



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, March 2, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie and Barb Tittle.

The Board of Commissioners approves the February 9th and 23rd, 2023 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Lori Tibensky, Child and Adult Supervisor for the Portage County Job & Family Services, effective March 7, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the three-day internal posting of a non-bargaining position, for a Child and Adult Supervisor, Children Services for the Portage County Job & Family Service, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

GRANTS ADMINISTRATOR

Present: Hope Bonos

Resolutions:

1. Accept the Ohio Department of Justice Violence Against Women Grant (VAWA) in the amount of \$35,000.00 with a required local match of \$11,666.67 for domestic violence intervention project number 2022-WF-VA2-8222 for grant year 2022./Resolution No. 23-0145
2. Directing a portion of the County's Coronavirus Local Fiscal Recovery Fund Payment to the County's COVID-19 response, authorizing American Rescue Plan Act Fund Expenditures for EMA03, and declaring an emergency./Resolution No. 23-0146
3. Authorize the application and agree to enter into a FY2023 competitive grant solicitation between the Portage County Board of Commissioners (on behalf of Adult Probation) and the U.S. Department of Justice for Adult Treatment Court Discretionary Grant Program./Resolution No. 23-0147
4. Amend Resolution No. 22-0647, Dated November 2, 2022, accepting the grant award in the amount of \$1,183,423.49 from the Department of Youth Services Subsidy Grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court./Resolution No. 23-0148
5. Authorize the application and agree to enter into a FY2023 competitive grant solicitation between the Portage County Board of Commissioners (on behalf of Juvenile Court) and the Ohio Supreme Court for Technology Grant Funds./Resolution No. 23-0149

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0150
2. Transfer from fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0151

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the February 23, 2023, bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$711,723.28	(Includes late fees of: \$37.41)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$514,607.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$57,522.85	
Then and Now list totaling:	\$362,118.62	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

Commissioner Christian-Bennett asked if we are amending and appropriating all revenues for this year because normally, we keep some of the funding unappropriated and Director Petty replied it was necessary to appropriate all of it to do the transfer for the building projects. After the transfer for the building projects is made, there will be roughly \$1.1 million left in the 'Transfers Out' line.

2. Process the February 23, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

Resolutions:

1. Transfer from Fund 1201, Motor Vehicle and Gas Tax to Fund 4258, Newton Falls Bridge Replacement./Resolution No. 23-0152
2. Create Fund 4262, Randolph Rd Bridge./Resolution No. 23-0153
3. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 23-0154
4. Transfer from Fund 0001, General Fund to Fund 1480, VAWA./Resolution No. 23-0155

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Administration Building:

1. Portage County Administration Building elevator replacement – we are still waiting for a quote from OTIS and a follow-up email was sent on February 24, 2023.

Former County Engineer's Site:

1. Emerald Environmental is almost finished and they should be able to send a letter to BUSTR this week and they hope to get the approval of Tier 2 so they can move forward. The next step is to complete an excavation to remove the impacted soils and monitoring well, replace the well, and request no further action status for the site.

Justice Center:

1. There is one more meeting for the Dispatch Center and the bid date will be held on April 19, 2023.
2. The sinkhole start date is March 8, 2023. The probable cause is soil, but we don't know for sure until the area is opened for further investigation.

Prosecutor's Windows:

1. Bid date April 5, 2023.

March 2nd, 2023 (Updates in RED)

ADMINISTRATION BUILDING:

1. PCAB elevator replacement. Covered under a purchasing consortium contract - getting a price quote. - Otis Estimates \$900,000-\$1,000,000. Came out to do a site survey 1/25/23 to get a true cost. Pending Otis quote, sent a follow up email 2/24/23
2. Auditor request for painting of floor \$28,475.00; request for carpeting \$40,279.67; and new upgrade/renovation to all restroom's (public & employee) and kitchen \$36,418.00. On hold for BOC approval and funding. Total \$105,172.67. On Hold for new Auditor
3. Remodel of Commissioners board room. NTE \$50,000. Will use Maintenance funds
4. Take off wallpaper in the main hallway of the 1st floor and paint. Maintenance will cover the cost.

ANNEX BUILDING:

1. Annex building proposed recommendations by architect: Architect cost \$25,850.00
 - a. Install new perimeter footer drains and area wells. - Architect working on bid specs.
 - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate. Architect working on specs
 - c. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate. Working with Architect

Step 1 - complete an excavation to remove the impacted soils and monitoring well

Step 2 - replace the well

Step 3 - request no further action status for the site

JUSTICE CENTER:

1. Roof replacement -Architectural fee \$24,750.00. Project cost \$494,500. Awaiting return of signed contracts from contractor. To be done by May. Meeting with roofers to go over plan 3/2/23
2. Dispatch Renovation architect fees \$28,200. Should have cost of project next week 2/16/16. Internal Services has architect cost, pending Sheriff info to finalize estimate. Final Cost Sheriff Cost \$77,000, Architect fee \$28,200 & construction with furniture \$500,000. Total \$605,000. We budgeted \$700,000 with DBFM one more meeting to go over design and projected bid date 4/19/23.
3. Fencing around parking where cruisers park. Met with RT Fencing. \$46,049 for fence. \$31,120 for Electric gate arms.
4. Sinkhole in the sallyport. R2K to cut a 16 'x 16' to see what the problem is. Start date 3/8/23
5. Columns in front of the Sheriff's entrance. Cost \$16,391. To come out of Maintenance Budget. To be installed in 2-4 weeks

PROSECUTOR'S WINDOWS/FACADE:

1. Architect's fee \$39,300.00. Construction cost estimate \$300,000.00. Bids will be due 3/29/23 tentatively. Actual bid date 4/5/23

RAVENNA COURTHOUSE:

1. Parking - Approved by the City Planning Commission, Estimate \$688,632.00. Architect proceeding with final bid documents. Cost Estimate is now \$850,000. Bid date is 4/5/23 tentatively.
2. Main & jail elevators - Elevators now need to be evaluated by the State inspectors. The estimated construction cost is \$654,722.00. meeting with Judge Pittman & Matt Skilton Friday 1/27/23. Met with Judge and Matt and have a gameplan set up. Contract is being reviewed by prosecutor and should be signed within the next 2 week.

3. Probate Court renovation. Request to move the clerks to Riddle Block Building. Contractor stated if they relocated it would take 2 months for renovation if not it would take 5 months. Architect's fee is \$33,800.00. Architect did a final walk through 2/7/23, waiting on cost and set bid dates. Meet with Judge and architect 3/2/23 for approval of drawings. Should know a cost after the meeting

RECORD CENTER:

1. Roof replacement- Architectural fee \$24,750.00. Project cost \$611,050. Awaiting return of signed contracts from contractor. To be done by May. Meeting with roofers to go over plan 3/2/23

RIDDLE BLOCK BUILDING:

1. Window replacement - estimated construction cost \$875,000.00, arch. fee \$84,200.00. On hold.
2. Masonry restoration - estimated construction cost \$850,000.00 arch. fee \$83,600.00. On hold.
3. HVAC replacement- estimated cost \$180,000.00 arch fee \$45,000.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22. Architect is working on the bid specs. Bid Date 2/22/23. Reevaluated project cost \$375,000.00. Will need to be re-bid as the bidders did not meet the qualifications.
4. Roof replacement- estimated construction cost \$800,000.00, arch. fee \$82,050.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22. Architect is working on the bid specs. Bid Date 2/22/23. Bid date moved to 3/7/23. Having a hard time with the slate bid on the time frame to be done. Project will move forward with the slate roof to be finished in the fall of 2024. Reevaluated the estimated cost with architect, came in at 1,250,000.00

Resolutions:

1. The Board of Commissioners approves the specifications and sets the bid date for the Ravenna Courthouse Parking Lot./Resolution No. 23-0156
2. The Board of Commissioners approves the specification and sets the bid date for shelter for the MARCS Radio Towers for the Board of Commissioners on behalf of the Office of Homeland Security & Emergency Management./Resolution No. 23-0157
3. The Board of Commissioners agrees to reject the bids received for the HVAC Equipment Replacement at the Riddle Block Building./Resolution No. 23-0158
4. The Board of Commissioners approves the specifications and sets the bid date for the Portage County Prosecutor's Office Building Enclosure Repair./Resolution No. 23-0159
5. The Board of Commissioners approves the plans, specifications, and estimate of cost, and setting the date and time for acceptance of bids for the construction of Project No. ST-4 (21-060) Streetsboro Biosolids Dryer Repairs Project in the Streetsboro Sanitary Sewer District No. 4, City of Streetsboro, Ohio./Resolution No. 23-0160
6. The Board of Commissioners approves the application for the permit to allow waterline crossing the Ohio Turnpike on State Route 44 (Portage County Water Resources Project 21-170)./Resolution No. 23-0161

7. The Board of Commissioners approves specifications and sets bid date for professional utility locating services, in the Portage County Regional Sewer District./Resolution No. 23-0162
8. The Board of Commissioners agrees to a public announcement of available contract for professional construction administration services for the Project known as the Replacement of Jones Rd (PAL 106, TR 136) Bridge, over Kale Creek in Palmyra Township, Portage County, Ohio./Resolution No. 23-0163
9. The Board of Commissioners accepts the proposal of Palmer Engineering and enters into an agreement for providing professional services for the project known as the Randolph Road Bridge Replacement./Resolution No. 23-0164
10. The Board of Commissioners accepts the proposal of Mastermind, LLC and enters into an agreement to perform a Guardrail Compliance & Inspection Study throughout Portage County./Resolution No. 23-0165
11. The Board of Commissioners approves the conveyance of real property owned by the Portage County Board of Commissioners located in Franklin Township and known as "Towners Woods" to the Portage Park District and authorizes the execution of the real property conveyance agreement and the execution of the deed and any related closing documents./Resolution No. 23-0166
12. The Board of Commissioners approves the conveyance of real property owned by the Portage County Board of Commissioners and presently known as the Portage Hike and Bike Trail Franklin Connector to the Portage Park District and the execution of the real property conveyance agreement and the execution of the deed and any related closing documents./Resolution No. 23-0167
13. The Board of Commissioners accepts the proposal and enters into a Broadband Infrastructure Grant Agreement and Spectrum Mid-America, LLC by its Manager, Charter Communications, Inc. for the Feasibility of Cable or Fiber Broadband Options./Resolution No. 23-0168

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for February 06, 2023 – February 13, 2023, as presented by the Dog Warden.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolution:

1. Appointment of Patrick O'Malia to the Portage County Regional Airport Authority Board of Trustees./Resolution No. 23-0169

Recessed: 9:18 AM

Reconvened: 11:00 AM

OSU EXTENSION OFFICE

Present: Ashley Hughey, Angie Arnold, and several members of the Shooting Sports Club.

Ms. Hughey met with the Board to provide highlights of the 4-H Program:

- We have over 750 youth from last year and about 160-170 volunteers in the program.
- We have 37 different clubs, 12 committees, and a pretty wide aspect of the 4-H Program in Portage County.

Belinda Sasala is a 10-year advisor and the Lead Coordinator and Shooting Sports Coordinator for the program. Ms. Sasala indicated we have archery, crossbow, hunting and wildlife, muzzle loading, pistol, rifle, and shotgun, living history, and western history disciplines available in the club. The primary focus is on youth development utilizing firearms as the avenue.

Kim Hoffman and Vi Parker are both advisors in the club, as well. Ms. Parker has been an advisor for about 15 years, she was a horse advisor and then moved into shooting sports. Ms. Hoffman is a 3-year advisor and is certified in rifle, rifle marksmanship, and pistol. She has two boys in the club and after next year, she will have 3.

Ms. Sasala explained there is a total of 7 certified instructor advisors in the club.

Our 4-H Club reaches a group of youth that other 4-H clubs do not. We have a very diverse group of members which includes those with disabilities.

We also do a lot of communication and presentation and Jeff, Cliff, and Brenda will talk about that aspect.

Our Portage County Ranger Club is the only shooting sports club in Portage County. We've been in the County for nine years and every year we have increased our membership. We started with 10 kids and now there are approximately 35. We have seven certified instructors and 2 Junior Leaders, and with 30 members we're still growing. We have a variety of disciplines and multiple community service projects that we offer throughout the year.

We are very blessed to have Portage/Summit Field and Stream sponsor our club for a variety of things. We use their ranges, their long and small bore range, and their archery range, along with their clubhouse and they also just offered us their shotgun range. Portage/Summit Field and Stream also donates to the club and we will have funding earmarked to be able to purchase equipment.

In the Ohio State standings, we have 2 state winners in our club even though it's only been nine years since we've had our club available. We have 1 Ohio Hunting and Wildlife State winner - Adams Canale, we have a crossbow state winner who is here with us today, Cliff Hoffman, and we have a top 20% in Hunting and Wildlife, Riley Kirk. It's significant to be able to get to that level, especially when we're going up against counties that have been in this for 40-50-60 years.

My name is Cliff Hoffman, I've been in the club for four years and I'm currently President and I was President last year, as well. I have taken pistol, rifle, archery, crossbow and I'm currently taking shotgun. I'm also a Junior Leader in pistol, rifle, and rifle marksmanship. Next year, I'll be going to college and I'm currently in EMT school.

I'm Jeff Hoffman and I'm his one-minute older twin brother. I'm a Junior Leader, and I am certified in rifle marksmanship, rifle, and pistol. The projects I've taken through the club are rifle, pistol, rifle marksmanship, and archery, and I'm taking shotgun this year. I am the Vice President of the club and in my second year, I was the Treasurer. Right now, I'm in early college and I'll be in my freshman year of college by the summer. I will be getting my Associate's in Criminal Justice and then I can use those credits and roll them into a Bachelor's in Criminology at Kent State and by the time I turn 21, I want to work for the Kent Police Department.

My name is Brenda Sampson. I'm currently the club Secretary and last year I was Secretary, as well. I've been in the club for 4 years, and I've taken archery every single time. I've done projects, but I've never gone to state, but Ms. Susalla pointed out that she ranked very high in the County.

Ms. Sasala noted this is just a taste of what we work with, we have a great group of members and I'm very proud of all of them.

Commissioner Christian-Bennett stated for a second year in a row, the Commissioners increased your funding and it is because of programs, volunteers, and parents because education is key.

Ms. Arnold wanted to thank the Board for its support and mentioned she will be leaving the OSU Extension Office to spend more time with her family.

The Board also presented a Proclamation in recognition of 4-H Week March 5 - March 11, 2023, and had a photo op with everyone in attendance.

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**RESOLUTION NO. 23-0145 - RE: ACCEPT THE OHIO DEPARTMENT OF
JUSTICE VIOLENCE AGAINST WOMEN
GRANT (VAWA) IN THE AMOUNT OF
\$35,000.00 WITH A REQUIRED LOCAL
MATCH OF \$11,666.67 FOR DOMESTIC**

**VIOLENCE INTERVENTION PROJECT
NUMBER 2022-WF-VA2-8222 FOR GRANT
YEAR 2022**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** at the request of Family & Community Services, Inc. the Board of Commissioners adopted a resolution authorizing the re-submittal of a grant application under the subgrant number 2022-WF-VA2-8222; now therefore be it
- RESOLVED,** that the Board of Commissioners accepts the United States Department of Justice Office of Criminal Justice Services (OCJS) Violence Against Women Act (VAWA) for the Domestic Violence Intervention Project grant on behalf of the Portage County Prosecutor's Office, implementing agency for the grant; and be it further
- RESOLVED,** that the Board of Commissioners notes that the grant is effective January 1, 2023 through December 31, 2023 with an Office of Criminal Justice Services total grant award amount of **Thirty-Five Thousand Dollars and Zero cents (\$35,000.00) with a required General Fund cash match of Eleven Thousand Six Hundred Sixty-Six Dollars and Sixty-Seven cents (\$11,666.67) for a Total Budget of Forty-Six Thousand and Six Hundred Sixty-Six Dollars and Sixty-Seven cents (\$46,666.67);** and be it further
- RESOLVED,** that a transfer from the General Fund in the amount of not to exceed \$133,500 to cover additional program costs will be utilized for this program; and be it further
- RESOLVED,** that Board of Commissioners authorizes the President of the Board and/or Family and Community Services, Inc. to sign the acceptance documents; and be it further
- RESOLVED,** that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, and the Grant Administrator; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 22-0146

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RE: DIRECTING A PORTION OF THE COUNTY'S
CORONAVIRUS LOCAL FISCAL
RECOVERY FUND PAYMENT TO THE
COUNTY'S COVID-19 RESPONSE,
AUTHORIZING AMERICAN RESCUE PLAN
ACT FUND EXPENDITURES FOR EMA03,
AND DECLARING AN EMERGENCY.
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It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 ("**ARPA**"), appropriated Coronavirus Local Fiscal Recovery Fund (the "**Fund**") payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and
- WHEREAS,** pursuant to the ARPA's Fund methodology, Portage County was allocated approximately \$31,600,000 (the "**Fund Payment**") to "mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)"; and
- WHEREAS,** in response to this economic crisis, the Department of the Treasury ("**Treasury Department**") is providing such relief to state and local governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery; and
- WHEREAS,** the ARPA and its supporting U.S. Treasury guidance provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "**Criteria**"); and
- WHEREAS,** the Board of Commissioners of the County of Portage, State of Ohio (the "**Board**") has identified a project which consists of the following: Portage County Broadband Project (the "**Project**"); and
- WHEREAS,** in the judgment of the Board the Project seeks to make necessary investments in broadband infrastructure under the Criteria, which all determinations as to the eligible use of funds hereunder are at the sole discretion of the Board, pursuant to certain advice it has received from its legal counsel, which is attached hereto as EXHIBIT A; and

- WHEREAS,** so long as the County duly directs its Fund Payment to finance the Project costs in compliance with the Criteria, the County may use the Fund Payment to offset the County's various fiscal effects from COVID-19 during the period beginning March 3, 2021, and ending December 31, 2024 (the "**Covered Period**"); and
- WHEREAS,** the County received some or all of the Fund Payment directly from the U.S. Treasury, for the receipt of which this Board's adopted Resolution 22-100 on February 8, 2022, suffices to affirm said Fund Payment is to cover only those expenditures consistent with ARPA, including the Criteria, and applicable regulations, and such Fund Payment has been or will be deposited into an appropriate special revenue fund created and maintained by the County; and
- WHEREAS,** the Treasury Department has published an Interim Final Rule and a Final Rule with an effective date of April 1, 2022 (collectively, 31 CFR 35.1 *et seq.*), its regularly updated Coronavirus State and Local Fiscal Recovery Funds' Frequently Asked Questions, and its Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule (collectively, "**Guidance**"), further explaining the Criteria and the proper use of the Fund Payment during the Covered Period; and
- WHEREAS,** the County intends to take action and use the Fund Payment as described herein in a manner consistent with the Final Rule released by the Treasury Department on January 6, 2022, as authorized under said Department's Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule; now therefore be it
- RESOLVED,** the Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$1,107,228.00; and be it further
- RESOLVED,** that this Board hereby declares the County's COVID-19 Response expenditures described in this resolution were incurred during the Covered Period under the Criteria and the Guidance; to wit: beginning June 2, 2021, and ending December 31, 2024; and be it further
- RESOLVED,** As time is of the essence, the duly authorized representatives of the County are directed to take action under this Resolution as soon as possible; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Department of Budget & Financial Management and the Grant Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

**RESOLUTION NO. 23-0147 - RE: AUTHORIZE THE APPLICATION AND
AGREE TO ENTER INTO A FY2023
COMPETITIVE GRANT SOLICITATION
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS (ON BEHALF OF
ADULT PROBATION) AND THE U.S.
DEPARTMENT OF JUSTICE FOR ADULT
TREATMENT COURT DISCRETIONARY
GRANT PROGRAM.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Department of Adult Probation is requesting authorization to apply for the Adult Treatment Court Discretionary Grant Program, and

WHEREAS, the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Adult Probation Department in community based corrections, specifically by the H.O.P.E. and R.I.S.E. Drug Courts; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby authorize the Adult Treatment Court Discretionary Grant Program application in the amount of, up to, One Million Dollars and Zero Cents (\$1,000,000.00) for each Specialized Docket for the grant period of October 1, 2023 and ending September 30, 2026, with no General Fund local match; and be it further

RESOLVED, if the grant is awarded, the Portage County Board of Commissioners agrees to enter into an FY24, FY 25 and FY26 Competitive Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the U.S. Department of Justice for Adult Treatment Court

Discretionary Grant Program agreement, as recommended by the Portage County Adult Probation Department; and be it further

RESOLVED, that the Board of Commissioners authorizes the President of the Board of Commissioners or its designee to sign the grant acceptance documents; and be it further

RESOLVED, that a copy of this resolution and the agreement be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, the Portage County Grant Administrator, and the Adult Probation Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0148

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RE: AMEND RESOLUTION NO. 22-0647, DATED NOVEMBER 2, 2022, ACCEPTING THE GRANT AWARD IN THE AMOUNT OF \$1,183,423.49 FROM DEPARTMENT OF YOUTH SERVICES SUBSIDY GRANT (RECLAIM OHIO) ON BEHALF OF THE PORTAGE COUNTY JUVENILE COURT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 22-0647 on November 2, 2022, to accept the grant award in the amount of \$1,183,423.49 from the Department of Youth Services FY 2023 for Portage County Juvenile Court, with no local match for the time period of July 1, 2021 through June 30, 2023; and

WHEREAS, the Portage County Juvenile Court has made amendment #1 to the Ohio Department of Youth Services Subsidy Grant Plan that created a new program with King Kennedy Mentoring Program, additional funds for Evidence Based Probation Services and increase in the budget for drug screens and insurance.

- WHEREAS,** it has become necessary to amend the 2023 Subsidy Grant Agreement to the Ohio Department of Youth Services for the Portage County Juvenile Court to add additional funds and new programming; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners do hereby accepts amendment #1 to Resolution No. 22-0647 dated November 3, 2022 to reflect additional funds for new programming and an increase in insurance. The grant award "Available Program Funds" would now be \$1,344,448.13 . The "Total Estimated FY 2023 Expenditures" would be \$1,163,302.18 and the "Unallocated Funds" would be \$181,145.95.
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board of Commissioners, or his/her designee, to sign Amendment No. 1 [Attachment A, Page 2] to replace Attachment A. page 1 and page 2 of the Grant Agreement; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management, Grant Administrator, and Juvenile Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0149	-	RE:	AUTHORIZE THE APPLICATION AND AGREE TO ENTER INTO A FY2023 COMPETITIVE GRANT SOLICITATION BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS (ON BEHALF OF JUVENILE COURT) AND THE OHIO SUPREME COURT FOR TECHNOLOGY GRANT FUNDS.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Juvenile Court is requesting authorization to apply for the Ohio Supreme Court's Technology Grant Funds, and

- WHEREAS,** the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Juvenile Court in upgrading its security system and technology; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize the Juvenile Court Discretionary Grant Program application in the amount of, up to, One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) for the grant period of June 1, 2023 and ending on or about May 31, 2024, with no General Fund local match; and be it further
- RESOLVED,** if the grant is awarded, the Portage County Board of Commissioners agrees to enter into an FY23 and FY 24 Competitive Grant Agreement between the Board of Commissioners (on behalf of Juvenile Court) and the Ohio Supreme Court Technology Grant Fund, as recommended by the Portage County Juvenile Court; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board of Commissioners or its designee to sign the grant acceptance documents; and be it further
- RESOLVED,** that a copy of this resolution and the agreement be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, the Portage County Grant Administrator, and the Juvenile Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0150

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RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for

Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$430,000.00 for SFY23 1st Qtr pymt #2 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$430,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$430,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0151

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**RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following

resolution be adopted:

- WHEREAS,** the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$78,863.44 for October Adj#2, November Adj#2, and December Adj#1 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258	\$17,548.60
Project 3B278	\$ -0-
Project 3A259	\$ 7,250.14
Project 3B259	\$12,546.97
Project 3B277	\$ 3,844.35
Project 3D278	\$17,000.00
Project 3A225	\$20,673.38

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR	\$78,863.44
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; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0152

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**RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE AND GAS TAX TO FUND 4258,
NEWTON FALLS BRIDGE REPLACEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$23,403.42.

FROM:

FUND 1201, MOTOR VEHICLE AND GAS TAX

ORGCODE- 12018209

Debit Expense Account

Object: 910000 – Transfers Out \$23,403.42

TO:

FUND 4258, NEWTON FALLS BRIDGE REPLACEMENT

ORGCODE- 42588202

Credit Revenue Account

Object: 280000 - Transfer In

Project: 32519 \$23,403.42

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0153

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**RE: CREATE FUND 4262, RANDOLPH RD
BRIDGE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners approved Resolution 23-0081 authorizing the Portage County Engineer to enter into Local Public Agency Agreement No. 38284 PID #114543 with the Director of the Ohio Department of Transportation for the project known as the Replacement of Randolph Rd (CH 10) Bridge (SFN 6733646) over Potters Creek, Portage County, Ohio; and

WHEREAS, it is necessary to establish a new fund for monies received and expended in accordance to this agreement; now therefore be it

RESOLVED, that **Fund 4262 'Randolph Rd Bridge'** be created for the purposes of accounting for revenues and expenses for the project known as Replacement of Randolph Rd (CH 10) Bridge (SFN 6733646) over Potters Creek, Portage County, Ohio; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Department of Budget and Financial Management and the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0154

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**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1410, PUBLIC
ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$29,187.98 for the month of March 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$29,187.98

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE \$29,187.98

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0155 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1480, VAWA

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 21-0353, Resolution 22-0201, and Resolution 22-0350 committed local match dollars from Fund 0001, General Fund to Fund 1480, VAWA, and

WHEREAS, the match dollars were not transferred in full, and

WHEREAS, Fund 1480, VAWA is in need of funding via transfer from Fund 0001, General Fund; now therefore be it;

RESOLVED, that the following transfer be made:

Debit:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfer Out \$90,237.51

Credit:

FUND 1480, VAWA

ORGCODE – 14803002

Credit Revenue Account

Object 280000 Project 1A588 – Transfer In \$34,008.08

Object 280000 Project 2A558 – Transfer In \$56,229.43

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0156

**- RE: APPROVE SPECIFICATIONS AND SET THE
BID DATE FOR RAVENNA COURTHOUSE
PARKING LOT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the Ravenna Courthouse Parking Lot be approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, (Entrance off Chestnut) Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:00 p.m., E.S.T. on April 5, 2023 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on March 14 and 21, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0157

**- RE: APPROVE SPECIFICATIONS AND SET THE
BID DATE FOR SHELTER FOR THE MARCS
RADIO TOWERS FOR THE BOARD OF
COMMISSIONERS ON BEHALF OF THE
OFFICE OF HOMELAND SECURITY &
EMERGENCY MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for a shelter for the MARCS Radio Towers for the Board of Commissioners on behalf of the Office of Homeland Security & Emergency Management, be approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, Portage County Administration Building (Chestnut Entrance), 449 South Meridian Street, Ravenna, Ohio until 2:00 p.m., E.S.T. on March 14, 2023 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on February 24, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0158

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RE: REJECT THE BIDS RECEIVED FOR THE HVAC EQUIPMENT REPLACEMENT AT THE RIDDLE BLOCK BUILDING.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 23-0065, adopted January 26, 2023 approving the specifications and set date for accepting bids for the HVAC Equipment Replacement at the Riddle Block Building; and

WHEREAS, two (2) sealed bids were received, tabulated, and recorded on February 22, 2023, for the HVAC Replacement; and be it further

RESOLVED, that all of the bids received shall be rejected due to incomplete forms submitted and rebid will be held at a different date; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, (Entrance off Chestnut) Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:30 p.m., E.S.T. on April 5, 2023 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on March 10th, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0160	-	RE:	APPROVING THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST, AND SETTING THE DATE AND TIME FOR ACCEPTANCE OF BIDS FOR THE CONSTRUCTION OF PROJECT NO. ST-4 (21-060) STREETSBORO BIOSOLIDS DRYER REPAIRS PROJECT IN THE STREETSBORO SANITARY SEWER	

**DISTRICT NO. 4, CITY OF STREETSBORO,
OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 67-17, adopted February 2, 1967, established Portage County Streetsboro Sanitary Sewer District No. 4, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** pursuant to authorization by this Board contained in Resolution 23-0078 adopted February 2, 2023, Portage County Water Resources Department has caused to be prepared and submitted for approval plans, specifications, and estimate of cost for Project No. ST-4 (21-060), "Streetsboro Biosolids Dryer Repairs" referred to as the "PROJECT", and
- WHEREAS,** the PROJECT is necessary because Portage County Water Resources has the need for repairs of the Biosolids Dryer to maintain operations at the Streetsboro Wastewater Treatment Plant, 9501 Jefferson Street, Streetsboro, Ohio; and
- WHEREAS,** the PROJECT will design, construct, and provide improvements to the Streetsboro Wastewater Treatment Plant; and
- WHEREAS,** the PROJECT has been approved for a \$1,500,000 grant sourced from the American Rescue Plan Act (ARPA) as directed and approved from the Board of Commissioners; now therefore be it
- RESOLVED,** that this Board hereby ratifies and approves the plans, specifications, and estimate of cost for said PROJECT; and be it further
- RESOLVED,** that sealed bids will be accepted by the office of the Portage County Director of Internal Services, Portage County Administration Building (Chestnut Street Entrance), 449 South Meridian Street, Ravenna, Ohio until 2:00 PM, on April 12, 2023, at which time and place the proposals will be opened and read; and
- RESOLVED,** the notice of receiving bids shall be published in the Record Courier on March 14 and March 21, 2023. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices; and it be further
- RESOLVED** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services, and the Department of Budget and Financial Management; and it be further

RESOLVED by the board, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management within 15 days after its passage; and

RESOLVED, that said plans, specifications, and estimated cost shall be filed in the office of Clerk of this Board and in the office of Portage County Water Resources Department and kept continuously on file for inspection by all persons interested therein; and it be further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0161 - RE: APPLICATION FOR PERMIT TO ALLOW WATERLINE CROSSING THE OHIO TURNPIKE ON STATE ROUTE 44 (PORTAGE COUNTY WATER RESOURCES PROJECT 21-170).

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public water System; and

WHEREAS, Portage County Water Resources ("PCWR") Project No. 21-170 ("Project") to provide an emergency water interconnection between the Village of Mantua and the existing Shalersville water system located near State Route 303 and State Route 44; and

WHEREAS, Portage County hired Glaus, Pyle, Schomer, Burns & DeHaven, Inc. DBA GPD Group ("GPD") to design and prepare construction drawings for the Project; and

WHEREAS, the Project will cross under the Ohio Turnpike on State Route 44; and

- WHEREAS,** the Ohio Turnpike Commission (OTC) requires a permit for the waterline to cross under the Turnpike; and
- WHEREAS,** On behalf of the County, GPD has prepared the permit application and paid the permit application fee of One Thousand Six Hundred Eighty Dollars (\$1,680.00) and the initial administrative fee of Three Thousand Three Hundred Sixty-Five Dollars (\$3,365.00) to the OTC for the Project on State Route 44; and
- WHEREAS,** the County will reimburse GPD for the cost of the permit application fee and the administrative fee by way of invoice for the Project, will be required to pay OTC an administrative fee for the permit every ten (10) years thereafter equal to the previous administrative fee increased by the same percentage as the rate of inflation as determined by the Consumer Price Index (CPI) for the preceding ten (10) years; and
- WHEREAS,** as a condition of the permit application, the County is required to pass a resolution concerning the responsibility for costs of the Project and a "save harmless" clause; now therefore be it
- RESOLVED,** the Board of Commissioners of Portage County hereby incorporates the above recitals as though fully rewritten; and be it further
- RESOLVED,** that the County bears responsibility for construction of the Project and all related costs in accordance with its abilities provided under Revised Code Chapter 6103, including inspection and future maintenance of the Project; and be it further
- RESOLVED,** the County saves harmless the Ohio Turnpike Commission, its officers, employees, and agents, such that OTC shall not be held responsible for any and all liabilities and costs that may be incurred during the construction and life span of the Project, except the grossly negligent acts or omissions of OTC; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0162 - RE: APPROVE SPECIFICATIONS AND SET BID
DATE FOR PROFESSIONAL UTILITY
LOCATING SERVICES, IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County Water Resources lacks sufficient staffing to identify locations of their underground utilities in response to O.U.P.S. ticket request as required by O.R.C. 3781.26; now therefore be it

RESOLVED, that the bid specifications for receiving bids for providing Professional Utility Locating Services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, Portage County Administration Building, Chestnut Street Entrance, Ravenna, Ohio until 2:30 p.m., E.S.T. on March 29, 2023; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on March 3, 2023 and a copy thereof be posted on the County's website and on the bulletin board of the Board forthwith; and be it further

RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0163 - RE: PUBLIC ANNOUNCEMENT OF AVAILABLE
CONTRACT FOR PROFESSIONAL
CONSTRUCTION ADMINISTRATION
SERVICES FOR THE PROJECT KNOWN AS
THE REPLACEMENT OF JONES RD (PAL
106, TR 136) BRIDGE OVER KALE CREEK
IN PALMYRA TOWNSHIP, PORTAGE
COUNTY, OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** R.C. 153.67 requires that a public authority planning to contract for professional services publicly announce all contracts available from it for such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners, by unanimous vote thereto, authorizes the announcement of the request for proposals for professional construction administrative services for the Portage County Engineer for the project known as the **Jones RD (PAL 106, TR 136) Bridge Replacement**; and be it further
- RESOLVED,** that such notice shall comply with all terms and requirements of Ohio Revised Code 153.67; and be it further
- RESOLVED,** that the announcement requesting proposals will be published in the Record Courier on **March 10, 2023**, and available on ODOTS Website on **March 13, 2023**, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0164	-	RE:	ACCEPT PROPOSAL OF PALMER ENGINEERING AND ENTER INTO AGREEMENT FOR PROVIDING PROFESSIONAL SERVICES FOR THE PROJECT KNOWN AS THE <u>RANDOLPH ROAD BRIDGE REPLACEMENT.</u>	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform professional services for the **Randolph Road Bridge Replacement** (the "PROJECT"); and

- WHEREAS,** the Portage County Board of Commissioners, by Resolution No. 22-0696, authorized the Portage County Engineer to accept current statement of qualifications from engineering consulting firms seeking to provide professional services during the years of 2023 and 2024; and
- WHEREAS,** the Portage County Engineer selected Palmer Engineering ("CONSULTANT") from the list of consultants who have a statement of qualification on file for 2023 and 2024, to submit a proposal to provide professional services for the "PROJECT"; and
- WHEREAS,** the Portage County Engineer, upon review of the proposal from "CONSULTANT," recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing professional services for the "PROJECT"; and be it further
- RESOLVED,** that a contract be entered into with Palmer Engineering, 3745 Medina Road, Suite A, Medina, Ohio 44256 at a not to exceed cost of \$41,239.00, and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0165

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RE: ACCEPT PROPOSAL OF MASTERMIND, LLC AND ENTER INTO AN AGREEMENT TO PERFORM A GUARDRAIL COMPLIANCE & INSPECTION STUDY THROUGHOUT PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the County Engineers Association of Ohio (CEAO) has made available federal grant money (LPA Agreement No. 38352- PID No. 117252) to fund 90% of the cost (up to grant maximum) of a Guardrail Compliance & Inspection Study, and

- WHEREAS,** the Guardrail Compliance & Inspection Study will inventory and inspect guardrail associated with County owned bridges on Township Roads, and
- WHEREAS,** the Portage County Engineer has deemed it necessary to seek the services of a professional traffic engineering consultant to perform said Guardrail Compliance and Inspection Study, and
- WHEREAS,** as per CEO's procedure, the selected consultant must be chosen from the list of consultants who submitted Statements of Qualifications in response to CEO's consultant advertisement, and
- WHEREAS,** the Portage County Engineer chose **MasterMind, LLC** (to submit a proposal) from the list of consultants who submitted Statements of Qualifications in response to CEO's consultant advertisement, now therefore be it
- RESOLVED,** that the Portage County Commissioners hereby accept the proposal of **MasterMind, LLC** to provide professional consulting services for a Sign Inventory and Inspection Study, and be it further
- RESOLVED,** that an agreement will be entered into with **MasterMind, LLC**, 6530 Dublin Road, Delaware, Ohio 43015, to provide said professional services for a Lump Sum fee of \$42,150.00, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0166

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**RE: A RESOLUTION APPROVING THE
CONVEYANCE OF REAL PROPERTY
OWNED BY THE PORTAGE COUNTY
BOARD OF COMMISSIONERS LOCATED IN
FRANKLIN TOWNSHIP AND KNOWN AS
"TOWNERS WOODS" TO THE PORTAGE
PARK DISTRICT AND AUTHORIZING THE
EXECUTION OF THE REAL PROPERTY
CONVEYANCE AGREEMENT AND THE
EXECUTION OF THE DEED AND ANY
RELATED CLOSING DOCUMENTS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners ("Board") is the owner of a tract of real property situated in the Township of Franklin, Portage County, Ohio, tax parcel number 12-054-00-00-001-000, consisting of approximately 170.47 acres (more or less) and also known as "Townners Woods," 2264 Ravenna Road ("Real Property"); and
- WHEREAS,** the Board has previously adopted Resolution No. 23-0103 determining that the Real Property is not needed for the Board's public use and pursuant to ORC 307.10(B) the Board may convey such real property to another political subdivision for public purposes and upon the terms and in the manner the board of county commissioners determines to be in the best interests of the county, without advertising for bids; and
- WHEREAS,** the Portage Park District Board of Commissioners in its Resolution No. 2023-04 authorized its Executive Director to enter into a Real Property Conveyance Agreement for the acquisition of the Real Property from the Board; now therefore be it
- RESOLVED,** the Board, pursuant but not limited to ORC 307.10 hereby approves the conveyance of the Real Property to the Portage Park District and authorizes the execution of the Real Property Conveyance Agreement with the Portage Park District and further approves and authorizes the Board's signing of the Deed conveying title of the Real Property to the Portage Park District and authorizing the county administrator to sign any related closing documents all at the appropriate time; and be it further
- RESOLVED,** that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0167

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**RE: A RESOLUTION APPROVING THE
CONVEYANCE OF REAL PROPERTY
OWNED BY THE PORTAGE COUNTY
BOARD OF COMMISSIONERS AND
PRESENTLY KNOWN AS THE PORTAGE
HIKE AND BIKE TRAIL FRANKLIN
CONNECTOR TO THE PORTAGE PARK**

**DISTRICT AND THE EXECUTION OF THE
REAL PROPERTY CONVEYANCE
AGREEMENT AND THE EXECUTION OF
THE DEED AND ANY RELATED CLOSING
DOCUMENTS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners ("Board") is the owner of record of an approximate 43.5 acres of real property (more or less) having tax parcel numbers of 12-062-00-00-006-001; 12-061-00-00-010-001; 12-061-00-00-010-002; 12-064-00-00-019-003; 13-064-00-00-019-004 also known as the Portage Hike and Bike Trail Franklin Connector (hereinafter "Real Property"); and
- WHEREAS,** the Board has previously adopted Resolution No. 23-0109 determining that the Real Property is not needed for the Board's public use and pursuant to ORC 307.10(B) the Board may convey such real property to another political subdivision for public purposes and upon the terms and in the manner the board of county commissioners determines to be in the best interests of the county, without advertising for bids; and
- WHEREAS,** the Portage Park District Board of Commissioners in its Resolution No. 2023-05 authorized its Executive Director to enter into a Real Property Conveyance Agreement for the acquisition of the Real Property from the Board; now therefore be it
- RESOLVED,** the Board, pursuant but not limited to ORC 307.10 hereby approves the conveyance of the Real Property to the Portage Park District and authorizes the execution of the Real Property Conveyance Agreement with the Portage Park District and further approves and authorizes the Board's signing of the Deed conveying title of the Real Property to the Portage Park District and authorizing the county administrator to sign any related closing documents all at the appropriate time; and be it further
- RESOLVED,** that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO 23-0168

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RE: ACCEPT THE PROPOSAL AND ENTER
* INTO A BROADBAND INFRASTRUCTURE
* GRANT AGREEMENT BETWEEN THE
* BOARD OF COMMISSIONERS AND
* SPECTRUM MID-AMERICA, LLC BY ITS
* MANAGER, CHARTER COMMUNICATIONS,
* INC. FOR THE FEASIBILITY OF CABLE OR
* FIBER BROADBAND OPTIONS.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, request for proposals were requested from fourteen (14) firms for the feasibility of cable or fiber broadband options to serve the citizens of Portage County; and

WHEREAS, proposals were received from three (3) firms on February 23, 2022 for consideration; and

WHEREAS, upon review of the proposals received, it is the recommendation of the Board of Commissioners and the Director of Homeland Security & Emergency Management that the proposal received from Spectrum Mid-America, LLC by its Manager, Charter Communication, Inc. be accepted; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to enter into a Broadband Infrastructure Grant Agreement with Spectrum Mid-America, LLC by its Manager, Charter Communication, Inc., 10295 Philipp Parkway, Streetsboro, OH 44241 in the amount of One Million One Hundred Seven Thousand Two Hundred Twenty-Eight Dollars and 00/100 (\$1,107,228.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0169 - RE: APPOINTMENT OF PATRICK O'MALIA TO
THE PORTAGE COUNTY REGIONAL
AIRPORT AUTHORITY BOARD OF
TRUSTEES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a Regional Airport Authority. The Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating, and promoting the use of the Portage County Regional Airport; and

WHEREAS, there is currently one (1) vacancy on the Board of Trustees; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member to a three (3) year term commencing on March 2nd, 2023 and ending on March 1st, 2026:

Patrick O'Malia
Patrick.omalia@gmail.com

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Lori Tibensky, Child and Adult Supervisor for the Portage County Job & Family Services effective March 7, 2023.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries

2. Authorize the three-day internal posting of non-bargaining position, for a Child and Adult Supervisor, Children Services for the Portage County Job & Family Service, with an external posting if no internal appointment is made.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Direct the Auditor's Office to pay/process the February 23, 2023, bills/ACH payments; wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$711,723.28	(Includes late fees of: \$37.41)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$514,607.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$57,522.85	
Then and Now list totaling:	\$362,118.62	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

4. Process the February 23, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries

5. The Board of Commissioners acknowledges receipt of the Kennel Disposition Report and Intake Report for February 06, 2023 – February 13, 2023 as presented by the Dog Warden.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **March 2, 2023, at 11:25 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **March 2, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Amy Hutchinson, Clerk