



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk
330-297-3600

Thursday, February 9, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

The Board of Commissioners motion to suspend the February 2nd regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolution:

1. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0085
 - This is our regular shared cost transfer for the WIA Fund.

HUMAN RESOURCES

Present: Tami Soltis, Director

Director Soltis mentioned the Wellness Resolution and stated we really wanted to make an important effort to help people that are taking their personal wellness into consideration, so we would like to increase the incentive by \$10.00 which would be a \$40.00 payout.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Amanda Grewell, SSW-3 PT Floater, in Portage County Job and Family Services with a tentative start date of Tuesday, February 21, 2023. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the hire of Catherine Lee, SSW-4, in Portage County Job and Family Services with a tentative start date of Tuesday, February 21, 2023. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Authorize the increase to the current incentive benefit to employees that participate in the Wellness Program. The cost will now be a maximum of \$40.00 a month based on the usage of the facility during the quarter./Resolution No. 23-0086

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Director Petty discussed Resolution No. 3, which is the completion of our discussion regarding Hills Pond Dam (Pretty Glen) last week. The Resolution transfers \$500,000 from the General Fund to the Hills Pond Dam fund for a new total \$2.5 million.

Journal Entries:

1. The Board of Commissioners approved the expense of \$25,000 over a 5-year period from Fund 1502 Opioid Settlement, to support Hopetown for Recovery Housing, as recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the February 2, 2023 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,147,794.65	(Includes late fees of: \$256.04)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$1,361,562.05	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$173,931.07	
Then and Now list totaling:	\$750,384.16	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the February 2, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 0001, General Fund to Fund 1414, Child Support General Administration./Resolution No. 23-0087
2. Transfer from Fund 1170, Emergency Response LEPC/CERP to Fund 1166, EMPG Homeland Security Grant./Resolution No. 23-0088
3. Transfer from Fund 0001, General Fund to Fund 4019, Hills Pond Dam./Resolution No. 23-0089

GRANTS ADMINISTRATOR

Present: Hope Bonos

Discussion:**1. ARPA Update**

Ms. Bonos stated we have found a great consulting firm called Julian and Grube Inc. We have not signed anything because I would like the Prosecutor's office to look over the Engagement Letter. They are based out of Columbus and they sent a nice packet before we interviewed them and it included four pages of the cities and school districts, they have worked with such as Ashtabula County and Tuscarora County. I mentioned to them that the project will need to remain under the \$50,000 threshold and their Engagement Letter indicates an hourly rate and they are aware of the micro-purchase threshold.

Commissioner Badalamenti asked if they have anyone who specializes in this type of situation with the non-profits and Ms. Bonos replied they do and they can start as soon as the Engagement Letter has been reviewed and signed.

Resolutions:

1. Authorizing the Portage County Solid Waste Management District to file an application to the Environmental Protection Agency to participate in the Solid Waste Infrastructure for Recycling Grant Program for Political Subdivisions of States and Territories./Resolution No. 23-0090

MISCELLANEOUS**Journal Entries:**

1. The Board of Commissioners authorized Commissioner Anthony Badalamenti, President of the Board, to sign the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Freedom Schoolhouse ADA Project as presented by the Regional Planning Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners signed the January 31, 2023 correspondence to D&N Lumber, LLC, releasing and terminating the Road Bond for Special Hauling issued by Westfield Insurance Company under Bond #178769P in the amount of \$210,000 as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners approved the January 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 23, 2023 through January 29, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Commissioner Tinlin mentioned he stopped by the Dog Warden's Office to see Chief Dog Warden McIntyre and he was very impressed with how clean the facility is kept.

5. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 30, 2023 through February 5, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the January 31, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Accept the 2022-2023 Crime Victim's Assistance Office of the Attorney General of Ohio (Continuation Program) Grant for the Portage County Prosecutor./Resolution No. 23-0104

2. Amend Resolution No 23-0008, adopted January 9, 2023: Portage County Commissioners Board Appointments for the year 2023./Resolution No. 23-0105

INTERNAL SERVICES

Present: Deputy Director, Shannon Kautzman

Discussion:

1. Project Update

Administration Building: Remodel of the Commissioners' Boardroom: This expense will be coming out of the Maintenance fund, with an amount not to exceed \$50,000.

Annex Building: The architects will provide a cost today for the ramp, the HVAC, and the basement.

Commissioner Tinlin asked about the fire alarm that alarmed last Friday night and Ms. Kautzman explained the pull stations had to be relocated within 5 feet of the doors so Ashton Sound moved them, but there was a loose wire connection which has now been addressed.

Emergency Operations Center: An update will be coming next week.

Juvenile Court: Renovation and modernization: I have been in contact with the architect to set bid dates and finalize plans and we have another meeting on Monday. A rendering is available and will be presented to the Judge to ensure everyone is on the same page. The work will need to be done in phases because Court employees are still occupying the space.

Old Engineer's Site: Emerald Environmental has been contacted and they will provide an update in two weeks as they have been going back and forth with BUSTR regarding Tier 2 status.

Justice Center:

Dispatch Area – A final project cost will be coming next week. We have the Maintenance portion of the project costs for the architect and furniture, but we are waiting for the Sheriff's Office for the full cost.

Fencing – RT Fencing was out to view the area and the cost will be \$46,049 for the fencing and the electric gate arms are \$31,120. The project will need to bid as it is over the limit. There are 870 feet of gate and 4-man gates needed for the project. The Board agreed to move forward with the request to start the bidding process.

Sinkhole at the sallyport at the Justice Center - R2K will cut a 16-foot by 16-foot area to see why there is a sinkhole – it could be bad soil, but they need to be investigated. The expense will be covered by the Maintenance budget, and it has already been authorized under emergency circumstances.

Commissioner Christian-Bennett noted inside the bullpen entrance when you are turning the corner inside the building, there is a hole under the rug that needs to be looked at and repaired. Ms. Kautzman will have the Maintenance Department investigate and report back.

Columns - the columns for the Sheriff's Office have been ordered and they should be installed within two to four weeks.

Prosecutor's Office:

Windows – Bids are tentatively due on March 29, 2023

Ravenna Courthouse:

Parking lot – The estimate for the parking lot has increased to approximately \$850,000. The project will be bid on April 5th and the projected completion date is in September. The project will need to be completed in sections leaving approximately 80 spaces in each area open for parking. Deputy Director Kautzman will contact Immaculate Conception for the possibility of utilizing some of their parking spaces in the interim.

Main and Jail Elevators – Met with Judge Pittman and a gameplan has been established. The contract is being reviewed by the Prosecutor's Office and should be signed within the next 2 weeks.

Probate Court Renovation – The architect did a final walk-through on February 7, 2023, and we are waiting on costs and bid dates.

WIC Lisbon:

The purchase agreement is going through next week after the resolution has been adopted. WIC has furniture on the lower level of the facility they still need to remove, but the Health Department is aware.

Resolutions:

1. The Board of Commissioners approves specifications and sets the Request for Proposal date for Prevention, Retention, & Contingency (PRC) Family Support Services for the Portage County Department of Job & Family Services./Resolution No. 23-0091
2. The Board of Commissioners agrees to enter into an agreement with the Portage County Job & Family Services, the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc. for the Comprehensive Case Management & Employment Program (CCMEP)./Resolution No. 23-0092
3. The Board of Commissioners agrees to enter into an agreement with Portage County Job & Family Services and the Portage County Sheriff./Resolution No. 23-0093
4. The Board of Commissioners agrees to enter into a Real Estate Lease Agreement for the property located at 449 South Meridian Street, Ravenna, OH with the Portage County Land Bank (Rooms 169 & 170)./Resolution No. 23-0094

5. The Board of Commissioners agrees to enter into an amendment No. 9 with the Portage Development Board./Resolution No. 23-0095
6. The Board of Commissioners agrees to enter into a real estate lease agreement for the property located at 211 South Chestnut Street, Ravenna, Ohio./Resolution No. 23-0096
7. The Board of Commissioners approves the Otis proposal concerning the Electronic RM Control System and the execution of the contract documents for the Ravenna Courthouse Replacement Elevator Project./Resolution No. 23-0097
8. The Board of Commissioners agrees to enter into an assignment/assumption/amendment No. 1 for the Enterprise Zone Agreement between Singleton Reels, Inc., Rootstown Township and Portage County to transfer the property owner to Hamillie Reels LLC due to Hamillie Reels purchasing the Real Property on August 4, 2022./Resolution No. 23-0098
9. The Board of Commissioners accepts bids and awards contract for Project No. BR-2 (22-100), 2022 Sanitary Sewer Maintenance Program (Brimfield), in the Portage County Regional Sewer District, Portage County, Ohio./Resolution No. 23-0099
10. The Board of Commissioners agreed to enter into an agreement with Zenon Environmental Corporation for Project No. RA-3 (22-080), Randolph WWTP Membrane Improvements, within Randolph Township, in the Portage County Regional Sanitary Sewer District, for the Portage County Water Resources Department./Resolution No. 23-0100
11. The Board of Commissioners approves specifications and sets bid date for providing biosolids trucking transportation services for the Portage County Water Resources Department./Resolution No. 23-0101
12. The Board of Commissioners declares MS Consultants, Inc. most qualified firm as a result of the review and analysis of qualifications and enters into negotiations for providing professional construction administrative services for the project known as Silica Sand Road Bridge Replacement (NEL162, CH 253) in Portage County./Resolution No. 23-0102
13. The Board of Commissioners agrees that a resolution determining real property owned by the Portage County Board of Commissioners located in the Township of Franklin, Portage County, Ohio is not needed for public use by the Portage County Board of Commissioners and proceeds to negotiate a conveyance agreement with the Portage County Park District Board of Commissioners and its Executive Director./Resolution No. 23-0103

9:33 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: County

Administrator, Michelle Crombie and Human Resources Director Tami Soltis. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:54 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of the executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and Gail Gifford, Community Planner

Discussion:

1. Comp Plan Update and Review.

Administrator Crombie stated I would like a better understanding of what the Board perceives to be responsibilities of certain aspects or what we are to achieve based upon what I understand to be more of a Regional Planning service as opposed to necessarily some other things.

Director Peetz explained we are working on the Action Table and we have measurable goals as to what is being achieved. We have lead coordinators and secondary partners and they involve most County agencies, as well as non-county departments.

Director Peetz indicated the first item we have listed is on page 3 and I have the Board down as a secondary partner to continue to use community development block grants, and homes. The people who coordinate this project on behalf of the Board are Neighborhood Development Services and the Regional Planning Commission. The Board can be the primary partner if it would like because it is the Board's grant. Commissioner Christian-Bennett noted this is not the Board's area of expertise.

Director Peetz explained I work with healthcare agencies to address health, equity and social determinants of health, and the measurement target is to meet with healthcare stakeholders on a biannual basis, to discuss challenges and the health planning strategies to address them and to implement the recommendations. The Board could easily be the secondary partner on this as the Board usually has the pulse of the health of the County.

Ms. Gifford stated our view for the Commissioners is that you are in a position where you can bring people together to talk, maybe after you do it the first time, they will be able to start moving forward on their own. Sometimes, the Board is needed to lead because you have the ability.

Director Peetz noted on the top of page four, we have the Commissioners as a secondary partner under supporting neighborhood walkability and we will be helping the communities. The Park District and AMATS would also be promoting walkability and recreation space and

the Board would help by supporting grants with letters of support. Director Peetz will move the Park District as the lead and the Board as secondary.

The next one is to coordinate with the Sheriff's Office to determine writing needs within the community, and we obviously have the Sheriff's Office and the local communities in there and since the Board is heavily involved with the Sheriff's Office, I was not sure if the Board wanted to be the lead or the secondary partner. Commissioner Christian-Bennett would like the Board to be secondary.

The next item is meeting with local leaders to discuss health issues, mental health, and safety within the communities. We have the Board, the County Administrator, and the Mental Health and Recovery Board as the lead. There are several others such as Family and Community Services, Coleman, UH Portage, and NEOMED also involved. Commissioner Christian-Bennett would like to have the mental health agencies as primary versus a specific department.

County Administrator Crombie asked what the expectations are for the Board and what would it be expected to do and Director Peetz explained the measurement for this is to facilitate annual meetings between Mental Health providers, law enforcement, and community leaders, to determine pressing health issues among the community.

On page five, 1.3.g, the County Commissioners are at the top - ensuring a smooth transition from local emergency to state and federal declared disaster. Obviously, the Board would be the lead for this.

The next one down, is 1.4.c, recognize school initiatives. This is educational service centers, and the schools themselves. I know the Board has nothing to do with the school districts, but it would probably be good to work with them. The Board agreed to be secondary on school initiatives.

Page 6 lists the Commissioners under the second item as primary and this is to coordinate branding of Portage County through design and public information. We could move the Visitor's Bureau or the Chambers over, but I think the Board would want to have a role in branding. Commissioner Christian-Bennett noted that is our job and as we saw last night, just for you guys to know, they did a survey and people do not feel we communicate very well to the general public about what's going on. I was excited to announce that we are going to have a new position that includes a public information officer component. I also announced we have updated our system and we livestream our meetings so you can watch live or go back to view them later.

Director Peetz mentioned the newsletter idea is a great idea and one of the things we want to do with this plan is to have either the Board or the departments set priorities and as they accomplish goals, to be recognized for those accomplishments.

Commissioner Christian-Bennett noted in the past, we had declined to have our own Facebook page, but I think we are to that point where we need to have a social media presence. Administrator Crombie noted Facebook and LinkedIn ideas have been discussed and the Human Resources Department is working on LinkedIn for their divisions. Once the new employee starts, we can get all ideas together and meet with the Board for further discussion.

Number 1.6.c - prepare a diversity, equity and inclusion plan – we have the County Administrator and Human Resources as the lead on this project, and the Commissioners as secondary and we currently have a plan in place. Administrator Crombie asked if it is County based, or community based and Director Peetz noted it's 2 part – one is the hiring practices and the other is how people are currently situated.

Commissioner Tinlin reported I spent about two hours reading this last night and I appreciate what you guys have done, but I would appreciate it more as my Regional Planning Commission, to work on filling the former TOPS grocery store and bringing business and employees to Portage County. I do not think I need to go through 25 pages of what I should be doing - I appreciate it, I read it and I understand it. Director Peetz asked if there was anything you noticed that did not make sense to you because that is what they were trying to find out. Commissioner Christian-Bennett pointed out that is not the Planning Commissions' job, they approve zoning and planning, and bringing businesses to Portage County is more an economic development issue.

Commissioner Badalamenti replied I understand when you say the Board brings people together, if you invite two or three commissioners maybe that is the usage of the seat, but the way you have a lead coordinator makes it appear the Board Commissioner will call this versus we are going to participate. Director Peetz responded I was not expecting the Board to sit down and write reports and Commissioner Christian-Bennett replied Director Peetz doesn't want you to think, although it appears that way, that we have all these assignments to do.

Commissioner Badalamenti responded if you look at us as cheerleaders and organizers and people of leadership, that's what we're here for, and any of the things you have listed here and say - hey, Commissioners we'd like you to show up today (or at least one of you) so the public knows we're all engaged with the project, that's one thing versus the way you presented it today.

Commissioner Christian-Bennett mentioned there is another layer of government underneath us and no one likes for us to step on their toes, so we let them take the lead and then come to us and say hey, can you write a letter or can you help us with this or whatever. Even though we are an umbrella over everything, we still have a lot of political subdivisions underneath us that are closest to the constituents and to what communities want.

Commissioner Badalamenti replied if this is going to be a public document if any one of the assignees needs assistance, the Commissioners are here to assist anytime versus the responsibility factor and Commissioner Christian-Bennett pointed out the Board should take more of a secondary role unless it is something like a disaster or health emergency then the

Board is the lead agency. Director Peetz noted he can change the Board to secondary on the other items and find other leads if they are not identified.

Commissioner Badalamenti suggests a clause be added to each page that says *if you need the Commissioners, we are available to assist and support, to the best of our ability, any organization in this County to accomplish their goals.*

Administration Crombie pointed out on page 14 - improve and promote recycling services - Dawn and the entire Solid Waste Department have done an amazing job with community engagement so that would be appropriate for the Board. Commissioner Christian-Bennett suggested putting an * by the Department under the jurisdiction of the Commissioners, so people know we have important departments that impact everyone in the County. We also have a lot of responsibilities people do not even know about and that is another reason why we need to get a Public Information Officer. Director Peetz agreed to make the changes.

Director Peetz asked if the Board would like the departments to rank their information or would it like to rank the information to ensure we get things done in the next 3-5 years and Administrator Crombie explained there is a difference between internal County goals and visions and community-based goals and visions. Several departments do not interact with the general public. Commissioner Badalamenti stated I do not think each of our Directors need to have a mission statement because it's not Countywide. Commissioner Christian-Bennett explained it is comprehensive to all political subdivisions and communities underneath our umbrella and I do not want to get into the weeds with our departments. Again, that was the critical message when we rolled this out - tell us your plan and we are going to incorporate it into our comprehensive plan.

Director Peetz explained there are several local communities that are lead coordinators and we have informed them exactly what you are saying - we are not trying to tell you what to do, we want to incorporate what you are doing, and the plan is really a big picture for people to see what everyone is doing.

Commissioner Badalamenti noted it keeps going back to the Commissioner having the back seat and when we are called, we will respond.

The Board agreed to be the lead coordinator on health, emergencies, and secondary partners on economic development.

Commissioner Badalamenti reiterated the Board would like to see each page with an * indicating the Board is here in a support role.

Director Peetz pointed out that the Grant Administrator and County Administrator have roles that have been assigned and I would like the Board's input on the roles as we would like to put it out to the public next week. County Administration noted I want to be very clear as far as our Grants Administrator at this particular point in time, she is County department based not community based. She is available for any questions but going out for community

FROM:FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 8,361.87

Project 3B278 \$15,106.39

Project 3A259 \$15,354.47

Project 3B259 \$22,990.30

Project 3B277 \$ 7,801.28

Project 3D278 \$ -0-

Project 3A225 \$ 404.33

TO:FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$ 70,018.64

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0086

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**RE: ESTABLISHING A WELLNESS PROGRAM
FOR FULL-TIME EMPLOYEES COVERED
BY THE COUNTY'S EMPLOYEE HEALTH
BENEFIT PLAN.**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

- WHEREAS,** by agreement with Medical Mutual Services, LLC, the County has established a Wellness Initiatives Fund of \$20,000 for each of calendar years 2023, 2024 and 2025, which may be expended, with the approval of Medical Mutual, in furtherance of wellness and education initiatives intended to promote healthy lifestyles for County employees, and
- WHEREAS,** Medical Mutual has expressly approved the expenditure of the Fund to support the proposed wellness program set forth in the program attached hereto as Exhibit "A," and has indicated that the expenditures contemplated therein are reimbursable under its Wellness Initiatives guidelines, to the limits of Wellness Initiatives Fund, therefore be it
- RESOLVED,** that the Director of Human Resources is authorized to establish the County's Employee Wellness Initiative in accordance with the program document attached hereto as Exhibit "A," and to make the expenditures contemplated therein, with the understanding that all such expenditures will be reimbursed by Medical Mutual to the limits of the Wellness Initiatives Fund, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

Exhibit A.

PORTAGE COUNTY
Proposal for Use of \$20,000 Wellness Allowance:

- Concept:** Full time benefit eligible employees on the County's Health Insurance Plan will be invited to attend a health event to be staged by the County. Employees will be invited to participate in the Wellness Program. ("Eligible Employees") will be able to receive one of the following incentives to undertake healthy lifestyles: 1) Employees who are not now members of any health & wellness facility will be eligible to be reimbursed at cost to join and maintain membership in a wellness facility, to a maximum of \$40/month. 2) Employees will be eligible to be reimbursed for the cost of their membership based on usage of the facility, to a maximum of \$40/month for the program year.

How it will work:

1. The County will open the program to any qualified health/wellness facility once approved and meeting minimum facility standards and willing to comply with program conditions:
 - a. The facility should have both cardio (treadmills, stationary bikes, etc.) and strength training equipment (weights, plate-loaded machines, etc.), certain circuit training that meets safety standards.
 - b. The facility should be open early morning, evening and weekend hours and have a regular schedule of exercise programming such as aerobics classes at times when most County employees are not at work.
 - c. The facility must have the ability to track individual member visits and agree to report member use to the County promptly on a monthly basis.
 - d. Portage County will make available a list of approved gyms and take request to approve new gyms.
2. Health events may be hosted by Human Resources Department throughout the year. Employees will be notified of this opportunity, and will be encouraged, to participate in the health event.
3. Eligible Employees will join a qualified health & wellness facility, at his/her own cost. The wellness facility membership should be annual paid in advance, month-to-month, or one year payable on a monthly installment basis. Invoices must be submitted to the Department of Human Resources monthly.
4. An Eligible Employee who is currently a member of a qualified wellness facility is eligible to receive reimbursement for the monthly cost of membership according to actual usage of the wellness facility by the employee. This condition will apply to all wellness facility memberships after January 1, 2023. The employee will be reimbursed in arrears on a quarterly basis for actual cost of membership paid in the previous quarter, to a maximum of \$40/month based on usage of the facility during the quarter:

38 or more visits	= 100% (\$120.00 max)
30-37 visits	= 75% (\$90.00 max)
22-29 visits	= 50% (\$60.00 max)
16-21 visits	= 25% (\$30.00 max)
15 or less visits	= no reimbursement
5. The incentives offered under this program are offered only to County employees who are enrolled in the County's health care plan. If an employee purchases an additional wellness facility membership for spouse or family, the reimbursement will still not exceed \$40/month.
6. Reimbursements to employees will be made only to the extent funding is available under the Wellness Initiative Fund established under the Health Benefit contract between the County and Medical Mutual. Participating employees will be informed that reimbursements are subject to available funding. Reimbursements under federal law will be subject to tax.
7. The County reserves the right to amend or terminate the program without advance notice. Participating employees will be made aware of this disclaimer.

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**RESOLUTION NO. 23-0087 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
GENERAL ADMINISTRATION**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$14,331.40 for January 2023 IV-D contract payments local match for Domestic October 2022, Prosecutor September-November 2022 and Clerk of Courts October 2022 payments as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out

\$14,331.40

TO:

FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In

Project NONE

\$14,331.40

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Anthony J. Badalamenti, Yea:

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RESOLUTION NO. 23-0088

RE: TRANSFER FROM FUND 1170,
EMERGENCY RESPONSE LEPC/CERP TO
FUND 1166, EMPG HOMELAND SECURITY
GRANT

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Local Emergency Planning Committee passed Resolution No. LEPC 2022-11 to enter into an agreement in the amount of twenty-three thousand one hundred eight and 00/100 dollars (\$23,108.00) for services between the Portage County Local Emergency Planning Committee and the Portage County Board of Commissioners on behalf of the Portage County Office of Homeland Security & Emergency Management, and

WHEREAS, the Portage County Board of Commissioners approved the operating transfer from Fund 1170, Local Emergency Planning Committee to Fund 1166, EMPG Homeland Security Grant; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$23,108.00

FROM:

FUND 1170, EMERGENCY RESPONSE LEPC/CERP
ORGCODE- 11709319
Debit Expense Account
Object: 912000 – Shared Costs
Project: 1L000

\$23,108.00

TO:

FUND 1166, EMPG HOMELAND SECURITY GRANT
ORGCODE – 11669302
Credit Revenue Account
Object: 280000 – Transfer In
Project: 0A042

\$23,108.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 23-0089 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 4019, HILLS POND DAM**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, on June 23, 2022, the Board of Commissioners passed Resolution No. 22-0459 authorizing creation of Fund 4019: Hills Pond Dam, and

WHEREAS, the Fund is funded via General Fund Transfers, and

WHEREAS, Fund 4019 is in need of a General Fund Transfer; now therefore be it;

RESOLVED, that the following transfer of funds be made:

FROM:
FUND 0001, COUNTY GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object: 910000 – Transfer Out \$500,000.00

TO:
FUND 4019, HILLS POND DAM
ORGCODE – 40190122
Credit Revenue Account
Object: 280000 – Transfer In \$500,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Internal Services, and Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0090

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**RE: AUTHORIZING THE PORTAGE COUNTY
SOLID WASTE MANAGEMENT DISTRICT
TO FILE AN APPLICATION TO THE
ENVIRONMENTAL PROTECTION AGENCY
TO PARTICIPATE IN THE SOLID WASTE
INFRASTRUCTURE FOR RECYCLING
(SWIFR) GRANT PROGRAM FOR
POLITICAL SUBDIVISIONS OF STATES
AND TERRITORIES.**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, funds are available to establish, increase, expand or optimize collection, and improve materials management infrastructure, and to establish, increase, expand, or optimize capacity for materials management through the Environmental Protection Agency Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories; and

WHEREAS, the Portage County Solid Waste Management District wishes to apply for financial assistance with purchasing new trucks through the Environmental Protection Agency's Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories; now therefore be it

RESOLVED, the Board of County Commissioners authorizes the Portage County Solid Waste Management District to file an application to the Environmental Protection Agency's Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories in the amount of one new automated side loader and one new commercial front-loader estimated at \$741,677.10 with a voluntary cost-share to purchase a third new automated side loader for the estimated amount of \$391,980.77 and be it further:

RESOLVED, that the Portage County Solid Waste Management District understands and agrees that participation in the program will require compliance with program guidelines; and be it further:

RESOLVED that the Board of Commissioners authorize the President of the Board to sign the grant agreement documents; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Solid Waste Management District; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0091

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RE: APPROVE SPECIFICATIONS AND SET THE REQUEST FOR PROPOSAL DATE FOR PREVENTION, RETENTION & CONTINGENCY (PRC) FAMILY SUPPORT SERVICES FOR THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES.

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

RESOLVED, that the specifications for receiving Request for Proposals for Prevention, Retention, & Contingency (PRC) family support services for the Portage County Department of Job & Family Services be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on March 1, 2023; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on February 10, 2023, the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0092 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY JOB & FAMILY SERVICES, AND THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS AND FAMILY AND COMMUNITY SERVICES, INC. FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM (CCMEP)

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services and the Northeast Ohio Consortium Council of Governments (NOCCOG) are in need of tutoring and study skills training, post-secondary education, wage processing subsidy services, mentoring, life skills training, counseling & treatment, a financial literacy program a re-entry program, and emergency and transitional housing to eligible Portage County residents that will help eligible recipients of Portage County, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek; and
- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20220461 (the "Original Contract") on May 26, 2022 through Resolution No. 22-0335 to provide these services to eligible Portage County residents; and
- WHEREAS,** on September 28, 2022, the Area 19 WBD and the NOCCOG Board voted to give the authority to enter into another Agreement with CONTRACTOR for the provision of the services pursuant to the terms and conditions set forth within this Agreement; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the NOCCOG, Portage County Job &

Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period October 1, 2022 through September 30, 2023, with the option to extend two (2) additional terms; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Three Hundred Seventy Four Thousand and 00/100 dollars (\$374,000.00); and be it further

RESOLVED, that the funding for this agreement will come from Job & Family services funds 1410 and 1413; and it be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 23-0093 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE PORTAGE COUNTY
SHERIFF**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, PCJFS has been designated by the Portage County Board of Commissioners as the public children services agency for Portage County, Ohio; and

WHEREAS, Portage County Job & Family Services is the recipient of funds that may be used for the care, placement, and treatment of abused, neglected, and dependent children and/or exploitation of senior adults, which may include

compensation for one or more Sheriff's deputies to investigate matters involving the abuse and neglect of children and abuse, neglect and/or exploitation of senior adults; and

WHEREAS, the Portage County Sheriff holds itself capable of providing these services, now therefore be it resolved

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board of Commissioners, Portage County Job & Family Services ("PCJFS") and the Portage County Sheriff for the period January 1, 2023 through December 31, 2023, with successive one (1) year renewals contingent upon funding; and be it further

RESOLVED, that total compensation for the initial term of this agreement shall not exceed One hundred Ninety Thousand Four hundred forth five and 00/100 dollars (\$190,445.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0094

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RE: ENTER INTO REAL ESTATE LEASE AGREEMENT FOR THE PROPERTY LOCATED AT 449 SOUTH MERIDIAN STREET, RAVENNA, OH WITH THE PORTAGE COUNTY LAND BANK (Rooms 169 & 170).

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 449 S. Meridian St. (rooms 169 & 170) Ravenna, Ohio; and

WHEREAS, the Portage County Land Bank has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with the Portage County Land Bank for a term of month to month, beginning January 1st, 2023; and be it further

RESOLVED, that the amount of rent shall be \$10.76 per sq. ft. for rooms 169 and 170 (total of 288 sq. ft.) based on the Portage County current cost allocation plan, in equal monthly installments of Two hundred sixty-six and 88/100 (\$258.24) each payable on the 1st day of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 23-0095 - RE: ENTER INTO AN AMENDMENT NO. 9
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND THE PORTAGE
DEVELOPMENT BOARD.**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into on April 17, 2014 through resolution 14-0201 and known as Portage County Contract 20140251 to implement programming for economic development by and through Portage Development; and

WHEREAS, an amendment no. 1 between the parties was entered into on March 31, 2015 through resolution 15-0190 and known as Portage County contract 20150227; and

WHEREAS, an amendment no. 2 between the parties was entered into on June 7, 2016 through resolution 16-0423 and known as Portage County contract 20160288; and

WHEREAS, an amendment no. 3 between the parties was entered into on April 25, 2017 through resolution 17-0273 and known as Portage County contract 20170274; and

- WHEREAS,** an amendment no. 4 between the parties was entered into on March 1, 2018 through resolution 18-0111 and known as Portage County contract 20180261; and
- WHEREAS,** an amendment no. 5 between the parties was entered into on February 7, 2019 through resolution 19-0045 and known as Portage County contract 20190226; and
- WHEREAS,** an amendment no. 6 between the parties was entered into on February 27, 2020 through resolution 20-0124 and known as Portage County contract 20200287; and
- WHEREAS,** an amendment no. 7 between the parties was entered into on January 28, 2021 through resolution 21-0066 and known as Portage County contract 20210219; and
- WHEREAS,** an amendment no. 8 between the parties was entered into on January 13, 2022 through resolution 22-0022 and known as Portage County contract 20220289; and
- WHEREAS,** the parties wish to extend said agreement for an additional one year, to commence on January 1, 2023 and terminate on December 31, 2023; and
- WHEREAS,** in consideration of the services to be provided by Portage Development the County shall pay Portage Development the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) from the general fund; and
- WHEREAS,** all other terms and conditions remain the same as the previous amendment; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into amendment no. 9 with the Portage Development Board in the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) for the term of January 1, 2023 through December 31, 2023; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

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Mike Tinlin, Yea;

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Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0096

**RE: ENTER INTO REAL ESTATE LEASE
AGREEMENT FOR THE PROPERTY
LOCATED AT 211 SOUTH CHESTNUT
STREET, RAVENNA, OHIO.**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 211 South Chestnut Street, Ravenna, Ohio; and

WHEREAS, Anthony Sylvester dba Sly Bail Bonds has an interest in continuing to lease said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Anthony Sylvester for a term of one (1) year, beginning January 1, 2023 and ending December 31, 2023; and be it further

RESOLVED, that the amount of rent shall be five hundred dollars (\$500.00) per month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0097 - **RE: A RESOLUTION APPROVING THE OTIS
PROPOSAL CONCERNING THE
ELECTRONIC RM CONTROL SYSTEM AND
THE EXECUTION OF THE CONTRACT
DOCUMENTS FOR THE RAVENNA
COURTHOUSE REPLACEMENT ELEVATOR
PROJECT**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") has determined it necessary to proceed with an elevator improvement in the Portage County Courthouse; and

WHEREAS, the Board, pursuant to Sections of the Ohio Revised Code, including without limitation, O.R.C. 9.48 is a member of a joint purchasing program known as the Omnia Partnership and that said contract is part of that joint purchasing program, specifically, Omnia Purchasing Agreement #2019.001563; and be it further

RESOLVED, the Board hereby approves the proposal and agreement with OTIS, which is a contract pursuant to a joint purchasing program for which the Board is a member, and shall hereby proceed to execute the proposal and contract documents for the elevator improvement project in the Portage County Courthouse located in Ravenna, Ohio; and be it further

RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0098

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RE: ENTER INTO AN ASSIGNMENT/ ASSUMPTION/ AMENDMENT NO. 1 FOR THE ENTERPRISE ZONE AGREEMENT BETWEEN SINGLETON REELS INC., ROOTSTOWN TOWNSHIP AND PORTAGE COUNTY TO TRANSFER THE PROPERTY OWNER TO HAMILLIE REELS LLC DUE TO HAMILLIE REELS PURCHASING THE REAL PROPERTY ON AUGUST 4, 2022

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, Rootstown Township and Portage County entered into an Enterprise Zone agreement with Singleton Reels Inc. by Portage County Resolution dated April 28, 2022, which provides for the tax abatement of real property taxes as set forth in the Agreement; and

- WHEREAS,** Rootstown Township by Resolution No. 2022-190, dated December 13, 2022 approved the Assignment/Assumption/ Amendment No. 1 due to the fact that Hamillie Reels purchased the real property located at 4612 Lynn Road, Rootstown, Ohio on August 4, 2022; and
- WHEREAS,** Hamillie Reels is now obligated to report the investment figures for such property each year for the annual Enterprise Zone monitoring, now therefore be it
- RESOLVED,** that the Board of Commissioners of Portage County hereby consents to and approves the Assignment/Assumption/Amendment No. 1 to the new owner of the property at 4612 Lynn Road, Rootstown, Ohio; and be it further
- RESOLVED,** that the tax abatement benefits will continue to be conditioned upon the fulfillment by Hamillie Reels and Singleton Reels of the various obligations set forth in the Agreement; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby approve this Assignment/Assumption/Amendment No. 1 as agreed to by and between the parties herein included; and be it further
- RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code; now therefore be it further

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0099	-	RE:	ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. BR-2 (22-100), 2022 SANITARY SEWER MAINTENANCE PROGRAM (BRIMFIELD), IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, PORTAGE COUNTY, OHIO.	

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

- WHEREAS,** this Board by Resolution 22-0702 adopted, December 1, 2022, set the date and time for bidding of Project No. BR-2 (22-100), "2022 SEWER MAINTENANCE PROJECT (BRIMFIELD)", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on January 3rd and January 9th, 2023; and
- WHEREAS,** Four (4) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** One (1) bid was received, opened and tabulated by the Department of Internal Services on January 25, 2023; as follows:
- | | |
|------------------------------------|----------------------|
| Lake County Sewer Co., Inc. | \$ 384,382.00 |
|------------------------------------|----------------------|
- WHEREAS,** the Engineer's Estimate was \$ 600,000.00; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from Lake County Sewer Co., Inc., 32900 Lakeland Blvd., Willowick OH 44095 in the amount of \$ 384,382.00 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to Lake County Sewer Co., Inc.; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT are budgeted between two sources, \$600,000 sourced from the American Rescue Plan Act (ARPA).
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0100

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**RE: AUTHORIZING TO ENTER INTO
AGREEMENT WITH ZENON
ENVIRONMENTAL CORPORATION FOR
PROJECT NO. RA-3 (22-080), RANDOLPH
WWTP MEMBRANE IMPROVEMENTS,
WITHIN RANDOLPH TOWNSHIP, IN THE
PORTAGE COUNTY REGIONAL SANITARY
SEWER DISTRICT, FOR THE PORTAGE
COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and
- WHEREAS,** set forth by Resolution No. 23-0062, adopted January 26, 2023, it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. RA-3 (22-080), Randolph WWTP Membrane Improvements, hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the Portage County Water Resources Department has the need to remove existing equipment that has exceeded its useful working life within the membrane filtration system at the Randolph Wastewater Treatment Plant and install new updated equipment; and
- WHEREAS,** Zenon Environmental Corporation who is the sole source purchase provider for this equipment replacement has provided a fee proposal contract in the amount of \$338,320.00, and
- WHEREAS,** the PROJECT total cost is \$338,320. An approved American Rescue Plan Act (ARPA) grant for \$300,000 as directed and approved from the Board of Commissioners will be used to support the project. The remaining balance difference of \$38,320 shall be supported by the 5200 fund, now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:

- Section 1. That said authorization to enter into agreement with Zenon Environmental Corporation to provide replacement wastewater treatment equipment for said PROJECT is hereby given.
- Section 2. That the funds in the amount of \$38,320.00 are available in Fund 5200 and to be directed through the use of a purchase order.
- Section 3. The Board of County Commissioners authorizes John Vence, Sanitary Engineer, Portage County Water Resources to act as their agent and designated representative in this agreement with Zenon Environmental Corporation.
- Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management, the Department of Internal Services and the County Auditor within 15 days after its passage.
- Section 5. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0101 - RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR PROVIDING BIOSOLIDS TRUCKING TRANSPORTATION SERVICES FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

RESOLVED, that the bid specifications, for receiving bids for providing biosolids trucking/transportation services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor, Portage County Administration Building, 449 South Meridian St., (Chestnut St. entrance) Ravenna, Ohio

via hand delivery, the United States Postal Service or by UPS or FedEx courier until 2:00 p.m., E.S.T. on March 8th, 2023; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on February 10, 2023, posted and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0102	-	RE:	<u>DECLARE MS CONSULTANTS, INC. MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROVIDING PROFESSIONAL CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE PROJECT KNOWN AS SILICA SAND ROAD BRIDGE REPLACEMENT (NEL 162, CH 253) IN PORTAGE COUNTY</u>	

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 22-0719 authorized the announcement of the request for proposals for professional construction administration services for the project known as Silica Sand Road Bridge Replacement (NEL 162, CH 253) in Portage County, and

WHEREAS, the announcement requesting proposals for said project was published in the Record Courier and on the Ohio Department of Transportation (ODOT) website on December 16, 2022, and

WHEREAS, proposals were received from six (6) engineering firms for providing professional construction administration services for the project known as Silica Sand Road Bridge Replacement, and

- WHEREAS,** the qualifications were reviewed and rated according to the consultant selection process as used by the Ohio Department of Transportation, and
- WHEREAS,** after review and rating, the firm of **MS CONSULTANTS, INC.** was rated highest; now therefore be it
- RESOLVED,** that the Portage County Engineer recommends that the qualifications of **MS Consultants, Inc.**, 333 East Federal Street, Youngstown, Ohio 44503 be accepted, and be it further
- RESOLVED,** that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations with **MS Consultants, Inc.** for providing professional construction administration services for the project known as **Silica Sand Road Bridge Replacement** in accordance with ORC 153.69, Sub. Sec. A, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0103	-	RE:	A RESOLUTION DETERMINING REAL PROPERTY OWNED BY THE PORTAGE COUNTY BOARD OF COMMISSIONERS LOCATED IN THE TOWNSHIP OF FRANKLIN, PORTAGE COUNTY, OHIO IS NOT NEEDED FOR PUBLIC USE BY THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND TO PROCEED TO NEGOTIATE A CONVEYANCE AGREEMENT WITH THE PORTAGE COUNTY PARK DISTRICT BOARD OF COMMISSIONERS AND ITS EXECUTIVE DIRECTOR	

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") is the owner of a tract of real property situated in the Township of Franklin, Portage

County, Ohio, tax parcel number 12-054-00-00-001-000, consisting of approximately 170.47 acres (more or less) and also known as "Townners Woods," 2264 Ravenna Road ("Real Property"); and

WHEREAS, pursuant to Section 307.10(B) of the Ohio Revised Code, a board of county commissioners may, by resolution, transfer real property in fee simple belonging to the county and not needed for public use to another political subdivision for public purposes and upon the terms and in the manner the board of county commissioners determines to be in the best interests of the county, without advertising for bids.

RESOLVED, the Board hereby determines the above referenced Real Property located in the Township of Franklin, Portage County, Ohio is not needed for a public purpose of the Board and the Board's agents will work towards an acceptable conveyance agreement with the Portage County Park District Board of Commissioners and its Executive Director; and

RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 23-0104 - RE: ACCEPT THE 2022-2023 CRIME VICTIM'S ASSISTANCE OFFICE OF THE ATTORNEY GENERAL OF OHIO (CONTINUATION PROGRAM) GRANT FOR THE PORTAGE COUNTY PROSECUTOR.

It was moved by Sabrina Christian-Bennett seconded Mike Tinlin that the following resolution be adopted:

WHEREAS, The Portage County board of commissioners agrees to accept the Attorney General's VOCA grant which would fund six (6) full-time Positions:

1. Administrative Assistant in the notification program
2. Advocate position for Juvenile/Kent courts
3. Advocate position for Common Pleas Court #1/ Program Director
4. Advocate position for Common Pleas Court #4
5. Advocate position for Ravenna Municipal Court A

6. Advocate position for Ravenna Municipal Court B

- WHEREAS,** the Portage County Board of Commissioners fully supports the Portage County Prosecutor's Office in its efforts to support the Victims of crime in Portage County; now therefore be it
- WHEREAS,** the state has instituted an electronic process for the VOCA/SVAA grant award documents; now therefore be it
- RESOLVED,** the Board of the Portage County Commissioners does hereby agree to accept the Crime Victims' Assistance office of the Attorney General of Ohio's **VOCA grant award on behalf of the Portage County Prosecutor's office, for \$104,609 with general fund match of \$20,921.80, and a one (1) time transfer from the General Fund in the amount of \$348,619.89 to cover additional program costs, for a project total of \$474,150.69, and the SVAA grant award of \$10,156.68, with no local match, for the period of October 1, 2022 through September 30, 2023:** and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Department of Budget and Financial Management, the Portage County Prosecutor's Office of Victim Assistance and the Portage County Auditor's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal Actions of this board, concerning and relating to the adoption of this Resolution, were taken in open meeting of this board and that all Deliberations of this board that resulted in those formal actions were in meetings open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 23-0105 - RE: AMEND RESOLUTION NO. 23-0008, ADOPTED JANUARY 9, 2023: PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR THE YEAR 2023.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 23-0008 on January 9, 2023, making various board appointments for the year 2023; and

- WHEREAS,** said Resolution reflected several vacancies on multiple Boards that need to be addressed; now therefore be it
- RESOLVED,** that the Board of Commissioners agrees to amend Resolution 23-0008, adopted January 9, 2023, Board Appointments for 2023, to reflect the following changes in **BOLD** on the attached Exhibit A; and be it further
- RESOLVED,** that all other appointments on Resolution No. 23-0008 remain intact; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Commissioners, the County Administrator, the Commissioners' Clerk, the Commissioners' Administrative Assistant and all Board Appointment Representatives and Alternates; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A to Resolution No. 23-0105

**AMENDED PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS
FOR THE YEAR 2023**

BOARD	REPRESENTATIVE	ALTERNATE
911 Planning Committee	Anthony J. Badalamenti	Sabrina Christian-Bennett
President (ORC 128.06)		
AMATS Policy Committee	Anthony J. Badalamenti	Debbie Mann
Board of Commissioners (AMATS bylaws)	Mike Tinlin	
	Sabrina Christian-Bennett	Michael Hlad
AMATS Technical Advisory Committee	Tom Hardesty	N/A
Portage County Small Villages (TAC bylaws)		
Board of Revisions	Anthony J. Badalamenti	Michelle Crombie

1 Commissioner (ORC 5715.02)		Sara Hoag (BOC Admin. Assistant)
Combined General Health District Advisory Council	Anthony J. Badalamenti	N/A
President (ORC 3709.03)		
Community Corrections Board	Sabrina Christian-Bennett	Mike Tinlin
1 Commissioner (ORC 5149.34)		
CCAO Service Corporation Energy Program Board of Participants	JoAnn Townend	Shannon Kautzman
Appointing Representative & Alternate to Natural Gas Purchase Program		Claire Philpot
County Commissioners' Association of Ohio (CCAO) Voting Member at the Annual Meeting	Anthony J. Badalamenti	Mike Tinlin
Representative and Alternate		
Data Processing Board	Mike Tinlin	Michelle Crombie
Commissioner (ORC 307.84)		
Emergency Food and Shelter Board of Portage County (Federal Board)	Anthony J. Badalamenti	Kellijo Jeffries
BOC President & EMA (EFSB Responsibilities & Requirements Manual)	Ryan Shackelford	Brett Lee
Family and Children's First Council	Mike Tinlin	Anthony J. Badalamenti
(ORC 121.37)		
Investment Advisory Committee	Sabrina Christian-Bennett	N/A
Two commissioners (ORC 135.341)	Anthony J. Badalamenti	N/A
Landbank Board of Directors	Sabrina Christian-Bennett	Anthony J. Badalamenti
Two commissioners (ORC 1724.03, bylaws)	Mike Tinlin	N/A
Local Emergency Planning Commission	Sabrina Christian-Bennett	N/A
(ORC 3750.03)	Anthony J. Badalamenti	N/A
	Mike Tinlin	N/A

Northeast Consortium Council of Government (NOC COG)	Sabrina Christian-Bennett	Mike Tinlin
Local Elected Official		
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO)		
Board of Commissioners has 6 reps.	Daniel Blakely	Tia Rutledge
	Todd Peetz	Gail Gifford
	Joseph Diorio	Mary Helen Smith
	Sabrina Christian-Bennett	Mike Tinlin
	Susan Riehm	N/A
	Amos Sarfo	Eric Long
NEFCO Environmental Technical Advisory Committee (ERTAC)	Ron Etling	N/A
NEFCO ERTAC Bylaws		
NEFCO Comprehensive Economic Development Strategy (CEDS) Committee	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee	Sabrina Christian-Bennett	Mike Tinlin
See 21-421, 3 yr term ending 5-30-2024	Michael Marozzi	Larry Jenkins
Portage Development Board Executive Committee	Sabrina Christian-Bennett	Mike Tinlin
Portage-Geauga Joint BOC	Sabrina Christian-Bennett	N/A
Board of Commissioners	Anthony J. Badalamenti	N/A
	Mike Tinlin	N/A
Ravenna Arsenal Restoration Board	Ryan Shackelford	Brett Lee
(RAB operating policy)		
Records Commission	Mike Tinlin	N/A
1 Commissioner (ORC 149.38)		
Regional Planning Commission	Sabrina Christian-Bennett	Matt Adelman
Board of Commissioners	Anthony J. Badalamenti	Debbie Mann
(RPC bylaws)	Mike Tinlin	

	Daniel Blakely	Tia Rutledge
	Michael Marozzi	Larry Jenkins
Solid Waste Management District Policy Committee	Anthony J. Badalamenti	N/A
ORC 3734.54		
Storm Water Task Force	Mike Tinlin	

RESOLUTION NO. 23-0008

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RE: PORTAGE COUNTY COMMISSIONERS BOARD
APPOINTMENTS FOR THE YEAR 2023.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, by the Board of Commissioners of Portage County, that the following board appointments be made for 2023:

BOARD	REPRESENTATIVE	ALTERNATE
911 Planning Committee	Anthony J. Badalamenti	Sabrina Christian-Bennett
President (ORC 128.06)		
AMATS Policy Committee	Anthony J. Badalamenti	Debbie Mann
Board of Commissioners (AMATS bylaws)	Mike Tinlin	
	Sabrina Christian-Bennett	Michael Hlad
AMATS Technical Advisory Committee	Tom Hardesty	N/A
Portage County Small Villages (TAC bylaws)		
Board of Revisions	Anthony J. Badalamenti	Patricia Corley
1 Commissioner (ORC 5715.02)		Sara Hoag
Combined General Health District Advisory Council	Anthony J. Badalamenti	N/A
President (ORC 3709.03)		
Community Corrections Board	Sabrina Christian-Bennett	Mike Tinlin
1 Commissioner (ORC 5149.34)		
CCAO Service Corporation Energy Program Board of Participants	JoAnn Townend	Shannon Kautzman
Appointing Representative & Alternate		Claire Philpot

<i>to Natural Gas Purchase Program</i>		
County Commissioners' Association of Ohio (CCAO) Voting Member at the Annual Meeting	<i>Anthony J. Badalamenti</i>	<i>Mike Tinlin</i>
<i>Representative and Alternate</i>		
Data Processing Board	<i>Mike Tinlin</i>	<i>Michelle Crombie</i>
<i>Commissioner (ORC 307.84)</i>		
Emergency Food & Shelter Board of Portage County (Federal Board)	<i>Anthony J. Badalamenti</i>	<i>Kellijo Jeffries</i>
<i>BOC President & EMA (EFSB Responsibilities & Requirements Manual)</i>	<i>Ryan Shackelford</i>	<i>Brett Lee</i>
Family & Children's First Council	<i>Mike Tinlin</i>	<i>Anthony J. Badalamenti</i>
<i>(ORC 121.37)</i>		
Investment Advisory Committee	<i>Sabrina Christian-Bennett</i>	<i>N/A</i>
<i>Two commissioners (ORC 135.341)</i>	<i>Anthony J. Badalamenti</i>	<i>N/A</i>
Landbank Board of Directors	<i>Sabrina Christian-Bennett</i>	<i>Anthony J. Badalamenti</i>
<i>Two commissioners (ORC 1724.03, bylaws)</i>	<i>Mike Tinlin</i>	<i>N/A</i>
Local Emergency Planning Commission	<i>Sabrina Christian-Bennett</i>	<i>N/A</i>
<i>(ORC 3750.03)</i>	<i>Anthony J. Badalamenti</i>	<i>N/A</i>
	<i>Mike Tinlin</i>	<i>N/A</i>
Northeast Consortium Council of Government (NOC COG)	<i>Sabrina Christian-Bennett</i>	<i>Mike Tinlin</i>
<i>Local Elected Official</i>		
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO)	<i>Daniel Blakely</i>	<i>Tia Rutledge</i>
<i>Board of Commissioners has 6 reps.</i>	<i>Todd Peetz</i>	<i>Gail Gifford</i>
	<i>Joseph Diorio</i>	<i>Mary Helen Smith</i>
	<i>Sabrina Christian-Bennett</i>	<i>Mike Tinlin</i>
	<i>John Zizka</i>	<i>N/A</i>
	<i>Amos Sarfo</i>	<i>Eric Long</i>
NEFCO Environmental Technical Advisory Committee (ERTAC)	<i>Ron Etling</i>	<i>N/A</i>
<i>NEFCO ERTAC Bylaws</i>		

NEFCO Comprehensive Economic Development Strategy (CEDS) Committee	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee	Sabrina Christian-Bennett	Mike Tinlin
See 21-421, 3 yr term ending 5-30-2024	Michael Marozzi	Larry Jenkins
Portage Development Board Executive Committee	Sabrina Christian-Bennett	Mike Tinlin
Portage-Geauga Joint BOC	Sabrina Christian-Bennett	N/A
Board of Commissioners	Anthony J. Badalamenti	N/A
	Mike Tinlin	N/A
Ravenna Arsenal Restoration Board	Ryan Shackelford	Brett Lee
(RAB operating policy)		
Records Commission	Mike Tinlin	N/A
1 Commissioner (ORC 149.38)		
Regional Planning Commission	Sabrina Christian-Bennett	Matt Adelman
Board of Commissioners	Anthony J. Badalamenti	Debbie Mann
(RPC bylaws)	Mike Tinlin	
	Daniel Blakely	Tia Rutledge
	Michael Marozzi	Larry Jenkins
Solid Waste Management District Policy Committee	Anthony J. Badalamenti	N/A
ORC 3734.54		
Storm Water Task Force	Mike Tinlin	

RESOLVED, that the above-mentioned appointment is effective immediately through the next organizational meeting of the Board or passage of said Board appointment Resolution; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Commissioners' Clerk, each Commissioner, each representative, and alternate; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(l), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Amanda Grewell, SSW-3 PT Floater, in Portage County Job and Family Services. The tentative start date is Tuesday, February 21, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the hire of Catherine Lee, SSW-4, in Portage County Job and Family Services. The tentative start date is Tuesday, February 21, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners approves the expense of \$25,000 over 5 years from Fund 1502, Opioid Settlement, to support Hopetown for Recovery Housing, as recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the February 2, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the

reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,147,794.65	(Includes late fees of: \$256.04)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$1,361,562.05	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$173,931.07	
Then and Now list totaling:	\$750,384.16	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

5. Process the February 2, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners authorized Commissioner Anthony Badalamenti, President of the Board, to sign the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Freedom Schoolhouse ADA Project as presented by the P.C. Regional Planning Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. The Board of Commissioners sign the January 31, 2023 correspondence to D&N Lumber, LLC releasing and terminating the Road Bond for the Special Hauling issued by

Westfield Insurance Company under Bond #178769P in the amount of \$210,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners approved the January 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 23, 2023 through January 29, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 30, 2023 through February 5, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners received the January 31, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **February 9, 2023, at 11:01 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **February 9, 2023.**



Anthony J. Badalamenti, President

Sabrina Christian-Bennett, Vice President

Mike Tinlin, Board Member

Sara Hoag, Acting Clerk