



Portage County Board of Commissioners  
Special Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk  
330-297-3600

Tuesday, November 15, 2022

1:30 PM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.  
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie

1:30 PM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie and a Department of Budget and Financial Management candidate. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

2:14 PM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

The Board discussed its calendar for the remainder of the year and decided to meet on the following dates.

- Thursday, November 17, 2022, Tuesday, November 22, 2022, Tuesday, November 29, 2022, Thursday, December 1, 2022, and Thursday, December 15, 2022.
- No meetings the week of December 5, 2022, so the Board can attend the County Commissioners' Association of Ohio Winter Conference.
- The Commissioners' Organizational Day will take place on Monday, January 9, 2023
- The first regular meeting of the Board will take place on Thursday, January 12, 2023.
- Commissioner Kline's Farwell Reception will be held on Thursday, December 15, 2022, at 11:00 AM-12:30 PM

- Commissioner Elect Mike Tinlin's Meet and Greet will be held on either Monday, January 9, 2023, or Thursday, January 12, 2023. The clerk will reach out to Mr. Tinlin for his preference.

Administrator Crombie reported the Budget resolution will come before the Board on December 15<sup>th</sup>. Any department that did not update its budget in MUNIS will be carried over at the same rate. The Board can revisit the budget in January if any adjustments are necessary once it has been certified.

**Motion:** by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Special Meeting of **November 15, 2022, at 2:20 PM.**  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;  
**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **Tuesday, November 15, 2022**



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk