



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, November 3, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Geraldine Nelson and Mike Tinlin.

1. The Board of Commissioners approves the October 27th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9:01 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Tami Soltis and Water Resources Director Daniel Blakely. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:14 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford

Discussion:**1. MARCS Towers Update**

Director Shackelford reported the following:

- There's been a slight delay with the project as we were trying to get responses because we shifted funding sources from Capital funding to ARPA Federal funding based on how we dispose of the towers and transfer ownership to the State of Ohio.
- We are not technically allowed to dispose of the towers to the State of Ohio.
- We are building communication towers and the State of Ohio is using them for communication towers. Once that was clarified, it now turns into a lease option whereby the County has to lease the towers to the State of Ohio for a minimum of 50 years for a nominal price.
- The State of Ohio is bringing an additional 4 million dollars to the local project and that will switch it to what is called a simulcast which creates a better radio system for us.
- Because it's Federal funding, the towers cannot be transferred.
- Since we've been working on the project for a little over 1 year, we have school district property, we have ODOT property, and the southwest side is potentially Ohio Department Natural Resources, Portage County, or Suffield Township.
- The State of Ohio is leasing with JAG, leasing with ODOT and whoever is going to be in the Southwest area, then the property would be state property.
- If we build the towers with Federal money, it would become Portage County property, so you are leasing the vertical asset on already leased property.
- We met with MARCs yesterday and when multiple people begin leasing multiple aspects of the project, it gets confusing very fast.
- The question before the Board today is whether the Board would like to go back to the original intent and look at the County's own personal Capital funding to move forward and build the assets. If we use our own Capital funding, we can turn it right back over to the state.
- The GPD group is ready to go with the engineering and designing the towers. Part of the process will be the RFP they draft and release for the construction company to build the asset.
- Administrator Crombie noted we have funding through ARPA for the project.
- Commissioner Christian-Bennett asked that the Grant Administrator research the project utilizing grant funding.
- The Board would like to move forward with the request utilizing grant funding first and foremost.
- The resolution will come up next week through Internal Services.

INTERNAL SERVICES

Present: Deputy Director Shannon Kautzman

Resolutions:

1. The Board of Commissioners authorizes the Portage County Engineer to execute Local Public Agency (LPA) agreement No. 38352 with the Director of the Ohio Department of Transportation for a guardrail compliance & inspection study throughout Portage County./Resolution No. 22-0653
2. The Board of Commissioners accepts the contract change order No. 1 and final to the construction agreement with Melway Paving Co., Inc. for the 2022 405 Resurfacing Project, for the resurfacing of various Portage County roads./Resolution No. 22-0654
3. The Board of Commissioners accepts and enters into a successor collective bargaining agreement between the Board of Commissioners, the Portage County Engineer, and Teamsters' Local Union No. 436./Resolution No. 22-0655

Deputy County Engineer Jenkins added the following in regard to the proposed Resolution No. 3:

Highlights:

1. The agency has struggled with filling the role of Truck Driver and CDL licensed employees, so a position was created called Highway Worker 1, which allows the person to be hired and the County Engineer will train the person over the course of the year to be a licensed CDL Operator. If the employee passes the test and becomes an Operator within the first year, they will move to the current Highway Worker 2 position. Since the County Engineer's office is licensed, they are able to train their own staff.

Administrator Crombie pointed out that she was unsure whether the County was insured to do this and Mr. Jenkins noted the entire process isn't in place yet, and first we have to negotiate with the union to allow us to do it. If the union allows this process, we will do one of two items: If we find there's an issue, we will hire someone and pay them to have that person trained by an outside source. It is the intent of the Department to (1) collectively bargain – which we did and we have a signed agreement (2) if it doesn't work, we will pay an outside agency to train them and if the employee were to leave within a year or 5 years, they will need to pay back that cost at a certain percentage.

2. The contract currently includes 40 hours of comp time and it's been increased to 60 hours within a year and it would be paid out at the end of the year if it wasn't used.
3. The Juneteenth holiday was bargained and it's now part of the contract.
4. There was a table move of \$0.75 for all employees and a 3% pay increase for years 1-3, with a 3 year contract.

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator

Discussions:

1. Agency-Wide:

a. Update on Customer Service Surveys

Director Jeffries explained a number of our goals for 2022 surrounded some quality assurance and customer service assessments and moving forward with service delivery.

The first item that I have attached is wanting to move away from paper surveys of customers and move into the 21st century with the survey becoming electronic. We would like to do something similar to business cards, so when the public comes into our lobby or out in the field, they can pick up a card and rate our service, which will connect it to a QR code. We'd also like to put a link to our email addresses so that when we are email corresponding with individuals, and they want to rate our service, they can do that via an email link. A paper copy will still be available for those who have the paper preference.

b. Update on Program Evaluation

This is an example of a new form and process. The Board approved a position of a new program specialist last year, she's here and she's ready to move forward not only evaluating the programs that we administer but the programs by our contracted providers. We've had our accountants assess the external contracts, but this piece is going to be added because we want to know the substance of what's happening in our contracts. The process is very formal, there'll be recommendations, and we'll be able to continue to move the needle by enhancing customer service.

The first two programs we are assessing in-house are the Connections Program and our Net Transportation Program.

c. Update on QA Measures

One of our 2022 goals was to ensure that every position at Job and Family Services, bargaining or non-bargaining, has quality assurance measures tied to our jobs. We are reviewed broadly by the state and federal government, but we want to do our own in-house evaluations on a more routine basis and we have them currently in pocket areas.

By January, every job description will have a minimum of three quality assurance measures that we will align performance against.

d. 2022 Goal – Strategic Plan

The next item is a request for a proposal that was a 2022 goal, and it was to engage a professional partner to help us with a strategic planning effort - whether it be three or five years, we'd really like to get the community's input on how we're doing and have more of an expanded blueprint of where we want to go with the agency. We have earmarked about \$10,000 in our budget to be able to have this effort, but we would like

to move forward with sending this request out. The Board agreed to move forward with the request.

e. Job Description Updates

The first item is a draft job description and as we move forward with the Childcare Center, we created two job descriptions. The first one is for Childcare Teacher and it would be a bargaining position. We have reviewed the draft with the union and identified potentially a pay grade O for this position, which is \$16.16 per hour. The union has given its blessing, but we still need to submit our application for the Childcare Center and do a couple more things, but we also want to get our job descriptions solidified so that when things roll out, we can start to post them.

In the plan that we proposed, we talked about hiring a full and a part-timer, so we've used the same job description for both.

The second job description is that of the Childcare Supervisor, same thing, but this would be a non-bargaining position because it would be management. This position would be in the same pay grade as an Eligibility Specialist Supervisor in Public Assistance. Director Jeffries will report back on the wage for the position.

At our wage reopener in July, we agreed with the union that we would create a Social Service Worker 4 job description for case caring workers. So what you find in that section is the modified job description. All of these were reviewed at labor management with our union and supported by them. So this is the new job description.

The remaining 3 are just the remaining staff that don't case carry, we modified language to include Adult Protective, too.

The other items are just modifications and enhancements. In all of the Social Service Worker 3 job descriptions, we took out the section about case plans, because they're not going to be case carrying, it's just the 4's.

Administrator Crombie presented the wage for the Supervisor and it starts at \$26.21 and can go up to \$39.31.

2. Child and Adult Protective Services

a. Parent Cafes

The next section is just Child and Adult Protective Services. We continue our effort to recruit foster parents and the state of Ohio has contracted with the Early Childhood Resource Center, and we're hosting Parent Cafes in the community to talk about the importance of fostering, the benefits of fostering, and we're really excited to have this venue to continue our efforts to recruit.

We continue to need foster parents for adolescents.

3. Public Assistance Division

a. Pilot Child Care Center Updates

We have a meeting next Wednesday with the Auditor's Office to do what's necessary to establish the fund for the Child Care Center to get the initial startup funds transferred. All the carpets have been scrubbed in the annex building and we've had a significant donation of items that are over there already. We need to sanitize and then make some initial purchases. There are some fees tied to our application, so while we have it drafted and ready to go, we need to have the funds to be able to submit the application.

We had an initial fire inspection; the County was able to coordinate for us and we passed. There'll be an additional inspection that will be needed once we get in there and we also have to make a connection with the Health District about the small area that has a sink just to make sure it aligns with the preparation of food.

Commissioner Christian-Bennett noted the original start-up cost request to the Board is \$50,000 and we are waiting for the fund to be created so the funding can be transferred.

4. Ohio Means JOBS

a. Benefit Bridge Update

This is our new program under Ohio Means Jobs, not much more momentum, but we do have 2 enrolled and a new application. They are really intensely wrapping around services for individuals that are transitioning off of public assistance and becoming self-sufficient.

b. Manufacturing Internship Program Update

As you recall because of COVID and the workforce crisis, we weren't able to recruit the way we wanted to, so we canceled our early year event, but we are back on the books for February. I'm hoping to do email blasts and cold calls to our child support obligors and just be very creative in selling this wonderful opportunity.

5. Child Support

a. Performance Update

As of the end of Federal fiscal year (which is September 30th) as far as paternity, the state's average is 96.83% and Portage County is 100% in paternity establishment. Establishment of orders: The state's average is 92.85% and Portage County is at 93.09%. As far as orders that are current, the state's average is 69.82% and Portage is at 75.86%, and collection of arrears, the state is at 68.35% and Portage is 72.81%.

We're really excited to say we've surpassed the state of Ohio.

b. MOUS for Access to Federal Tax Information

A few months back, the Board passed the new Federal Tax Information Guidelines that were very rigid and for the right reasons that we need to protect people's

Federal income tax information. We need to have established agreements with different areas when we're allowing them to have access or interface with the child support world.

The two MOU's that you have before you allow business services and IT to be able to access through the child support area. The other one is for our staff development and training and because they're working on the quality assurance measures, they have to get clearance to be able to work on those data reports, as well.

Resolutions:

1. Resolution to establish a memorandum of agreement for access to federal tax information for staff development./Resolution No. 22-0640
2. Resolution to establish a memorandum of agreement for access to federal tax information for it and business services./Resolution No. 22-0641
3. Transfer from fund 1414, child support administration, to 1410 public assistance fund./Resolution No. 22-0642

Director Jeffries noted in the packet of job descriptions, we are asking to enhance the language and the education requirements in the job descriptions. We are not asking for external language to be changed, but rather to add an additional line that says "relevant experience will be considered" because we want to be able to consider individuals that might not meet the education requirement but have the experience.

Additionally, the Board approved enhanced language in our Social Service Worker job descriptions, but we'd like to go beyond that for all job descriptions and internal employees and add language that states the following:

Portage County Job and Family Services employees who do not meet the education recommendations above but have past probation in their current position, do not have an active performance improvement plan or discipline action on file within the last 12 months of employment, and have experience working with individuals or family systems may apply, interview and be considered for the position. Portage Job and Family Services employees would be required to complete management-approved and coordinated training to support the job expectations and any mandates required of the position.

This will give a handoff to our internal staff that might not have the education but want to be promotable and the Board agreed to move forward with the request.

HUMAN RESOURCES

Present: Director Tami Solitis and Heather Echelberry

Director Soltis stated when the factoring happened, we recognized the information was not brought before the Board, so this information is coming through now to ensure that it was done correctly and followed the process.

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Rescind journal entry #1 on October 27, 2022, authorizing the hire of Roy Holstein for the Engineering Technician II position in the Portage County Water Resources Department. Mr. Holstein declined the employment offer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. Approve the revised job description including the job title change from Public Children Services Agency (PCSA) Supervisor to Child and Adult Protective Services Supervisor in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 14 to pay grade 15.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. Approve the revised job description for the position of CSEA Attorney in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 11 to pay grade 12.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. Approve the revised job description for the position of CSEA Lead Attorney in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 13 to pay grade 15.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. Approve anniversary step increases for the following non-bargaining employees:
 - a. Jackie Sadler – Financial Analyst – October 31, 2022
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

ADULT PROBATION

Present: Hank Gibson and Theresa Spiker

Discussion:

1. Opioid Fund Requests

Mr. Gibson presented 3 requests for funding to upgrade the Adult Probation facility:

1. **Water Fountain / Restroom Toilets** – Currently, the Riddle Block houses Probation, Public Defender, and Domestic Relations. The request is for the 2nd and 3rd floor facilities.
 - We need water fountains.
 - The bathrooms are outdated and as a condition of Probation, we are required to do urine screens on all offenders and test anywhere from 30 to 50 offenders daily.
 - We're requesting touchless faucets and toilets to better accommodate the clientele we serve.
 - A quote has been submitted by Kline and Kavali Mechanical Contractors.
 - Commissioner Christian-Bennett pointed out that this project is eligible for ARPA funding, but Administrator Crombie explained the expense should use One Ohio funding instead.
 - Administrator Crombie explained this request came to the Board a while ago and it was in favor of moving forward, however, there's a change with the contract.
 - The Board agreed it would like to move forward with the request and Administrator Crombie will prepare a Journal Entry to move forward next week for \$62,950.00. Commissioner Christian-Bennett pointed out that it's over the bid limit, so it will need to go out to bid. Commissioner Christian-Bennett asked County Administrator Crombie to investigate further.
2. **Court Ordered Bond Drug Testing contracted out to Mid-American Court Services:**
 - Three or four years ago when we were adding onto the new jail, we were required to monitor some of the offenders as opposed to putting them in jail, and now it has just snowballed. We're also monitoring bond clients as a condition of bond and they are required to come over to Probation to be randomly screened. It has exponentially grown and the Judges do not want to get rid of it because it causes them to be accountable.
 - We are now up to 326 bond offenders we are required to monitor as a condition of their bond which includes random drug screens.
 - We put together a drug testing proposal where we could contract out for the service which would give us time to work the offenders.

- We'd like to test it out for 1 year to see where it goes and to see how long the funding lasts, but the Board agreed it could fund the program for **3 years**.
- Mr. Gibson would like to contract with Mid-American Court Services (MACS).
- Commissioner Christian-Bennett asked if the County utilized a 3 year term, would the rate drop and Mr. Gibson will reach out to MACS and inquire.
- Commissioner Christian-Bennett pointed out that over the next 18 years, the County will receive \$81,000 and this could be used for the improvements.

3. Specialized Docket Weekend/Holiday Drug Testing contracted out to Mid-American Court Services (MACS) REQUIRED for Certification.

- Ms. Spiker explained we are mandated by our Certification to do weekend and holiday testing. Our dockets tried to do this on our own, but we cannot use our funding for this proposal and that's why it is in front of the Board today.
- The request is for 3 years as it is required testing.
- Commissioner Christian-Bennett noted funding for this request could come from the **Sales and Use Tax funding** and the Board agreed.
- Mr. Gibson noted if we provide a place for them to screen, there's a cost reduction and Mr. Gibson will contact Director Townend to see if we can use the bondsman's area with a slight rent reduction.

Administrator Crombie will follow up with Director Townend about the improvements. The Board agreed to use One Ohio opioid funding for the 3-year contract for Bond testing and the Specialized Docket will utilize Sales and Use Tax funding.

Administrator Crombie pointed out that the contract will need to go through Director Townend and Mr. Gibson will reach out to her about it and about utilizing the bondsman area for the drug screening.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Grants Administrator

Discussion:

1. ARPA Update./Hold until next week.

Resolutions:

1. Authorize the grant application in the amount of \$250,497 to the Office of Criminal Justice Services' State of Ohio Body Worn Camera Grant Program on behalf of the Portage County Sheriff's Office./Resolution No. 22-0643
2. Authorize the grant application in the amount of \$1,805,606.40 to the Ohio Emergency Management Agency's American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention & Resiliency Grant Program on behalf of the Portage County Sheriff's Office./Resolution No. 22-0644

3. Authorize the grant application in the amount of \$759,824.80 to the Office of Criminal Justice Services' American Rescue Plan Act (ARPA) Community Violence Reduction 2022 Grant Program on behalf of the Portage County Sheriff's Office./Resolution No. 22-0645
4. Authorize the grant application to and accept the Grant Award in the amount of \$34,236 from the BJA FY 2022 Edward Byrne Memorial Justice Assistance Grant Program — Local Solicitation on behalf of the Portage County Sheriff's Office./Resolution No. 22-0646
5. Accept the Grant Award in the amount of \$1,183,423.49 from the Ohio Department of Youth Services FY 2023 Juvenile Court Subsidy Grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court./Resolution No. 22-0647

Department of Budget and Financial Management

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the October 27, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,508,642.92	(Includes late fees of: \$4.16)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$904.65	
Medical Mutual Flex Claims of	\$2,151.83	
Journal Vouchers totaling:	\$124,932.41	
Then and Now list totaling:	\$1,074,226.29	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the October 27, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Advance Repayment from Fund 1132, Covid Probation to Fund 0001, General Fund./Resolution No. 22-0648
2. Cash Advance from Fund 0001, General Fund to Fund 1480, Violence Against Women Act./Resolution No. 22-0649
3. Cash Transfer from Fund 0001, General Fund to Fund 3012, General Obligation Bonds 2021 Refinanced./Resolution No. 22-0650
4. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 22-0651

Resolution:

1. The Board of Commissioners supports the Operations Green Light for Veterans./Resolution No. 22-0652
 - The County will install green spotlighting on both Courthouses, the Administration Building and the Sheriff's Office, in appreciation of the sacrifices from our United States Military personnel. The illumination will begin November 7-13, 2022.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners hereby approves the PMHA Good Neighbor Program (\$12,500.00 Section 17 RLF) project as recommended by the Portage County Steering Committee.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners hereby approves the Portage Foster Housing, H.O.M.E. for Youth (HOME RLF \$180,000.00 and CDBG RLF \$220,000.00); Family and Community Services, Inc. project as recommended by the Portage County Steering Committee.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioner Badalamenti indicated last week when this issue came before us, I use the word piecemeal to Mr. Frisone. We have other departments that were very straightforward with cost and we weren't even close to getting the whole cost of Mr. Frisone's pole barn / Mr. Harrison's Community Center. There's a total disconnect between the two people involved - one was saying this versus the other saying that, which disturbed me.

Mr. Frisone built a pole barn for basketball. That's it. Why do we need fire suppression in a pole barn to play basketball? Mr. Harrison described the building as a community center that we're using for basketball and many other things. I was told the bathrooms were part of it, and Mr. Frisone said no, Mr. Harrison said yes, the bathrooms are part of it. They are supposed to be working together and there's a total disconnect between both gentlemen.

Commissioner Christian-Bennett mentioned she did not hear Mr. Frisone refer to the building as a pole building for basketball, but Commissioner Badalamenti stated that's what he told me - I built a pole barn to play basketball, which I don't believe needs a fire suppression system because nobody has that.

Commissioner Badalamenti stated they built it for the money we had in the beginning. What I haven't heard is what's the total cost of this building, this community center that they want to build. The first time we did Neighborhood Development Services, it was \$164,000 or something like that, then we've got the bathrooms that we are going to cover at \$58,000, then the next is the air conditioning system, which I don't believe \$13,000 is the number. We've got this and it continues to cost us for things that I'm not seeing an end to, nor am I seeing a total plan and we're going to do this in phases. This is somebody who had a bright idea, hey, the County's got extra money, let's spend the extra money and ask for it. That's what I'm seeing. I'm not seeing a conducive plan of what the end game is for that and we would require any department that we have within the County, to tell us exactly what you want, don't piecemeal it together, tell us exactly what you want and how much it's going to cost us. I'm not hearing either of these gentlemen talk in that nature at all. So that's all I wanted to say.

3. The Board of Commissioners hereby approves the King Kennedy Center Bathrooms and Storage (\$54,190.00 CDBG RLF) project as recommended by the Portage County Steering Committee.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Opposed: Commissioner Badalamenti, Nay;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated October 25, 2022, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners acknowledged the receipt of the October 24, 2022 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, indicating that the Board of Elections had received Directive 2022-7 from the Ohio Secretary of State's Office regarding the extension of the post-election office hours for the ballot cure period. The Office will be open to the public after regular office hours as follows:

Wednesday, November 9: 4:30 p.m. – 5:00 p.m.

Thursday, November 10: 4:30 p.m. – 5:00 p.m.

Friday, November 11: 8:00 a.m. – 12:00 p.m. *Veterans Day

Saturday, November 12: 8:00 a.m. – 12:00 p.m.

Sunday, November 13: 1:00 p.m. – 5:00 p.m.

Monday, November 14: 4:30 p.m. – 5:00 p.m.

Tuesday, November 15: 4:30 p.m. – 5:00 p.m.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 24, 2022 through October 30, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners acknowledged receipt of the October 31, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. The Board of Commissioners approved the October 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioner Christian-Bennett stated I just want to say, in regard to the Kennedy Center, we have a Steering Committee that vets all of the projects and makes recommendations to us. These are very experienced people with the funding and if we have questions, they can come in. So what you're saying is, you did not like what you heard? Commissioner Badalamenti stated the Steering Committee didn't ask the questions that I'm asking and we have two gentlemen here, both, as far as I was concerned, spoke of two different buildings. I understand that it's a community center, but Mr. Frisone is the lead with Family and Community Services and that bothers me. We have not seen a pure projection of what they want the Community Center to have and what is it going to cost. Then we hear the air conditioning went from \$128,000 to \$13,000? You're not putting air conditioning in that building for \$13,000.

Commissioner Christian-Bennett noted we already went on record stating that we are not going to fund the air conditioning because in my mind, that's more of a want versus a need and they said that they would take care of it. So it's my understanding, just like with any construction project, I think they believed that they needed one thing, they bought a pre-packaged building and then it turned into needing to be connected to the existing building and now we've got to do sprinklers, so they left it freestanding, which then on the back end added additional cost for the restrooms.

Commissioner Badalamenti pointed out that I was told exactly what you just said, and that all these things were on our initial want list. I said that to Mr. Frisone and no, that wasn't it. So others have the idea that it was, I just disagree with it, there has to be continuity with the Board and the people that are doing what they are doing. There needs to be financial statements and we're not seeing them.

Commissioner Christian-Bennett stated financial statements weren't requested, but I did say that, just like with the ARPA funds, when we go to release the funds that are applying for our nonprofit, 1 million, we need to update the application because months go by, and there's so much money out there. We need to get updates before we award because we could be awarding to someone who could be receiving funding from somewhere else.

Commissioner Badalamenti replied I'm going to speak with Maya, I think she's an incredible young lady and I want to do that, and I think I said to Geraldine, I want the adults that are in charge of this to be accountable, to be doing the things that they're doing and fiscally or fiduciary responsible for things that they're doing at King Kennedy Center and I'm not seeing that and it bothers me.

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The Board discussed the Thanksgiving holiday and decided since it falls on a Thursday, the Board will hold a short session on Tuesday, November 22, 2022, to approve financial items.

Recess: 10:33 AM

Reconvened: 11:00 AM

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**RESOLUTION NO. 22-0640 - RE: RESOLUTION TO ESTABLISH A
MEMORANDUM OF AGREEMENT FOR
ACCESS TO FEDERAL TAX INFORMATION
FOR STAFF DEVELOPMENT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the agreement is entered into for the purpose of safeguarding Federal Tax Information (FTI) in accordance with state and federal requirements

WHEREAS, this Memorandum of Agreement authorizes Staff Development administrative staff to have access to FTI, including state systems that contain FTI, in order to assist the Child Support Division in carrying out functions of the Child Support programs as required by IRS Publication 1075

RESOLVED, that the Board of Portage County Commissioners does hereby support the terms of this agreement for a period of November 3, 2022 through June 30, 2027, now therefore be it

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0641 - RE: RESOLUTION TO ESTABLISH A
MEMORANDUM OF AGREEMENT FOR
ACCESS TO FEDERAL TAX INFORMATION
FOR IT AND BUSINESS SERVICES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the agreement is entered into for the purpose of safeguarding Federal Tax Information (FTI) in accordance with state and federal requirements
- WHEREAS,** this Memorandum of Agreement authorizes Information Technology and Business Services administrative staff to have access to FTI, including state systems that contain FTI, in order to assist the Child Support Division in carrying out functions of the Child Support programs as required by IRS Publication 1075
- RESOLVED,** that the Board of Portage County Commissioners does hereby support the terms of this agreement for a period of November 3, 2022 through June 30, 2027, now therefore be it
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0642 - RE: TRANSFER FROM FUND 1414, CHILD SUPPORT ADMINISTRATION, TO 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$40,881.35 for September 2022 costs as reviewed and recommended by the Department of Job & Family Services:
- FROM:**
FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519
 Debit Expense Account
 Object: 912000 – JFS - Shared
 Project 5SHAR \$40,881.35

TO:
FUND 1410, PUBLIC ASSISTANCE
 ORGCODE - 14100512
 Credit Revenue Account
 Object: 282000 – JFS - Shared
 Project 5SHAR \$40,881.35

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0643 - RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$250,497.00 TO THE OFFICE OF CRIMINAL JUSTICE SERVICES STATE OF OHIO BODY-WORN CAMERA GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services offers a reimbursement grant known as the State of Ohio Body-Worn Camera Grant Program. Law enforcement agencies must use BWC Grant Program funds to support the creation of an agency BWC program or to expand/update an agency's existing BWC program; and

WHEREAS, the Portage County Board of Commissioners supports the Portage County

Sheriff's Office and their endeavors in using body-worn cameras to serve a multitude of functions, such as improving evidence collection, to train officer, strengthen officer performance and accountability, enhance agency transparency, and to document and investigate encounters between police and the public; now therefore be it

RESOLVED, that the Board of Commissioners authorizes the application for the State of Ohio Body Worn Camera grant for the period of July 1, 2022, through June 30, 2023, in the amount of \$250,497.00 **with no local match requirement.** These grant funds will be used for the purchase of 124 body-worn cameras to be worn by all Sheriff's deputies and corrections officers while on duty. The recipient agency will have 100% ownership and control over the use of this equipment. The total grant amount is \$250,497.00; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0644	-	RE:	AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$1,805,606.40 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S AMERICAN RESCUE PLAN ACT (ARPA) FIRST RESPONDER WELLNESS, RECRUITMENT, RETENTION & RESILIENCY GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE.	

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, House Bill 169 of the 134th General Assembly appropriated a total of \$75 million to provide grants to support communities that have experienced adverse impacts to First Responder personnel during the COVID-19

pandemic. Governor Mike DeWine designated ODPS/OEMA to administer this portion of American Rescue Plan Act (ARPA) funding; and

- WHEREAS,** the purpose of First Responder Wellness, Recruitment, Retention and Resiliency ARPA funding is to respond to the negative impacts of the pandemic by addressing the mental wellness needs of Ohio's First Responder Community. The grant also offers assistance in hiring and retention incentives to promote First Responders to remaining in their chosen fields. Law enforcement, fire, EMS and dispatch have seen major staffing issues since the beginning of the pandemic.; and
- RESOLVED,** that the Board of Commissioners authorizes the application for the American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention & Resiliency grant program for the period of January 1, 2023, through January 1, 2025, in the amount of \$1,805,606.40 **with no local match requirement.** The COVID-19 pandemic has caused law enforcement agencies to experience a strain on staffing and increased mental and physical hardships on personnel who are covering for Deputies who are out sick. These grant funds will be used to hire 12 new Deputies. These hires will help the Portage County Sheriff's Office maintain a full shift at all times. The total grant amount is \$1,805,606.40; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sherriff's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0645

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RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$759,824.80 TO THE OFFICE OF CRIMINAL JUSTICE SERVICES' AMERICAN RESCUE PLAN ACT (ARPA) COMMUNITY VIOLENCE REDUCTION 2022 GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the purpose of the Community Violence Reduction 2022 Grant Program is to respond to the impacts of the pandemic by reducing violence in Ohio's communities. Funding from this grant will allow the Portage County Sheriff's Office to implement a crime reduction strategy. This strategy consists of reviewing area hot spots for drug activity and violent crimes, conduct increased patrol in known hot spot areas, and conduct community outreach; and

RESOLVED, that the Board of Commissioners authorizes the application for the American Rescue Plan Act (ARPA) Community Violence Reduction 2022 Grant Program for the period of January 1, 2023, through January 1, 2025, in the amount of \$759,824.80 **with no local match requirement.** These grant funds will be used to hire 5 new Deputies. These hires will help the Portage County Sheriff's Office implement the proposed crime reduction strategy. The total grant amount is \$759,824.80; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0646

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**RE: AUTHORIZE GRANT APPLICATION AND
ACCEPT THE AMOUNT OF \$34,236 TO THE
BJA FY 2022 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT PROGRAM
- LOCAL SOLICITATION FOR THE
PORTAGE COUNTY SHERIFF'S OFFICE.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the FY 2022 JAG Program is designed to provide units of local

government with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice; and

- WHEREAS,** the U.S. Department of Justice notified the Portage County Sheriff's Office in September, 2022 that the Portage County Sheriff's Office Drug and Violent Crime Unit (PCDVCU) was approved to receive grant funds in the amount of \$34,236.00 with no local match, now therefore be it
- RESOLVED,** that the Board of Commissioners authorizes the application and accepts the BJA FY 2022 Edward Bryne Memorial Justice Assistance Grant Award for the grant period of October 1, 2021 through October 1, 2025 in the amount of \$34,236.00 **with no local match** These grant funds will be used for the purchase of Speed Radar Gun equipment, Traffic monitoring equipment, drug testing kits, and K9 equipment. The recipient agency will have 100% ownership and control over the use of this equipment. The total grant amount is \$34,236.00; and be it further
- RESOLVED,** the Board of Commissioners authorizes the Vice President of the Board to sign the acceptance documents; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0647

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RE:

**ACCEPT THE GRANT AWARD IN THE
AMOUNT OF \$1,183,423.49 FROM THE
DEPARTMENT OF YOUTH SERVICES FY
2023 JUVENILE COURT SUBSIDY GRANT
(RECLAIM OHIO) ON BEHALF OF THE
PORTAGE COUNTY JUVENILE COURT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 22- on , 2022 authorizing the Juvenile Court Grant Agreement and Funding Application to the State of Ohio, Department of Youth Services for the FY 2023 **Tentative Base Allocation** (YSG/510) for Portage County Juvenile Court of **\$224,070.00** and FY 2023 **Tentative Variable Allocation** (Reclaim/401) is **\$425,522.44**, FY 2023 **Competitive Reclaim Allocation** is **\$50,000** and FY 2023 **BHJJ** is **\$137,368.74** (for an allocation subtotal of **\$836,961.18**) with no local match; and

WHEREAS, The Court had a **Tentative Carryover** of **\$346,462.31**, making the **Carryover Limit** of **\$119,435.70**;

WHEREAS, The **Total Exemption** is **\$227,026.61**;

WHEREAS, making the **Total Available FY 2023 Program Funds** to be **\$1,183,423.49**;

WHEREAS, the **Total Estimated FY 2023 Expenditures** for the Portage County Juvenile Court application is **\$996,934.14**;

WHEREAS, leaving a **Total Unallocated Funds** of **\$186,489.35** in the Subsidy Grant, making it possible to make amendments to the Grant if need be; now therefore be it;

RESOLVED, that the grant allocation is for the biennial period beginning July 1, 2021, and ending June 30, 2023 subject to the terms and conditions of the agreement; and be it further;

RESOLVED, that the Board of Commissioners does hereby accepts the Grant from the Ohio Department of Youth Services for FY 2023 **Tentative Base Allocation** (YSG/510) for the Portage County Juvenile Court of **\$224,070.00** , FY 2023 **Tentative Variable Allocation** (Reclaim/401) up to **\$448,987.57**, FY 2023 **Competitive Reclaim** of **\$50,000.00**, and FY 2023 **BHJJ** OF **\$137,368.74** (for an Allocation Subtotal of **\$860,426.31**) with no local match for the time period of July 1, 2022 through June 30, 2023 and be it further;

RESOLVED, that the approved Subsidy Grant Carryover (YSG + Reclaim) makes the **Total Available FY 2023 Program Funds** to be **\$1, 174,223.13** and the **Total Estimated FY 2023 Expenditures** in the grant application is **\$996,930.14** and thereby leaving the **Total Unallocated Funds** of **\$177,292.99** in the Subsidy Grant; and be it further;

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator,

and the Portage County Juvenile Court; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0648 - RE: ADVANCE REPAYMENT FROM FUND 1132,
COVID PROBATION TO FUND 0001,
GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via Resolution 22-0377 the General Fund advanced interim cash to 1132, COVID Probation Fund until grant revenues have been received; and

WHEREAS Fund 1132 have received the grant funds & no longer needs interim cash; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 5,146.00:

FROM:

0001, GENERAL FUND

ORGCODE- 00100009

Credit Expense Account

Object 920000 - Advances-Out

\$ 5,146.00

TO:

1132, COVID PROBATION

ORGCODE -11325802

Debit Revenue Account

Revenue Source 290000 - Advances-In

\$ 5,146.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be

filed with the County Auditor, Juvenile Probation, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0649 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 1480, VIOLENCE
AGAINST WOMEN ACT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 1480 is in need of interim cash until grant revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 38,000.00:

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 38,000.00

TO:
1480, VIOLENCE AGAINST WOMEN ACT
ORGCODE -14803002
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 38,000.00

; and be it further

RESOLVED, that the advance will be repaid to the General Fund when funds are received, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with

the County Auditor, Adult Probation and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0650	-	RE:	CASH TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 3012, GENERAL OBLIGATION BONDS 2021 REFINANCED	

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 3012 have obligations that exceed their cash balance and is in need of a General Fund transfer; now therefore be it

RESOLVED, that the following cash transfer be made in the amount of \$ 465,410

FROM:
0001, GENERAL FUND
 ORGCODE- 00100009
 Debit Expense Account
 Object 910000 – Transfers Out \$ 465,410

TO:
3012, GENERAL OBLIGATION BONDS 2021 REFINANCED
 ORGCODE -30120012
 Credit Revenue Account
 Revenue Source 280000 - Transfers-In \$ 465,410

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0651 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$29,188.01 for the month of November 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 0001, COUNTY GENERAL FUND
ORGCODE - 00100009
Debit Expense Account
Object: 910000 – Transfer Out \$29,188.01

TO:
FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 280000 – Transfer In
Project: NONE \$29,188.01

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by

Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0652

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**RE: SUPPORTING OPERATION GREEN LIGHT
FOR VETERANS**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the residents of Portage County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Portage County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

- WHEREAS,** studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and
- WHEREAS,** active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and
- WHEREAS,** the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and
- WHEREAS,** Portage County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it
- RESOLVED,** with designation as a Green Light for Veterans County, Portage County hereby declares from November 7th through November 13th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further
- RESOLVED,** that in observance of Operation Green Light, Portage County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0653	-	RE:	A RESOLUTION TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO EXECUTE LOCAL PUBLIC AGENCY (LPA) AGREEMENT NO. 38352 WITH THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION FOR A GUARDRAIL COMPLIANCE & INSPECTION STUDY THROUGHOUT PORTAGE COUNTY.	

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer has secured 90% federal funding from the County Engineer's Association of Ohio HSIP Program to perform a

Guardrail Compliance and Inspection Study throughout Portage County, and

WHEREAS, the Portage County Engineer has received LPA Agreement No. 38352 from the Director of the Ohio Department of Transportation for said Guardrail Compliance and Inspection Study, and

WHEREAS, the LPA Agreement provides federal funds for the said Guardrail Compliance and Inspection Study up to a maximum of \$37,935.00, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 38352 with the Director of the Ohio Department of Transportation to access federal funds to reimburse the Portage County Engineer for a Guardrail Compliance and Inspection Study throughout Portage County.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0654	-	RE:	ACCEPT CONTRACT CHANGE ORDER NO. 1 AND FINAL TO THE CONSTRUCTION AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND MELWAY PAVING CO., INC. FOR THE 2022 405 RESURFACING PROJECT, FOR THE RESURFACING OF VARIOUS PORTAGE COUNTY ROADS.	

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Resolution 22-0448 accepted and awarded the bid of Melway Paving Co., Inc. for furnishing all labor, materials and equipment necessary to complete the **2022 405 Resurfacing Project**, for the resurfacing of various Portage County roads, and

WHEREAS, a contract was entered into with Melway Paving Co., Inc. in the total amount of \$556,047.00, and

WHEREAS, modifications to the project specifications resulted in a cost decrease, now therefore be it

RESOLVED, that the Board of Portage County Commissioners do hereby accept

RESOLVED,	that this Contract Change Order decreases the contract between Melway Paving Co., Inc. and Portage County by \$39,682.64 to \$516,364.36 , and be it further
RESOLVED,	that the Board of Portage County Commissioners authorize the execution of said Contract Change Order between Melway Paving Co., Inc., and Portage County; and be it further
RESOLVED,	that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby accept and agree to enter into a Successor Collective Bargaining Agreement between the Portage County Commissioners, the Portage County Engineer, and the Teamsters' Local Union No. 436 as negotiated and accepted by vote of the Bargaining Unit; and be it further

RESOLVED, that this agreement shall be effective November 1, 2022 and shall continue in full force and effect for 36 months until October 31, 2025; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Rescind journal entry #1 on October 27, 2022 authorizing the hire of Roy Holstein for the Engineering Technician II position in the Portage County Water Resources Department. Mr. Holstein declined the employment offer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries
2. Approve the revised job description including the job title change from Public Children Services Agency (PCSA) Supervisor to Child and Adult Protective Services Supervisor in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 14 to pay grade 15.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries
3. Approve the revised job description for the position of CSEA Attorney in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 11 to pay grade 12.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. Approve the revised job description for the position of CSEA Lead Attorney in the Portage County Department of Job and Family Services. The revised job description was refactored from pay grade 13 to pay grade 15.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve anniversary step increases for the following non-bargaining employees:
a. Jackie Sadler – Financial Analyst – October 31, 2022

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

6. Direct the Auditor's Office to pay/process the October 27, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,508,642.92	(Includes late fees of: \$4.16)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$904.65	
Medical Mutual Flex Claims of	\$2,151.83	
Journal Vouchers totaling:	\$124,932.41	
Then and Now list totaling:	\$1,074,226.29	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

7. Process the October 27, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners hereby approves the PMHA Good Neighbor Program (\$12,500.00 Section 17 RLF) project as recommended by the Portage County Steering Committee.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners hereby approves the Portage Foster Housing, H.O.M.E. for Youth (HOME RLF \$180,000.00 and CDBG RLF \$220,000.00); Family and Community Services, Inc. project as recommended by the Portage County Steering Committee.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

10. The Board of Commissioners hereby approves the King Kennedy Center Bathrooms and Storage (\$54,190.00 CDBG RLF) project as recommended by the Portage County Steering Committee.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Nay;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated October 25, 2022, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. The Board of Commissioners acknowledged the receipt of the October 24, 2022 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, indicating that the Board of Elections had received Directive 2022-7 from the Ohio Secretary of State's Office regarding the extension of the post-election office hours for the ballot cure period. The Office will be open to the public after regular office hours as follows:

Wednesday, November 9:	4:30 p.m. – 5:00 p.m.
Thursday, November 10:	4:30 p.m. – 5:00 p.m.
Friday, November 11:	8:00 a.m. – 12:00 p.m. *Veterans Day
Saturday, November 12:	8:00 a.m. – 12:00 p.m.
Sunday, November 13:	1:00 p.m. – 5:00 p.m.
Monday, November 14:	4:30 p.m. – 5:00 p.m.
Tuesday November 15:	4:30 p.m. – 5:00 p.m.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 24, 2022 through October 30, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. The Board of Commissioners acknowledged receipt of the October 31, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. The Board of Commissioners approved the October 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

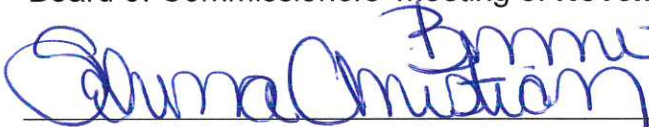
Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **November 3, 2022, at 11:00 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **November 3, 2022.**



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk