



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, March 23, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. The Board of Commissioners approves the March 16th, 2023 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

ENGINEER'S OFFICE:

Present: Mike Collins & Larry Jenkins

Mr. Jenkins stated on the agenda today from the Engineer's Office is our final resolution to enter into the agreements for a project that we are working with ODOT and the Village of Mogadore. It is a resurfacing of what we call Randolph Road, but they call it Mogadore Road within the Mogadore corporation limits. This is an agreement to do our share of the cost. We had preliminary participatory legislation back in January and this is the final resolution for the agreement to allow us to enter into the contract. We have an 8.5% share of the resurfacing project with the Village of Mogadore and it's \$11,758.00. The match was much higher, but we were able to obtain additional funding through ODOT, so it's decreased to a final cost of \$11,758.00.

Resolutions:

1. The Board of Commissioners agrees to enter into final participation legislation with the Director of Transportation for the project known as Mogadore Road Resurfacing Program, as authorized in the preliminary participatory legislation (Commissioners' Resolution # 23-0041.)/Resolution No. 23-0207

HUMAN RESOURCES

Present: Director Tami Soltis

Director Soltis noted I am coordinating the final days for the Kent State student interviews and you probably noticed something on your calendar. The students will be coming in and sitting and talking with you.

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Amy Hunting, Executive Assistant, Portage County Job & Family Services. The tentative start date is Monday, April 3, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
2. Authorize the hire of Heather Pierce, Eligibility Specialist, Portage County Job & Family Services. The tentative start date is Monday, March 27, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
3. Authorize the hire of Candice Zuponic, Eligibility Specialist, Portage County Job & Family Services. The tentative start date is Monday, March 27, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
4. Accept the resignation of Tracy Hughes, Eligibility Specialist, Public Assistance Department for the Portage County Job & Family Services effective March 15, 2023
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Opposed: Commissioner Tinlin, Nay;
Motion Carries

5. Authorize the three-day internal posting of the bargaining position, for Eligibility Specialist, Public Assistance Department for the Portage County Job & Family Service, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Hannah Moats ~ Solid Waste*

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

INTERNAL SERVICES

Present: Michelle Crombie, County Administrator

Resolutions:

1. The Board of Commissioners agrees to enter into an agreement with Workplace Services Corporation dba Life services EAP for the Employee Assistance Program./Resolution No. 23-0208
2. The Board of Commissioners authorizes the preparation of plans, specifications, and estimate of cost for project No. BR-2 (23-11), 2022 Sanitary Sewer Maintenance Program (Brimfield Ph II), in the Portage County Regional Sewer District, Portage County, Ohio./Resolution No. 23-0209
3. The Board of Commissioners agrees to set a proposal date for the Request for Qualifications for professional architectural design services for building improvements for the Portage County Water Resources Department./Resolution No. 23-0210
4. The Board of Commissioners agrees to amend Resolution No. 23-0157, adopted March 2, 2023, approving plans, specifications and set the bid date for the MARCS Radio Towers for the Board of Commissioners on behalf of the Office of Homeland Security & Emergency Management./Resolution No. 23-0211
5. The Board of Commissioners agrees to enter into a real estate lease agreement with DTMIC, LLC (Tavern 1888) 106 East Main St., Ravenna, OH./Resolution No. 23-0212

6. The Board of Commissioners accepts the bid of Ozark Materials, LLC for furnishing acrylic water base traffic paint for use by the Portage County Engineer./Resolution No. 23-0213
7. The Board of Commissioners accepts bids for furnishing various sizes of gravel for use by the Portage County Engineer./Resolution No. 23-0214
8. The Board of Commissioners accepts bids for furnishing various sizes of limestone for use by the Portage County Engineer./Resolution No. 23-0215
9. The Board of Commissioners accepts bids for furnishing various sizes of slag for use by the Portage County Engineer./Resolution No. 23-0216
10. The Board of Commissioners approves the Otis Proposal concerning the modernization Elevonic RM Control System and the execution of the contract documents for the Portage County Administration Building Replacement Elevator Project./Resolution No. 23-0217
11. The Board of Commissioners approved and authorized the execution of the Subdivision Participation and Release forms concerning opioid settlement proposals involving TEVA, Allergan, CVS, Walmart, and Walgreens (Brennan, Manna & Diamond LLC.)/Resolution No. 23-0222

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Director Petty noted we are creating Fund 1402 for the Guardianship Services Board and an MOU was recently signed by Probate Court, Portage Developmental Disabilities and Mental Health and Recovery Board. The three entities are forming a Guardianship Services Board and Developmental Disabilities and Mental Health are contributing funding to afford an Executive Director for the Board and this is the intent to create the fund.

1. The Board of Commissioners signed the Satisfaction of Mortgage for Albert Leroy Marstiller for \$2,895.00 (Instrument No. 200911222) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries
2. The Board of Commissioners signed the Satisfaction of Mortgage for Albert Leroy Marstiller for \$29,060.00 (Instrument No. 200907489) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage for James M. Decker for \$9,165.00 (Instrument No. 201215669) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- A. Direct the Auditor's Office to pay/process the March 16, 2023 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,303,104.27	(Includes late fees of: \$91.39)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$284,544.50	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$293,193.47	
Then and Now list totaling:	\$349,367.81	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

- B. Process the March 16, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Create Fund 1402, Probate Guardianship Services./Resolution No. 23-0218
2. Transfer from Fund 1501, American Rescue Plan to Fund 5200, Portage County Sewer General Administration./Resolution No. 23-0219

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 23-0220

DOG WARDEN

Present: Dave McIntyre

Discussion:

1. Seasonal Canvassers

Chief Dog Warden McIntyre stated he would like to hire 3 seasonal canvassers that would canvass the neighborhood and check for unlicensed dogs. The canvassers stop at every house unless you have a license. It takes about 6 years to do the entire County and this year's focus is on Brimfield.

We paid \$15 an hour and that was raised quite a bit last year because no one applied for the positions. It is not a bad job, but there is a lot of walking if you're okay to walk. The canvassers come in at 9:00 AM and work until about 3:15 PM when the Deputy picks them up. Once they are done for the day, we bring them back to the office and they do their paperwork. They will collect money on-site if someone is interested in purchasing a tag.

Commissioner Christian-Bennett pointed out it has been very successful in years past as far as generating additional revenue and it more than covers the cost for the canvassers.

The Board agreed to move forward with the request.

GRANT ADMINISTRATOR

Present: Hope Bonos

Discussion:

1. ARPA Update

Ms. Bonos reported there has been discussion throughout the week about going in a different direction with the ARPA funding. Last week at the meeting, the Board directed me to move forward with the Food Bank as the pass-through agency, but I understand that you would like me to send out applications directly to the food programs in the County instead. The Food Bank provided a list of 43 and that's what I used two or three meetings ago, but they said they had a different list with 48 and that's because some of the agencies have been inactive with their Food Bank, but that list is specific to those who have gone to the Food Bank at the start of 2023. I would like to use 50 as a round number for planning purposes.

When we release the application, we will also do a Press Release posted on the County's Facebook page and it will be posted on the County's website, as well.

Journal Entries:

1. The Board of Commissioners authorized Commissioner Anthony J. Badalamenti, President of the Board, to sign the "Designation of Entity Administrator Letter" to authorize the appointed Entity Administrator in the System for Award Management (SAM)

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners directed the Portage County Grant Administrator to move forward with the direct application process for food assistance with American Rescue Plan Act (ARPA) - State and Local Fiscal Recovery Funds (SLFRF) instead of using the Akron Canton Regional Foodbank as a pass-through agency, previously discussed at the March 16, 2023, Board of Commissioners meeting.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolution:

1. Authorize grant application in the amount of \$65,000.00 to the Hazardous Material Emergency Preparedness Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0221

MISCELLANEOUS**Discussion:**

1. Redacted vote to enter into an agreement between the Board of Commissioners, on behalf of Job and Family Services, NOC COG Leadership Portage County for the Comprehensive Case Management and Employment Program (CCMEP).

Commissioner Christian-Bennett read the two resolutions as one motion, so the Board agreed to re-do them as two separate resolutions as follows:

- A. Resolution to vacate the March 16th, 2023 motion concerning the Comprehensive Case Management and Employment Program (CCMEP)./Resolution No. 23-0223
- B. Resolution to disapprove the Comprehensive Case Management and Employment Program (CCMEP)./Resolution No. 23-0224

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Abstained: Commissioner Christian-Bennett, Abstained;

Motion Carries

Journal Entry:

1. The Board of Commissioners acknowledged receipt of the March 17, 2023 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Recessed: 9:23 AM

Reconvened: 9:41 AM

PROSECUTOR'S OFFICE

Present: Chris Meduri

Discussion:

1. *Wind Farm and Solar Utilities and Energy Districts*

Attorney Meduri stated Commissioner Christian-Bennett asked me to stop over to discuss the topic of wind and solar farms. In January, the Regional Planning Commissioner had their quarterly meeting for Zoning Inspectors and one of the Zoning Inspectors brought up Senate Bill 52 and the Township contacted Commissioner Christian-Bennett.

Senate Bill 52 grants a lot of authority to a Board of Commissioners. You can restrict or prohibit utility facilities as defined in the Ohio Revised Code (ORC) and all of our portion of the unincorporated areas of the County. The authority is in these five sections of the ORC, but don't get caught up on numbers 303.58 through 303.62. The first two sections (58 and 59) are what I call proactive, and the other two sections are what I call reactive.

The key is that it's permissive authority and what that means is that it's discretionary, it's not mandatory and it's within the Board's sound discretion.

Utility facilities as defined are all statutory and those are the three aspects you can regulate. Again, the Board can restrict or prohibit all or part of the incorporated areas (Townships) of the County.

The process is straightforward – you set up a public meeting, you have to send notice to the paper of the time, place, and date at least 30 days before, you have to post the map showing the boundaries of the proposed area at all public libraries in the County, provide written notice by first class mail to all school districts, municipal corporations and Boards of Township Trustees within the boundaries of the proposed restricted area.

After the meeting (if the Board chooses to go in this direction), you adopt the resolution designating a restricted area, including a map of the restricted area and the text sufficient to identify the boundaries. This is land use regulation, inherently there's that balance between a landowner's right to use his/her property for the purposes they want, versus the local government's right to regulate it according to the authority granted to you, so there's always tension there. Even though this isn't a zoning regulation, it's a lot like zoning and if you look at case law and zoning, there are many cases and whenever you're restricting somebody's right to use their property, there's a lot at stake, and a lot of times it ends up in litigation.

Within 30 days after the adoption of the resolution, if a petition signed by a governing election is submitted to this Board, then the Board would have to send a resolution to the Board of Elections, they would have put on the ballot and the people in the county would vote on it, which is kind of nice, and this is a safeguard against getting sued.

Commissioner Badalamenti asked if each Township is separate or when we make a judgment, it goes for all 18 Townships and Attorney Meduri noted it's the Board's judgment call, it's up to the Board. If you want to limit it to one particular Township, the only concern, well it's not a concern because the law allows it, the referendum process gives us some safeguards against lawsuits, but you are never safeguarded entirely. The burden and the weight is on the Board to determine whether you are going to do this prohibition or not, so it's a lot of authority.

This is what I call the reactive approach. What's nice about this legislation, is if you don't take the initiative and be proactive and prohibit the wind farms or solar farms, you can essentially step back, and here's what has to occur.

If somebody wants to apply to the Power Siting Board, at least 90 days but not more than 300 days before applying for a certificate to that State Board, they have to send this Board notice and the Board of Township Trustees notice, and they have to have a public meeting in the County. Under Statute .62, the Board of Commissioners has the authority within 90 days after the public meeting, to adopt its resolution to prohibit or limit the facility that these folks want to put in. If you don't do the proactive approach and you take the reactive approach and wait for folks to have to come to you, that's one way of approaching it, but the law does allow you to go with the proactive approach. If you do nothing and no resolution is adopted and if somebody wants to get a certificate from the State, then it goes forward with the State and the State makes the call like it would for any other situation.

Shalersville Township Trustee Ron Kotkowski and Greg Benner, Shalersville Zoning Inspector attended the meeting.

Commissioner Christian-Bennett introduced Trustee Ron Kotkowski from Shalersville Township and noted the Board received a resolution from Shalersville Township Trustees, indicating the Trustees do not want to allow large or commercial wind and solar farms.

Commissioner Christian-Bennett noted I've talked to Columbiana County and they have already prohibited this in 6 Townships and they have 7 additional coming forward that do not want to allow it. They rely on the Trustees to decide whether they want to allow it, if they don't, or if they want to have certain areas where they would allow it, then they would pass a resolution, which is what Shalersville sent to me and I passed on to the Prosecutor's Office. If they desire to prohibit any of the larger commercial wind and solar, but if they are smaller in scale, which I think it's Senate Bill 501, it's under the discretion of the Trustees. Senate Bill 52 puts the larger scale to the County Commissioners for authority. I've been contacted by 2 or 3 residents that have been contacted by the solar and wind companies to lease their land until they receive approval from the Siting Board.

Commissioner Badalamenti asked if each one of the Townships, after we say prohibit, they can say whether we want to participate or if they have gone to the other side saying we don't want that in our Township. So we could go forward with all this and then each Township individually could say we'd liked to do this and we could say yea or nay to them and Shalersville has stated we don't want this at all. Is that the whole Township and Trustee Kotkowski noted we had a land use plan meeting and the solar and wind issue came up and it was unanimous that people didn't want it, so we thought we would get ahead of it before someone leases a piece of property.

Commissioner Christian-Bennett noted I've asked Attorney Meduri to draft a letter that we could send to each of the townships to be more proactive versus reactive. We can have one public hearing for multiple Townships instead of having 18. Commissioner Badalamenti suggests bringing this up at the Township Association meeting in May. Commissioner Christian-Bennett asked what if we had a Township like Shalersville who's saying we don't want it today but over time, they changed their mind and Attorney Meduri explained the statute

allows that and you would just hold another public meeting similar to when you're amending a zoning code.

Commissioner Badalamenti noted we can go either way, we could say we're going to prohibit all 18 counties and then in two years, five years, the Board of Commissioners could change it. The authority sits with the Board.

Commissioner Tinlin asked do we have any in Portage County and Attorney Meduri replied I'm not aware of any in the County. Commissioner Tinlin went on to say I read the statute and I think we're in the driver's seat regardless, so when Shalersville says they don't want it, they don't want it, it's pretty simple. Commissioner Badalamenti noted we're going to send letters and have a discussion at the next Township Association.

Mr. Kotkowski noted we put a moratorium on small to mid-size for nine months to give our Zoning Board a chance to get ahead of this before they get hit with something.

Commissioner Christian-Bennett noted the biggest concern with the turbines is their disposal.

Commissioner Badalamenti indicated the Board will send correspondence to each Township and we will set a time that we can meet with all 18 Townships to have them help us make the decision and we'll go from there.

Mr. Kotkowski stated the way I read it, if Shalersville agrees five years from now to make an energy district within Shalersville so they could say this area has been approved for energy development, could the Commissioners again, if Shalersville approached them, say, okay, we have another area that we'd like to qualify as an energy district and then allow that so over time, there could be different energy development district throughout the Township? Attorney Meduri noted when it comes to the energy improvement districts, that's a little different. In this situation, the way that might unfold is if you wanted to allow some of the Township to have the large solar farms, you would come back to this Board and the Board could rescind that portion of it. The Township approves the energy improvement district and the County is out of it. You could put a parcel in an energy improvement district and that allows for a financing tool to do energy improvements. So if you want to do an energy improvement district, Shalersville would make the call on the actual district itself and you would have to get the Board to pull back that specific area, but it can be done.

Commissioner Christian-Bennet would like to get this moving and Attorney Meduri noted if you want to make this one your test case and put Shalersville apart from all the other Townships, then you just follow the process and set a hearing and post boundaries in the public libraries and send notice to the school.

Commissioner Christian-Bennett noted the next Township Association meeting is in May at the County Engineer's office and Mr. Kotkowski stated as long as we're not behind the eight ball, we're okay with you guys taking your time to do what you need to do. We're worried that someone would come in and say they've already got a lease and wants to move forward.

Attorney Meduri stated if you're worried about something happening in Shalersville, you could set it for a public meeting and get the notices out.

Mr. Benner asked if there's anything in that bill that restricts government agencies (ie. Parks and Recreation or the state) from being exempt from the Townships. There are 2 parks in Shalersville Township and say we restrict solar large and small, is there any loopholes for other groups that would be exempt from our exclusion? Attorney Meduri will investigate but for the energy improvement district that would exclude a municipality or some of the governmental agencies. Mr. Benner noted we have 2 parks and there's talk of the purchase of another property that is a mining pit that has been mined and there's talk that Western Reserve and Portage Parks may get together and purchase it.

Commissioner Badalamenti noted the question to Attorney Meduri is whether the Park District could supersede the Board's authority on their property without asking.

Commissioner Badalamenti noted the Board can do a resolution to protect Shalersville because they've gone through this, and then we can do a resolution for the other 17. Attorney Meduri explained the Board has to provide a 30-day notice for a public meeting. Attorney Meduri suggests the second week in May for the meeting, but the Township Association meeting is on May 20th.

The Board agreed to hold a public meeting in the evening around 6:30 PM at the Shalersville Town Hall. The Clerk will reach out to the Fiscal Officer to coordinate a date for the meeting and she will reach out to the Secretary of the Township Association to get this issue on the agenda for the May meeting.

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Commissioner Christian-Bennett noted April is National County Government Month and CCAO is running a social media campaign focusing on the four pillars of County government which are justice, public safety, roads, economy, and employment services for children, families, seniors, and veterans. Each week in April, they will send us an image with a customized graphic with our name and flag to use on social media platforms to let people know what the County Commissioners do, and it's free.

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Commissioner Christian-Bennett is interested in going to NACO this year and the event is in Texas. The topics being covered include county economies, housing affordability and prosperity of people infrastructure, land use, resilience to county leadership, governance, and operation. The dates are July 21st through the 24th, so I am attending. I am also going to a housing conference for affordable housing with Habitat in April in San Diego.

Recess: 10:19 AM

Reconvene: 11:00 AM

Commissioner Badalamenti read the following letter from John Wickershammer from Allen Aircraft regarding the food pantry discussion last week.

I want to let you know that I wrote a letter to the editor of The Portager and it made it in last Friday. Usually, I'm not very political, but I thought that what you did was brilliant. The editor had permission to respond, as well. Let Tony and the Board know that too. I know he only hears from people when they don't like things, so it's good to hear positive comments once in a while. By the way, it struck a nerve, and a lot of people agreed. I have to say bravo and here it is St. Patrick's Day. The fact that the Commissioners provided a million dollars for food for needy people is unprecedented in our County said David Shea, Executive Director of Community Action Council. Bravo, I hope other Counties follow suit. I also read in the Portager about how the Commissioners are trying to keep the administrative fees down. I think it is great, however, as a businessman, I realize there will be administrative fees incurred in allocating a million dollars in funding. I don't believe some folks realize it costs money to administer funding like this. The key is striking a balance between someone who can handle distributing this much food and minimizing administrative fees. Sorry for being wordy. Best regards, John.

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(Resolution/Ordinance No. **23-0207**)

PID No. **115353**

FINAL RESOLUTION

The following Final Resolution enacted by the Board of County Commissioners, County of **Portage**, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency of "LPA", in the matter of the stated described project.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on the **20th day of January, 2023**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of improvements to Mogadore Road (C.R. 10) from Mogadore east corporation limits to Martin Road, including pavement planning, resurfacing, and pavement markings, lying within Portage County; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of the Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of **Eleven Thousand Seven Hundred Fifty-Eight and - - - 00/100 Dollars, (\$11,758.00)**, but said estimated amount is to be adjusted in

order that the LPA's ultimate share of said improvements shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, the LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

PID No. 115353

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **Eleven Thousand Seven Hundred Fifty-Eight and - - - - 00/100 Dollars, (\$11,758.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that the **President** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

Roll call votes as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0208 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COUNTY
COMMISSIONERS AND WORKPLACE
SERVICES CORPORATION dba
LIFESERVICES EAP FOR THE EMPLOYEE
ASSISTANCE PROGRAM.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Portage County Commissioners has determined that there is a

need for an employee assistance program; and

WHEREAS, Workplace Services Corporation dba LifeServices EAP is a provider of employee mental health & training services and can provide assistance with mental health services, training, wellness services, treatment services, follow-up services and support services to the County's employees and employees' eligible dependents; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Workforce Services Corporation dba LifeServices EAP, 400 West 7th St., Ste. 301, Bloomington IN 47404**, in the Amount of Twenty Thousand and 00/100 dollars (\$20,000.00) per year; and be it further

RESOLVED, that the term of the Agreement shall be for two years, effective beginning January 1, 2023 and ending December 31, 2023; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0209 - RE: AUTHORIZING THE PREPARATION OF
PLANS, SPECIFICATIONS AND ESTIMATE
OF COST FOR PROJECT NO. BR-2 (23-110),
2022 SANITARY SEWER MAINTENANCE
PROGRAM (BRIMFIELD PH II), IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT, PORTAGE COUNTY, OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, the Portage County Water Resources Department requests authorization to prepare plans, specifications and estimate of cost for the Project No. BR-2

(23-110), "2023 Sanitary Sewer Maintenance Program (Brimfield Ph II)" referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary because of the volume of Inflow and Infiltration (I&I) found in the Portage County Sanitary Sewers causing sanitary sewer overflows, increasing operating costs and decreasing capacity for new customers; and

WHEREAS, the PROJECT will identify specific areas of highest flows and design a Program to mitigate I&I to reduce operating costs, occurrences of sanitary sewer overflows and restore capacity in the sanitary sewer collection systems; now therefore be it

WHEREAS, the PROJECT is essential to maintaining and operating a reliable wastewater collection system; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

RESOLVED, that said authorization to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management within 15 days after its passage.

RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0210 - RE: SET PROPOSAL DATE FOR THE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR BUILDING IMPROVEMENTS FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following

resolution be adopted:

- RESOLVED,** that the specifications for receiving proposals for the request for qualifications for professional architectural design services for Building Improvements for the Portage County Water Resources Department be and hereby are approved; and be it further
- RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, Portage County Administration Building (Chestnut Street Entrance), 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on May 3, 2023; and be it further
- RESOLVED,** that the notice of receiving proposals shall be published in the Record Courier on March 28, 2023, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0211 - RE: AMEND RESOLUTION 23-0157, ADOPTED
MARCH 2, 2023 APPROVING PLANS,
SPECIFICATIONS AND SET THE BID DATE
FOR THE MARCS RADIO TOWERS FOR
THE BOARD OF COMMISSIONERS ON
BEHALF OF THE OFFICE OF HOMELAND
SECURITY & EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 23-0157 accepted the plans and specifications and set date for accepting bids for the MARCS Radio Towers for the Board of Commissioners on behalf of the Emergency Management, be approved, and

- WHEREAS,** there were no bids received for the MARCS Radio Towers for the Office of Homeland Security Management; and be it further
- RESOLVED,** that plans and specifications, as submitted, are approved for the MARCS Radio Towers and will be re-bid, and be it further
- RESOLVED,** that sealed bids will be accepted by the Portage County Director of Internal Services, Portage County Administration Building (Chestnut Street Entrance), 449 South Meridian Street, Ravenna, Ohio 44266 until **2:30 P.M., Local Time, April 19th, 2023**; and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **March 24th, 2023** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0212 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH DTMIC, LLC (TAVERN 1888) 106 EAST MAIN ST., RAVENNA, OH.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the City of Ravenna, known for street numbering purposes as 106 East Main Street, Ravenna, Ohio; and
- WHEREAS,** DTMIC, LLC (Tavern 1888) has an interest in leasing said property; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with DTMIC, LLC, Sandy Knotek, Managing Member, 959 Bruce Dr., Kent OH 44240 for

a term of one (1) year, beginning May 1st, 2023; and be it further

RESOLVED, that the rent shall be paid in equal monthly installments of eight hundred six dollars and 40/100 (\$806.40). After expiration date of the original or any renewal term of the lease the hold-over monthly rate will be eight hundred eighty-seventy-five dollars and 04/100 (\$887.04). All rents are payable on the last day of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0213 - RE: ACCEPT BID OF OZARK MATERIALS, LLC
FOR FURNISHING ACRYLIC WATER BASE
TRAFFIC SAFETY PAINT FOR USE BY THE
PORTAGE COUNTY ENGINEER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 23-0060 approved specifications and set date and time for receiving bids for **Acrylic Water Base Traffic Safety Paint** for use by the Portage County Engineer, and

WHEREAS, notice of receiving bids for furnishing said paint was published in the Record Courier on **February 24, 2023** and **March 3, 2023**, and

WHEREAS, three (3) sealed bid were received, tabulated and recorded on March 15, 2023, and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bid of **Ozark Materials, LLC** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Ozark Materials, LLC**, 591 Glendale Avenue, Greenville, Alabama 36037, be and hereby is accepted, as follows, per bid specifications:

3,300 Gallons - Yellow Paint @ \$11.19/Gallon
 1,925 Gallons - White Paint @ \$10.99/Gallon

; and be it further

RESOLVED, that the Portage County Engineer will generate a purchase order for **Ozark Materials, LLC** for the purchase of said materials; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0214 - RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF GRAVEL FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **February 24, 2023** and **March 3, 2023**, and

WHEREAS, two (2) sealed bids for furnishing **Various Sizes of Gravel** for use by the Portage County Engineer were received, tabulated and recorded on March 15, 2023; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the following bid be accepted as the lowest and best bid received in accordance with the following stipulations:

1. All gravel is to be ordered as needed and in quantities needed at that time. F.O.B. Plant.
2. Payment of the order is to be made upon receipt of the invoice.

3. Bids of alternate suppliers to be accepted to ensure continuity of the Engineer's work program;

; now therefore be it

RESOLVED, that the bids be awarded to the following vendors as either **LOW** or **ALTERNATE** Bids:

RAY BERTOLINI TRUCKING CO.	SHELLY MATERIALS, INC.
P.O. Box 8155	8920 Canyon Falls Blvd.#120
Akron, OH 44320	Twinsburg, OH 44087

	1,000 Tons, More or Less, Crushed #2 PRICE PER TON	2,000 Tons, More or Less, Crushed #4 PRICE PER TON	2,000 Tons, More or Less, #9 PRICE PER TON	4,000 Tons, More or Less, #304 PRICE PER TON
Ray Bertolini Trucking Co.		\$23.00 (LOW)		\$14.95 (LOW) (as recycled concrete)
Shelly Materials, Inc.	\$20.70 (LOW) (Crushed #1)	\$25.55 (ALTERNATE)	\$7.40 (LOW)	\$17.75 (ALTERNATE)

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0215 - RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF LIMESTONE FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **February 24, 2023** and **March 3, 2023**, and

WHEREAS, three (3) sealed bids for furnishing **Various Sizes of Limestone** for use by the Portage County Engineer were received, tabulated and recorded on March 15, 2023; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the following bid be accepted as the lowest and best bid received in accordance with the following stipulations:

1. All limestone is to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice of the delivered material.

; now therefore be it

RESOLVED, that the bids be awarded to the following vendors as either **LOW** or **ALTERNATE** Bids:

THE ARMS TRUCKING CO.
P.O. Box 369 14818 Mayfield Rd
E. Claridon, OH 44033

RAY BERTOLINI TRUCKING CO.
P.O. Box 8155
Akron, OH 44320

SHELLY MATERIALS, INC.
8920 Canyon Falls Blvd. #120
Twinsburg, OH 44087

	6,000 Tons, More or Less, #8 PRICE PER TON		2,000 Tons, More or Less, #57 PRICE PER TON			2,000, More or Less, #67 PRICE PER TON	
	Delivered to 5000 Newton Falls Road Ravenna, OH	Delivered to Various Sites in the County	F.O.B. Plant	Delivered to 5000 Newton Falls Road Ravenna, OH	Delivered to Various Sites in the County	Delivered to 5000 Newton Falls Road Ravenna, OH	Delivered to Various Sites in the County
The Arms Trucking Co.	\$28.85 (LOW)	\$28.85 (LOW)		\$28.85 (ALTERNATE)	\$28.85 (LOW)	\$29.35 (LOW)	\$29.35 (LOW)
Ray Bertolini Trucking Co.	\$29.15 (ALTERNATE)	\$30.60 (ALTERNATE)		\$28.40 (LOW)	\$29.85 (ALTERNATE)		
Shelly Materials, Inc.			\$26.95 (LOW)			\$33.20 (ALTERNATE)	\$34.20 (ALTERNATE)

	4,000 Tons, More or Less, #304 PRICE PER TON		2,000 Tons, More or Less, #617 PRICE PER TON	
	Delivered to 5000 Newton Falls Road Ravenna, OH	Delivered to Various Sites in the County	Delivered to 5000 Newton Falls Road Ravenna, OH	Delivered to Various Sites in the County
The Arms Trucking Co.	\$22.85 (LOW)	\$22.85 (LOW)	\$23.35 (LOW)	\$23.35 (LOW)
Ray Bertolini Trucking Co.	\$24.25 (ALTERNATE)	\$25.50 (ALTERNATE)	\$28.60 (ALTERNATE)	\$30.00 (ALTERNATE)
Shelly Materials, Inc.				

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0216 - RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF SLAG FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **February 24, 2023** and **March 3, 2023**, and

WHEREAS, three (3) sealed bids for furnishing **Various Sizes of Gravel** for use by the Portage County Engineer were received, tabulated and recorded on March 15, 2023; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the

following bids be accepted as the lowest and best bid received in accordance with the following stipulations:

1. All slag is to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice of the delivered material;
3. Bids of alternate suppliers to be accepted to ensure continuity of the Engineer's work program;

; now therefore be it

RESOLVED,

that the following bids submitted by Holcim Quarries NY, Inc., 2106 West 3rd Street, Cleveland, OH 44113 be accepted as the **lowest and best bids received** for the following materials:

	FOB PLANT	Del. To Newton Falls Rd	Del. To Various Sites
2,000 Tons, More or Less, #6 M	*****	\$33.25/TON	\$33.80/TON
6,000 Tons, More or Less, #8	*****	\$32.00/TON	\$32.55/TON
3,000 Tons, More or Less, #57	*****	\$21.75/TON	\$22.30/TON

; and be it further

RESOLVED,

that the following bids submitted by The Arms Trucking Co., P.O. Box 369, 14818 Mayfield Road, E. Claridon, OH 44033 be accepted as **ALTERNATE** bid for the following materials:

	FOB PLANT	Del. To Newton Falls Rd	Del. To Various Sites
6,000 Tons, More or Less, #8	*****	\$33.45/TON	\$33.95/TON
3,000 Tons, More or Less, #57	*****	\$21.95/TON	\$22.45/TON

; and be it further

RESOLVED,

that the following bids submitted by Stoneco, Inc. (dba Allied Corporation), 8920 Canyon Falls Blvd. #120, Twinsburg, OH 44087 be accepted as

ALTERNATE bid for the following materials:

	FOB PLANT	Del. To Newton Falls Rd	Del. To Various Sites
2,000 Tons, More or Less, #6 M	*****	\$36.05/TON	\$36.05/TON

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0217 - RE: A RESOLUTION APPROVING THE OTIS
PROPOSAL CONCERNING THE
MODERNIZATION ELEVONIC RM CONTROL
SYSTEM AND THE EXECUTION OF THE
CONTRACT DOCUMENTS FOR THE
PORTAGE COUNTY ADMINISTRATION
BUILDING REPLACEMENT ELEVATOR
PROJECT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") has determined it necessary to proceed with an elevator improvement on three units in the Portage County Administration Building; and

WHEREAS, the Board, pursuant to Sections of the Ohio Revised Code, including without limitation, O.R.C. 9.48 is a member of a joint purchasing program known as the Omnia Partnership and that said contract is part of that joint purchasing program, specifically, Omnia Purchasing Agreement #2019.001563; and be it further

RESOLVED, the Board hereby approves the proposal and agreement with OTIS, which is a contract pursuant to a joint purchasing program for which the Board is

a member, and shall hereby proceed to execute the proposal and contract documents for the elevator improvement project in the Portage County Administration Building located in Ravenna, Ohio; and be it further

RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0218 - RE: CREATE FUND 1402, PROBATE
GUARDIANSHIP SERVICES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, in accordance with O.R.C. 2111.52(F), a Memorandum of Understanding was signed between The Portage County Probate Court, The Portage County Board of Developmental Disabilities (PCBDD), and The Mental Health and Recovery Board of Portage County (MHRBPC) to establish The Portage County Guardianship Service Board and appoint an Executive Director; and

WHEREAS, the PCBDD will contribute \$60,000 and the MHRBPC will contribute \$60,000 toward the establishment of the Guardianship Service Board; and

WHEREAS, it is necessary to establish a new fund for the contributions from PCBDD and MHRBPC and expenditures in accordance to this agreement; now therefore be it

RESOLVED, that **Fund 1402 'Probate Guardianship Services'** be created for the purposes of accounting for revenues and expenditures for the Guardianship Service Board; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Department of Budget and Financial Management and the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

Roll call vote as follows:

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It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the following transfer be made:

\$353,434.86

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by

Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0220 - RE: TRANSFER FROM FUND 1414, CHILD SUPPORT ADMINISTRATION, TO 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$25,365.96 for February 2023 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR \$25,365.96

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR \$25,365.96

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0221 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$65,000.00 TO THE
HAZARDOUS MATERIAL EMERGENCY
PREPAREDNESS GRANT PROGRAM FOR
THE PORTAGE COUNTY OFFICE OF
HOMELAND SECURITY AND EMERGENCY
MANAGEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management supports the Portage County Local Emergency Planning Committee and its efforts; and

WHEREAS, the Hazardous Material Emergency Preparedness Grant Program provides funding for training and other needed resources for emergency planning and preparedness; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the Hazardous Material Emergency Preparedness grant application in the amount of \$65,000.00 with required local match of \$13,000.00 provided by the Portage County Local Emergency Planning Committee fund; and be it further

- RESOLVED,** that the Board of Commissioners authorizes the President of the Board and/or the Portage County Director of Homeland Security and Emergency Management to sign any and all documents pertaining to this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget and Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0222 - RE: APPROVING AND AUTHORIZING THE
EXECUTION OF THE SUBDIVISION
PARTICIPATION AND RELEASE FORMS
CONCERNING OPIOID SETTLEMENT
PROPOSALS INVOLVING TEVA,
ALLERGAN, CVS, WALGREENS AND
WALMART**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners has been notified of a recent settlement proposal opportunity concerning five companies, and it has been recommended to this Board to execute and submit the "Subdivision Participation and Release Forms;" and
- RESOLVED,** the Portage County Board of Commissioners hereby approves the execution and submission of the **Subdivision Participation and Release Forms** concerning **Teva, Allergan, CVS, Walgreens** and **Walmart** and authorizes and designates the County Administrator to proceed to execute those forms and submit accordingly; and

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0223 - RE: TO VACATE THE MARCH 16, 2023 MOTION
CONCERNING THE COMPREHENSIVE
CASE MANAGEMENT AND EMPLOYMENT
PROGRAM AGREEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, during the Portage County Board of Commissioners' open meeting of March 16, 2023 a motion was adopted by majority vote concerning the "comprehensive case management and employment program agreement," and immediately thereafter the members comprising the majority expressed intent to redact their vote and to not approve the agreement;

WHEREAS, the record should further reflect that one of the Board members voting in the majority and who subsequently expressed intent to oppose approval also notes it is appropriate for her to abstain from a vote in this matter;

WHEREAS, it is the Portage County Board of Commissioners' intent that the record reflect that the March 16, 2023 motion and vote shall be vacated;

RESOLVED, the Portage County Board of Commissioners' March 16, 2023 motion and majority vote to approve the "comprehensive case management & employment program agreement" is hereby vacated;

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

2. Authorize the hire of Heather Pierce, Eligibility Specialist, Portage County Job & Family Services. The tentative start date is Monday, March 27, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the hire of Candice Zuponic, Eligibility Specialist, Portage County Job & Family Services. The tentative start date is Monday, March 27, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Accept the resignation of Tracy Hughes, Eligibility Specialist, Public Assistance Department for the Portage County Job & Family Services effective March 15, 2023

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Opposed: Commissioner Tinlin, Nay;

Motion Carries

5. Authorize the three-day internal posting of bargaining position, for Eligibility Specialist, Public Assistance Department for the Portage County Job & Family Service, with an external posting if no internal appointment is made.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Hannah Moats ~ Solid Waste*

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

7. The Board of Commissioners signed the Satisfaction of Mortgage for Albert Leroy Marstiller for \$2,895.00 (Instrument No. 200911222) as requested by Neighborhood Development Services. Documents reviewed by Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

8. The Board of Commissioners signed the Satisfaction of Mortgage for Albert Leroy Marstiller for \$29,060.00 (Instrument No. 200907489) as requested by Neighborhood Development Services. Documents reviewed by Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. The Board of Commissioners signed the Satisfaction of Mortgage for James M. Decker for \$9,165.00 (Instrument No. 201215669) as requested by Neighborhood Development Services. Documents reviewed by Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

10. Direct the Auditor's Office to pay/process the March 16, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,303,104.27	(Includes late fees of: \$91.39)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$284,544.50	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$293,193.47	
Then and Now list totaling:	\$349,367.81	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

11. The Board of Commissioners authorize Commissioner Anthony J. Badalamenti, President of the Board, to sign the "Designation of Entity Administrator Letter" to authorize the appointed Entity Administrator in the System for Award Management (SAM).

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the March 17, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. The Board of Commissioners directs the Portage County Grant Administrator to move forward with the direct application process for food assistance with American Rescue Plan Act (ARPA) - State and Local Fiscal Recovery Funds (SLFRF) instead of using the Akron Canton Regional Foodbank as a pass-through agency, which was previously discussed at the March 16, 2023 Board of Commissioners meeting.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. Process the March 16, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **March 23, 2023, at 11:01 AM.**

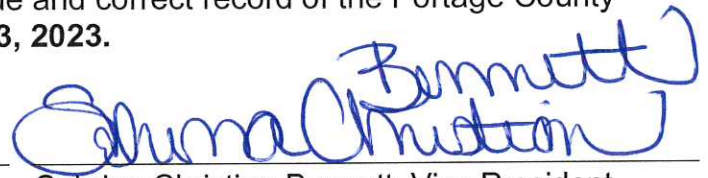
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **March 23, 2023.**



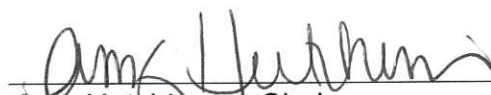
Anthony J. Badalamenti, President



Sabrina Christian-Bennett, Vice President



Mike Tinlin, Board Member



Amy Hutchinson, Clerk