



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 6, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Barb Tittle, and Brian Ames.

1. The Board of Commissioners approved the March 30th regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

Director Soltis thanked the Board for meeting with the Kent State students and noted their project is coming to an end and we will have a nice video as a result.

Director Soltis noted last week, the Board had a question on how many departments participated in the Employee Appreciation Day off, and out of 32 departments, a total 29 participated last year.

Journal Entries:

1. Notwithstanding and as an exception to Section 23 (D)(1) of the Personnel Policy Manual, each Commissioners' Department Director is authorized to grant eight (8) hours of paid administrative leave to full-time employees and four (4) hours of paid administrative leave to part-time employees to be requested and used by the last pay period of December 2023, in honor of Employee Appreciation Day of 2023. The Employee Appreciation Day may be used as one floating day of paid leave, on a date requested by the employee, and approved at the discretion of the department

director. Employee Appreciation "floating day" of paid administrative leave offered hereunder is waived if not used and cannot result in overtime. Elected officials are encouraged to join in celebrating county employees by approving the same "floating day" of paid administrative leave. Employees must be employed by April 1, 2023, to receive the Employee Appreciation "floating day."

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Abstained: Commissioner Badalamenti, Abstained;

Motion Carries

The next item was a request from the Prosecutor last week and it's for the posting of the position.

2. The Board of Commissioners authorized the external posting of a full-time Victim Advocate for the Portage County Prosecutor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Authorize the hire of Victor Gravenstein, Wastewater Treatment Plant Operator in Training, Portage County Water Resource Department. The tentative start date is Monday, April 10, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the hire of Eric Lawrence, Wastewater Treatment Plant Operator in Training, Portage County Water Resource Department. The tentative start date is Monday, April 10, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the promotion of Dustin Kisamore, to Wastewater Chief Operator, Portage County Water Resource Department. The tentative start date is Monday, April 3, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the seven-day internal posting of the bargaining position, for Wastewater Treatment Plant Operator, for the Portage County Water Resource Department, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Retain Joseph Patituce as Deputy Apiary, for the Portage County Board of Commissioners. His appointment will serve throughout the year 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Ms. Brannon noted Director Jeffries wanted the Board to know she has shirts on order for them as next Wednesday is Wear Blue to Work Day.

The first resolution is the regular shared costs from Child Welfare to Public Assistance.

Resolutions:

1. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0240
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0241

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

1. *Budget Quarterly Update*

Director Petty stated I wanted to bring a high-level review to the Board about the budget. So, as the Board knows, we appropriated all certification this year and because of the building projects, we transferred quite a bit of that out and we have a reserve of about \$1.1 million. We've had several necessary expenses and one fairly large unforeseen expense, so now that balance is down to about \$250,000. We have a rainy day fund, another fund to the tune of about \$1.8 million that we can tap into, if necessary, but I recommend that we just put spending on hold as much as possible unless there's an immediate need.

Director Petty went on to say that one larger unforeseen expense was how much we were going to support the Victims of Crime Assistance grant this year and the total was about \$370,000. There have also been additional building project costs and we supported the Airport for their needs for around \$100,000, but it kind of all culminated at one time.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the March 29, 2023 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$901,726.37	(Includes late fees of: \$103.95)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$165,324.21	
Medical Mutual Flex Admin of	\$3,385.50	
Medical Mutual Flex Claims of	\$5,920.64	
Journal Vouchers totaling:	\$12,071,473.99	
Then and Now list totaling:	\$301,494.73	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the March 29, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 23-0237
2. Transfer from Fund 8300, Solid Waste General Administration to Fund 8355, SW OWDA Loan 17./Resolution No. 23-0238
3. Transfer from Fund 1501, American Rescue Plan to Fund 5200, Portage County Sewer General Administration./Resolution No. 23-0239

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Auditors Renovation: I met with Matt Kelly Friday and he's proposing quite an intensive renovation that he'd like to have done – taking out walls, re-doing the bathroom configuration and kitchen, but with that, I'm going to need an architect because it will cost well over \$50,000 but we don't have any money. Commissioner Badalamenti noted it's just like our bathrooms up here, all that stuff is going to go on hold for a while, but we can start the planning process. Ms. Kautzman noted the planning process includes an architect and I'd like to use the same architect for the Board's kitchen and bathroom project.

The Board agreed to hold everything at this point, even the architect.

First Floor Administration Building: The ceiling tiles and the paint grid on the first floor that need repair will be taken care of through the Maintenance Department.

Tuckpoint on the corners and then the main entrance of the Administration Building: I'm getting a quote on this item.

New Doors and Staining on the 1st Floor of the Administration Building: We're also getting a quote on the doors and staining as several were affected by the water issue on the first floor. The doors will be solid and there will be 5 replacements. Funding is already in place through the Maintenance budget.

Former Engineer Site: We received Tier II approval so we can move forward with the next step to complete the excavation to remove the impacted soil at two of the locations and one

monitoring well. Next, we need new soil, but that step requires money. The Board asked for more detail on the amount of soil needed for the project. The cost is \$46,000. After the soil replacement and BUSTR's approval, we are done. I am working with the Department of Budget and Financial Management for funding. Director Petty explained this expense is part of the \$250,000. The Board agreed to move forward with the request.

Juvenile Court: We have a bid date of May 10th.

Probate Court: We have a bid date of May 24th for renovating the second and third floors.

Riddle Block: We have the bid award recommendation for the HVAC with CXR Metalworks and the contract will be coming through Docusign. They have until the end of October to complete the HVAC and part of the roof. They're doing one portion of the flat roof, but the slate will be the following year because of product and labor.

Commissioner Christian-Bennett pointed out the bid came in about \$41,000 less than anticipated.

March 30th, 2023 (Updates in Red)		
ADMIN BUILDING	COST	UPDATE
Elevators – Otis is to replace the interior cab, hoist way equipment, doors, machine room equipment, weight devices (shell of the cab to remain) in all 3 elevators	Actual cost \$1,050,500	Cost is \$1,050,500
Auditor's office renovations		Meeting with Matt Kelly on 3/31/23. Put up a wall, take out 3 walls, reconfigure Matt's office, reconfigure kitchen and bathrooms. New paint, blinds & flooring. Will need an architect to draw up the specs.
7 th Floor renovation of Kitchen & Bathroom		Would like to use the same architect as the Auditor renovation if possible as the project will be over \$50,000.00
Replace main hallway floors on 1st floor and possibly public bathrooms total of 2,082 sq ft. and 600 linear feet of cove base	Maintenance project expense	Will get pricing on flooring, the week of 3/27/23 Cost for the hallway \$26,608, cost for public bathrooms \$7,668 for a total of \$34,276.00. Will start Thanksgiving weekend 2023
Replace ceiling tiles and paint the grids in the area in main hallway 1st floor	Maintenance project expense	Maintenance staff will address this
Tuckpoint falling brick on the corner close to the north side entrance & Main Entrance	Maintenance project expense	Getting quote
Main hallway 1 st floor – stain doors and replace 4 doors down the hallway	Maintenance project expense	Getting quote
New Generator for the entire building	Maintenance project expense	\$111,000 estimated

ANNEX BUILDING	COST	UPDATE
Put in a ramp to make ADA compliant, HVAC upgrade and fix the basement water leaks.	Architect Cost \$25,850 Architect Est. for the project: Pending	Architect working on specs
DOG WARDEN	COST	UPDATE
Take up old flooring and replace flooring in office areas for a total of 1,412 sq .ft. and 420 linear fit cove base	Cost \$24,914 Maintenance project expense	Cost for the demo is \$1,500 cost for material and labor is \$23,414 for a total of \$24,914. To be done Thanksgiving Day week 2023
EMA/EOC	COST	UPDATE
Addition Station 30 for a new EMA Building	Architect Cost \$283,400 Architect Estimate for project \$4,583,721.75	Continue meeting with architects and EMA ARPA Funds
MARCs Radio Tower	Architect Cost \$132,355 Architect Est. for project \$2,100,000	Bid out shelters first 3/14/23 No Bids, will need to rebid Bids Due 4/19/23
ENGINEER'S OLD SITE	COST	UPDATE
Working with Environmental Design Group	Cost for Steps 1 & 2 approx. \$46,000. Working with Jackie on the budget as to where it will come from	1. BUSTR approved Tier 1 for the site and the next step toward closure is to complete Tier 2. Environmental group's working on the closure report. Contacted Emerald Environmental to get an update. Emerald is working with BUSTR on the Tier 2. Going back and forth for approval and sign-off for closure report. Emerald Environmental is coming to an end and should be able to submit a letter to BUSTER this week. With that, they hope to get the approval of Tier 2 and move forward to the next steps. We received approval of Tier 2 and we'll move forward to the next steps. Step 1 – complete an excavation to remove the impacted soils in 2 locations and 1 monitoring well. Step 2 – replace the well, put in new soil submit everything to BUSTR. Step 3 – request no further action status for the site.
JUVENILE COURT	COST	UPDATE
Renovation and Modernization of lobby, offices, kitchen, courtroom(s), furniture	Architect Cost \$124,000 Architect Est. for project \$1,261,953	Architect cost estimate including furniture was \$809,451.00 construction & furniture \$100,000.00 for a total of \$909,451.00 Architect new cost going out to bid \$1,261,953.00 Bid Date 5/10/23
JUSTICE CENTER	COST	UPDATE
Roof replacement	Architect Cost \$24,750 Project Cost \$494,500	Bid awarded, to be completed end of May

Dispatch Renovation	Architect Cost \$28,200 Architect Est. for project \$605,000	Bid date 4/19/23
Fencing around parking for cruisers	Architect Cost \$10,350 Architect Est. for project \$80,000	Working with Architect Meeting with Susan/Sheriff and architect 3/29/23 Funding from general fund
PROSECUTORS	COST	UPDATE
Windows/facade — windows are leaking, Investigation of leaks and fixes	Architect Cost \$39,300 Architect Est. for project \$300,000	Bid date 4/5/23
RAVENNA COURTHOUSE	COST	UPDATE
Replacement of parking lot	Architect Cost \$39,300 Architect Est. for project \$300,000	Bid date 4/5/23
Otis to replace interior cab on the main elevator, hoist way equipment, doors, machine room equipment, weight devices (shell of the cab to remain) in 2 elevators	Project Cost \$654,722.00	Contract routing, elevators can be ordered once the contract is signed by all
Probate Court office renovations 2 nd & 3 rd floor	Architect Cost \$33,800 Architect Est. for the project: \$250,000	Working with an architect on project cost. Bid Date 5/24/23
RECORDS CENTER	COST	UPDATE
Roof replacement	Architect Cost \$24,750.00 Project Cost \$611,050	Bid awarded, to be completed end of May
RIDDLE BLOCK	COST	UPDATE
Roof replacement	Architect Cost \$82,050 Project Cost \$954,374	Bid awarded Contract being routed for signatures
HVAC replacement	Architect Cost \$45,000 Architect Est. for project: \$375,000	Bid date 3/7/23 No Bids — will need to be rebid. Working with the architect on dates. Bid Date 3/29/23 Apparent low bid came in at \$334,049. Architect checking references Bid award recommendation from the architect for HVAC replacement to CRX Metalworx, Inc

Resolutions:

1. The Board of Commissioners agrees to declare the necessity to purchase one vehicle with a trade-in of one vehicle for use by the Portage County Building Maintenance Department./Resolution No. 23-0242
2. The Board of Commissioners accepts and award the bid for the Riddle Block Building HVAC Equipment Replacement./Resolution No. 23-0243

3. The Board of Commissioners approves the specifications and set the bid date for the Portage County Juvenile Court Building Renovation Project./Resolution No. 23-0244
4. The Board of Commissioners approves the specifications and set the bid date for the Portage County Probate Court Renovation Project./Resolution No. 23-0245
5. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention, and Contingency (PRC) Family Support Services with Portage County Job & Family Services and Catholic Charities./Resolution No. 23-0246
6. The Board of Commissioners agrees to enter into an amendment No. 3 with Job & Family Services and Emerald Transportation to provide transportation services./Resolution No. 23-0247
7. The Board of Commissioners agrees to enter into an amendment No. 2 for transportation services with Portage County Job & Family Services and Portage Area Regional Transportation Authority Services./Resolution No. 23-0248
8. The Board of Commissioners accepts bids for various Bituminous Materials for use by the Portage County Engineer./Resolution No. 23-0249
9. The Board of Commissioners accepts bids for various Bituminous Liquids for use by the Portage County Engineer./Resolution No. 23-0250
10. The Board of Commissioners authorizes the Portage County Engineer to participate in the Ohio Department of Transportation's Annual Road Salt Bid (018-24) for the 2023-2024 Winter Season./Resolution No. 23-0251
11. The Board of Commissioners agrees to enter into an agreement with Adgators.com, LLC for equipment and ongoing services for Docket Vision Check-in with interactive kiosk screen stations at the Courthouse (4 units) and the Municipal Court, Kent Branch (1 unit)./Resolution No. 23-0252

GRANTS ADMINISTRATOR

Present: County Administrator Michelle Crombie

Journal Entries:

1. The Board of Commissioners authorized Commissioner Anthony Badalamenti, President of the Board, to sign the Fifth Quarter Cash Reimbursement Request in the amount of \$89,427.51 for the EMPG FY22 Q-5 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the March 28, 2023, Amended Certificate of Estimated Resources for the year beginning January 1, 2023, as submitted by the Portage County Budget Commission.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

2. The Board of Commissioners acknowledged receipt of the March 31, 2023 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, requesting an extension of their post-election office hours as directed by the Ohio Secretary of State's Office for the Ballot Cure Period as follows:

Wednesday, May 3, 2023	4:30 p.m. – 5:00 p.m.
Thursday, May 4, 2023	4:30 p.m. – 5:00 p.m.
Friday, May 5, 2023	4:30 p.m. – 5:00 p.m.
Saturday, May 6, 2023	8:00 a.m. – 12:00 p.m.

 In addition, the Board of Elections has requested that a Sheriff Deputy be available for office security during the previously listed dates and times.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

3. The Board of Commissioners approved the March 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

4. The Board of Commissioners authorized Anthony J. Badalamenti to sign the REVISED State of Ohio, 2021 Target of Opportunity Program Grant Agreement Extension for Grant No. BD-21-1CJ-4 as follows, as presented by the Regional Planning Commission:
 Project Completion: April 30, 2023

Draw Date: May 31, 2023
Completion Date: June 30, 2023

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

SENATOR JD VANCE'S OFFICE

Present: Beth Bigham

Ms. Bigham noted Senator Vance took office on January 3, 2023, and has been aggressively committed to serving the hard-working people of Ohio. I look forward to coming back to you another time to provide a 100-day update, but I'll give you a quick high-level review since he really hit the ground running in January and as a new legislator, I've just been so impressed with the work that he's doing.

- Introduced the PART Act, which aimed to combat that catalytic converter with serial number
- Co-sponsored dozens of pieces of legislation.
- Written congressional letters to the Biden Administration demanding accountability and transparency on Ukraine spending and several other things.
- He was named to four Senate Committees, Banking, Housing and Urban Affairs, Commerce, Science and Transportation, the Joint Economic Committee, and the Special Committee on Aging.
- Over the past two months he's focused on East Palestine and we have been aggressively working with the people there and the various agencies to help them recover.

Commissioner Badalamenti asked if they've moved everybody back and Ms. Bigham noted people came back pretty quickly, but I still talk to constituents daily who have not moved back to their homes. Some people have left but some people who live you know on some of those streams and creeks don't feel comfortable right now as they still have a strong smell because of some of the contaminants that are running under a lot of their properties. They're aerated and trying to push out the chemicals and several different things. Recently, the Senator along with others has called on the NIH to come and assist with evaluating long-term health concerns because it's not like drinking today's water, it's over a period of years, what will that do, many people have wells and there's a lot of farmers there, so it's a real issue and we want to be there for them.

- Introduced legislation and authorized legislation to increase safety and to add increased accountability to the railroad industry and we expect that to pass as it's a bipartisan piece of legislation.
- Introduced legislation to establish English as the official language of the United States.

So, that's just a quick, high-level update. Thank you so much for having me and I want to come back and give you a more thorough update. One of the reasons that I've been meaning to come is just to make sure that you know that we are an open door and we want to have open dialogue, when you need someone to interface with the federal government, I want you to reach out to me.

Attorney Meduri attending.

Commissioner Christian-Bennett stated I have a couple of items that I'd like you to share with Senator Vance and one of the things is ARPA funding. We have a deadline to use ARPA funding by 2026, is there any discussion due to the workforce and the shortage of materials to extend the deadline?

Another item is that President Biden is ending the public health emergency on May 11, 2023, and during the public health emergency, people were not allowed to be removed from benefits such as SNAP and Medicaid or denied coverage. Once that public health ends, our Job and Family Services staff is required to redetermine everyone's eligibility and I understand the Ohio General Assembly recently appropriated 20 million to help with extra staffing, but that might not be enough.

The last thing is Medicaid exemption for incarcerated adults. Once we get incarcerated inmates, they do not have benefits once they're incarcerated unless they get to a hospital off-site for 24 hours. We'd like Medicaid to continue as they're incarcerated because it puts a heavy burden on us locally to pay for inmates.

Ms. Bigham replied I will make sure to pass the information along.

Commissioner Badalamenti noted we just looked at the amount and it's \$1.5 million per year for inmates coming out of the General Fund.

COUNTY AUDITOR

Present: Matt Kelly

Auditor Kelly indicated the GIS team located on the 6th floor would like to move their offices to the first floor, specifically rooms 137, 169, and 170, as they are more accessible to the general public and it's a larger area for the 2 staff members and the large printers.

Commissioner Christian-Bennett replied we will check with Internal Services and we will get with you or Joe to come down and take a look at the area.

PROSECUTOR'S OFFICE

Present: Assistant Prosecutor Chris Meduri

Discussion:

1. *City of Streetsboro's request for County owned property.*

Attorney Meduri explained this is the Streetsboro matter and if we don't have a resolution, we can start from scratch and I can get you a resolution if that's the direction the Board wants to go with the 12 parcels. Commissioner Christian-Bennett reported when the City of Streetsboro approached us, Gene Roberts said we had no use for the property, but he requested that an easement be granted.

Attorney Meduri explained, the Commissioners' Office received an email from the City of Streetsboro wanting to know the status of a 2018 issue with a property conveyance to the City of Streetsboro near Pike Parkway, Page Road, and SR 14 and it contains 12 parcels. If we had an agreement already, we could go with that, but one hasn't been located. The Auditor has an assessed value on the property, but when it comes to another political subdivision, the Board can convey on whatever terms it wants and it could be a donation.

The Board agreed it would like to donate the property and Attorney Meduri will prepare a draft resolution to declare obsolete for Board consideration next week.

Commissioner Tinlin noted there's a large extension electrical tower on one of those parcels between Tower Drive and Pipe Parkway to the north before the Turnpike.

Attorney Meduri left the meeting at 9:39 AM.

Recessed: 9:39 AM

Reconvened: 10:00 AM

ANIMAL PROTECTIVE LEAGUE

Present: Executive Director Chalan Lowry

Discussion:

1. Service Summary Update

My name is Chalan Lowry and I'm the Executive Director of the Portage Animal Protective League.

I brought our Report to the Community for 2022 and I'll give you some updates on all the work we have been doing for Portage County.

Last year was a record year for intake, adoptions, services, and expenses that have gone along with the inflation portion of the economy. I'm super excited because we took in 300 more animals last year than we did the previous year and that's a huge amount of animals (last year we took in almost 1,000). Obviously, for the pandemic portion of the last couple of years, our intake was down a little bit anyway, but the numbers that we saw last year, were more than we've ever taken in and probably any year previous for decades. I think the reasons why include: inflation, the pandemic, evictions, there's been a lot of abandonment, cruelty, and hoarding. We try to be proactive and not wait until people are seriously being cruel to animals and sometimes, they are and we end up filing charges.

We have a pretty hefty case happening right now with someone, we took horses, dogs, a cat, a bird, and other animals and we've filed charges against them.

I look at it as good stuff in the sense that if we're getting more reports, that means people are aware that we do this work and care about the animals in the community. We are also taking in more small animals too, like guinea pigs, bunnies, and a bird.

Our Humane Officer is busy and she's working overtime answering calls for cruelty and neglect.

Veterinary expenses, like everything right now, have skyrocketed so we're paying more for services. I think our medical expenses were up 70% last year over the previous year and in the end, our expenses were short of a million dollars last year, probably \$800,000, and something that we have to raise through donations. So the flip side of that is that we have this amazing community who supports us and somehow, they come through with enough money for us to save these animals.

We have many people in the community that are supporting us and it's not like we're not spending money – we're doing heart surgeries and orthopedic surgeries and the veterinary shortage has caused us to have to use emergency vets a lot, which is big money.

Donations are so important because we're not making money on adoptions, we're taking in more surrenders and we're the only place in the County that takes surrenders at no cost.

We work hard to help people and the animals in the community. Our food pantry is busy with those needing food for their pets and we're happy to help whenever we can.

We have a fundraiser next weekend and it's our biggest fundraiser of the year called Paws to Celebrate at the Legion in Kent it's an auction, dinner, and raffle and it's one of the ways we raise money for the budget.

We don't euthanize animals for space or time and animals stay with us as long as it takes to find them homes. The only reason we would euthanize an animal is an extreme medical case where a veterinarian would say that an animal can't be saved.

PORTAGE COUNTY FIRE INVESTIGATION TEAM

Present: Chief Deputy Ralph Spidalieri Major Larry Limbert, Bryan Morganstern, Lynn Scott, Chuck Kollman, Dan Peterson, Adam Gumpf, and Department of Budget and Financial Management Director Jackie Petty

Mr. Scott sat down with the Board and then asked for a minute before the meeting started with Commissioner Tinlin in the hallway.

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County Administrator brought up the earlier project discussion with Ms. Kautzman and noted 3 projects aren't completely funded and Commissioner Badalamenti explained just like the remodeling up here, we've approved the project, but we're going to put everything on hold right now. The Board would like a full list next week.

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Commissioner Christian-Bennett asked what we are waiting for and Commissioner Tinlin noted Mr. Scott now needs to talk to Commissioner Badalamenti in the hallway before the meeting starts.

Commissioner Christian-Bennett called for a recess.

Recessed: 10:16 AM

Reconvened: 10:18 AM

Mr. Coleman indicated the Fire Investigation Team started around 2006 and started with nothing. We are looking to take the Team to the next level as new standards are coming out which require more training, more equipment, and more personnel.

The basic fire investigators training takes about 80 hours to complete and ongoing certification is needed, but it takes about \$1,000 just in the first couple of years to get going.

Vehicles: Currently we have a trailer that was donated to us by MADD and it is in fair to good shape, but it needs some attention. We have no vehicle to pull it with, so we'll take a utility vehicle from a Fire Department, grab it, and go to the scene as it is full of tools that we've accumulated throughout the years.

Rough pricing for an F-150 is about \$43,000, a cap \$3,100, a cargo glide which is like a big tray that goes in and out of it is \$1,200 bucks, F-59 front chassis 4x2 is \$72,000, an F-250 Crewcab 4x4 is \$53,000, a W9-COT350MR cargo is \$52,000 and an F-450 or F-550 with a fabricated storage unit on it is \$250,000.

Commissioner Christian-Bennett asked if this is a wish list and Mr. Coleman replied we would like something along those lines, yes.

We have a trailer that has a generator, hand tools, digging tools, sifting tools, evidence collection equipment, battery-powered hand tools that are at end of life and need to be replaced, cameras, an accelerant detection sniffer, heat sealer for evidence bags, evidence cans, and measuring tools.

Additional needs include office space/research area to meet with insurance investigators, a computer for report writing and reports into Bomb Arson Tracking System (BATS) program, air purifying respirators (APR), SCBA, coveralls, protective clothing, gloves, helmets or hard hats, CO monitors, cleaning supplies for tools (ie. simple green), a place to clean tools and clothing,

radios for communications, MDT for LEADS, BOLEG, background on suspects, portable printers, and an evidence storage facility.

Commissioner Badalamenti asked where all of this is being done now and Mr. Coleman responded some we can't do.

- The evidence storage facility has a beat-up molded metal locking cabinet that's stored at Mantua Fire Department.
- The radios for communication, we use the Fire Department's radios and yell across the scene at each other, maybe a phone, there's no good way to do it.
- Place to clean tools and clothing, I take that responsibility because the trailer is stored at the Mantua Fire Department. Usually, the tools come back and must be separated because they're dirty and contaminated.
- Hard hats and helmets, what we've gathered on our own or the Fire Department's helmet.
- Sealed monitors we don't have anything good for that.
- Coveralls protective clothing is what we bought ourselves.

Commissioner Tinlin noted you've got a lot of great personnel and they built this. They built this with their own hands what I mean by that is that they use their tools and shovels to make sure that we had it in the County and made it available to the Fire Departments. They're at a spot now where some departments are saying, we're not playing anymore, but they're having some issues with keeping personnel because you have to keep your CEs up and it's a lot of work and 90% of that is your own time. I appreciate the Fire Departments out there that allow you to use their vehicles to pull a trailer to a scene or take guys to a scene or pick up evidence. I thank Mantua for housing the evidence and I know the Chief in Suffield and he's done a ton. I think that is why I'm going to call it a wish list, but I think that's why we put this together.

Commissioner Christian-Bennett asked how many calls you do a year and Mr. Coleman believes it is about 20 calls a year, 20+ some years. We were called out of County once by a neighboring team who needed assistance and we want to do Portage County, but we're not going to say no to somebody else that needs help, but we want to take care of home first.

Commissioner Christian-Bennett asked if there wasn't a fire investigation unit, who would do the investigation and Mr. Coleman replied every Fire Chief (or designee who meets the required standards) is required to investigate a fire. In the past, the certifications weren't there, but the standards have come along and if you have no certification, you're going to get laughed out of court as an expert witness. Commissioner Badalamenti asked if anyone is certified in the County and Mr. Coleman indicated there are several around Portage County who are certified, the larger cities have their own – Kent and Streetsboro, but there are parts of the County that can supplement this, so that's what we are trying to do.

Commissioner Tinlin noted it's important that people know if we have a fire in a home and life has been taken through that fire, the family has a right to know what happened and that's been something if you guys aren't available or around or existing, it's going to take a while and I

don't think that's fair. The Fire Marshall will come in, but they come later. Mr. Coleman replied the state ultimately will come in to do its own investigation.

SHERIFF'S OFFICE

Present: Chief Ralph Spidaleri and Jail Administrator Brian Morganstern

Discussion:

1. Purchase of 2 Vehicles from Commissary Fund.

Administrator Morganstern indicated we've brought forth a resolution to acquire 2 transport vans for the jail. We've got one marked patrol car with 230,000 miles and it's almost at the end of life, but we were able to find some alternative options in this car market with these two minivans and we will be using the vehicles to transport inmates to medical appointments.

Commissioner Badalamenti noted we were just speaking out in the hall and we were talking about the Commissary Fund, can you explain to everyone what we were just talking about? Administrator Morganstern explained the Commissary Fund has written into the Ohio Revised Code (ORC) specifics on what the funding can be used for and it has to benefit the inmates (ie. job skills or life skills, something that gives back to them), but it cannot be used for food because we are required to provide that for them. There's another section of the ORC that allows us to use the funding for technology to prevent contraband from coming into jail. We were talking that we have a long-term goal of replacing our scanner or upgrading our body scanning with some newer technology, so that's where some of that money goes. We also use it to fund the inmate work program. If it is building life skills, job skills, and things of that nature for inmates, then it's allowed to be used.

In this case, it's for transports but not to court, we're not patrolling the streets with it, it's not marked and doing all that stuff and Commissioner Tinlin pointed out the vehicles will be made available in the event you need to and Administrator Morganstern stated if there's a state of emergency, all available vehicles would be involved.

Administrator Morganstern stated it's getting harder and harder to find vans and these vehicles are nicer because they've got large sliding doors which makes it easier to get in and out of the vehicle.

Commissioner Christian-Bennett asked how many vehicles you have currently for transit and Administrator Morganstern stated we're using the old patrol car #82 and we have something like a Transit van that Ford makes, so the two vans in front of you will replace car #82 and then we will have the other one to augment. We're pretty much running in two to three different directions every day.

Commissioner Badalamenti noted one question I asked out in the hall was we've got this lump of money, is there any way to pay for inmate health care because the jail costs \$1.5 million. Administrator Morganstern replied I'm not a legal expert so I don't know if we can use it for the overall health costs, but we may be able to use it in some specific cases. I talked about the Medically Assisted Treatment (MAT) for opioid addicts and the State of Ohio put up grant funding for jails and we already participate in the reimbursement program every half. They

have the same thing for MAT so if they come in and they're already actively enrolled in some kind of program that basically provides medication to help with their treatment, we continue that here through a partnership with University Hospital and we will try to recoup that cost.

Commissioner Christian-Bennett asked about the fencing as we just received an abysmal review this morning of our finances and one of the projects, we're putting on hold is your fencing. Would you be able to utilize funding from the Commissary fund for that expense and Chief Spidalieri noted it could not be used because it's perimeter security and Commissioner Badalamenti noted the Commissary fund can't do anything to help us incarcerate someone and Chief Spidalieri noted it has to be something to benefit the inmates directly.

Chief Spidalieri mentioned we were looking at the possibility of utilizing that fund because it continues to grow and it's over \$434,000 right now. There is the possibility of looking at a garage facility in the back to teach the inmates a job skill so that when they get out of jail, they have the ability to go to work at a tire shop or a mechanical shop or to do something. They could also do basic tire changes and oil changes on the patrol cars. We also talked about doing services for other County agencies to save money.

Commissioner Badalamenti asked if it would be a garage with 4-5 bays and Chief Spidalieri explained we would like to have a wash bay instead of using the Sally Port and then detailing the vehicles, which the Trustees have been very successful doing. Administrator Crombie stated we also talked about a food certification program for those that assist in the kitchen and Administrator Morganstern stated the program has been running since the new Sheriff took office and they will receive a certificate once they complete the training. Aramark even guarantees if they can't find work that Aramark will put them to work.

The Board thanked the Sheriff's Office for attending.

Resolutions:

1. Declare the necessity to purchase two vehicles for use by the Portage County Sheriff's Office./Resolution No. 23-0253

Recess: 10:47 AM

Reconvene: 11:00 AM

PUBLIC COMMENT

Present: Adam Gumpf, Treasurer of State's Office

I'm Adam Gumpf, State Treasurer's Office, lifelong Portage County resident and I currently live in Atwater and it's a pleasure being here. I will be of service to you in any way that I can through the Treasurer's Office and if you guys need assistance with anything in matters of that, feel free to let me know.

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RESOLUTION NO. 23-0237

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RE: TRANSFER FROM FUND 0001, GENERAL

**FUND TO FUND 1410, PUBLIC
ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and
- WHEREAS,** it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$29,188.01 for the month of April 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$29,188.01

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE \$29,188.01

; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

Roll call vote as follows:



Mike Tinlin, Yea;

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121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0240

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RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$330,000.00 for SFY23 1st Qtr reconciliation (\$136,145.02) and SFY23 2nd Qtr Pymt#1 (\$193,854.98) as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$330,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$330,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

Project 5SHAR

\$ 86,896.99

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0242 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) VEHICLE WITH A TRADE IN OF ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY BUILDING MAINTENANCE DEPARTMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41, the Board of the Portage County Building Maintenance Department declares it necessary to purchase one (1) vehicle for use by the Portage County Building Maintenance Department with a trade in of one vehicle; and

WHEREAS, the purchase of one vehicle will be made from Sarchione Ford Randolph with a trade in will be purchased from Sarchione Ford Randolph; and

WHEREAS, one vehicle in the amount of \$49,714.00 for a 2023 Ford F-350 (VIN# 1FTRF3BA4PEC12703) will be purchased from Sarchione Ford Randolph with a trade in of 2008 Ford F-350 (VIN# 1FTWX31568E94498) for \$14,000.00 for a sum total to be paid to Sarchione Ford Randolph for \$35,999.00 through Fund 0001, General Fund; now therefore be it

RESOLVED, that the Board of Commissioners of the Portage County Building Maintenance Department does hereby declare it necessary to purchase one (1) vehicle for the total amount of \$49,714.00, with a trade in of one (1) vehicle for a total sum to be paid of \$14,000.00 to Sarchione Ford Randolph and \$35,999.00 to Sarchione Ford Randolph; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0243 - RE: ACCEPT AND AWARD THE BID FOR THE
RIDDLE BLOCK BUILDING HVAC
EQUIPMENT REPLACEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, three (3) contractors requested bid specifications for the Riddle Block Building HVAC Equipment Replacement; and

WHEREAS, two (2) bids for were received, tabulated and recorded on March 29, 2023; and

WHEREAS, upon review of the bids received, it is the recommendation of the Portage County Interim Director of Internal Services that the Portage County Board of Commissioners accept the bid received from CRS Metalworx Inc. be accepted; now therefore be it

RESOLVED, that the Board of County Commissioners agree to enter into a contract with CRS Metalworx, Inc, 1059 Eagon Street, Barberton, OH 44203 in the amount not to exceed Three Hundred Thirty-Four Thousand Forty-Nine Dollars (\$334,049.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0244 - RE: APPROVE SPECIFICATIONS AND SET THE
BID DATE FOR THE PORTAGE COUNTY
JUVENILE COURT BUILDING RENOVATION
PROJECT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the Portage County Juvenile Court Building Renovation Project, be approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, Portage County Administration Building, 449 South Meridian Street (entrance off Chestnut), Ravenna, Ohio until 2:00 p.m., E.S.T. on May 10, 2023 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on April 11th and April 18th, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0245 - RE: APPROVE SPECIFICATIONS AND SET THE
BID DATE FOR THE PORTAGE COUNTY
PROBATE COURT RENOVATION PROJECT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the Portage County Probate Court Renovation Project, be approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, Portage County Administration Building, 449 South Meridian Street (entrance off Chestnut), Ravenna, Ohio until 2:00 p.m., E.S.T. on May 24, 2023 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on May 2nd and May 12th, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0246 - RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) FAMILY SUPPORT
SERVICES BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND CATHOLIC CHARITIES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Prevention, Retention

and Contingency (PRC) Family Support Services for eligible Portage County residents; and

WHEREAS, Requests for Proposals were sent to eleven (11) potential service providers; and

WHEREAS, One (1) proposal was received, opened, and tabulated for PRC Family Support Services on March 1, 2023; and

WHEREAS, Catholic Charities is willing and able to provide these services; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Catholic Charities.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Catholic Charities with its principal place of business located at 206 West Main Street, Ravenna, Ohio 44266, for the period May 1, 2023 through September 30, 2023, with the option to renew one (1) additional year; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Seventeen thousand six hundred eleven and 80/100 dollars (\$17,611.80); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0247 - RE: ENTER INTO AMENDMENT NO. 3
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND EMERALD
TRANSPORTATION TO PROVIDE**

TRANSPORTATION SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20210389 (the "Original Contract") on April 1, 2021 by Resolution No. 21-0239 to provide Transportation Services for eligible PCJFS clients to and from appointments or employment/training sites; and
- WHEREAS,** an Amendment No. 1 was entered into on March 10, 2022 through Resolution No. 22-0173 to renew the agreement one (1) additional year from May 1, 2022 through April 30, 2023; and
- WHEREAS,** an Amendment No. 2 was entered into on March 9, 2023 through Resolution No. 23-0175 to increase compensation by One hundred thousand and 00/100 dollars (\$100,000.00) needed to cover the outstanding obligations for the cost of expansion of Transportation Services for the period May 1, 2022 through April 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract to continue such services, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services ("PCJFS") and Emerald Transportation to renew the agreement one (1) additional year from May 1, 2023 through April 30, 2024; and be it further
- RESOLVED,** that total amount of this agreement is not to exceed One Hundred Eighty Thousand and 00/100 dollars (\$180,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0248 - RE: ENTER INTO AMENDMENT NO. 2 FOR
TRANSPORTATION SERVICES BETWEEN
THE BOARD OF COMMISSIONERS ON
BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES AND PORTAGE AREA
REGIONAL TRANSPORTATION AUTHORITY
(PARTA).**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20210390 (the "Original Contract") on April 1, 2021 by Resolution No. 21-0229 to provide Transportation Services for eligible PCJFS clients to and from appointments or employment/training sites; and
- WHEREAS,** an Amendment No. 1 was entered into on March 3, 2022 through Resolution No. 22-0161 to renew the agreement one (1) additional year from May 1, 2022 through April 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Portage Area Regional Transportation Authority (PARTA) to extend the agreement by one (1) additional year from May 1, 2023 through April 30, 2024; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed One hundred fifty thousand and 00/100 dollars (\$150,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0249

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RE: ACCEPT BIDS FOR VARIOUS BITUMINOUS MATERIALS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Bituminous Materials** for use by the Portage County Engineer was published in the Record Courier on **March 3, 2023** and **March 10, 2023**, and

WHEREAS, six (6) sealed bids for furnishing various **Bituminous Materials** for use by the Portage County Engineer were received, tabulated and recorded on March 22, 2023; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bids of the following vendors be accepted as either low or alternate bids received:

Cuyahoga Asphalt Materials, LLC. P.O. Box 107, Fredericktown, OH 43019
D&R Supply, Inc. 18228 Fulton Rd., Marshallville, OH 44645
Geauga Highway Co., 14126 Main Market Rd., Hiram, OH 44234
Kokosing Materials, Inc. P.O. Box 334, Fredericktown, OH 43019
Russell Standard Corp. 990 Hazel Street, Akron, OH 44305
Stoneco, Inc. dba Allied Corporation, Inc. 8920 Canyon Falls Blvd., Suite 120, Twinsburg, OH 44087

In accordance with the following stipulations:

1. All materials to be ordered as needed and in amounts needed at the time of order from the supplier that has available material.
2. Payment of the order to be made upon receipt of the invoice after delivery of the materials.
3. Bids of alternate suppliers be accepted, based on plant location and reduced trucking, to ensure continuity of the Engineer's scheduled work program;

; now therefore be it

RESOLVED, that bids for Bituminous Materials be accepted as follows:

	CUYAHOGA ASPHALT MATERIALS, LLC.	D&R SUPPLY, INC.	GEAUGA HIGHWAY CO.	KOKOSING MATERIALS, INC.	RUSSELL STANDARD CORP.	STONECO, INC. dba ALLIED CORPORATION, INC.
Premium Cold Mix Delivered to PCE			130.00 (ALTERNATE)		125.00 (LOW)	
405 Cold Mix		92.00 (LOW)	125.00 (ALTERNATE)			
#9 Stone Cold Patch			125.00 (LOW)		125.00 (LOW)	
301 Modified	75.90 (LOW)			75.90 (LOW)		86.00 (ALTERNATE) Plant 75
441PG 64-22 Type II	76.90 (LOW)			76.90 (LOW)		87.00 (ALTERNATE) Plant 75
441PG 64-22 Type I	86.95 (LOW)			86.95 (LOW)		97.25 (ALTERNATE) Plant 75

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0250 - RE: ACCEPT BIDS FOR VARIOUS BITUMINOUS LIQUIDS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Bituminous Liquids** for use by the Portage County Engineer was published in the Record Courier on **March 3, 2023** and **March 10, 2023**, and

WHEREAS, two (2) sealed bids for furnishing various **Bituminous Liquids** for use by the Portage County Engineer were received, tabulated and recorded on March 22, 2023; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bids of **Russell Standard Corporation**, 990 Hazel Street, Akron, Ohio 44305 and **Geauga Highway Co.**, 14126 Main Market Road, Hiram, Ohio 44234 be accepted as the lowest and best bids received in accordance with the following stipulations:

1. All materials to be ordered as needed and in amounts needed at the time of order.
2. Payment of the order to be made upon receipt of the invoice after delivery of the materials.

; now therefore be it

RESOLVED, that the bid of **Russell Standard Corporation**, for Bituminous Liquids, be accepted as follows:

CRS-2, FOB Plant @ 2.35/Gallon
HFRS2P Polymer Modified Asphalt
Emulsion, Delivered to Various Locations @ 2.83/Gallon
RS2, Delivered to Various Locations @ 2.48/Gallon

CRS-2, Delivered to Various Locations @ 2.48/Gallon
HFRS2P Polymer Modified Asphalt Emulsion,
FOB Plant @ 2.70/Gallon
RS2, FOB Plant, @ 2.35/Gallon

; and be it further

RESOLVED, that the bid of **Geauga Highway Co.**, for Bituminous Liquids, be accepted as follows:

CRS-2P FOB Plant @ 2.60/Gallon
MC 30 FOB Plant @ 3.85/Gallon

CRS-2P Delivered to Various Locations @ 2.62/Gallon
MC 70 FOB Plant @ 3.80/Gallon

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0251 - RE: AUTHORIZE THE PORTAGE COUNTY
ENGINEER TO PARTICIPATE IN THE OHIO
DEPARTMENT OF TRANSPORTATION'S
ANNUAL ROAD SALT BID (018-24) FOR
THE 2023-2024 WINTER SEASON.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Commissioners, on behalf of the Portage County Engineer (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:
- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
 - b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
 - c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
 - d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
 - e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
 - f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Monday, May 1st, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email:

Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

; now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorize the Portage County Engineer to participate in the **Ohio Department of Transportation's Annual Road Salt Bid** (Contract 018-24) for the 2023-2024 Winter Season; and be it further

RESOLVED, the Political Subdivision hereby requests through this participation agreement a total of **5,000 TONS** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

RESOLVED, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0252 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND ADGATORS.COM, LLC FOR EQUIPMENT AND ONGOING SERVICES FOR DOCKETVISION CHECK-IN WITH INTERACTIVE KIOSK SCREEN STATIONS AT THE COURTHOUSE (4 UNITS) AND THE MUNICIPAL COURT, KENT BRANCH (1 UNIT).

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Court of Common Pleas in conjunction with the Portage County Municipal Court has a need to streamline the check in of case participants, including victims, witnesses, and defendants; and
- WHEREAS,** ADGATORS.COM, LLC which currently provides court schedules on hallway displays in the courthouse and at Kent; and
- WHEREAS,** ADGATORS.COM, LLC also provides a turnkey, integrated DocketVision Check-in with Interactive Kiosk Screen system to address such needs; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby approve the Agreement with **ADGATORS.COM, LLC, 3905 Kingsley Dr, Springfield, Illinois**, to provide services as stipulated in the agreement at the rate not to exceed Forty-two thousand three hundred twenty-five dollars (\$42,325.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0253

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**RE: DECLARE THE NECESSITY TO PURCHASE
TWO VEHICLES FOR USE BY THE
PORTAGE COUNTY SHERIFF'S OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase two Vehicles for use by the Portage County Sheriff's Office Correction Division to include upfitting vehicles with emergency lights, siren and prisoner cage: and
- WHEREAS,** the purchase; is made through Sarchione Chrysler Dodge Jeep RAM located at 315 Mill Street S, Dalton, Ohio 44618: with upfitting equipment and installation through Hall Upfitters and
- WHEREAS,** the net cost of the (2) vehicles are eighty-five thousand Six hundred eighty two dollars (\$85,682.00) plus the upfitting cost from Hall Public Safety totaling eight thousand eighty one dollars and ten cents (\$8,081.10) totaling (93,763.10) Ninety three thousand seven hundred sixty three dollars and ten cents which will be paid from the Sheriff's Commissary Fund; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declare it necessary to purchase the (2) vehicles from Sarchoine Chrysler including the upfitting of said vehicles through Hall Public Safety for a total of (93,763.10) Ninety-three thousand seven hundred sixty three dollars and ten cents which will be paid from the Sheriff's Commissary Fund; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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Journal Entries:

1. Notwithstanding and as an exception to Section 23 (D)(1) of the Personnel Policy Manual, each Commissioners' Department Director is authorized to grant eight (8) hours of paid administrative leave to full-time employees and four (4) hours of paid administrative leave to part-time employees to be requested and used by the last pay period of December 2023, in honor of Employee Appreciation Day of 2023. The Employee Appreciation Day may be used as one floating day of paid leave, on a date requested by the employee, and approved at the discretion of the department director. Employee Appreciation "floating day" of paid administrative leave offered hereunder is waived if not used and cannot result in overtime. Elected officials are encouraged to join in the celebrating of county employees by approving the same "floating day" of paid administrative leave. Employees must be employed by April 1, 2023, in order to receive the Employee Appreciation "floating day."

Motion: Commissioner Tinlin**Seconded: Commissioner Christian-Bennett**All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Abstained;**Motion Carries**

2. The Board of Commissioners agrees to authorize the external posting of a full time Victim Advocate for Portage County Prosecutor Office.

Motion: Commissioner Tinlin**Seconded: Commissioner Christian-Bennett**All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;**Motion Carries**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Authorize the hire of Victor Gravenstein, Wastewater Treatment Plant Operator in Training, Portage County Water Resource Department. The tentative start date is Monday, April 10, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin**Seconded: Commissioner Christian-Bennett**All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;**Motion Carries**

4. Authorize the hire of Eric Lawrence, Wastewater Treatment Plant Operator in Training, Portage County Water Resource Department. The tentative start date is Monday, April 10, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize to promote of Dustin Kisamore, to Wastewater Chief Operator, Portage County Water Resource Department. The tentative start date is Monday, April 3, 2023.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the seven-day internal posting of bargaining position, for Wastewater Treatment Plant Operator, for the Portage County Water Resource Department, with an external posting if no internal appointment is made.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize to retain Joseph Patituce as Deputy Apiary, for Portage County Board of Commissioners. His appointment will serve throughout the year of 2023.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners authorize Commissioner Anthony Badalamenti, President of the Board, to sign the Fifth Quarter Cash Reimbursement Request in the amount of \$89,427.51 for the EMPG FY22 Q-5 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

9. Direct the Auditor's Office to pay/process the March 29, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$901,726.37	(Includes late fees of: \$103.95)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$165,324.21	
Medical Mutual Flex Admin of	\$3,385.50	
Medical Mutual Flex Claims of	\$5,920.64	
Journal Vouchers totaling:	\$12,071,473.99	
Then and Now list totaling:	\$301,494.73	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

10. Process the March 29, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

11. The Board of Commissioners acknowledged receipt of the March 28, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

Motion: Commissioner Tinlin

Seconded: **Commissioner Christian-Bennett**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

12. The Board of Commissioners acknowledged the receipt of the March 31, 2023 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, requesting an extension of their post-election office hours as directed by the Ohio Secretary of State's Office for the Ballot Cure Period as follows:

Wednesday, May 3	4:30 p.m. – 5:00 p.m.
Thursday, May 4:	4:30 p.m. – 5:00 p.m.
Friday, May 5:	4:30 p.m. – 5:00 p.m.
Saturday, May 6:	8:00 a.m. – 12:00 p.m.

In addition, the Board of Elections has requested that a Sheriff Deputy be available for the office security during the previously listed dates and times.

Motion: **Commissioner Tinlin**
Seconded: **Commissioner Christian-Bennett**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

13. The Board of Commissioners approved the March 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: **Commissioner Tinlin**
Seconded: **Commissioner Christian-Bennett**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

14. The Board of Commissioners authorized Anthony J. Badalamenti to sign the REVISED State of Ohio, 2021 Target of Opportunity Program Grant Agreement Extension for Grant No. BD-21-1CJ-4 as follows, as presented by the Regional Planning Commission:

Project Completion:	April 30, 2023
Draw Date:	May 31, 2023
Completion Date:	June 30, 2023

Motion: **Commissioner Tinlin**
Seconded: **Commissioner Christian-Bennett**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **April 6, 2023, at 11:02 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;


Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **April 6, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Amy Hutchinson, Clerk