



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk
330-297-3600

Thursday, August 4, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Mike Tinlin, and Barb Tittle

1. The Board of Commissioners approves the July 26th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Recess into the Public Meeting to consider the Retire/Rehire of Robert Pauley: 9:00 AM

**PUBLIC MEETING
REHIRE OF PORTAGE COUNTY RETIRANT
ROBERT PAULEY, MAINTENANCE III
COMMISSIONERS' OFFICE, 449 SOUTH MERIDIAN STREET
RAVENNA, OHIO 44266
AUGUST 4, 2022 AT 9:00 AM
AGENDA**

Also attending: Robert Pauley, Facilities Manager Claire Philpot, Internal Services Deputy Director Shannon Kautzman, County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Mike Tinlin, and Barb Tittle

I. OPENING – Commissioner Christian-Bennett

Commissioner Christian-Bennett welcomed everyone in attendance at today's meeting.

II. PURPOSE OF THE MEETING – Commissioner Christian-Bennett

This public meeting is being held in accordance with the Ohio Revised Code Section 145.381 to hear public comments and answer questions concerning the proposed rehire of retiring Portage County Maintenance Worker III, Robert Pauley, with a proposed rehire date on or about Thursday, September 1, 2022.

Notice was published in the Record-Courier Newspaper on June 19, 2022.

III. COMMISSIONERS' COMMENT – Commissioner Christian-Bennett

If Mr. Pauley is retiring on August 31, 2022, and is rehired on September 1, 2022, he will forfeit "two months" of the retirement allowance he would have received. It is recommended that Mr. Pauley consult directly with OPERS to discuss this aspect of Ohio Revised Code §145.38 so he is aware of that provision.

Shannon Kautzman, Portage County Facilities Manager is recommending the rehire of Mr. Pauley effective September 1, 2022.

IV. PUBLIC COMMENT

1. Commissioner Kline asked if Mr. Pauley was aware of the provision listed in the Ohio Revised Code and Mr. Pauley explained he was aware.
2. Ms. Tittle asked why Mr. Pauley is retiring and rehiring instead of continuing to work and Mr. Pauley responded once his benefits begin, he will be able to essentially collect both a regular paycheck and his retirement check.
3. Ms. Kautzman mentioned Mr. Pauley is a fantastic employee and always willing to help out, even on the weekends and after hours.
4. Commissioner Christian-Bennett pointed out that it's been challenging to replace employees in the department and Ms. Kautzman noted there's still one vacancy.
5. Administrator Crombie explained we have a hard time filling Maintenance positions and Bob is a skilled painter who does an amazing job and we appreciate what you bring to the County.
6. Commissioner Christian-Bennett noted Bob is very kind to the public, even when they call him by the wrong name.

Journal Entry:

1. After holding the required public meeting today regarding the rehire of retiring Portage County Maintenance Worker III, Robert Pauley, the Board of Commissioners approves the rehire of Robert Pauley as Maintenance Worker III beginning September 1, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

V. Adjournment of the Public Meeting at 9:06 AM

Motion: Commissioner Christian-Bennett

Second: Commissioner Kline

All in favor: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J.
Badalamenti, Yea;

Motion Carries.

Reconvened: 9:06 AM

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410, Public Assistance Fund./ Resolution No. 22-0478
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund. /Resolution No. 22-0479
3. Transfer from Fund 1410, Public Assistance Fund to Fund 1414, Child Support Administration. /Resolution No. 22-0480
 - We have adult funds that are flexible in Public Assistance, and we had about \$4,500 left over that we are moving to Child Support.

Commissioner Badalamenti asked Ms. Brannon to have Director Jeffries make a change to the department's Organizational Chart by having Director Jeffries report to the County Administrator instead of directly to the Board and Ms. Brannon will provide a new chart. (See revised chart listed below).

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Joe Harris

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the July 28, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$697,243.17	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$284,127.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,775.31	
Journal Vouchers totaling:	\$103,698.60	
Then and Now list totaling:	\$37,568.36	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the July 28, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Transfer From Fund 1201, Motor Vehicle Gas Tax To Fund 4259, Tallmadge Rd Section M-N Resur./ Resolution No. 22-0481
2. Create Fund 4261, Stanley Road Bridge Replacement. /Resolution No. 22-0482

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Zachery Cornell, Engineering Technician I, replacing David Krise, in Portage County Water Resources. The tentative start date is August 8, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Approve anniversary step increases for the following non-bargaining employees:
 - a. Meghan Brown – PCSA Supervisor – Effective 7/25/2022;
 - b. Melody Dugic – CSEA Attorney – Effective 8/8/2022;
 - c. Lori Swickheimer – PCSA Supervisor – Effective 8/22/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

GRANT ADMINISTRATOR

Present: Allison Diehl

Ms. Diehl explained that we've been talking about the OneOhio settlement for a while now and in order to create the fund to formally accept the funding, a Memorandum of Understanding resolution must be created first.

Commissioner Badalamenti asked how much money was received and Commissioner Christian-Bennett stated it was \$81,000 and Ms. Diehl noted it's over a long period of time (20 years).

Resolutions:

1. Accept payments from the OneOhio Settlement under the OneOhio Memorandum of Understanding. /Resolution No. 22-0483

HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Ryan Shackelford, Director

Discussion:

1. Broadband Survey Results

As you know about a month ago, we delivered the broadband survey as a PDF fillable document so you could fill it out and send it back to our email. We also distributed paper copies to the libraries and sent requests to all Municipal and Township leaders noting paper copies are available if you'd like them to be delivered to your town hall. We did not receive any requests for specific deliveries to the town halls, that's why we distributed the surveys to local libraries. In some circumstances, we made specific arrangements, including mailing a copy to an individual or hand delivery to a house, depending on the situation, we would specifically deliver.

With the County's new website, we're able to create a digitally fillable survey and as soon as you click enter, it returns to our email. So, as soon as we created that, the surveys started coming in. In total, we had 464 surveys returned, which is still a small sample size, but well beyond what we thought we'd receive.

When you do a basic map, this chart shows that a majority of results came from the area close to the broadband project area that we've chosen - primarily, northeast Portage and a little bit of Paris Township.

Commissioner Badalamenti noted with the whole county being 162,000, what is the population base from the areas that the surveys are coming from and Director Shackelford noted Nelson Township is well over 3,000 people, we have a couple of different villages (Windham and Garrettsville), you start getting up a little north into Hiram, so the population base even though rural in a sense, is heavier in northeastern Portage. Commissioner Badalamenti replied we're talking maybe 15,000 to 20,000 people and Director Shackelford believes it's higher and will provide additional information. Both cities consume 50% or 60% of the population and the rest is in the Townships.

We're also seeing responses in the city limits, whether it's Ravenna, Kent, or Aurora, where they have Spectrum, but have outages and the internet isn't fast, or there are places dominated by Spectrum but it is antiquated Time Warner Cable, so how long is it going to take before you start updating some of the old cable that has been out there for 20 plus years run by Time Warner Cable. The other thing is - that there are only one or two providers so a lot of times in the responses especially in the cities, are the requests for additional options.

The largest response to the survey was a lack of availability and lack of reliable and robust service. The next response right behind that was a lack of affordability.

What kind of service do you have: There's a lot of red (very poor) and orange (poor) that dominates the map. We did receive a couple of surveys indicating they were happy with their current service.

Participating Jurisdictions: Garrettsville, Windham and Hiram were 54% of respondents and the difficulty becomes when the area has a different mailing address (ie. lives in Rootstown Township, but mailing address is Ravenna). We broke it down based on the mailing city but know that probably consumes most of the Townships that surround those areas, not so much the villages themselves. We have Ravenna at 16% after that, but I would assume that's mostly Ravenna Township and Freedom, as well.

Known Service Providers: Most of the complaints were against Spectrum and I would attribute that to antiquated Time Warner Cable. There's also a lot of frustration with Sudden Link and Frontier in Northeastern Portage and the need to provide better service and customer service during outages. There was a pretty consistent message regarding several of the companies, but 40% of the respondents were a little frustrated with Sudden Link and some with Spectrum, as well, but Spectrum primarily dominates the entire area.

Access: Access is about 60%-70% of our complaints, reliable and robust services were 73%, affordability was 45%, and those who really don't care about broadband were only 2%.

Out of the 464 responses, 235 provided detailed responses – 2% said it was faulty lines or antiquated cable, 7% believe the price is too high/monopoly, 2% said no access - needing to use cellphone coverage and hotspots, 5% indicated they couldn't teleschool, telework or telemedical. Having no service at all came in at 1%, slow/poor customer service 17%, and won't run fiber to my homework territory came in at 9%.

Influencing factors: Can Spectrum or the noted limited vendors increase capacity or go into a competitor's territory? We believe vendors will not go into each other's territory and if one doesn't want to provide service to an area, there's little anyone can do.

Of the 464 locations, which are earmarked to be closed by 2026: I've already started investigating with Spectrum, to see which locations are being closed. I've also requested the GIS data so we can overlay the data and see which locations are going to be serviced in 2026 with federal and local ARPA money.

If the vendor is unwilling to provide a better service, what options can be done? Commissioner Badalamenti asked if a vendor is doing a horrible job, why couldn't you cross territory to utilize a competitor? Director Shackelford responded it's the same thing

with water lines, a private vendor isn't going to run a water line next to Portage County's line because it's cost prohibited.

More people in the rural areas are working from home and want a virtual platform and that's been exacerbated and solidified by COVID.

Rural locations want basic amenities and people clearly want the monopoly broken up so if we have people unwilling to run lines, why not look at fixed wireless because it's an option.

Options: We continue to engage with Spectrum and reconcile the data, and we will re-engage with Ohio TT to scale a project based on new data. Ohio TT was the fixed wireless vendor that met all specifications and Spectrum was a fiber cable vendor, so we've already done a competitive procurement process on a fixed wireless vendor and they meet all the requirements.

Director Shackelford pointed out that Grants Administrator Diehl found a grant available to us, but it has a 30% match.

We could always look at what local commitment partnerships we can obtain - have all of the Townships spent their ARPA funding? Are there other opportunities and partnerships to help keep that match or is it on our shoulders? There are a lot of different opportunities to make this happen if the will is there.

Director Shackelford explained that we are moving forward with the MARCs towers and we've received the Request for Qualifications from JoAnn Townend for engineering design.

Moving forward, I would like to talk with Ohio TT about a scaled-back project and I will also contact Spectrum to provide the data.

The Board thanked Director Shackelford for his report.

WATER RESOURCES

Present: Daniel Blakely and Director and Tia Rutledge, Planning Division Manager

Discussion:

1. Village of Mantua Surcharge Evaluation Report

Ms. Rutledge explained per the agreement, the Water Resources Department is charged with the duty to evaluate expenses or revenues as they come in, as well as the projects for the Village of Mantua, to evaluate whether we're collecting enough money in the surcharge. There's a cap that we can raise the surcharge to, and that's set by the CPI. We also looked at how much the projects are projected to cost, as well as, what we spent today with revenues coming in, so we balanced it out.

The agreement says we can't go over the CPI which is currently 4.6%, but we're recommending no surcharge increase at this time because we're looking at raising our base rates.

Currently, the average Village of Mantua customer is paying \$128.17 a month for sewer and water in a low to moderate community.

Commissioner Christian-Bennett noted we have a rate study going on that could impact us, we also have grants that have been applied to offset some of the projects. Ms. Rutledge noted another thing to consider is that information is coming in daily and we just recently got another principal forgiveness from Ohio EPA.

Ms. Rutledge explained the first step in the procedure is to present this to the Board and then to Village Council and they can come back and say raise the surcharge so we can shorten the time for the Village pay-off or they can say can we extend this out and we'll just pay the surcharge for a longer period of time. So whatever comes out of the Village discussion will come back to the Board for the final decision.

Commissioner Kline thanked Ms. Rutledge for her input noting the Board depends on the Department to provide this type of information.

Journal Entries:

1. The Board of Commissioners concurs with Portage County Water Resources recommendation in the Village of Mantua Water and Sewer Surcharge Evaluation report to not raise the monthly water and sewer surcharge and gives Portage County Water Resources permission to present the report to the Village of Mantua Council.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Authorizing Portage County to apply for, accept and enter into a Water Supply Revolving Loan Account (WSRLA) Agreement with Ohio Environmental Protection Agency (Ohio EPA) for the first phase of the design of water facilities and designating a dedicated repayment source for the loan for Project No. MW-0 (21-180), Village of Mantua Water Distribution Replacement, for the Village of Mantua Public Water System in Portage County, for the Portage County Water Resources Department. / Resolution No. 22-0484

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated July 26, 2022, as presented by the Portage County Budget Commission.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. The Board of Commissioners signed the Subordination and Standstill Agreement with Senior Lender, the Portage County Commissioners, and Portage Homes II Limited Partnership c/o Neighborhood Development Services as requested by Neighborhood Development Services.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. The Board of Commissioners approved the July 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. The Board of Commissioners acknowledged receipt of the July 29, 2022 correspondence from Diane Haney, Veterans Service Office Manager, including the signed statements for 2022 Memorial Day Expenses.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. The Board of Commissioners acknowledged receipt of the Aug 1, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries**Resolutions:**

1. The Board of Commissioners acknowledged the Appointment of John Clyde Watson to the Portage County Regional Airport Authority Board of Trustees. /Resolution No. 22-0493

COUNTY ADMINISTRATOR

Present: Michelle Crombie and Janet Kovick, Human Resources Director

9:43 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present are Michelle Crombie and Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

9:58 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting the executive session, the Board took no action.

PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Present: Lynn Leslie

Discussion:

1. Collective Bargaining Agreement

Mr. Leslie reported we successfully negotiated our union agreement and we are bringing it to the Board for final approval. A summary of the Unit A tentative agreement from September 1, 2022 through August 31, 2025 are highlighted below:

Article 3. Rights

§C. Labor/Management Relations Committee – language has been modified to include annual training in the LMRC process from FMCS (if requested). Meetings will occur bimonthly unless either party requests an additional meeting sooner. To ensure effective input from employees on programmatic decision-making, communication processes will be assessed.

§H. Staff Input to Hiring Decisions (New section) – at least one staff member from the affected department will be permitted to participate in and provide input into the hiring process for filling a bargaining unit position.

Article 4. Grievance Procedure

§D.4 Level Three – arbitrator will be selected from a list supplied by FMCS, all of whom are to be members of the National Academy of Arbitrators. Formerly, the list was supplied by AAA.

Article 10. Leaves

§A. Professional Leave – expense reimbursement is clarified; Appendix G, Conference Attendance Request Form deleted.

Article 11. Salary & Benefits

For employees hired prior to 5/1/2011: Base salary remains \$35,755

Eligible employees will receive step increases each year.

For employees hired on or after 5/1/2011: The base salary remains \$36,763

Eligible employees will receive step increases each year.

All Account Clerks will now be paid on the post-5/1/2011 salary schedule

For Instructor Assistants, LPN and RN the number of steps increases from 5 to 16. Top steps increase slightly.

BA/BS and MA/MS number of steps increase from 8 to 16. The top steps increase slightly.

For all employees at top step: Employees who do not receive a step increase in a program year will receive a lump sum payment in each year after they reach the top step in the following amount:

October 2022 \$1,500

October 2023 \$1,750

October 2024 \$2,000

All employees: will receive a one-time, lump sum ratification bonus of \$2,500 on the first pay date in September 2022.

§L. Compensatory Time – Increased the amount of comp time that may be accrued from 3 days to 4 days. Added some clarifying language to aid the administration of this section.

Article 12. Insurances

Employees shall pay the following share of health insurance premiums:

PY 2022-23 13.0%

PY 2023-24 13.5%

PY 2024-25 14.0%

Change in vision plan coverage with slight cost increase

Article 13. Working Conditions

§H. Response Time for Employee Requests (New section) – the Board and its administrators will make a good faith effort to timely respond to written employee

requests relating to leaves, training, program need-based requests or seeking clarification on policies and procedures.

§I. Mentoring and Support for New Employees (New section) – *New language regarding onboarding of new employees to include that the parties agree to negotiate an MOU to govern the implementation of the Evidence-Based Practice Coaching process outlined in OAC 5123-10-05.*

§J. Caseload/Workload – *New language regarding monthly review of caseloads/workloads by employee and supervisor with good faith effort by Board to maintain equitable and reasonable workloads.*

Appendices B, C, D, E – *Performance evaluation forms replaced with new evaluation forms for Administrative Support, Instructor Assistant and Professional Staff.*

Appendices F, G, I – *these forms are removed from the Agreement.*

Side Letter – *Parties agree to discuss ways to make operating procedures available in an online, searchable format. Process will begin no later than September 30, 2022.*

Side Agreement Regarding the Implementation of the Tentative Agreement – *All Account Clerks will be paid on the new, post-5/1/11 schedule. All employees who are not at top step will resume receiving step increases each year until top step is reached. Employees hired after 5/1/2011 but before ratification of the Agreement by the Board, and who are otherwise eligible for a step increase, will advance 2 steps on the post-5/1/11 salary schedule each year until they reach top step.*

Memorandum of Understanding regarding the pandemic and remote working will be extended for the life of this Agreement.

Resolutions:

1. Accept and Approve a Collective Bargaining Agreement between the Portage County Board of Developmental Disabilities and the Portage County Educators Association for the Developmentally Disabled - Unit A./Resolution No. 22-0485

Mr. Leslie requested the Board sign his copy of the agreement and the Commissioners' office could keep a copy of the signature page for its records.

INTERNAL SERVICES

Present: Director JoAnn Townend, Deputy Director Shannon Kautzman, and Attorney Chris Meduri

Discussion:

1. Three properties and the Park District's interest in having title conveyed: (1) "Towners Woods" tract; (2) Former Brady Lake Water Plant parcel; (3) Hike and Bike Trail Extension tract with Prosecutor Chris Meduri

Attorney Meduri explained there are three parcels of land and the Board has permissive authority, which means it's within the Board's sound discretion as to whether or not it wants to convey these parcels. Director Craycroft, from the Park District, would like to have title to these properties and she currently has lease agreements to all three, but whether the Board wants to move forward is the question.

By law, the Board may by resolution, transfer real property and fee simple to the Federal Government, the Department of State, to a municipality or another political subdivision, or the Landbank to be used for public purpose on the terms and in the manner that the Board determines is in the best interest of the County.

If the Board wanted to convey the parcel(s) to another political subdivision, which Park District is, the Board can do this without going through the bidding process.

The first tract of land is Towners Woods and it was conveyed to the County back in 1973 and it's approximately 170 acres off of Ravenna Road in Franklin Township. In 1997, the County leased it to the Park District for \$1 and the Park District agreed to maintain and regulate it according to the law, to be a free public park, except for special events. The original lease was 15 years and in 2013, the Commissioners extended it for another 15 years, which takes us to December 2028.

The bottom line is whether the Board determines to convey it and fee simple to the Park District, which is within the Board's sound discretion. If the Board were to move forward, one option is to do a deed restriction and right of reverter, so that it returns to the County and then the County could sell it.

Ms. Craycroft mentioned part of the property is encumbered by a Water Resources grant years ago, so we'd want to check that through a title search just to make sure there is no chain of title we'd have to deal with.

Commissioner Christian-Bennett asked if the language of reverter is the same thing as first right of refusal because reverter sounds like it would automatically come back to us. I would think that instead of reverter language, perhaps we obtain first right of refusal because a future Board may not want it back. Attorney Meduri stated there are a lot of options if you want to do a right of first refusal or deed restrictions.

The second parcel is unique because it's two smaller parcels also in Franklin Township on Ravenna Road transferred from Franklin Township to the Commissioners back in 1979. Both are on the same deed, with the first parcels being .59 acres and the second at .61 acres. The second parcel contains the actual deed language for reverter, but the second parcel has an actual structure on it, but the parcels go hand in hand because the structure is actually close to parcel one so you really can't separate the two.

We also have a lease agreement from 2018 that the Board entered into for \$1 with the Park District and they've made use of premises for a garage and field office and they're responsible

for maintenance. It also has a five-year term in consideration of \$1. One option is just to convey it back to the Township and make the chain of title clearer by doing a quick claim deed and letting the Township deal directly with the Park District, and then we can handle the lease agreement to make sure that it transfers at least for another year, but that's just another option at the Board's discretion. The Park District would like to have a fee simple title to that also and that's something the Board can decide at its discretion.

One thing we want to investigate thoroughly is the Water Resources grant and that they don't need it for any Water Resources purpose in the future. I talked briefly with John Vence and it doesn't sound like they do, but again we will need to confirm that before we do a quit claim deed.

The final property contains the Hike and Bike Trail and Chris Craycroft would like to get a fee simple title to the property and that would be at the Board's discretion, as well.

Commissioner Kline asked if the Brady Lake Water Plant parcel could be deeded back to the Township and what would you suggest that's in the County's best interest? Attorney Meduri mentioned it does have reverter language included and I talked to the Township as to whether or not we can convey it without having to go back to the Township and the Township would rather have it go back to them, providing Water Resources doesn't need it. I think we can do a quit claim deed, just to make sure the title is clear with the Recorder's Office and that would be the simplest way.

Commissioner Christian-Bennett mentioned the Board needs to wait until the title exam comes back on Towners Woods, and the other parcel will need to be discussed with Water Resources to ensure they don't need it, and the third sounds like it could move forward as is, but there's a little bit of work that needs to be done before it comes back to the Board. Attorney Meduri noted the best option right now would be to get the title search done for the Towners Woods property and the Hike and Bike Trail. The parcel with the former water plant on it is something that can be done easily and the Prosecutor's Office can draft a resolution for you.

Administrator Crombie noted Internal Services will get the title searches started and the Board will wait to hear back from her before moving forward.

* * * * *

Commissioner Badalamenti asked when is the Ravenna City Planning Commission meeting for the County's parking lot issue and Director Townend replied it is scheduled on August 30th.

Commissioner Christian-Bennett is concerned because we chose the plan the City Engineer suggested and now, they are saying there's not enough green space? Director Townend explained the Board chose the design that provided the most parking spaces, but the drawing was created by the architect which took into account the City's rendition. The architect asked the City if the drawing needed to go through the Planning Commission and was told that it didn't, but after receiving several concerns, the Mayor asked that it go before the City's

Planning Commission. We can't reduce the number of parking spots, especially if we bring on another Common Pleas Judge.

Administrator Crombie asked about the stormwater issue and Director Townend noted the City stated something about a new City ordinance making sure we have stormwater regulations, but the architect checked the regulations first and everything is OK.

Commissioner Christian-Bennett noted we are just trying to repave our parking lot and add some greenery per their request.

Director Townend will check the time for the meeting, and she will prepare a packet to take to the meeting.

Commissioner Badalamenti noted he will be in attendance.

2. Project Update

Lula Elevator: The elevator is in the warehouse and should be installed next week.

Main and Jail Elevators: The main elevator and the jail elevator at the Courthouse have been evaluated and we're waiting for the reports to tell us exactly what needs to be brought up to the standard.

Common Pleas Court Room: We received the jury chairs, and we know the pricing so now the Board needs to determine whether it will fund the purchase this year or next. This goes hand in hand with the request for carpet replacement from Judge Pittman and she was able to look at samples. Commissioner Christian-Bennett would like to see the request move forward this year and Director Townend doesn't believe funding will be a problem. Director Harris mentioned we have the funding and Director Townend pointed out that it should be taken from capital improvements.

Probate and Juvenile Courts: I have a call this afternoon with the Juvenile Court Judge and Heather and I'm going to clarify whether moving Probate Court to Riddle Block can be done without a lot of modifications.

Juvenile Court: Juvenile Court intended to pay a part of the renovations and modifications with ARPA funding, but Bricker & Eckler want the architect to certify certain items. I've not spoken to the architect, but I have called him and left a message and I've also emailed him to call me. Administrator Crombie would like to have the Grants Administrator kept in the loop because she's had several phone calls with the architect and there's confusion.

Hills Pond Dam: Funding is being restored for the easements.

Portage County Airport: The contract is encumbered and I'm waiting for it to come back from the County Auditor with her signature. We already have the Board's signature, and the Airport has its copy. A call was followed by an e-mail to the consultant on the project regarding a start date.

WIC: The Board received a letter from the Health Commissioner indicating they were moving out and as it turns out, the Internal Services Office would like to move into the area formerly occupied by WIC in Ravenna. There's not a lot of renovation needed as it's in good shape. The Board may want to make a doorway between the dock and the new area so we can still answer for deliveries when Mike's off and also so that he still has access to us.

Commissioner Christian-Bennett noted Job and Family Services Department was planning on utilizing the space for the new childcare center and Administrator Crombie noted there's still another side that's vacant or Job and Family Services could utilize the Annex Building. Commissioner Christian-Bennett noted the center wanted to use the vacant lots across from the former WIC area so the children wouldn't have to walk through the parking lots. Director Townend explained both WIC and Child Health shared the area for years. Commissioner Christian-Bennett suggests talking with Director Jeffries to see what areas she was considering so everyone is on the same page. Administrator Crombie will arrange a meeting to discuss this.

August 4, 2022 (Updates in RED)

Int Sucs

RAVENNA COURTHOUSE:

1. Lula elevator – Elevator itself new ship date is July 22, 2022. In at the warehouse and is scheduled to be installed the week of August 15th.
2. Parking – Approved, architect working on bid specs. Construction cost estimate \$688,632.00. Documents submitted to the city planning commission for approval on June 5th – they told the architect at that time it didn't need Ravenna Planning Commission approval. Now, City wants this proposal to be heard by the Ravenna Planning Commission on August 30th. Available parking spaces will be reduced to 160 from 175.
3. Main & jail elevators – Elevators now need to be evaluated by the State Inspectors. They have been evaluated and we are waiting for the reports.
4. Common Pleas Courtroom & Jury chair replacements. – Finalizing quantities & quotes waiting for response from Court. Total cost \$26,401.90. On hold for BOC approval and funding.
5. Common Pleas Court carpet replacement – Scheduling a meeting with contractor for measuring and quote when convenient with court. It's been measured and color choice from Court has been selected – waiting on quote & install date.
6. Probate Court renovation. Request to move the clerks to Riddle Block Building. Contractor stated if they relocate it would take 2 months for renovation if not it would take 5 months. Call with Judge and Heather this afternoon.
7. Judge Smith's request for Jim Walsh relocation. Look at area's open in Riddle and she also communicated that she was going to look at the mediation areas in the courthouse to see if there is available space there. Call with Judge and Heather this afternoon.

RIDDLE BLOCK BUILDING:

1. Window replacement – estimated construction cost \$875,000.00, arch. fee \$84,200.00. On hold.
2. Masonry restoration – estimated construction cost \$850,000.00 arch. fee \$83,600.00. On hold.
3. HVAC replacement – estimated cost \$180,000.00 arch fee \$45,000.00. Approved by Ravenna Historical Review Committee 7/14/22.
4. Roof replacement – estimated construction cost \$800,000.00, arch. fee \$82,050.00. Approved by Ravenna Historical Review Committee 7/14/22.

ANNEX BUILDING:

1. Annex building proposed recommendations by architect:
 - a. Install new perimeter footer drains and area wells. – Architect working on bid specs.
 - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate.
 - c. Remove & replace the existing exterior elevator with a new interior three-stop LULA elevator. Architect preparing cost estimate.
 - d. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate.

ADMINISTRATION BUILDING:

1. PCAB elevator replacement. Architect is preparing cost estimate to replace all three.
2. Auditor request for painting of floor \$28,475.00; request for carpeting \$40,279.67; and new upgrade/renovation to all restroom's (public & employee) and kitchen \$36,418.00. On hold for BOC approval and funding. Total \$105,172.67.
3. Board of Elections request for paint & carpeting. On hold for BOC approval and funding. Painting quote \$3,665.00.

PROSECUTOR'S WINDOWS:

1. Architect's fee \$39,300.00. Construction cost estimate \$300,000.00.
2. Prosecutor's telephone system replacement \$872.69 per month for 36 months. Letter to BOC 7/5/22 requesting BOC approval.

EMERGENCY OPERATIONS CENTER:

Architectural fee \$12,800.00. BOC approved project to move forward. Construction cost estimate \$4,583,721.75. The 12-inch-thick masonry walls provide a 2-hour fire resistance. New doors between the 'old' and 'new' would be similarly rated. The roofing shingles on the original building are considered flammable and to correct that could be re-roofed in metal. There is a possibility a fire could 'jump' from the upper old roof to the lower new roof, depending on wind direction, since the old roof structure is still flammable. Interior sprinkler systems provide a significant protection from interior fire moving from the old building to the new and would be considered as well. In short, there are code requirements that we have (and will have to) consider to address and we'll communicate with the local building official to make sure we are on the same page during final design.

JUSTICE CENTER:

1. Roof replacement – Architectural fee \$24,750.00. Core samples taken 5/26/22. Bid specs to be ready the first week of August.

RECORD CENTER:

1. Roof replacement – Architectural fee \$24,750.00. Core samples taken 5/26/22. Bid specs to be ready the first week of August.

JUVENILE COURT:

1. Renovations and Modernization – Architect fee \$24,500.00. Construction cost estimate \$809,451.00. Part of the project may be paid with ARPA funds. Call with Judge Smith and Heather Gyekenyesi scheduled for this afternoon.

OLD ENGINEER'S SITE:

1. BUSTR approved the Tier 1 for the site and the next step toward closure is to complete a Tier 2. – Environmental group's working on closure report.

HILLS POND DAM:

1. Meeting with Engineer and Prosecutor was held. Title company working to confirm access rights by the landowners. Funding to be restored to procure easements.

PORTAGE COUNTY AIRPORT:

1. Consultant's fee \$116,500.00. Fund number established June 23, 2022. Resolution in for July 21, 2022 transferring \$2,000,000.00 from general fund to new fund. Contract encumbered and in waiting for return from the Auditor with her signature. Call followed by e-mail to consultant on project start date.

WIC COLUMBIANA COUNTY:

1. Health Commissioner discussing lease/purchase with his Board.

WIC PORTAGE COUNTY:

1. Letter from the Health Commissioner regarding the relocation of the Ravenna WIC office to 999 East Main St., Ravenna. Internal Services would like to relocate to the WIC area.

Resolutions:

1. The Board of Commissioners agrees to enter into an agreement with the Portage County Child Support Enforcement Agency and Portage County Domestic Relations Court – Magistrate Services. /Resolution No. 22-0486
2. The Board of Commissioners agrees to enter into a subgrant agreement with the Portage County Job & Family Services and Family & Community Services, Inc to provide Ohio Early Intervention Service Coordination and Outreach Services. /Resolution No. 22-0487
3. The Board of Commissioners approves the sale of the real property known as 3480 St. Rt. 59, Ravenna, OH and authorizes the execution of the real estate purchase agreement by the Board of Commissioners and authorizes the County Administrator to execute the deed and related closing documents on behalf of the Portage County Board of Commissioners. /Resolution No. 22-0488
4. The Board of Commissioners accepts and awards the bid of Marucci and Gaffney Excavating Co for the 2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A) in Ravenna Township, Portage County. /Resolution No. 22-0489
5. The Board of Commissioners accepts bids and award contract for Project No. SH-2 (21-140), 2021 Sanitary Sewer Maintenance Program (Bolingbrook), in the Portage County Regional Sewer District, Portage County, Ohio. /Resolution No. 22-0490
6. The Board of Commissioners agrees to enter into an agreement with Water Resources and Kimley-Horn and Associates, Inc. /Resolution No. 22-0491
7. The Board of Commissioners authorizes sale of obsolete equipment by public auction. /Resolution No. 22-0492

SOLID WASTE MANAGEMENT DISTRICT

Present: Director Dawn Collins and Attorney Chris Meduri

Discussion:

1. To hold three Public Hearings prior to certifying the new standardized rate of curbside collection services with Prosecutor Chris Meduri.

Attorney Meduri explained our Solid Waste District has a unique past practice of delaying the way it delivers curbside recycling services. Not only does the District have its own trucks and employees, but we also do it by offering contracts to the legislative authorities that participate in the political subdivisions. That makes our District unique from other Districts in the way we provide services. Now's a good time to add to our past practice and start having 3 Public Hearings.

As we all know, we have a Solid Waste Management Plan and every County is required to establish a Solid Waste Management District or a joint District with other Counties. I looked

yesterday and in Ohio, there are about 33 single County Districts and 14 joint County Districts and they range anywhere from two to six Counties. The principal purpose of the District is to implement Ohio EPA regulations through Solid Waste Management. The first plan for Portage County was approved by the Director of the Ohio EPA in 1993. Since that time, there have been 3 updates. The 2015 update was prepared to show compliance with eight goals of the State Waste Management Plan. For example, Goal 1 is access and in our plan, the objective goal is to provide infrastructure access to at least 90% of the residents. What our plan states is that historically, the District began curbside collection services to fill a service gap where no private sector providers were offering curbside services. They began this by providing the service with government to government contracts.

Also under the plan, political subdivisions may continue to contract with the District for the service, or they may see private providers. So there's a private option in the plan. Now again, we are unique in the fact that we have our own trucks and employees and we use the government to government contract method and it has worked pretty well all these years.

Last fall, the District began offering a new standardized rate contract to the legislative authorities that's an 18 month contract running from January 2022 through July 2023 with an automatic renewal however, the way it was drafted either party can choose not to renew with an out-clause.

This will be the initial year the standardized rate is going to be certified for collection. We certify rates every summer, so I recommend since this is a new era and we have a first time standardized rate for curbside recycling, and before we certify this time around, we can have three public hearings. You can never go wrong having public hearings, whether you need them or not, to let people come in and say what they have to say.

It does not affect our contracts as we are still operating under them and all we're doing is having 3 public hearings and after they are held, we will certify to the Auditor.

Commissioner Christian-Bennett noted in the past when we've had three hearings, we have two during the day and one in the evening. Attorney Meduri indicated it was up to the Board and the word's out that the rate is \$5.50 per month. If we were going to do a brand new rate, the Board might want to hold a night hearing, but there's nothing in the statute that says you have to.

Commissioner Badalamenti asked do we have to have public hearings when we want to change the rate and Attorney Meduri responded if you're going to change the rate in the future, yes, but if you hold the rates for a few years, it's not required.

Commissioner Christian-Bennett asked when the hearings should start and Attorney Meduri explained you need to have three weeks' notice in the paper consecutive, so if we start running the advertisements next week, that'll give us enough time to have the hearings on September 1st, September 8th and September 15th during the regularly scheduled Thursday meetings.

Commissioner Christian-Bennett asked Acting Clerk Hoag if she heard that we need to put notifications out there about the public hearings and it needs to be done for three consecutive weeks. Attorney Meduri will provide a sample notice for Acting Clerk Hoag to advertise.

Administrator Crombie asked if the Board wanted to have a hearing in the evening and Commissioner Christian-Bennett replied it sounds like we can do them all during the day.

Recessed: 10:42 AM
Reconvened: 11:00 AM

PUBLIC COMMENT

Present: Mark and Michael Smith

Mr. Mark Smith discussed the idea of creating Proctor City in McElrath Park, Portage County.

AIRPORT AUTHORITY

Present: Homer Lucas, President and Chris Gilmore

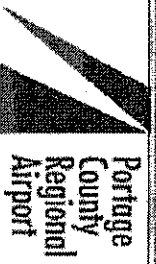
Discussion:

1. Maintenance Issues/Funding

Nanway Boulevard Paving (37,985 square feet)

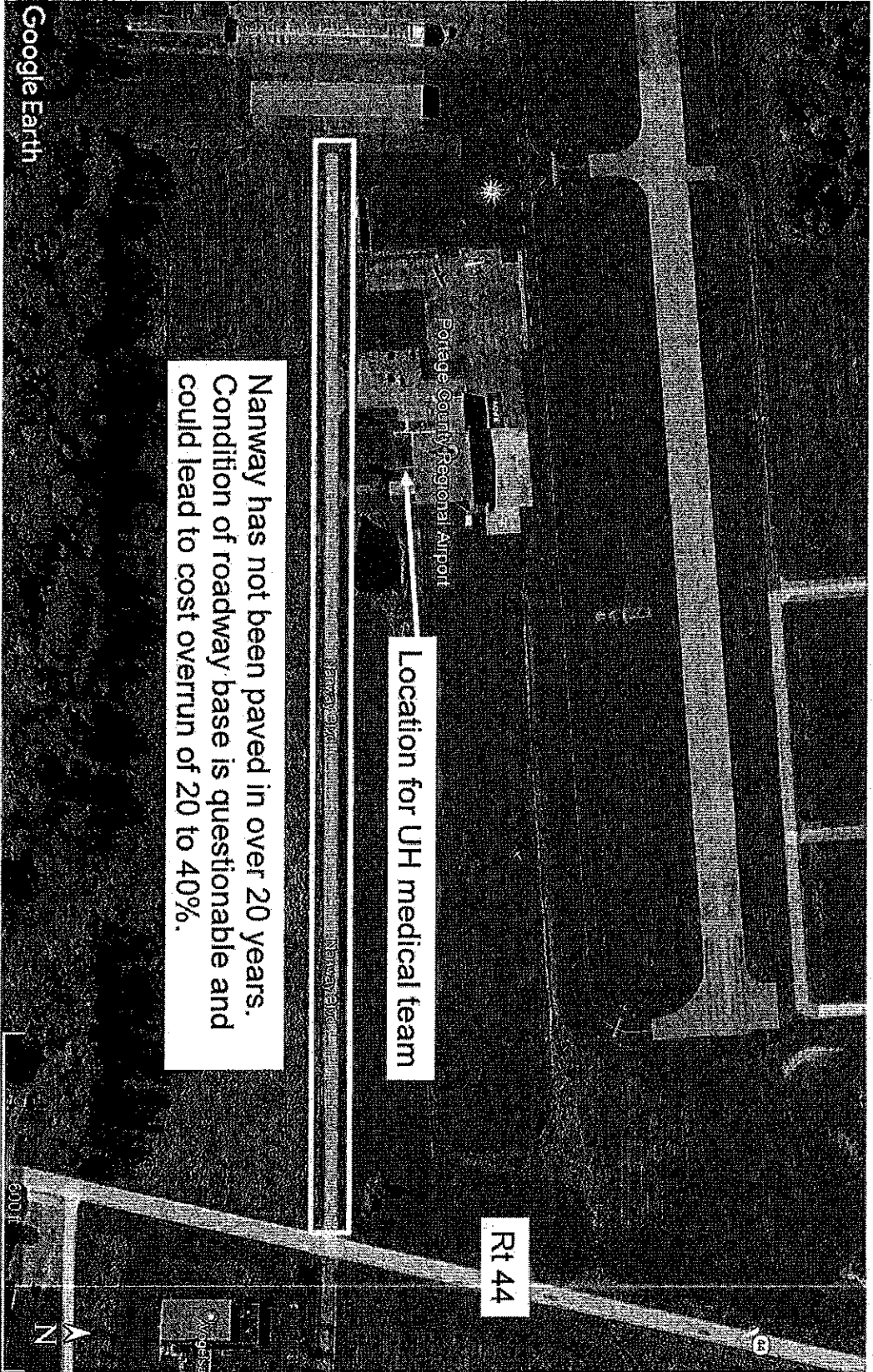
Mr. Lucas explained we had a couple of urgent needs at the airport and hopefully, I can provide enough information so that you can provide the funding moving forward.

University Hospital approached us about stationing an ambulance as a first step in developing a medical facility at the Portage County Airport. One of the issues remains the poor condition of Nanway Boulevard which is the access road. We haven't done anything with Nanway in at least 20 years, with the exception of patching potholes through volunteers donating money and their time to assist.



Funding Request for Airport Improvements

08/04/2022



The yellow portion is Nanway Boulevard and the UH Medical team would be stationed at the FBO. They would utilize the same facilities Metro Lifeflight used and Portage Flight Center, which Dick Bonner is refurbishing for them.

UH has committed to establishing an ambulance service at the Airport and from time to time when a situation arises, they would temporarily have a helicopter on site. They have two helicopters, one in Middlefield and one in Medina. If one of the helicopters is flying for repairs or whatever issue, they find that Portage County is the central location and they would then have an airport helicopter at our Airport for a while.

Commissioner Christian-Bennett asked if it has something to do with the site of vision they have during inclement weather and Mr. Lucas responded Portage County has 2 GPS approaches that will allow a pilot the ability to decent about 200 feet above the surface of the runway, just flying on instruments.

Commissioner Christian-Bennett noted they're going to have the ambulance there 24/7 and Lifeflight on a part time as needed basis. They will also utilize a hanger for storage with the lease for the FBO Center in the back. Mr. Lucas noted the space is necessary for storage of the ambulance.

Commissioner Christian-Bennett explained the Board has known about the issue with Nanway Boulevard and has checked with the County Engineer, but he cannot involve the County because it's not a dedicated road, it's a private road.

We have a second quote, but it's unknown what the base consists of because it's so old. The plan is to take 4" off the top of the roadway and repave it, but then the question becomes - what's the base look like below the surface? Mr. Lucas is not asking for money for that project at this point because until the top comes off the road, we are unsure whether the cost will increase an additional 20%-40%.

Commissioner Badalamenti noted the current cost is \$106,000 to pave Nanway Boulevard, which is approximately 37,985 square feet, with the possibility that it could go higher once they investigate the base of the roadway.

Sealing of the Runway (262,500 Square Feet)

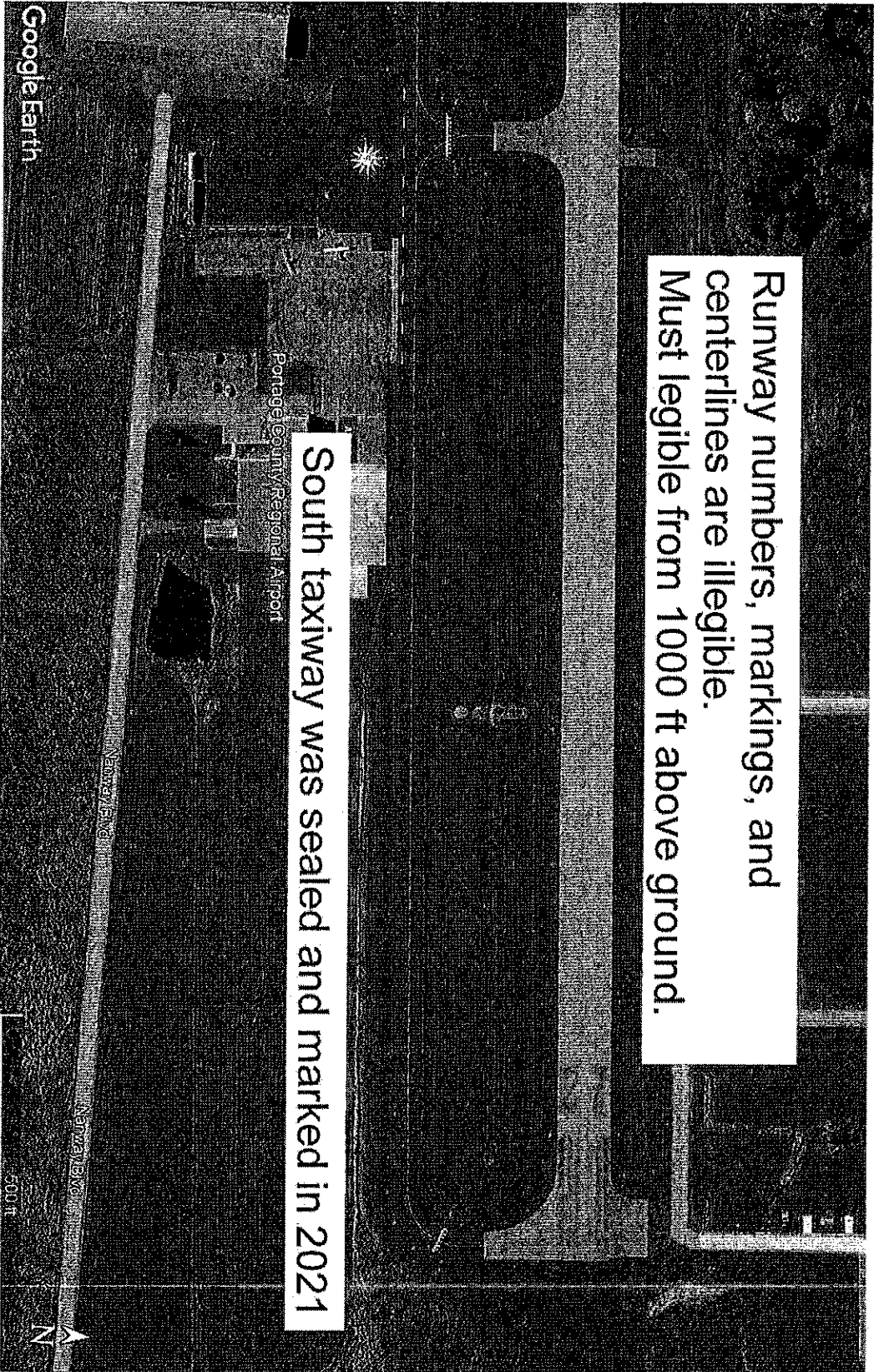
Mr. Lucas reported the Airport should have ODOT inspections every two years, but with the pandemic, it hasn't been done. Markings on the runway are critical to pilots because they have to be visible from 1,000 feet above ground level as the pilot flying needs to be able to ascertain landing on the correct runway.



Portage
County
Regional
Airport

Funding Request for Airport Improvements

08/04/2022



Runway numbers, markings, and
centerlines are illegible.
Must legible from 1000 ft above ground.

South taxiway was sealed and marked in 2021

Portage County Regional Airport

Google Earth

So we looked at that situation knowing the inspection is going to happen sometime in the next couple of months and we noticed cracks in the runway, as well. The runway was paved in 2016/2017 (half completed each year and paid with FAA money).

Mr. Lucas mentioned the South taxiway is nice and black and you can see the line because the taxiway was paved last year with a cost of around \$10,000, which we had the funding for it, but we know we don't have enough cash on hand to do the North runway.

There's a need to have the markings done and also preventative work on the cracks to prevent larger holes in the future.

Commissioner Badalamenti asked if they've inspected the Airport recently and Mr. Lucas responded they have not, but it's coming and it would be nice to report that we have something in the works.

Commissioner Christian-Bennett asked how many quotes were received and Mr. Lucas said there will be a total of 3.



Funding Request for Airport Improvements

08/04/2022

PAVING OF NANWAY BOULEVARD APPROXIMATELY 37,985 SQUARE FEET

- Mill existing asphalt to a depth of 4"
- Fine grade area using the existing stone base and roll for compaction.
- Construct 2.5" of Item #301 asphalt base course rolled for compaction.
- Construct 1.5" of Item #448 asphalt surface course rolled for compaction.

COST: \$105,900.00

SEALING OF RUNWAY APPROXIMATELY 262,500 SQUARE FEET

- Clean entire area to be sealed of dirt and loose debris.
- Clean cracks thoroughly and apply hot pour rubberized crackfiller to major cracks in excess of 1/4" wide.
- Spray apply one (1) coat of Sealmaster commercial grade sealer consisting of 3 pounds of sand per gallon of sealer and 3% latex additive for durability.

COST: \$ 39,500.00

RESTRIPE OF RUNWAY (PER EXISTING)

COST: \$ 4,175.00

Total \$149,575.00

On the final page, the quote lists \$106,000 for Nanway Boulevard paving, the runway for about \$40,000 for crack sealing and \$4,000 to restripe it; Total \$149,575.00. This quote was received from Perrin Asphalt.

Commissioner Badalamenti pointed out that if we're going to keep the Airport open, the bottom line has to be done to keep us in line with FAA regulations and for them to see us providing a good faith effort that we're engaged with the Airport is a good thing.

Commissioner Christian-Bennett believes it would be advantageous for our citizens to have the ambulance and Lifeflight stationed there, but it is contingent upon Nanway Boulevard being paved, otherwise, they're not going to consider the location.

Director Harris noted the Board has the money to move forward with the request.

Commissioner Badalamenti noted this is something that absolutely positively must be done and it has nothing to do with the consultant fees. Commissioner Christian-Bennett pointed out we will make this part of the consulting package because they will have a lease, but we can't get to that until we know that this project is moving forward.

Commissioner Kline noted this is no surprise to the Board.

Commissioner Christian-Bennett stated the takeaway from today's meeting is that the Board is in agreement to fund the project but needs to review the additional quotes as soon as possible.

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**RESOLUTION NO. 22-0478 - RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$330,000.00, for SFY22 3rd Qtr pymt #2 as reviewed and recommended by the Department of Job & Family Services:

FROM:FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$330,000.00

TO:FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$330,000.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0479

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**RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS,

the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS,

it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$151,110.11 for April Adj#2, May Adj#1 and June-July 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 32,585.44

Project 3B278 \$ 18,698.08

Project 3A259 \$ 38,484.64

Project 3B259 \$ 15,218.04

Project 3B277 \$ 13,312.83

Project 3D278 \$ 25,647.44

Project 3A225 \$ 7,163.64

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$151,110.11

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0480

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RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1414,

CHILD SUPPORT ADMINISTRATION

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-12.4 provides the authority for a CDJFS to transfer all or a portion of its Child, Family & Adult Community Protective Services (533) allocation to CSEA to assist in meeting Title IV-D program match requirements, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$4,574.00 for SFY22 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100519

Debit Expense Account

Object: 910000 – Transfers Out \$4,574.00

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In \$4,574.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0481 - RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE GAS TAX TO FUND 4259,
TALLMADGE RD SECTION M-N RESUR**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$347,743.50

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109

Debit Expense Account

Object: 910000 – Transfers Out

\$347,743.50

TO:

FUND 4259, Tallmadge Rd Section M-N Resur

ORGCODE- 42598102

Credit Revenue Account

Object: 280000 - Transfer In

Project: DGZ12

\$347,743.50

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0482 - RE: CREATE FUND 4261, STANLEY ROAD
BRIDGE REPLACEMENT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the Stanley Road Bridge Replacement project, and
- WHEREAS,** the County Auditor has assigned Fund Number 4261 to the Stanley Road Bridge Replacement project; now therefore be it
- RESOLVED,** that Fund 4261, Stanley Road Bridge Replacement be created, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Engineer, and the Department of Budget and Financial Management, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0483 - RE: ACCEPT PAYMENTS FROM THE ONEOHIO
SETTLEMENT UNDER THE ONEOHIO
MEMORANDUM OF UNDERSTANDING.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County, is a Local Government that has adopted and approved The OneOhio Memorandum of Understanding ("The Memorandum"), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio's communities to help abate the opioid crisis, including

allocations to Local Governments and Regions through a statewide Foundation; and

WHEREAS, this jurisdiction is a participant in Region 13 as established by The Memorandum; and

WHEREAS, the Portage County Board of Commissioners will use OneOhio settlement payments following the outlined approved use categories to combat the negative effects of opioids on Portage County; and be it further

RESOLVED, the Portage County Board of Commissioners accept the ongoing payments from the OneOhio settlement; and be it further

RESOLVED, the Board of Commissioners authorize the President or Vice President of the Board of Commissioners to sign any documents related to the opioid funds; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Grant Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0484 - RE: A RESOLUTION AUTHORIZING PORTAGE COUNTY TO APPLY FOR, ACCEPT AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT WITH OHIO ENVIRONMENTAL PROTECTION AGENCY (OHIO EPA) FOR THE FIRST PHASE OF THE DESIGN OF WATER FACILITIES AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN FOR PROJECT NO. MW-0 (21-180), VILLAGE OF MANTUA WATER DISTRIBUTION REPLACEMENT, FOR THE VILLAGE OF MANTUA PUBLIC WATER

**SYSTEM IN PORTAGE COUNTY, FOR THE
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners (Board) became the owner and operator of the Village of Mantua Water and Sewer Systems on January 4, 2021 through a utility transfer agreement (Agreement) with the Village of Mantua Council, Portage County Board of Commissioners Resolution 20-0809 and Village of Mantua Council Ordinances 2019-49 and 2020-54; and
- WHEREAS,** Appendix J Item 6 of the Agreement lists the project "Distribution System Replacement Projects", Portage County Water Resource Project No. MW-0 (21-180), referred to as the "PROJECT"; and
- WHEREAS,** The PROJECT costs are to be funded from Village of Mantua water surcharge fees per the Agreement; and
- WHEREAS,** it is the desire of the Board to finance the design of the PROJECT through the Ohio EPA WSRLA program; and
- WHEREAS,** the Ohio WSRLA requires the Board authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- Section 1. That the Board authorizes the Portage County Water Resources Department to submit a WSRLA design loan application for the PROJECT to Ohio EPA on behalf of the Board.
- Section 2. That Board hereby agrees to enter into a loan agreement with Ohio EPA for the design of the PROJECT and authorizes the President of the Portage County Board of Commissioners to sign the Loan Agreement on behalf of the entire Board, with the Vice President of this Board as an alternate.
- Section 3. That the funds for the repayment of the loan shall be from the Village of Mantua water surcharge funds within Fund 5400.
- Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department Of Budget and Financial

Management, the Department of Internal Services and the County Auditor within 15 days after its passage.

Section 5. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Ohio EPA.

Section 6. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0485 - RE: ACCEPT AND APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES (Portage DD) AND THE PORTAGE COUNTY EDUCATORS ASSOCIATION FOR THE DEVELOPMENTALLY DISABLED - UNIT A.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby accept and approve the Collective Bargaining Agreement between the Portage County Board of Developmental Disabilities (Portage DD) and the Portage County Educators Association for the Developmentally Disabled – Unit A, as negotiated and accepted by vote of the Bargaining Unit and the Portage DD Board; and be it further

RESOLVED, that this agreement is in effect from September 1, 2022 and shall continue in full force and effect until August 31, 2025; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0486 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND PORTAGE
COUNTY DOMESTIC RELATIONS COURT –
MAGISTRATE SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Child Support Enforcement Agency requests authorization to enter into an IV-D Contract with the Portage County Domestic Relations Court – Magistrate Services; and
- WHEREAS,** it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court that Magistrate Services shall be purchased at the rate of One hundred eighty-six and 31/100 dollars (\$186.31) per hour, not to exceed Ninety-six thousand eight hundred eighty one and 45/100 dollars (\$96,881.45);
- WHEREAS,** the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court -Magistrate Services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court - Magistrate Services at the rate of One hundred eighty-six and 31/100 dollars (\$186.31) per hour, not to exceed Ninety-six thousand eight hundred eighty one and 45/100 dollars (\$96,881.45); be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1414; and be it further
- RESOLVED,** that the term of this agreement shall be from July 1, 2022 through June 30, 2023; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0487 - RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC. TO PROVIDE OHIO EARLY
INTERVENTION SERVICE COORDINATION
AND OUTREACH SERVICES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services is in need of Early Intervention service coordination services, evaluation and assessment for eligible infants and toddlers with disabilities, ages birth through age two (2) years, and their families in Portage County as well as Early Intervention child find outreach activities; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Subgrant Agreement will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite #221, Ravenna, Ohio 44266, for the period July 1, 2022 through June 30, 2023; and be it further

RESOLVED, that annual service under this agreement shall not exceed three hundred thirty-eight thousand seven hundred sixty and 40/100 dollars (\$338,760.40);

 ; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1412; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0488 - RE: RESOLUTION APPROVING THE SALE OF THE REAL PROPERTY KNOWN AS 3480 ST. RT. 59, RAVENNA OH AND AUTHORIZING THE EXECUTION OF THE REAL ESTATE PURCHASE AGREEMENT BY THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE DEED AND RELATED CLOSING DOCUMENTS ON BEHALF OF THE PORTAGE COUNTY BOARD OF COMMISSIONERS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") is the owner of two parcels of real property recorded in Deed Volume 0949, Page 0616 in the Portage County Recorder's Office, with a combined total area of approximately .87 acres (more or less) having tax parcel numbers 29-307-00-00-011-000 and 29-307-00-00-012-000, also known as 3480 ST RT 59, Ravenna, Ohio 44266. (Hereinafter the "Real Property").

WHEREAS, the Board, in Resolution No. 22-0144, previously determined the Real Property was no longer needed by the Board and Portage County for a public purpose and proceeded with the taking of sealed bids for the Real Property.

WHEREAS, the Board, in Resolution 22-0360, which amended Resolution 22-0247, awarded the Real Property to Mr. Cory Radabaugh who submitted the only bid for the Real Property.

WHEREAS, the Board has determined to approve and execute the Real Estate Purchase Agreement and also to authorize the County Administrator to execute the deed and related closing documents at the appropriate time during the closing of this transaction.

RESOLVED, the Board hereby approves the execution of the Real Estate Purchase Agreement and to be signed by the members of the Board, and further authorizes the County Administrator to execute the deed and related closing documents at the appropriate time during the closing of this transaction.

RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 22-0489 - RE: ACCEPT AND AWARD THE BID OF
MARUCCI AND GAFFNEY EXCAVATING CO.
FOR THE 2022 NEWTON FALLS ROAD
BRIDGE REPLACEMENT PROJECT (RAV-
126-C177A) IN RAVENNA TOWNSHIP,
PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A)** was published in the Record Courier on July 1 and July 8, 2022, and

WHEREAS, five (5) sealed bids were received and grand totals were tabulated and recorded on July 27, 2022 for furnishing all labor, materials and equipment necessary to complete the project known as the **2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A)**; and

- WHEREAS,** after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of Marucci and Gaffney Excavating Co. be accepted as the lowest and best bid received; now therefore be it
- RESOLVED,** that the bid of Marucci and Gaffney Excavating Co., 18 Hogue Street, Youngstown, Ohio 44502 be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A)** in Ravenna Township, Portage County; and be it further
- RESOLVED,** that a contract be entered into with Marucci and Gaffney Excavating Co. in the total amount of **\$674,786.13**, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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RESOLUTION NO. 22-0490 - RE: ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. SH-2 (21-140), 2021 SANITARY SEWER MAINTENANCE PROGRAM (BOLINGBROOK), IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, PORTAGE COUNTY, OHIO.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** this Board by Resolution 22-0380 adopted, June 16, 2022, set the date and time for bidding of Project No. SH-2 (21-140), "2021 SEWER MAINTENANCE PROJECT (BOLINGBROOK)", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier

Newspaper on June 21st and June 28th, 2022; and

WHEREAS, Two (2) potential bidders received plans and specifications for the PROJECT; and

WHEREAS, One (1) bid was received, opened and tabulated by the Department of Internal Services on July 13, 2022; as follows:

Lake County Sewer Co., Inc.	\$ 651,459.75
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WHEREAS, the Engineer's Estimate was \$ 650,000.00; and

WHEREAS, based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it

RESOLVED, that the bid received from Lake County Sewer Co., Inc., 32900 Lakeland Blvd., Willowick OH 44095 in the amount of \$ 651,459.75 be accepted and awarded as the lowest and best bid received; and be it further

RESOLVED, that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to Lake County Sewer Co., Inc.; and be it further

RESOLVED, that the funds to cover the cost of the PROJECT are budgeted between two sources, \$500,000 sourced from the American Rescue Plan Act (ARPA) Fund 1501, Org 15014116 Object 684000, Project No. 21140; and the balance from Fund 5200, Org. 52004006, Object 684000, Project No. 21140; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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RESOLUTION NO. 22-0491

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**RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND KIMLEY-HORN AND
ASSOCIATES, INC**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Water Resources Department (PCWR) has the need for professional services for the hydraulic modeling of the water distribution system; and
- WHEREAS,** PCWR has hired out for this service in the past and there is a need to continue for these services to provide design guidance for the expansion and future operation of the water distribution system; and
- WHEREAS,** Kimley-Horn and Associates, Inc. has provided these services in past and has the ability to continue to provide such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Kimley-Horn and Associates, Inc; 1777 Main Street, Suite 200, Sarasota FL 34236; and be it further
- RESOLVED,** that the total cost of the professional services shall be forty-one thousand, twenty and 00/100 dollars (\$41,020.00); and be it further
- RESOLVED,** that the payment for professional services shall be made from PCWR Water Fund 5400; Org 54002004, Object 420000 and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0492

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**RE: AUTHORIZE SALE OF OBSOLETE
EQUIPMENT BY PUBLIC AUCTION.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners, Water Resources Department has a vehicle that is wrecked and unfit for the use for which they were initially acquired; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners has determined that the herein described equipment is and unfit for the use for which it was initially acquired, and be it further
- RESOLVED,** that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,
- RESOLVED,** that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County's Website and a Notice of Public Auction shall be published in the Record Courier on Tuesday, September 6, 2022.

Date of Auction: Friday, September 16, 2022

Time of Auction: 7:00 P.M., E.S.T.

**Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Rootstown, Ohio 44272**

Live Bidding to Take Place at: www.edinburgauction.com

Said equipment may be viewed from 9:00 A.M. to 4:00 P.M. on Friday, September 16, 2022, at Edinburg Auction Sales, Inc. The equipment can also be viewed online at www.edinburgauction.com.

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items.

Item being sold is as follows with a \$20,000.00 bid reserve:

2020 Ford F-350 Super Cab Single Rear Wheel 4x4 Truck with Monroe Stainless Steel Utility Body VIN #1FD8X3B65LED69327 Monroe Body Serial #17-22780-2

; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0493 - RE: APPOINTMENT OF JOHN CLYDE WATSON
TO THE PORTAGE COUNTY REGIONAL
AIRPORT AUTHORITY BOARD OF
TRUSTEES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority. The Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating, and promoting the use of the Portage County Regional Airport; and

WHEREAS, there are currently two vacancies on the Board of Trustees; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member to a three (3) year term commencing on August 4, 2022, and ending August 5, 2025:

John Clyde Watson
2619 7th Street
Cuyahoga Falls, OH 44221

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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1. After holding the required public meeting today regarding the rehire of retiring Portage County Maintenance Worker III, Robert Pauley, the Board of Commissioners approves the rehire of Robert Pauley as Maintenance Worker III beginning September 1, 2022.

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$697,243.17	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$284,127.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,775.31	
Journal Vouchers totaling:	\$103,698.60	
Then and Now list totaling:	\$37,568.36	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the July 28, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Authorize the hire of Zachery Cornell, Engineering Technician I, replacing David Krise, in Portage County Water Resources. Tentative start date is August 8, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve anniversary step increases for the following non-bargaining employees:

d. Meghan Brown – PCSA Supervisor – Effective 7/25/2022;

e. Melody Dugic – CSEA Attorney – Effective 8/8/2022;

f. Lori Swickheimer – PCSA Supervisor – Effective 8/22/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners concurs with Portage County Water Resources recommendation in the Village of Mantua Water and Sewer Surcharge Evaluation report to not raise the monthly water and sewer surcharge and gives Portage County Water Resources permission to present the report to the Village of Mantua Council.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated July 26, 2022, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners signed the Subordination and Standstill Agreement with Senior Lender, the Portage County Commissioners, and Portage Homes II Limited Partnership c/o Neighborhood Development Services as requested by Neighborhood Development Services.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners approved the July 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

10. The Board of Commissioners acknowledged the receipt of the July 29, 2022 correspondence from Diane Haney, Veterans Service Office Manager, including the signed statements for 2022 Memorial Day Expenses.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

11. The Board of Commissioners acknowledged receipt of the Aug 1, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

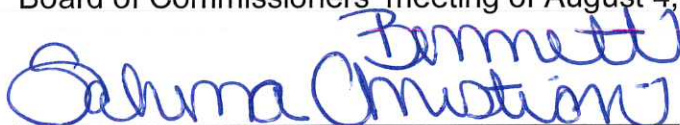
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **August 4, 2022, at 11:20 AM**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of August 4, 2022



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Sara Hoag, Acting Clerk