full staff of employees who meet the requirements of the code which include Joe, myself, Bill Ross, our Master Plans Examiner, and two Inspectors.

When talking with the City of Ravenna, they are in need of someone for inspections because they are using people after hours, at night and on the weekends via contract. If the Board would like us to move forward with the discussion thread, at some point, this would become a legal agreement between the communities and we would do building, mechanical, and electrical inspections on a daily basis. The process is that the work comes in, it's transmitted to us, we do the inspections, transmit the results back to them, and then we invoice a per inspection fee of \$30.00. I've run the numbers on our side as to the breakdown and the hourly cost of an inspection and it's within \$0.50 of \$30 an hour or \$30 per inspection (on average), so our numbers are comparable to what we're doing. We drive through the City every day and it's not out of our way, the number of inspections they have are minimal and if our Inspectors are busy, Joe and I can provide the necessary back up to provide a little extra revenue to the County and outreach to help another community, assuming it would be approved by City Council.

It's possible we can help the City of Kent at a later time through Building Official plans examination, but to do their inspections is out of the way and we'd have to hire someone.

Commissioner Tinlin noted the only problem I would have is if the department gets overtaxed and I don't want our residents calling and saying it's taking forever to get this done and Director Roberts replied this isn't something I would suggest if we didn't have the ability to do the job. The Code allows us 4 days for an inspection and we're never more than a day out with our team and we have the time with our existing staff to complete the limited number of inspections Ravenna has. I have their previous year's inspections and we had 5,000 inspections last year and they had around 200.

Commissioner Christian-Bennett stated I've worked with Randy and Joe for a while and I think they do a very good job prioritizing their work before taking on additional work, and this is only if you have someone available. I know we talked about providing some type of mutual aid with numerous communities because we cover countywide and there's fewer and fewer people in your field, which is becoming problematic.

Commissioner Badalamenti asked Deputy Director Bodnar if he was on board with this and Mr. Bodnar said yes and I have the fullest confidence in our staff.

The Board agreed Director Roberts and Deputy Director Bodnar could move forward with the request.

After the discussion, Administrator Crombie indicated Deputy Director Joe Bodnar has completed all required certifications, and effective May 1, 2023, Joe will become the Building Official for Portage County and Randy Roberts will continue his employment as a Master Plans Examiner. The Board provided its congratulations to Mr. Bodnar!

PROSECUTOR'S OFFICE

Present: Attorney Chris Meduri

10:36 AM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves to enter into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action. Also present: County Administrator Michelle Crombie and Attorney Chris Meduri. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Anthony J. Badalamenti, Yea.

11:00 AM – the Board of Commissioners came out of Executive Session for Public Comment, but returned to session when no public was present.

11:13 AM Upon conclusion of the above-referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

After exiting Executive Session, the Board of Commissioners took no action.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Administrator Crombie announced the official retirement of our current County Engineer, Mickey Marozzi and provided the recommendation Larry Jenkins as the Board has the ability to fill the vacancy until the Central Committee can officially appoint a replacement, effective May 12, 2023. The appointment of Mr. Jenkins is supported by Mr. Marozzi.

Resolutions:

1. The Board of Commissioners accept the resignation of Portage County Engineer Michael A Marozzi, P.E., P.S. effective May 12, 2023, who has served Portage County for thirty-four years as the County Engineer./Resolution No. 23-0293
2. The Board of Commissioners authorizes the appointment of Larry D. Jenkins Jr., P.E., P.S., CPSWQ to serve as acting Portage County Engineer Effective May 12, 2023, until such time as the County Central Committee of the Political Party that nominated

the last occupant of that office proceeds with its appointment in accordance with Ohio Revised Code §305.02./Resolution No. 23-0294

11:18 AM In accordance with the Ohio Rev. Code 121.22(G)(2), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves to enter into executive session to consider the purchase of property for public purposes, if premature disclosure of the information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Also present: County Administrator Michelle Crombie and Attorney Chris Meduri. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Anthony J. Badalamenti, Yea.

11:45 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Anthony J. Badalamenti, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the April 17, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the April 21, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the April 20, 2023, correspondence from the Portage County Engineer's Office regarding the increase of Drive Culvert replacement costs to \$800.00 for property owners, effective May 1st, 2023.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated March 31, 2023, as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

5. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of March 2023, as presented by the County Treasurer, and County Auditor.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

6. The Board of Commissioners authorized payment from the General Fund 0001 Memorial Day Expenses, Org. 09030004, Object No. 426100, by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities, as stipulated in ORC Section 307.66, as follows:

• American Legion Post #193 Mantua	\$500.00
• American Legion Auxiliary #193 Mantua	\$100.00
• American Legion Post #331 Ravenna	\$500.00
• American Legion Auxiliary #331 Ravenna	\$100.00
• American Legion Sons #331 Ravenna	\$100.00
• American Legion Post #496 Kent	\$500.00
• American Legion Post #674 Windham	\$500.00
• American Legion Auxiliary #685 Streetsboro	\$100.00
• American Legion Post #713 Deerfield	\$500.00
• American Legion Post #803 Aurora	\$500.00
• American Legion Auxiliary #803 Aurora	\$100.00
• Catholic War Veterans #1954 Rootstown	\$500.00
• Veterans of Foreign Wars Post #1055 Ravenna	\$500.00
• Veterans of Foreign Wars Auxiliary #1055 Ravenna	\$100.00
• Veterans of Foreign Wars Post #2629 Aurora	\$500.00
• Veterans of Foreign Wars Post #8487 Mogadore	\$500.00

• Veterans of Foreign Wars Auxiliary #8487 Mogadore	\$100.00
• Veterans of Foreign Wars Post #9716 Streetsboro	\$500.00
• Veterans of Foreign Wars Auxiliary #9716 Streetsboro	\$100.00
TOTAL	\$6,300.00

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

Resolutions:

1. The Board of Commissioners authorizes the appointment of Jennifer Hafner to the Ohio Children's Trust Fund Regional Prevention Council./Resolution No. 23-0295
2. The Board of Commissioners approves a resolution declaring the need to levy a renewal tax in excess of the ten-mill limitation for the requirements of the Portage County Board of Developmental Disabilities Pursuant to ORC 5705.222./Resolution No. 23-0296

* * * * *

RESOLUTION NO. 23-0276 - RE: TRANSFER FROM FUND 8300, SOLID WASTE GENERAL ADMINISTRATION, TO FUND 8355, SW OWDA LOAN 2017

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, OWDA extended the district a loan in 2017, and Fund 8355 was created to service that loan; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$179,325.00 for the 2023 payments and to pay off the remainder of the loan; as recommended by the Director of Solid Waste Management District and the Director of Budget and Financial-Management;

FROM:
FUND 8300 SW GENERAL ADMINISTRATION
ORGCODE- 83009019
Debit Expense Account
Object: 910000 Transfer Out \$179,325.00

TO:
FUND 8355 SW OWDA LOAN 2017
ORGCODE – 83559012
Credit Revenue Account

Object: 280000 Transfer In

\$179,325.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District, and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0277

-

RE: AUTHORIZING THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF COST FOR PROJECT NO. MV-0 (23-130), MANTUA WWTP CLARIFIER COVERS, FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and

WHEREAS, Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public Sewer System; and

WHEREAS, the PROJECT is necessary to improve the efficiency of the plant by prolonging equipment such as clarifier weir and baffle plates, clarifier skimmers, and UV disinfection equipment due to the buildup of algae in the

Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0279	-	RE:	ACCEPT AND AWARD THE BID FOR THE SHELTER FOR THE MARCS RADIO TOWERS FOR THE BOARD OF COMMISSIONERS ON BEHALF OF THE OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** ten (10) contractors requested bid specifications for the Shelter for the MARCS Radio Towers for the Office of Homeland Security & Emergency Management; and
- WHEREAS,** four (4) bids for were received, tabulated and recorded on April 19, 2023; and
- WHEREAS,** upon review of the bids received, it is the recommendation of GPD Group and Portage County Interim Director of Internal Service that the Portage County Board of Commissioners accept the bid received from Thermo Bond Buildings, LLC be accepted; now therefore be it
- RESOLVED,** that the Board of County Commissioners agree to enter into a contract with Thermo Bond Buildings, LLC, 58140 C.R. South, Elkhart, Indiana 46517 in the amount not to exceed Six Hundred Twenty-Five Thousand Fifty Dollars (\$625,050.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* *
RESOLUTION NO. 23-0280

* * * * *
**RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$47,000.00 TO THE OHIO
EMERGENCY MANAGEMENT AGENCY'S
STATE HOMELAND SECURITY GRANT
PROGRAM FOR THE PORTAGE COUNTY
OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management supports the Portage County Board of Elections and the Portage County Office of Information Technology and its efforts; and

WHEREAS, The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of forty-seven thousand dollars and 00/100 (\$47,000.00) from the Ohio Emergency Management Agency; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* *
RESOLUTION NO. 23-0281

* * * * *
RE: AUTHORIZE GRANT APPLICATION IN THE

**AMOUNT OF \$28,000.00 TO THE OHIO
EMERGENCY MANAGEMENT AGENCY'S
STATE HOMELAND SECURITY GRANT
PROGRAM FOR THE PORTAGE COUNTY
OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Board of Elections and the Portage County Office of Information Technology and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of twenty-eight thousand dollars and 00/100 (\$28,000.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0282

-

RE:

**AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$37,400.00 TO THE OHIO
EMERGENCY MANAGEMENT AGENCY'S**

**STATE HOMELAND SECURITY GRANT
PROGRAM FOR THE PORTAGE COUNTY
OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Board of Elections and the Portage County Office of Information Technology and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of thirty-seven thousand four hundred dollars and 00/100 (\$37,400.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0283	-	RE:	AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$30,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY	

**OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Board of Elections and the Portage County Office of Information Technology and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of thirty thousand dollars and 00/100 (\$30,000.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0284

-

**RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$47,100.00 TO THE OHIO
EMERGENCY MANAGEMENT AGENCY'S
STATE HOMELAND SECURITY GRANT
PROGRAM FOR THE PORTAGE COUNTY
OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Urban Search and Rescue Team and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of forty-seven thousand one hundred dollars and 00/100 (\$47,100.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0285

-

RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$112,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Aurora Police Department and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of one hundred twelve thousand dollars and 00/100 (\$112,000.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0286

-

RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$95,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Hazardous Materials Response Team and its efforts; and

WHEREAS, The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of ninety-five thousand dollars and 00/100 (\$95,000.00) from the Ohio Emergency Management Agency; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

RESOLUTION NO. 23-0287 - RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$81,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management supports the Portage County law enforcement agencies, fire departments and EMS and their efforts; and

WHEREAS, The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the

building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of eighty one thousand dollars and 00/100 (\$81,000.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0288	-	RE:	AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$60,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County law enforcement agencies, fire departments and EMS and their efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient

Nation; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of sixty thousand dollars and 00/100 (\$60,000.00) from the Ohio Emergency Management Agency; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0289

-

**RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$65,000.00 TO THE OHIO
EMERGENCY MANAGEMENT AGENCY'S
STATE HOMELAND SECURITY GRANT
PROGRAM FOR THE PORTAGE COUNTY
OFFICE OF HOMELAND SECURITY AND
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management supports the Portage County law enforcement agencies, fire departments and EMS and their efforts; and

WHEREAS, The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of sixty-five thousand dollars and 00/100 (\$65,000.00) from the Ohio Emergency Management Agency; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0290	-	RE:	AUTHORIZE THE APPLICATION TO THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES 2023 RECOVERY OHIO LAW ENFORCEMENT FUND SOLICITATION ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office is eligible to receive funding through the Ohio Office of Criminal Justice Recovery Ohio 2023 Grant Program in the amount of \$46,518.94, directly related to law enforcement functions; and

WHEREAS, the Portage County Sheriff recommends the submittal of an application to receive funding for overtime and training for the Drug & Violent Crime Unit personnel, per diem and lodging costs associated with trainings, the acquisition of covert surveillance equipment, printing costs for informational brochures, and confidential funds; now therefore be it

RESOLVED, the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office to submit an electronic Grant application to the

Ohio Office of Criminal Justice Recovery Ohio 2023 Grant Program in the amount of \$46,518.94 **with no local match requirement** to be administered by the Portage County Sheriff's Office; and be it further

RESOLVED, the time period for the use of these funds is 1 year beginning May 1, 2023; and be it further

RESOLVED, that a certified copy of this resolution be forwarded to the Portage County Prosecutor, Portage County Sheriff, Portage County Auditor, and the Department of Budget and Financial Management; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0291

-

**RE: AUTHORIZE THE APPLICATION TO APPLY
AND ACCEPT THE GRANT AWARD FROM
THE OHIO OFFICE OF CRIMINAL JUSTICE
SERVICES 2023 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT
(JAG) SOLICITATION ON BEHALF OF THE
PORTAGE COUNTY SHERIFF'S OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office is eligible to receive funding through the Ohio Office of Criminal Justice 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Program in the amount of \$30,121.35, directly related to law enforcement functions; and

WHEREAS, the Portage County Sheriff recommends the submittal of an application to receive funding to attend the annual Ohio NARCO conference for the Drug & Violent Crime Unit personnel, per diem and lodging costs associated with the NARCO conference, the acquisition of firearms storage equipment, an entry tool and ballistic communications helmets, and confidential funds; now therefore be it

Division of Watercraft Marine Patrol Assistance Grant Application for the grant period January 1, 2023 to December 31, 2023 for assistance of \$21,164.06 from the Waterways Safety Fund. The necessary General Fund Local Match Appropriation requested was \$7,054.69 for a total grant award of \$28,218.75. A contractual service agreement is dependent upon approval of this grant application. Continuation of the program after fiscal 2023 is dependent upon receipt of future State funding; and

WHEREAS, the Ohio Department of Natural Resources has awarded the Portage County Sheriff's Department Twenty One Thousand One Hundred Sixty Four Dollars and 06 Cents, (\$21,164.06), with a local match obligation of Seven Thousand Fifty Four Dollars and Sixty Nine Cents (\$7,054.69); from the General Fund, and

WHEREAS, the Portage County Sheriff began the Watercraft Marine Patrol Program utilizing deputies that were already employed by Portage County. The Commissioners note that this Portage County program will not replace the State of Ohio responsibility for law enforcement on Portage County lakes; now therefore be it

RESOLVED, that the Board of Commissioners accepts the Ohio Department of Natural Resources Division of Watercraft Marine Patrol Assistance Grant Award for January 1, 2023 - December 31, 2023 for \$21,164.06 from the Waterways Safety Fund on behalf of the Portage County Sheriff; and be it further

RESOLVED, that the necessary local match of \$7,054.69 will come from the County General Fund for a total grant award of \$28,218.75. Continuation of the program after Fiscal Year 2023 is dependent upon the receipt of future State funding; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board Commissioners to sign the award documents; and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Auditor's Office, Portage County Department of Budget & Financial Management and the Portage County Sheriff's Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0293

-

**RE: ACCEPTING THE RESIGNATION OF
PORTAGE COUNTY ENGINEER MICHAEL
A. MAROZZI, P.E., P.S. EFFECTIVE MAY 12,
2023 WHO HAS SERVED PORTAGE
COUNTY FOR THIRTY-FOUR YEARS AS
THE COUNTY ENGINEER**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners ("Board") has received Portage County Engineer Michael A. Marozzi's letter of resignation as Portage County Engineer and to be effective Friday, May 12, 2023; and
- WHEREAS,** the Board acknowledges and commends Mr. Marozzi for his thirty-four (34) years of public service to the people of Portage County as the Portage County Engineer; and
- RESOLVED,** the Board hereby accepts Portage County Engineer Michael A. Marozzi's letter of resignation, which will be effective Friday, May 12, 2023, and further commends him for his many years of service to Portage County as the Portage County Engineer; and
- RESOLVED,** that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0294

-

**RE: APPOINTING LARRY D. JENKINS JR., P.E.,
P.S., CPSWQ TO SERVE AS ACTING
PORTAGE COUNTY ENGINEER EFFECTIVE
MAY 12, 2023 UNTIL SUCH TIME AS THE
COUNTY CENTRAL COMMITTEE OF THE
POLITICAL PARTY THAT NOMINATED THE
LAST OCCUPANT OF THAT OFFICE**

**PROCEEDS WITH ITS APPOINTMENT IN
ACCORDANCE WITH ORC 305.02**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** effective May 12, 2023 the office of county engineer will be vacant due to the retirement of Portage County Engineer Michael A. Marozzi, P.E., P.S.; and
- WHEREAS,** pursuant to Section 305.02(A) of the Revised Code ("ORC"), "[i]f a vacancy in the office * * * of county engineer * * * occurs more than forty days before the next general election for state and county officers, a successor shall be elected at such election for the unexpired term unless such term expires within one year immediately following the date of the election;" and
- WHEREAS,** pursuant to ORC 305.02(B)(1) the county central committee of the political party that nominated the occupant of that office for the current term shall within forty-five days of the vacancy appoint a person to hold the office until a successor is elected and qualified; and
- WHEREAS,** pursuant to ORC 305.02(D) the Portage County Board of Commissioners may appoint a person to hold the office of county engineer as the acting county engineer and to perform the duties of that office between the occurrence of the vacancy and the time when the respective central committee makes its appointment pursuant to division (B) of ORC 305.02 and that person qualifies and proceeds to hold such office; and
- RESOLVED,** pursuant to ORC 305.02(D) the Portage County Board of Commissioners hereby appoints Larry D. Jenkins Jr., P.E., P.S., CPSWQ, as acting Portage County Engineer effective May 12, 2023 and to perform the duties as Portage County Engineer until such time as an appointment is made by the respective county central committee in accordance with ORC 305.02(A) & (B);
- RESOLVED,** pursuant to ORC 305.02(C) this Resolution appointing Larry D. Jenkins Jr., as acting Portage County Engineer shall be certified to the Portage County Board of Elections and to the Ohio Secretary of State and the person so appointed and certified shall be entitled to all remunerations provided by law for the office so appointed; and
- RESOLVED,** that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in

compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0295

-

**RE: APPOINTMENT OF JENNIFER HAFNER TO
THE OHIO CHILDREN'S TRUST FUND
REGIONAL PREVENTION COUNCIL.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** language was included in the state budget bill (HB 64) in 2015 to regionalize the operations of the Children's Trust Fund statewide. Specifically, the bill divides the state into eight (8) regions, identified in statute, for the purpose of applying for, receiving, and implementing Board-approved child abuse and child neglect programming and services. This will eliminate child abuse and child neglect prevention advisory boards and create child abuse and child neglect regional prevention councils for each region; and
- WHEREAS,** Portage County is included with the following counties in one (1) of the eight (8) regions in Ohio: Ashland, Columbiana, Holmes, Lorain, Mahoning, Medina, Stark, Summit, Trumbull, and Wayne; and
- WHEREAS,** in accordance with ORC 3109.172 (C)(1), the Portage County Board of Commissioners may appoint up to two (2) county prevention specialists to the council representing Portage County; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners appoints the following member to serve as county prevention specialists for the Ohio Children's Trust Fund Regional Prevention Council for the remainder of Lori Swickheimer's term, beginning immediately and expiring March 7, 2024, as confirmed in writing to the Board of Commissioners by Ohio Children's Trust Fund:

Name	Contact Information
Jennifer Hafner	<u>Jennifer.hafner@jfs.ohio.gov</u>

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0296 - RE: RESOLUTION DECLARING IT NECESSARY
TO LEVY A RENEWAL TAX IN EXCESS OF
THE TEN-MILL LIMITATION FOR THE
NECESSARY REQUIREMENTS OF THE
PORTAGE COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
PURSUANT TO ORC 5705.222**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Portage County Board of Developmental Disabilities, Ohio (the "DD Board"), a board subject to the jurisdiction of the Portage County Board of Commissioners; and

WHEREAS, the Board is currently levying a 2.00 mill levy for a period of five years for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes (the "Existing 2018 Levy"), which Existing 2018 Levy is a levy outside the ten-mill limitation and was approved by the voters of the County on November 6, 2018, and first placed on the tax list and duplicate in 2019 for collection beginning in 2020; and

WHEREAS, the Board is currently levying a 0.90 mill operating levy for a period of ten years for the purpose of providing funds for community mental retardation and developmental disabilities programs and services including Happy Day School, Portage Industries, Inc., residential programs and services, and for the acquisition, construction, renovation, financing, maintenance, and operation of the mental retardation and developmental disabilities facilities administered by the Portage County Board of Developmental

Disabilities (the "Existing 2013 Levy," and together with the Existing 2018 Levy, the "Existing Levies"), which Existing 2013 Levy is a levy outside the ten-mill limitation and was approved by the voters of the County on November 5, 2013, and first placed on the tax list and duplicate in 2014 for collection beginning in 2015; and

WHEREAS, the DD Board passed a resolution, dated March 15, 2023, requesting the Board to seek voter approval to renew all of the Existing Levies for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities and for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes; and

WHEREAS, a resolution declaring the necessity of levying a renewal tax (the "Renewal Levy") outside the ten-mill limitation must be passed and certified to the County Auditor of Portage County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such a tax, and must request the County Auditor certify to the Board the current total taxable value of the County, the estimated property tax revenue that will be produced by such renewal tax based on such total taxable value, and the amount of the renewal tax expressed in dollars for each \$100,000 of the county auditor's appraised value;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Portage County, Ohio, two-thirds of all the members elected there concurring, that:

- Section 1.** It is necessary to renew all of the Existing Levies as the Renewal Levy, which is a tax in excess of the ten-mill limitation for the DD Board, for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes.
- Section 2.** The question of the Renewal Levy shall be submitted to the electors of the entire territory of the County at the election to be held therein on November 7, 2023. All of the territory of the DD Board is in Portage County, Ohio.
- Section 3.** Such Renewal Levy shall be at an annual rate not exceeding 2.90 mills for each \$1 of taxable value, which amounts to \$____ for each \$100,000 of the county auditor's appraised value (to be determined by the county auditor) and to be upon the entire territory of the County, for a continuing period of time.

Section 5. The Clerk of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor. This Board hereby requests the County Auditor certify to this Board the current total taxable value of the County, the estimated property tax revenue that will be produced by the Renewal Levy based on such taxable value, and the amount of the Renewal Levy expressed in dollars for each \$100,000 of the county auditor's appraised value;

Commissioners as Chief Elected Official to sign all necessary documents in connection with this grant; AND BE IT FURTHER

RESOLVED, the Board of Commissioners authorized Commissioner Badalamenti, President of the Board to sign the Environmental Review Documentation and Certification form; and be it further

RESOLVED, The Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0298

-

RE: APPROVE ALLOCATIONS – AMERICAN RESCUE PLAN ACT, STATE AND LOCAL FISCAL RECOVERY FUNDS TO BE UTILIZED BY PORTAGE COUNTY FOOD PROGRAMS

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County, Ohio, acting by and through its Board of County Commissioners, is a local unit of government eligible for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) from the U.S. Department of the Treasury and has accepted these funds from the U.S. Department of the Treasury to be used for such purposes as are permitted by the American Rescue Plan Act (ARPA) Final Rule, effective April 1, 2022; and

WHEREAS, many organizations have faced significant challenges as a result of the pandemic, and the Portage County Board of Commissioners wish to assist County food programs who have experienced negative economic impacts. These expenses are eligible expenditures that fall under Expenditure Category - Section 2.1 Household Assistance: Food Programs; and

RESOLVED, the Board hereby approves allocations of the County's ARPA SLFRF allocation from the U. S. Treasury for the following food programs:

1. AxxessPointe Health Centers
 - a. AxxessPoint Food Pantry - \$97,500

2. Ben Curtis Foundation
 - a. The Birdie Bag Program - \$150,000
3. Brimfield Community Cupboard
 - a. Brimfield Community Cupboard - \$97,500
4. Catholic Charities Serving Portage and Stark Counties
 - a. Catholic Charities Food Pantry - \$23,400
5. Community Action Council of Portage County
 - a. CAC ARPA Backpack Program - \$63,622
6. Family & Community Services
 - a. Center of Hope, Kent Social Services, Skeels-Mathews & King Kennedy Community Centers - \$150,000
7. The Haven of Portage County Homeless Shelter
 - a. The Haven of Portage County Homeless Shelter - \$62,400
8. ImPACKting Ravenna's Kids
 - a. Raven Packs - \$130,500
9. Rural Relief Mobile Food Pantry
 - a. Rural Relief Mobile Food Pantry- \$37,500
10. RSA Food Shelf
 - a. RSA Food Shelf - \$42,900
11. The Salvation Army
 - a. Portage County Food Pantries - \$39,000
12. Streetsboro Community Pantry
 - a. Streetsboro Community Pantry - \$46,800

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Grant Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

Journal Entries:

1. The Board of Commissioners authorize Commissioner Anthony J. Badalamenti, President of the Board, to sign the Ohio Multi-Agency Radio Communications System (MARCS) Mobile Voice Delivery System (MVDS) Advanced System Key Agreement. Copies of this agreement will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledged and approved the County Administrator's approval to:

2. Authorize the hire of Matthew Dunnerstick, Child & Adult Protective Supervisor, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the hire of Madeline George, PCSA Administrative Assistant, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the hire of Deidre Machesney, Case manager OMJ, Portage County Job & Family Services. The tentative start date is Monday, May 1, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

5. Accept the resignation of Rosemarie Stegh, Social Service 4, Children Services Division for the Portage County Job & Family Services effective April 19, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the three-day internal posting of bargaining position, for Social Service 4 Worker, Children Services Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the three-day internal posting of bargaining position, for Family Team Meeting Coordinator, Children Services Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

8. Direct the Auditor's Office to pay/process the April 20, 2023, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,233,493.58	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$74,966.04	
Medical Mutual Claims of	\$294,774.94	
Medical Mutual Flex Admin of	\$1,126.65	
Medical Mutual Flex Claims of	\$13,903.75	
Journal Vouchers totaling:	\$43,215.43	
Then and Now list totaling:	\$316,960.99	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

9. Process the April 20, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the April 17, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the April 21, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the April 20, 2023, correspondence from the Portage County Engineer's Office regarding the increase of Drive Culvert replacement costs to \$800.00 for property owners, effective May 1st, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated March 31, 2023, as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of March 2023, as presented by the County Treasurer, and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. The Board of Commissioners authorized payment from the General Fund 0001 Memorial Day Expenses, Org. 09030004, Object No. 426100, by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities, as stipulated in ORC Section 307.66, as follows:

• American Legion Post #193 Mantua	\$500.00
• American Legion Auxiliary #193 Mantua	\$100.00
• American Legion Post #331 Ravenna	\$500.00
• American Legion Auxiliary #331 Ravenna	\$100.00
• American Legion Sons #331 Ravenna	\$100.00
• American Legion Post #496 Kent	\$500.00
• American Legion Post #674 Windham	\$500.00
• American Legion Auxiliary #685 Streetsboro	\$100.00
• American Legion Post #713 Deerfield	\$500.00
• American Legion Post #803 Aurora	\$500.00
• American Legion Auxiliary #803 Aurora	\$100.00
• Catholic War Veterans #1954 Rootstown	\$500.00
• Veterans of Foreign Wars Post #1055 Ravenna	\$500.00
• Veterans of Foreign Wars Auxiliary #1055 Ravenna	\$100.00
• Veterans of Foreign Wars Post #2629 Aurora	\$500.00

• Veterans of Foreign Wars Post #8487 Mogadore	\$500.00
• Veterans of Foreign Wars Auxiliary #8487 Mogadore	\$100.00
• Veterans of Foreign Wars Post #9716 Streetsboro	\$500.00
• Veterans of Foreign Wars Auxiliary #9716 Streetsboro	\$100.00
TOTAL	\$6,300.00

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

*

*

*

*

*

Motion: by Commissioner Tinlin, seconded by Commissioner Badalamenti that the Board adjourns the Meeting of **April 27, 2023, at 11:50 AM.**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **April 27, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Sara Hoag, Acting Clerk