



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk  
330-297-3600

Tuesday, October 4, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.  
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Barb Tittle, Mike Tinlin and Geraldine Nelson

1. Motion to suspend approval of the September 27th regular meeting minutes

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

9:00 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:40 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

**DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT**

Present: Director Joe Harris

**Journal Entries:**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the September 29, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion:** **Commissioner Badalamenti**

**Seconded:** **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$891,503.09	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$120,904.93	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,243.45	
Journal Vouchers totaling:	\$139,935.76	
Then and Now list totaling:	\$255,418.79	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the September 29, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion:** **Commissioner Badalamenti**

**Seconded:** **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

**Resolutions:**

1. Cash Advance from Fund 0001, General Fund to Fund 1130, Drug Court Hope Grant/Resolution No. 22-0588

2. Cash Advance from Fund 0001, General Fund to Fund 1131, Drug Court Rise Grant/Resolution No. 22-0589
3. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund/Resolution No. 22-0590
4. Transfer from Fund 1201, Motor Vehicle And Gas Tax, to Fund 4254, Small Bridge Replacement/Resolution No. 22-0591

## **MISCELLANEOUS**

### **Journal Entries:**

1. The Board of Commissioners sign the September 26, 2022 correspondence to Trumco Forest Products, LLC releasing and terminating the Road Bond for the Special Hauling Permit SH22-003 and SH22-001 under Bond #NLP5426928 in the amount of \$50,000 is being released and returned at their request as recommended by the County Engineer's Office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

2. The Board of Commissioners acknowledged receipt of the September 26, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund does not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

3. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated September 27, 2022, as presented by the Portage County Budget Commission.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

## **COUNTY ADMINISTRATOR**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve anniversary step increase for the following non-bargaining employees:
  - a. McKenzie Villatoro – Emergency Management Specialist – effective October 3, 2022

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

## **INTERNAL SERVICES**

Present: Director JoAnn Townend and Deputy Director Shannon Kautzman

### **Discussion:**

1. Project Update

### **Ravenna Courthouse**

**Lula elevators:** We are waiting for the State inspector's final approval.

**Probate Court renovation:** What the Court would like to have done is over the bid limit, so we will need to engage an architect to do the drawings. Director Townend will contact the architectural firm that did the Clerk of Court's area because they are familiar with the project and location.

### **Emergency Operations Center:**

The kickoff meeting is coming and everyone's excited about the project. A sight survey will need to be done to ensure the water table is done, but it can begin while they are working on other items.

### **Justice Center and Records Center Roofs:**

Bids are being reviewed.

### **Juvenile Court:**

A design proposal was received and funding will be put into place so the project can move forward.

### **Parking Lot:**

Director Townend inquired yesterday as to the timeframe of the project and bids specs are being completed which should allow the project to be completed this year.

October 4, 2022 (Updates in RED)

**RAVENNA COURTHOUSE:**

1. Lula elevator – Waiting for State Inspector's final approval.
2. Parking – Approved by the City Planning Commission, Estimate \$688,632.00. Architect proceeding with final bid documents.
3. Main & jail elevators – Elevators now need to be evaluated by the State inspectors. They have been evaluated and we are waiting for the reports.
4. Probate Court renovation. Request to move the clerks to Riddle Block Building. Contractor stated if they relocate it would take 2 months for renovation if not it would take 5 months. Working with architects on drawings.

**RIDDLE BLOCK BUILDING:**

1. Window replacement – estimated construction cost \$875,000.00, arch. fee \$84,200.00. On hold.
2. Masonry restoration – estimated construction cost \$850,000.00 arch. fee \$83,600.00. On hold.
3. HVAC replacement – estimated cost \$180,000.00 arch fee \$45,000.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22.
4. Roof replacement – estimated construction cost \$800,000.00, arch. fee \$82,050.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22.

**ANNEX BUILDING:**

1. Annex building proposed recommendations by architect:
  - a. Install new perimeter footer drains and area wells. -- Architect working on bid specs.
  - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate.
  - c. Remove & replace the existing exterior elevator with a new interior three-stop LULA elevator. Architect preparing cost estimate.
  - d. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate.

**ADMINISTRATION BUILDING:**

1. PCAB elevator replacement. Architect is preparing cost estimate to replace all three.
2. Auditor request for painting of floor \$28,475.00; request for carpeting \$40,279.67; and new upgrade/renovation to all restroom's (public & employee) and kitchen \$36,418.00. On hold for BOC approval and funding. Total \$105,172.67.
3. Board of Elections request for paint & carpeting. On hold for BOC approval and funding. Painting quote \$3,665.00, carpeting \$23,701.44. Total \$27,366.44.

**PROSECUTOR'S WINDOWS/FACADE:**

1. Architect's fee \$39,300.00. Construction cost estimate \$300,000.00.

**EMERGENCY OPERATIONS CENTER:**

Architectural fee for feasibility study \$12,800.00. BOC approved project to move forward. Construction cost estimate \$4,583,721.75. Architect will be scheduling a kick-off meeting.

**JUSTICE CENTER:**

1. Roof replacement – Architectural fee \$24,750.00. Core samples taken 5/26/22. Bids are being reviewed.

**RECORD CENTER:**

1. Roof replacement – Architectural fee \$24,750.00 Core samples taken 5/26/22. Bids are being reviewed.

**JUVENILE COURT:**

1. Renovations and Modernization – Architect fee \$24,500.00. Construction cost estimate \$809,451.00. The design proposal received on 10/3/22 and under review.

**OLD ENGINEER'S SITE:**

1. BUSTR approved the Tier 1 for the site and the next step toward closure is to complete a Tier 2. – Environmental group's working on closure report.

**HILLS POND DAM:**

1. Meeting with Engineer and Prosecutor was held. Title company working to confirm access rights by the landowners. Waiting from Information from Engineer.

**PORTAGE COUNTY AIRPORT:**

1. Consultant's fee \$116,500.00. Fund number established June 23, 2022. Resolution in for July 21, 2022 transferring \$2,000,000.00 from general fund to new fund. Airport board still gathering information for the consultant.

**WIC COLUMBIANA COUNTY:**

1. Health Commissioner discussing lease/purchase with his Board.

**Resolutions:**

1. The Board of Commissioners accepts the contract change order no. 1 and final to the construction agreement with Ronyak Paving Inc for the Project known as the 2022 441 resurfacing project of various Portage County roads./Resolution No. 22-0592
2. The Board of Commissioners agrees to amend Resolution No. 22-0443 declaring the necessity to purchase one (1) vehicle for use by the Portage County Building Department./Resolution No. 22-0593
3. The Board of Commissioners declares the necessity to purchase a vehicle for use by the Portage County Dog Warden./Resolution No. 22-0594
4. The Board of Commissioners agrees to enter into an agreement with Greenstar Mid-America, LLC for processing services for the Portage County Solid Waste District./Resolution No. 22-0595
5. The Board of Commissioners agrees to award and enter into contract with Thomas Fok & Associates, Inc. professional engineering services for the CDBG Maple Grove Road improvements project, Windham Village./Resolution No. 22-0596

**GRANT ADMINISTRATOR**

Present: Hope Bonos and County Administrator Michelle Crombie

**Discussion:****1. ARPA Update:**

Ms. Bonos explained that Bricker and Eckler recommended we go through a specific selection process with each organization that submitted an application. Each organization was asked to submit proof of its nonprofit status and they had to answer six questions. So, after we received that information from them, three people reviewed the applications to make sure that they turned in the necessary information and once they went through that process, they took those applications to a board of five people. Bricker and Eckler provided a list of questions to score the applications and each application was scored out of 60 total points. Below is a list of organizations that scored 30 or higher.

<b>Organization</b>	<b>Cost</b>
Community Action Council	\$42,987
Leadership Portage County (1/2)	\$35,130.80
AxessPointe Community Health Centers	\$98,136
Habitat for Humanity of Portage County	\$50,000
Children's Advocacy Center	\$62,584

Raven Packs (1/2)	\$46,000
Land Bank	\$150,000
Upper Room Ministries Cultural Development Corporation	\$50,000
<i>Upper Room Ministries Cultural Development Corporation</i>	\$50,000
<i>Upper Room Ministries Cultural Development Corporation</i>	\$7,000
<i>Upper Room Ministries Cultural Development Corporation</i>	\$40,000
RSA Food Shelf (1/2)	\$8,400
<i>RSA Food Shelf (2/2)</i>	\$3,861
<b>Total:</b>	<b>\$644,098.80</b>

**Access Pointe:** They would like to expand their primary care services into Ravenna, and potentially expand their Dental, Optometry and Pharmacy Services and expand their current space. Commissioner Christian-Bennett noted we have two new health clinics that are opening up in town and has anyone done the demographics to see if Ravenna can support three of them? Commissioner Christian-Bennett requests more information. ***Hold project for additional information – what, why, and where.***

Commissioner Kline asked how the projects are scored and Administrator Crombie explained they are in order as to how they were scored and these are the top 13. The top score is 60 points and upon recommendation of our outside legal counsel, they said anyone who receives a score of 30 or above, bring to the Commissioners for their consideration. You do not have to pick everyone on this list, this list simply tells us who meets the question criteria to send to Bricker and Eckler for the next step.

**Community Action Council (CAC):** They are working on a technology improvement project by upgrading the software in the office so clients can come in to utilize the WiFi. ***The Board approved the request to move forward with the next step of the process.***

**Leadership Portage County (Project 1 of 2):** They would like assistance to bring the program back to a solid financial point. They showed a significant amount of revenues they brought in prior to the pandemic and they literally brought in nothing during the pandemic. They're slowly creeping back up but had a significant loss specific to the pandemic and they could show that in their answers. ***The Board approved the request to move forward with the next step of the process.***

**Habitat for Humanity:** They would like assistance in procuring more materials and covering the cost of labor for their normal operations. ***The Board approved the request to move forward with the next step of the process.***

**Children's Advocacy Center:** The request is for personnel and supply costs for outreach and education which increased due to the pandemic. ***The Board approved the request to move forward with the next step of the process.***

**Raven Packs:** The request is for purchasing food and packing supplies and also maintaining basic administrative tasks. ***The Board approved the request to move forward with the next step of the process.***

**Landbank:** The request is for construction costs of 2 rehabilitation single-family housing units. Commissioner Christian-Bennett asked how is that related to ARPA and Administrator Crombie explained they were able to answer the questions in such a manner that they were able to tie a significant decrease in funding or supplies. Specifically, they said the price of construction materials increased due to the pandemic and they've tied it back to the pandemic. Administrator Crombie went on to say that this was based upon our legal counsel telling us, if they had very little funding or no funding, they were not a good investment, but if they're not going to be flush with money, we do not want to put money into an organization that's not going to be financially sound. So, you don't want to over donate, but we also want to be able to provide funding to someone that's going to be able to sustain themselves. The question of 'did you receiving funds elsewhere' was part of the questionnaire and you were able to have up to five different sources and in fact, you received more points for having more funding sources and this information was provided by outside legal counsel.

Commissioner Christian-Bennett noted once we get the approval back from Bricker and Eckler, I want the projects updated before we do the awards, because several have received other funding. Administrator Crombie pointed out that before we issue a check to anyone, we will confirm with them if they've received any other funding for this specific project and if they did, it will come back to the Board. ***The Board approved the request to move forward with the next step of the process and Administrator Crombie noted we will reach out to them before issuing a check.***

**Upper Room Ministry:** The request is to upgrade their sanctuary due to a decreased number in members and an increase in operating costs. There are 4 projects, all scoring over 30 points and all projects are in the same facility. The first project for \$50,000 is for upgrading their sanctuary, the second is upgrading the classroom area for \$50,000, the \$7,000 amount is for fixing and replacing a chain linked fence and the last amount \$40,000 is for repairing their parking lot. Commissioner Christian-Bennett asked how a chain linked fence and a parking lot fit into the ARPA funding and Administrator Crombie noted the facility had a decreased revenue source specifically related to COVID, which scores them much higher.

Commissioner Christian-Bennett pointed out that the Board was told before by Bricker and Eckler that the King Kennedy Center's parking lot would not qualify for ARPA funds and Administrator Crombie explained we scored it our way based upon questions we were given and then it goes to Bricker and Eckler, who can say that although it made the first round, it may not make the second round. ***The Board approved the request to move forward with the next step of the process.***



**RSA Food Shelf:** The first project for \$8,400 is to replace a 13 year old enclosed trailer used to move food around to different locations. The second request for \$3,861 is to replace a 21 cubic foot freezer with a new larger 44 cubic foot unit. ***The Board approved both requests to move forward with the next step of the process.***

Administrator Crombie mentioned the projects total \$644,000, which still leaves us roughly a little under \$400,000 left.

\* \* \* \* \*

Ms. Bonos indicated that all the resolutions are for the State Homeland Security Grant program and instead of each region applying, each County can apply and the assets that are approved to be funded by the grant would be used by the region.

#### **Resolutions:**

1. Authorize grant application in the amount of \$115,048.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0597
  - Portable robot for the SWAT Team housed at the Sheriff's Office.
  - Commissioner Christian-Bennett mentioned the robot will be used by the SWAT Team. Since it's being paid for by the Office of Homeland Security and Emergency Management, are other department able to utilize it? Ms. Bonos will inquire and report back to the Board.
2. Authorize grant application in the amount of \$64,246.50 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0598
  - Individual First Aid kits designed to outfit responding Officers, Fire and EMS. They will have materials and supplies to treat individuals who are wounded following an active aggressor situation, mass casualty incident or an act of terrorism.
3. Authorize grant application in the amount of \$15,725.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0599
  - Mantua Police Department would like portable fingerprinting equipment.
4. Authorize grant application in the amount of \$106,639.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0600
  - This is for the Urban Search and Rescue Team. They will have Search and Rescue equipment, including tools, power units, attachments and other accessories.
5. Authorize grant application in the amount of \$25,901.24 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0601

- This would be for Swift Water Rescue Team supplies including purchasing of dry suits, footwear, personal floatation devices, helmets, fins, and diving undergarments.
6. Authorize grant application in the amount of \$15,000.00 to the Ohio Emergency Management Agency's State Homeland Security Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0602
- This application is for the development of a debris management plan.

## **HUMAN RESOURCES**

Present: Heather Echelberry, Susan Lynn Benefits and Leave Administrator and , Angela Wilhelm, Willis Towers Watson

Ms. Lynn indicated that the Health Department has decided to do a flu clinic in our building on Monday October 17, 2022 from 10:00 AM-1:00 PM

### **1. Review of the RFP results**

Ms. Wilhelm indicated Medical Mutual provided revised figures for Portage County and the only thing that changed with pharmacy pricing is the estimated rebate line under Medical Mutual. The revised offer did increase the pharmacy rebates an employee would be eligible to receive from \$960,000 to \$1,376,318 and the percentage discount went from 53.5% to 57.9%.

Medical Mutual also came back \$100,000 lower for the Administration Fee.

The pharmacy repricing obviously benefits Medical Mutual more with the increased rebates. Currently, rebates are running a little over \$800,000 as an estimate for 2022. With the increased rebates, based on basic plus formulary with Medical Mutual, which is not current formulary that you're on today, would be \$1,376,318. The biggest changes deliver more of a controlled formulary, which includes step therapy, prior authorization and quantity limits, which are very standard in the industry now and it's something that currently is not in play but will help control the costs.

The Stop Loss is a newer section. Slide nine has no changes from the previous meeting, it just takes a look at the quotes that we received not only for UnitedHealthcare, but for Medical Mutual, for alternate stop loss levels. Slide 10 requires a decision to determine whether we change your stop loss level. Currently, your stop loss is set at \$225,000 and that means Portage County is paying claims for every individual up to \$225,000 and after that, your stop loss insurance kicks in. Right now, for every individual covered on the plan, you pay the first \$225,000 worth of claims for every person. If somebody hits that level, and they have claims in excess of the \$225,000, then your stop loss insurance picks up and pays the additional claims. So, you're capped at \$225,000 currently, however, depending on the situation, we might want to bump that up a little bit to maybe \$250,000 or \$275,000 and we received quotes for that from Medical Mutual. The current stop loss level again is at \$225,000, total fixed premium for that would be \$1.4 million. If we increase the level to \$250,000, that means you're taking on an additional \$25,000 per claimant should they hit that level, it would be \$1.3 million - so there's savings there in premium of about \$135,000.

Ms. Lynn noted another way to look at it, too, is that we can pay the addition in premiums or we can pay the addition in claims because that's what stop loss is, it's an insurance for the high claimants. So, you could look at it that way because we do take the risk, sometimes we don't have that many people hit the stop loss, sometimes we do. From January-August 2022, Portage County had 5 high claimants, with 3 over \$275,000. Portage County has 854 employees who are covered by insurance.

If you move to \$250,000, the new premium at \$135,000 would basically need to have 5.4 claims to would break even. A general rule of thumb for us in the benefit industry is a breakeven of 3 claimants or greater may be worth considering moving to that next level. A couple of things I want to point out, though, currently, if you were to stay with these 5 high claimants, you would actually save money in premium at the \$250,000 level. If you take a look at 2021, it's not a good year for Portage County, as we had a lot of high claimants, you actually would have spent more in those claims than you would have in the premium. So it wouldn't have balanced out, but if you look at 2020, in 2019, you would have made out with the higher stop loss level. Right now, the way that you're sitting, you could potentially save some money, if you bumped to the \$250,000 level, you don't have to, you can stay where you are (\$225,000), but that is one decision you need to make. So basically, if you took a look at the 5 plans you have today, only 3 of them are over that \$250,000 level, that would be an additional \$75,000 and claims, but your premiums are only \$135,000. So there is a savings there, again, if those claims stay the way that they are today. Your next highest claim that I took a look at this morning is at \$193,000 but Ms. Lynn noted the highest climate has retired. So again, there could be some potential premium savings if you move to the \$250,000, you would need 5 claimants to be over that level to break even. Ms. Lynn personally recommends staying at the \$225,000 and Ms. Wilhelm noted it's hard to say, if I historical look at 2021, I'd say stay where you're at because claims are only going to go up and you've got 3 pretty high claims, but they're already over that levels and they are already capped at the \$225,000 level, but they would have been capped at \$250,000 - it's close, our rule of thumb is 3, so you can easily do it, but it's a risk.

The Board agreed to leave the Stop Loss coverage at \$225,000.

Ms. Lynn explained if we go with Medical Mutual, we kind of took your input from last week based on whether we went with United Healthcare or we stayed with Medical Mutual and a couple of things we talked about was that we know Medical Mutual, they've worked with us for a good number of years, they came down in their renewal price for us and to change to United Healthcare, although they tried to come in a little bit lower, I believe it was just to get us and then once they get us in, there is a lot of a lot of work in order to change over and it's going to cause a big disruption. Employees are very happy with Medical Mutual and they are local to Ohio. I also have a good working relationship with Medical Mutual, so I know where I stand with them.

Ms. Wilhelm noted they do offer a provider discount guarantee at 57%. If they don't hit that 57% at the end of the year or into the next year, they take a look to see where the discount actually came into play.

Commissioner Christian-Bennett asked about the Wellness fund as United Healthcare had a higher amount and Ms. Lynn noted we have \$20,000 and Medical Mutual also offers wellness incentives just through having the medical plan. So we have the \$20,000 to do additional items such as the gym reimbursement and we could probably do more if we had more staff. Currently, the wellness plan that we have in place and the people who utilize it, love it.

The current gym reimbursement is for every month, Medical Mutual will pay Portage County and our wellness program pays up to \$30 per individual per month based on their usage.

Commissioner Christian-Bennett asked if the flu clinic funding comes from the wellness program and Ms. Lynn responded the flu clinic funds do not come from the \$20,000, but it comes from the Health Benefit Fund.

Ms. Wilhelm noted Medical Mutual came back with a \$100,000 credit off your administration fee, so that brings the total administration fee down to an estimated \$345,893 and it was actually \$100,000 higher than that initially.

I want to point out that Medical Mutual's estimated rebates for 2023, which we saw earlier with their basic plus formulary, which could be a change are \$1.193 million, your 2022 rates were set using a total expected cost of \$15,074,748, so that's kind of our starting point with where we then want to build out and set the rates for 2023. To set the 2023 rates, we need to compare the cost change in 2022 so from that \$15 million, then remove those estimated rebates from expected claims costs, that's \$17,214,236 represents the Willis Towers Watson total expected costs for 2023, and that is taking out the rebates that we expect to receive.

Slide 14, looking at plan design alternatives, Susan and I worked together to make little tweaks here and there, because little tweaks here and there can save a little bit of money. Most of the changes that you'll see are going to affect the high users, the employees that really utilize the plan for whatever their medical reasons are. At the very bottom row, you see an actuarial value, we have in-house proprietary actuary tool that we can use to input your plan designed to get the value of it and then we can say - well, what if we adjust the deductible, what if we adjust the out of pocket maximum - how does that affect the value of the plan? Well, we take that value and the difference between them if you were to make those changes, we would then reduce that \$17 million number that we saw on the previous slide, with total expected costs, we would take that down just a little bit to accommodate for the potential plan design changes.

The biggest bang for your buck on this particular slide would be the increased deductible and out-of-pocket maximum. So, we took the deductible from \$500 - Single and \$1,000 - Family to \$750 - Single and \$1,500 - Family. This does increase the out-of-pocket maximum for those same dollar amounts to another \$250 per single and another \$500 for the family.

If you take a look at slide 15, this slide shows no plan design changes whatsoever. So, sticking with your current plan, and just carrying it forward into 2023, you can see in the top section "Section A" if you look under gross premium equivalents. The total at the bottom \$50,074,000 that's the starting point and you'll see that same number on the next few slides. That was our

budget for 2022. Down below in "Section B", this is our projected 2023 number with no plan changes and it's close to that \$17,214. The difference there is just in the headcount from what we had, but it gets us as close as we can.

Ms. Lynn explained if you look at the middle column, your single employee plan pays \$40.32 per pay. If we don't make any plan changes next year, Willis Towers Watson is expecting we would have to change employees deductions to the \$46.04 per pay, which is a 14.19% increase.

Commissioner Christian-Bennett noted even with tweaking some of the stuff, it's not a huge difference. I'm almost inclined to leave everything the same because we've been fortunate over the years that we've had no increase in premium and now we're like finally catching up to where the private sector has been for years.

Ms. Wilhelm pointed out that the changes weren't drastic changes because we want to keep the plan competitive for your employees so you can attract and retain.

**Delta Dental:**

Slide 20 takes a look at the dental marketing results and Delta Dental is your incumbent dental carrier, and they did come back with more of a decrease because the marketing came back pretty favorable. So, their final offer now is minus 3% and previously, they were minus 1.5%, so it is a reduction and those rates are good for two years.

The other improvement they made was to their rate cap for year 3, it was at 6% and they'll cap it at no more than 5.5% for year 3.

Some of the marketing results were pretty good. I just want to remind you; I know we did talk about it last time I was here. If you look at slide 21 the disruption that your employees would face, should we make a carrier change under the dental is pretty significant. Right now, your employees are using an in-network provider with Delta Dental 93.2% of the time and each of the quoting carriers took the actual providers being used by Portage County employees and you can see with United only 72% would be in-network compared to your 93%. Ms. Lynn noted if we stay with Delta Dental, their rates will actually go down.

Ms. Lynn asked the Board to determine whether we are going to stay with Medical Mutual based on what they provided today, if we are going to keep the Stop Loss at \$225,000, and whether we stay with Delta Dental. The only change to the medical plan is adding the drug formulary for prescriptions. The Board agreed stay with Medical Mutual, keep the Stop Loss at \$225,000 and to stay with Delta Dental. Ms. Lynn will bring back a resolution for Board consideration next week.

**REGIONAL PLANNING COMMISSION**

Present: Director Todd Peetz

**Discussion:**

## 1. Amending Grant Application

Director Peetz reported that we're wrapping up the 2020 CDBG and we had a \$5,000 need to switch funding from Streetsboro's home repair to their senior program. We did the transaction administratively, but when it was sent for payment after the work was completed, we found out that the state is recommending an amendment and a time extension to process the transaction. So this is more of an update for the Board. The Regional Planning Commission will set up a public hearing to do this action officially, but Director Peetz is required to let the Board know. The amount of money we're asking to move is \$5,100, which covers the advertisement and services rendered. The Board agreed to move forward with the Public Hearing.

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Commissioner Christian-Bennett noted there will be no meeting on Thursday because we met today and next week, we should be back on track.

\* \* \* \* \*

**RESOLUTION NO. 22-0588      -      RE:    CASH ADVANCE FROM FUND 0001,  
GENERAL FUND TO FUND 1130, DRUG  
COURT HOPE GRANT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,**      Fund 1130 is in need of interim cash until grant revenues are received;  
now therefore be it

**RESOLVED,**      that the following cash advance be made in the amount of \$ 75,000.00:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object: 920000 - Advances-Out

\$ 75,000.00

**TO:**

FUND 1130, DRUG COURT HOPE GRANT

ORGCODE -11305902

Credit Revenue Account

Object: 290000 - Advances-In

\$ 75,000.00

; and be it further

**RESOLVED,**      that the advance will be repaid to the General Fund when funds are  
received, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, Adult Probation and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

\* \* \* \* \*

**RESOLUTION NO. 22-0589 - RE: CASH ADVANCE FROM FUND 0001,  
GENERAL FUND TO FUND 1131, DRUG  
COURT RISE GRANT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Fund 1131 is in need of interim cash until grant revenues are received;  
now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 75,000.00:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object: 920000 - Advances-Out \$ 75,000.00

**TO:**

FUND 1131, DRUG COURT RISE GRANT

ORGCODE -11315902

Credit Revenue Account

Object: 290000 - Advances-In \$ 75,000.00

; and be it further

**RESOLVED,** that the advance will be repaid to the General Fund when funds are received, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, Adult Probation and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

	*		*		*		*		*
RESOLUTION NO.	22-0590	-	RE:	TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND					

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

**WHEREAS,** it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$29,188.01 for the month of October 2022 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out

\$29,188.01

**TO:**

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 – Transfer In



Project: NONE

\$29,188.01

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0591      -      RE:    TRANSFER FROM FUND 1201, MOTOR  
VEHICLE AND GAS TAX, TO FUND 4254,  
SMALL BRIDGE REPLACEMENT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners approved an operating transfer; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$13,470.68:

**FROM:**

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018209

Debit Expense Account

Object: 910000 – Transfers Out

\$13,470.68

**TO:**

FUND 4254, Small Bridge Replacement

ORGCODE – 42548202

Credit Revenue Account

Object: 280000 - Transfer In

Project: 34670

\$13,470.68

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0592      -      RE:      ACCEPT CONTRACT CHANGE ORDER NO. 1 AND FINAL TO THE CONSTRUCTION AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND RONYAK PAVING, INC. FOR THE PROJECT KNOWN AS THE 2022 441 RESURFACING PROJECT, OF VARIOUS PORTAGE COUNTY ROADS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Resolution 22-0474 accepted and awarded the bid of Ronyak Paving, Inc. for furnishing all labor, materials, and equipment necessary to complete the project known as the **2022 441 Resurfacing Project**, of various Portage County roads, and

**WHEREAS,** a contract was entered into with Ronyak Paving, Inc. in the total amount of \$1,803,950.50, and

**WHEREAS,** modifications to the project specifications resulted in a cost decrease, now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 1 and Final to the construction contract with Ronyak Paving, Inc. covering the **2022 441 Resurfacing Project**, of various Portage County roads, and be it further

**RESOLVED,** that this Contract Change Order decreases the contract between Ronyak Paving, Inc. and Portage County by \$70,229.79 to **\$1,733,720.71**, and be it further

**RESOLVED,** that the Board of Portage County Commissioners authorizes the execution of said Contract Change Order between Ronyak Paving, Inc., and Portage County; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0593 - RE: AMEND RESOLUTION 22-0443 DECLARING THE NECESSITY TO PURCHASE ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY BUILDING DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** resolution 22-0443 was approved to purchase one (1) 2022 Ford F150 Truck for the Portage County Building Department from Montrose Auto Group in Akron, Ohio on July 7, 2022; and

**WHEREAS,** the Montrose Auto Group informed the Building Department that the order for the new truck could not be fulfilled as originally planned and the order would be cancelled; and

**WHEREAS,** Sarchione Chevrolet, Inc. was able to fulfill the request for one (1) 2022 Chevrolet Silverado Pick Up Truck (VIN 1GCPDBEK0NZ627325) at a cost of \$41,416.50; and

**WHEREAS,** the total quoted purchase cost of \$41,416.50 will be expensed from the general fund via the approved building department budget; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners declares it necessary to amend resolution 22-0443 to purchase one (1) 2022 Chevrolet Silverado

Pick-up Truck vehicle from Sarchione Chevrolet, Inc. for use by the Portage County Building Department at a cost of \$41,416.50; and therefore, be it

**RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0594 - RE: DECLARE THE NECESSITY TO PURCHASE  
A VEHICLE FOR USE BY THE PORTAGE  
COUNTY DOG WARDEN**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2022 Chevy K1500 Silverado Truck for the Portage County Dog Warden; and

**WHEREAS,** the purchase of the vehicle will be from the Charles Auto Group in Garrettsville, OH; and

**WHEREAS,** the cost of the vehicle is \$41,908.00 now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase one (1) 2022 Chevy K1500 Silverado Truck at a cost of \$41,908.00 for use by the Portage County Dog Warden; and be it further

**RESOLVED,** that payment for the truck will be from the Dog and Kennel fund; and be it further

**RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were

Roll Call Vote as Follows:

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RESOLUTION NO. 22-0595	-	RE:	ENTER INTO AN AGREEMENT WITH GREENSTAR MID-AMERICA, LLC FOR PROCESSING SERVICES FOR THE PORTAGE COUNTY SOLID WASTE DISTRICT.	

**WHEREAS,** an agreement was entered between the Board of County Commissioners of the Portage County Solid Waste Management District and Greenstar Mid-America, LLC on November 13, 2020 through November 12, 2021, through resolution 20-169 and known as Portage County Contract NO. 20200477 to provide processing services to the Portage County Solid Waste Management District; and

**RESOLVED,** that the Board of County Commissioners of the Portage County Solid Waste Management District does hereby agree to enter into the agreement by and between the Board of County Commissioners of the Portage County Solid Waste Management District and Greenstar Mid-America, LLC, (Waste Management) to provide processing services from November 13, 2022 to November 12, 2023; and be it further

**RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

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Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0596**

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**RE: AWARD AND ENTER INTO CONTRACT  
WITH THOMAS FOK & ASSOCIATES, INC.  
PROFESSIONAL ENGINEERING SERVICES  
FOR THE CDBG MAPLE GROVE ROAD  
IMPROVEMENTS PROJECT, WINDHAM  
VILLAGE**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**      Fifteen (15) Request for Proposals were mailed and/or requested from engineers for professional engineering services to replace 1,600 linear feet of waterline along Maple Grove Road from North Main Street to East Center Street in the Village Windham; and
- WHEREAS,**      Six (6) Statements of Qualifications was received, opened and tabulated by the Department of Internal Services on August 17, 2022; and
- WHEREAS,**      upon review of the Statements of Qualifications received, it is the recommendation of the Portage County Director of Internal Services and the Community Development Block Grant Specialist that the proposal received from Thomas Fok & Associates, Inc. be accepted; now therefore be it
- RESOLVED,**      that the Portage County Board of Commissioners enter into a contract with Thomas Fok & Associates, Inc, 3896 Mahoning Avenue, Youngstown, Ohio 44515 in the amount of Fifty-Two Thousand Dollars and 00/100 (\$52,000.00) plus any reimbursable expenses; and be it further
- RESOLVED,**      that 2021 Critical Infrastructure Grant funds will be utilized for this project; and be it further
- RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0597**

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**RE: AUTHORIZE GRANT APPLICATION IN THE  
AMOUNT OF \$115,048.00 TO THE OHIO  
EMERGENCY MANAGEMENT AGENCY'S  
STATE HOMELAND SECURITY GRANT  
PROGRAM FOR THE PORTAGE COUNTY  
OFFICE OF HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Sheriff's Office and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of one hundred and fifteen thousand forty-eight dollars and 00/100 (\$115,048.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0598**

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**RE: AUTHORIZE GRANT APPLICATION IN THE  
AMOUNT OF \$64,246.50 TO THE OHIO**

**EMERGENCY MANAGEMENT AGENCY'S  
STATE HOMELAND SECURITY GRANT  
PROGRAM FOR THE PORTAGE COUNTY  
OFFICE OF HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County law enforcement agencies, fire departments and EMS and their efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of sixty-four thousand two hundred forty-six dollars and 50/100 (\$64,246.50) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;          Sabrina Christian-Bennett, Yea;          Anthony J. Badalamenti, Yea;

*	*	*	*	*
<b>RESOLUTION NO. 22-0599</b>	-	<b>RE:</b>	<b>AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$15,725.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT</b>	



**PROGRAM FOR THE PORTAGE COUNTY  
OFFICE OF HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Mantua Police Department and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of fifteen thousand seven hundred twenty-five dollars and 00/100 (\$15,725.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

*	*	*	*	*
<b>RESOLUTION NO. 22-0600</b>	-	<b>RE:</b>	<b>AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$106,639.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND</b>	

**EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Urban Search & Rescue Team and its efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of one hundred six thousand six hundred thirty-nine dollars and 00/100 (\$106,639.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0601**

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**RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$25,901.24 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County Swift Water Rescue Team and its efforts; and

**WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of twenty-five thousand nine hundred and one dollars and 24/100 (\$25,901.24) from the Ohio Emergency Management Agency; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0602**

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**RE: AUTHORIZE GRANT APPLICATION IN THE AMOUNT OF \$15,000.00 TO THE OHIO EMERGENCY MANAGEMENT AGENCY'S STATE HOMELAND SECURITY GRANT PROGRAM FOR THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution

be adopted:

- WHEREAS,** the Portage County Office of Homeland Security and Emergency Management supports the Portage County cities, townships, and villages and their efforts; and
- WHEREAS,** The State Homeland Security Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the State Homeland Security grant application in the amount of fifteen thousand dollars and 00/100 (\$15,000.00) from the Ohio Emergency Management Agency; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**Journal Entries:**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the September 29, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion:**      **Commissioner Badalamenti**

**Seconded:**      **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**

Expenditure Review		
<b>County Funds: (0001 – 8399)</b>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$891,503.09	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$120,904.93	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,243.45	
Journal Vouchers totaling:	\$139,935.76	
Then and Now list totaling:	\$255,418.79	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the September 29, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Approve anniversary step increase for the following non-bargaining employees:  
a. McKenzie Villatoro – Emergency Management Specialist – effective October 3, 2022

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

4. The Board of Commissioners sign the September 26, 2022 correspondence to Trumco Forest Products, LLC releasing and terminating the Road Bond for the Special Hauling Permit SH22-003 and SH22-001 under Bond #NLP5426928 in the

amount of \$50,000 is being released and returned at their request as recommended by the County Engineer's Office.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

5. The Board of Commissioners acknowledged receipt of the September 26, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund does not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

6. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated September 27, 2022, as presented by the Portage County Budget Commission.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

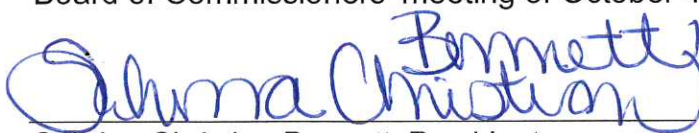
**Motion Carries**

**Motion:** by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **October 4, 2022, at 11:01 AM.**

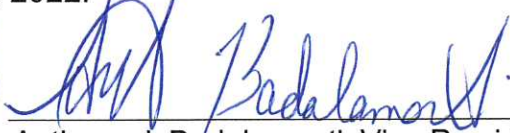
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of October 4, 2022.



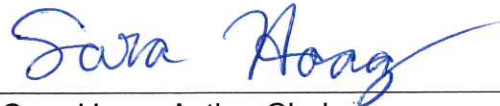
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Sara Hoag, Acting Clerk