



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 14, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Diane Smith, Barb Tittle and Mike Tinlin

1. The Board of Commissioners approves the July 7th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

HUMAN RESOURCES

Present: Heather Echelberry

Journal Entries:

1. Notwithstanding and as an exception to Section 23 (D)(1) of the Personnel Policy Manual, each Commissioners' Department Director is authorized to grant eight (8) hours of paid administrative leave to full-time employees and four (4) hours of paid administrative leave to part-time employees to be requested and used by the last pay period of December 2022, in honor of Employee Appreciation Day of 2022. The Employee Appreciation Day may be used as one floating day of paid leave, on a date requested by the employee, and approved at the discretion of the department director. Employee Appreciation "floating day" of paid administrative leave offered hereunder is waived if not used and cannot result in overtime. Elected officials are encouraged to join in the celebrating of county employees by approving the same "floating day" of paid administrative leave. Employees must be employed by July 31, 2022, to receive the Employee Appreciation "floating day."

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Approve the job description for the new bargaining position, Peer Support Specialist, for Portage County Department of Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the three-day internal posting of a bargaining position, Peer Support Specialist, new position, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the hire of Lee McLain, JFS IT Specialist, replacing Leslie Vue, in the Portage County Department of Job & Family Services. The tentative start date is July 18, 2022. The Board of Commissioners agreed this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Authorize the hire of Jennifer Schumm, Social Services Worker 3 – Part-Time, new position, in Portage County Department of Job & Family Services. The tentative start date is July 18, 2022. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Approve the anniversary step increase for the following non-bargaining employee:
 - a. Jeanne Simyak – Permit Technician II (Building Dept.) – effective 7/11/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

GRANT ADMINISTRATOR

Present: Allison Diehl

Journal Entries:

1. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Seventh Quarter Cash Reimbursement Request in the amount of \$93,989.16 for the EMPG FY21 Q-7 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Joe Harris

Discussion:

1. Digital Boards for 1st and 7th Floors

Director Harris explained several weeks ago, the Board asked us to investigate electronic bulletin boards / digital boards to replace 2 current bulletin boards located on the 1st floor and the 7th floor, but they are not cost-effective reaching numbers of approximately \$40,000-\$50,000 each.

Originally, the Board asked for 55 inch digital boards, but Director Harris is recommending 65 inch for the 7th floor as it will replace the large picture cabinet across from the elevators that measures 80 inches. The new bulletin board on the 7th floor would replace both Human Resources Board and the Official Bulletin Board. The Treasurer's Office bulletin board could be added in the future if that's something the Board would like to do.

Commissioner Badalamenti would like to see the proposed placement area on the 7th floor and Commissioner Christian-Bennett will stop by the Treasurer's Office.

In regard to Human Resources job opportunities, a full description will not be listed on the screen, but rather a list of current job opportunities and a full copy of the description will be available on the 7th floor.

Commissioner Kline asked that someone contact Treasurer Cromes so this is not a surprise to him and Administrator Crombie will follow up.

The Board is in agreement to move forward with the request for 2 digital boards to be located on the 1st floor and the 7th floor of the Administration Building and Commissioner Badalamenti will report back on his screen size preference once he looks at the area in question.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the July 7, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$693,418.13	(Includes late fees of: \$480)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$127,278.28	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$2,822.54	
Journal Vouchers totaling:	\$7,884.03	
Then and Now list totaling:	\$77,761.06	
Debt Service wire list:	\$0	

2. Process the July 7, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Resolutions:

1. Transfer From Fund 7201, WC RR P General Administration To Fund 7232, WC Prospective Rating Plan 2023./Resolution No. 22-0444
2. The Board of Commissioners accepts the assignment of Loan Agreements and Remaining Loan Balances in accordance with the Prior Approved "Mantua Village, County of Portage Water and Sanitary Sewer System Transfer Agreement" between the Portage County Board of Commissioners and the Village of Mantua./Resolution No. 22-0445

INTERNAL SERVICES

Present: Director JoAnn Townend and Deputy Director Shannon Kautzman

Discussion:

1. Project Updates
 - A. Ravenna Courthouse Parking Lot: Construction Cost Estimate \$688,632.00. If the project goes over 10%, it will need to be rebid. Director Townend will work to get the project started.
 - B. Probate Court Renovation: Director Townend mentioned they would like to renovate the Clerk's area similar to the Clerk of Courts. The cost estimate is not ready but is expected to be over the bid limit. The majority of the 4th floor at the Riddle Block is vacant and could be utilized during the renovation. Director Townend will contact Judge Smith to advise.
 - C. Riddle Block HVAC and Roof Replacement: Both projects were approved by the Board to move forward and are currently with the City of Ravenna for final approval.
 - D. Board of Elections Paint and Carpet for the Voting and Training Rooms and the Offices of Both Directors: The quote has been received for the paint and once the carpeting quote comes back, the Board will need to decide whether to move forward with the request this year or wait until next year. Internal Services is waiting on the Board of Elections to choose a color before they can reach out for pricing.
 - E. Prosecutor's Windows: The construction estimate is \$300,000 for the replacement of the entire building. This estimate is to remove the granite paneling to see where the water leak is located and to replace the paneling. Ms. Kautzman noted there is an electrical line that may need to be relocated from the area.
 - F. New Emergency Operations Center (EOC) at Station 30: The construction cost estimate is \$4,583,721.75 and ARPA funding will be utilized to cover the costs. Administrator

Crombie noted that \$4.5 million was budgeted for the expense. Commissioner Badalamenti asked if there's a fire in the building, will we still be able to operate there? Director Townend noted the rendition of the pictures shows metal shields of protection and the areas are separated so it shouldn't be a problem, but she will check with the architect for additional information.

- G. Juvenile Court Renovation and Modernization: Commissioner Christian-Bennett pointed out Judge Smith mentioned the Court has money they can contribute towards the renovation, and Director Townend will investigate. Administrator Crombie stated they have a security-based grant that would apply and ARPA money can be utilized because it falls under the mitigation of COVID. Administrator Crombie has asked Grants Administrator Diehl to work with Internal Services to decide how much funding will be provided by ARPA.

July 14, 2022 (Updates in RED)

7/14/22

RAVENNA COURTHOUSE:

1. Lula elevator – Elevator itself new ship date is July 22, 2022.
2. Parking – Approved, architect working on bid specs. Documents submitted to the city planning commission for approval. Construction cost estimate \$688,632.00.
3. Main & jail elevators – Elevators now need to be evaluated by the State inspectors – he is scheduled for July.
4. Common Pleas Courtroom & Jury chair replacements. – Finalizing quantities & quotes waiting for response from Court.
5. Common Pleas Court carpet replacement – Scheduling a meeting with contractor for measuring and quote when convenient with court.
6. Probate Court renovation. Request to move the clerks to Riddle Block Building?

RIDDLE BLOCK BUILDING:

1. Window replacement – estimated construction cost \$875,000.00, arch. fee \$84,200.00. On hold.
2. Masonry restoration – estimated construction cost \$850,000.00 arch. fee \$83,600.00. On hold.
3. HVAC replacement – estimated cost \$180,000.00 arch fee \$45,000.00. At Ravenna City Design review for approval.
4. Roof replacement – estimated construction cost \$800,000.00, arch. fee \$82,050.00. At Ravenna City Design review for approval.

ANNEX BUILDING:

1. Annex building proposed recommendations by architect:
 - a. Install new perimeter footer drains and area wells. ~ Architect working on bid specs.
 - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate.
 - c. Remove & replace the existing exterior elevator with a new interior three-stop LULA elevator. Architect preparing cost estimate.
 - d. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate.

ADMINISTRATION BUILDING:

1. PCAB elevator replacement. Architect is preparing cost estimate to replace all three.
2. Auditor request for painting of floor \$28,475.00; request for carpeting \$40,279.67; and new upgrade/renovation to all restroom's (public & employee) and kitchen \$36,418.00. On hold for BOC approval and funding. Total \$105,172.67.
3. Board of Elections request for paint & carpeting. Painting quote \$3,665.00.

PROSECUTOR'S WINDOWS:

1. Architect's fee \$39,300.00. Construction cost estimate \$300,000.00.

EMERGENCY OPERATIONS CENTER:

1. Architectural fee \$12,800.00. BOC approved project to move forward. Construction cost estimate \$4,583,721.75.

JUSTICE CENTER:

1. Roof replacement –Architectural fee \$24,750.00. Core samples taken 5/26/22.

RECORD CENTER:

1. Roof replacement – Architectural fee \$24,750.00 Core samples taken 5/26/22.

JUVENILE COURT:

1. Renovations and Modernization – Architect fee \$24,500.00. Construction cost estimate \$809,451.00.

OLD ENGINEER'S SITE:

1. BUSTR approved the Tier 1 for the site and the next step toward closure is to complete a Tier 2. – Environmental group's working on closure report.

HILLS POND DAM:

1. Meeting with Engineer and Prosecutor was held. Title company working to confirm access rights by the landowners.

PORTAGE COUNTY AIRPORT:

1. Consultant's fee \$116,500.00.

Resolutions:

1. The Board of Commissioners agrees to enter into an amendment no. 1 for Prevention, Retention and Contingency (PRC) Home Repair Services with Job & Family Services and Community Action Council of Portage County./Resolution No. 22-0446
2. The Board of Commissioners agrees to accept the Surety Bond Rider and amended Performance Guarantee for Maplecrest Parkway extension in Brimfield Township, Portage County./Resolution No. 22-0447
3. The Board of Commissioners accepts and awards the bid of Melway Paving Company, Inc for the 405 Resurfacing Project, for the resurfacing of various Portage County roads./Resolution No. 22-0448
4. The Board of Commissioners agrees to set the proposal date for the request for qualifications for professional engineering consulting services to complete a SCADA Communications Study in Portage County for the Portage County Water Resources Department./Resolution No. 22-0449
5. The Board of Commissioners agrees to set the proposal date for the request for qualifications for professional architectural & engineering services for the Portage County Water Resources Department./Resolution No. 22-0450

6. The Board of Commissioners declares obsolete and authorizes the sale of vehicles by public auction./Resolution No. 22-0451
7. The Board of Commissioners approves specifications and sets the proposal date for employee medical insurance for the Portage County Board of Commissioners./Resolution No. 22-0452

9:32 AM In accordance with Ohio Revised Code Section 121.22(G)(6), motion by Anthony J. Badalamenti, seconded by Vicki A. Kline to enter executive session to consider details relative to security arrangements and emergency response protocols for this public body or the office of the Board of Commissioners because disclosure of the matters may reasonably be expected to jeopardize the security of this public body or the office of the Board of Commissioners. Also present: County Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:47 AM It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of the executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting Executive Session, the Board of Commissioners took no action.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the July 5, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for June 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the July 11, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the

Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for June 27, 2022 through July 10, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

PLEASE ADD TO YOUR AGENDA

July 14, 2022

MISCELLANEOUS

Resolutions:

1. Board of Commissioners' appointment to the Portage County District Library Board of Trustees for Maria Hydell./Resolution No. 22-0453

Recessed: 9:49 AM

Reconvened: 10:00 AM

Recessed into the Public Hearing: 10:00 AM

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
COMMUNITY DEVELOPMENT PROGRAM GRANT AMENDMENT
PUBLIC HEARING THURSDAY, JULY 14, 2022
AT THE OFFICE OF THE COMMISSIONERS,
449 SOUTH MERIDIAN STREET, RAVENNA, OHIO 44266
10:00 AM**

Present: Commissioner Christian-Bennett, Commissioner Badalamenti, Commissioner Kline, County Administrator Michelle Crombie, Clerk Amy Hutchinson, Department of Budget and Financial Management Director Joe Harris, Regional Planning Commission Director Todd Peetz, Lisa Reeves, CDBG Specialist, Bruce Smith, Barb Tittle, Mike Tinlin, and Diane Smith

- I. Purpose of the Hearing – Lisa Reeves, CDBG Specialist

- The purpose of today's hearing is to seek citizen input and discussion on an amendment to the 2020 CDBG, Community Development Program Grant

II. Swearing of those who are speaking – Commissioner Christian-Bennett

- Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth? **Please respond:** I do.

III. Discussion of the amendment to the 2020 CDBG, Community Development Program Grant – Lisa Reeves

Ms. Reeves explained the need to move \$20,000 from the Streetsboro Home Repair Program into the Senior Assistance Program, to assist the elderly with lawncare, leaf cleanup and snow removal. The total Public Service Activity would adjust from \$45,000 to \$65,000, reducing the Streetsboro Home Repair Program from \$82,500 to \$62,500.

Original Activity

Home/Building Repair (Streetsboro Home Repair Program) (Activity 3) – Funds are being used to provide home repairs, including electric, furnace, roofs for eight LMI households located in the City of Streetsboro - **\$82,500 (CDBG)**

Amended Activity

Home/Building Repair (Streetsboro Home Repair Program) (Activity 3)
This activity will be DECREASED by \$20,000 to cover the additional costs associated with running the Streetsboro Senior Assistance Program - **\$62,500 (CDBG)**

Original Activity

Public Service (Streetsboro Senior Assistance Program) (Activity 4) – Funds are being used to provide snow removal/yard mowing/leaf removal to benefit elderly/handicapped LMI residents in the City of Streetsboro - **\$45,000 (CDBG)**

Amended Activity

Public Service (Streetsboro Senior Assistance Program) (Activity 4) – the number of households being assisted under the Streetsboro Public Service is higher than anticipated therefore, additional funds are needed to run the program through August 31, 2022. This activity will be INCREASED BY \$20,000 - **\$65,000 (CDBG)**

IV. Public Comment

Commissioner Badalamenti asked if something happened, would we need to have another public meeting to restore funding in the Home Repair Program and Ms. Reeves noted all work needs to be completed by the end of August, but if another adjustment is needed, we would simply request an additional amendment from the State and hold another Public Hearing.

Adjourn the Public Hearing at 10:04 AM.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Reconvened: 10:04 AM

Resolution:

1. Accept the 2020 Ohio Development Services Agency, Office of Community Development Program Amended Scope of work for B-F-20./Resolution No. 22-0454

Recessed: 10:05 AM

Reconvened: 11:00 AM

Commissioner Christian-Bennett noted two Commissioners will be attending the Workforce Families and Children's Symposium on August 25th and 26th, so the Board meeting on August 25th will need to be canceled. There will be no Tuesday meeting (August 23rd) due to the Randolph Fair. The Clerk will send a notice to the newspaper.

Randolph Fair:

Administrator Crombie asked if the Commissioners' Department should be represented at the fair and the Board agreed no representation is necessary as the Board will be there, but the County brochures should be present.

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**RESOLUTION NO. 22-0444 - RE: TRANSFER FROM FUND 7201, WC RR P
GENERAL ADMINISTRATION TO FUND
7232, WC PROSPECTIVE RATING PLAN
2023**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an internal charge is made to County Departments for Workers Compensation expenses, and

WHEREAS, obligations may occur before crediting the 2023 monthly charges into the Prospective Workers Compensation Rating Plan, PROS2023, Fund 7232; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$500,000.00 in order to finance initial Fund 7232 obligations for Fiscal Year 2022, as recommended by the Director of Budget and Financial Management:

FROM:FUND 7201 WC RR P GENERAL ADMINISTRATION

ORGCODE – 72010019

Debit Expense Account

Object 910000 - Transfers-Out

\$500,000.00

TO:FUND 7232, PROS2023

ORGCODE - 72320122

Credit Revenue Account

Object 280000 - Transfers-In

\$500,000.00

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management & County Administrator; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0445

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RE: ACCEPTING THE ASSIGNMENT OF LOAN AGREEMENTS AND REMAINING LOAN BALANCES IN ACCORDANCE WITH THE PRIOR APPROVED "MANTUA VILLAGE, COUNTY OF PORTAGE WATER AND SANITARY SEWER SYSTEM TRANSFER AGREEMENT" BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE VILLAGE OF MANTUA

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS,

the Board of Commissioners adopted Resolution No. 20-0809, adopted December 17, 2020, agreeing to enter into the "Mantua Village, County of Portage Water and Sanitary Sewer System Transfer Agreement"; and

WHEREAS, pursuant to the transfer agreement the Board of Commissioners, on behalf of the "County", agreed to assume certain loans including the Ohio Water Development Authority ("OWDA") loans previously agreed to by the Village of Mantua; and

WHEREAS, the Assignor Village of Mantua has electronically executed an **"Assignment of Loan Agreement and Loan"** concerning a loan from the OWDA and together with the Ohio Environmental Protection Agency ("OEPA") with **OWDA Account No. 3413** (which presently has a total balance of **\$306,669.44**), and the Assigner Village of Mantua, has also electronically executed an **"Assignment of Loan Agreement and Loan"** concerning a loan from the OWDA and together with OEPA with **OWDA Account No. 3945** (which presently has a total balance of **\$91,219.80**); now therefore be it

RESOLVED, the Board of Commissioners pursuant to the "Mantua Village, County of Portage Water and Sanitary Sewer System Transfer Agreement", hereby accepts as assignee and authorizes the electronic execution of the **Assignment of Loan Agreement and Loan** concerning the remaining total balance of **\$306,669.44 (OWDA Account No. 3413)** and accepts as assignee and authorizes the electronic execution of the **Assignment of Loan Agreement and Loan** concerning the remaining balance of **\$91,219.80 (OWDA Account No. 3945)**; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0446 - RE: ENTER INTO AMENDMENT NO. 1 FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) HOME REPAIR
SERVICES BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND COMMUNITY ACTION
COUNCIL OF PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20210500 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0604 to provide PRC Home Repair Services for eligible Portage County residents; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County to increase the cap for Home Repairs up to Seven thousand five hundred and 00/100 dollars (\$7,500.00) per lifetime per individual as stated in the Portage County PRC Plan effective March 17, 2022; and be it further

RESOLVED, that total service under this agreement shall remain Twenty thousand and 00/100 dollars (\$20,000.00) per the Original Contract; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0604 - RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) HOME REPAIR SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** *Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Home Repair Services for eligible Portage County residents; and*
- WHEREAS,** *Requests for Proposals were sent to nine (9) potential service providers; and*
- WHEREAS,** *One (1) proposal was received, opened, and tabulated for Home Repair Services on July 21, 2021; and*
- WHEREAS,** *Community Action Council of Portage County is willing and able to provide these services; and*
- WHEREAS,** *the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Community Action Council of Portage County; now therefore be it*
- RESOLVED,** *that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further*
- RESOLVED,** *that the total amount of this Agreement is not to exceed Twenty thousand and 00/100 dollars (\$20,000.00); and be it further*
- RESOLVED,** *that funding for this agreement will come from Job & Family Services fund 1410; and be it further*
- RESOLVED,** *that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.*

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION 22-0447

- **RE: AGREE TO ACCEPT THE SURETY BOND
RIDER AND AMENDED PERFORMANCE
GUARANTEE FOR MAPLECREST
PARKWAY EXTENSION IN BRIMFIELD
TOWNSHIP, PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, by Resolution No. 22-0233, this Board did agree to accept that certain Surety Bond and Performance Guarantee for Construction of Street, Storm Sewer, Drainage Improvements, Erosion and Sediment Control for the Maplecrest Parkway Extension in Brimfield Township, Portage County; and

WHEREAS, Maplecrest, LLC (owner/developer) has need to increase the amount of said Surety Bond and Performance Guarantee by means of a Surety Bond Rider through Hartford Fire Insurance Company and an Amended Performance Guarantee; now therefore be it

RESOLVED, that, upon the recommendation of the Portage County Engineer, the Board of Portage County Commissioners does hereby accept the Surety Bond Rider and the Amended Performance Guarantee for the above-referenced development, increasing the amount of such bond and guarantee to One Million One Hundred Fifty-Nine Thousand Six Hundred Eighty-Nine and 88/100 Dollars (\$1,159,689.88), for the benefit of Portage County; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 22-0233

- **RE: AGREE TO ACCEPT THE SURETY BOND
AND PERFORMANCE GUARANTEE FOR
CONSTRUCTION OF STREET, STORM
SEWER, DRAINAGE IMPROVEMENTS,
EROSION AND SEDIMENT CONTROL FOR
THE MAPLECREST PARKWAY EXTENSION**

IN BRIMFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following Resolution be adopted:

RESOLVED, that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Surety Bond and the Performance Guarantee for Construction of Street, Storm Sewer, Drainage Improvements, Erosion and Sediment Control for the Maplecrest Parkway Extension in Brimfield Township, Portage County, and be it further

RESOLVED, that said Surety bond is between Maplecrest, LLC (owner/developer) and Hartford Fire Insurance Company, in the full and just sum of One Million Thirty-Eight Thousand Seven Hundred Ninety-Eight and 12/100 Dollars (\$1,038,798.12) for the benefit of Portage County; and be it further

RESOLVED, *that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.*

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0448 - RE: ACCEPT AND AWARD THE BID OF
MELWAY PAVING COMPANY, INC. FOR
THE 405 RESURFACING PROJECT, FOR
THE RESURFACING OF VARIOUS
PORTAGE COUNTY ROADS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **405 Resurfacing Project** was published in the Record Courier on June 21 and June 28, 2022; and

- WHEREAS,** one (1) sealed bid was received, tabulated and recorded on July 6, 2022 for furnishing all labor, materials and equipment necessary to complete the project known as **405 Resurfacing**; and
- WHEREAS,** after reviewing said bids, it was the recommendation of the Portage County Engineer that the bid of **Melway Paving Company, Inc.** be accepted as the lowest and best bid received; now therefore be it
- RESOLVED,** that the bid of **Melway Paving Company, Inc., 7571 State Route 83, Holmesville, Ohio 44633**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **405 Resurfacing Project** for the resurfacing of various Portage County roads, and be it further
- RESOLVED,** that a contract be entered into with **Melway Paving Company, Inc.** in the total amount of **\$556,047.00**, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0449 - RE: SET PROPOSAL DATE FOR THE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES TO COMPLETE A SCADA COMMUNICATION STUDY IN PORTAGE COUNTY FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving proposals for the request of professional engineering consulting services to complete a SCADA Communication Study in Portage County for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on AUGUST 17, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on JULY 19, 2022 and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0450 - RE: SET PROPOSAL DATE FOR THE REQUEST
FOR QUALIFICATIONS FOR
PROFESSIONAL ARCHITECTURAL &
ENGINEERING SERVICES FOR THE
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving requests for qualification statements for professional architectural & engineering services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on August 24, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on JULY 19, 2022 and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0451 - RE: DECLARE OBSOLETE AND AUTHORIZE
THE SALE OF VEHICLES BY PUBLIC
AUCTION.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has a vehicle that is obsolete and unfit for the use for which it was initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the item described below is obsolete and unfit for the use for which it was initially acquired, and be it further

RESOLVED, that said equipment will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of Portage County Internal Services. Further Notice of Public Auction shall be published in the Record Courier on Tuesday, August 2, 2022.

Date of Auction: Friday, September 16, 2022

Time of Auction: 7:00 P.M., E.S.T.

**Location: Edinburg Auction Sales, 4029 St. Rt. 14,
Rootstown OH 44272**

Preview Day: Friday, September 16, 2022 from 9 am – 4 pm

Live Bidding to Take Place at: www.edinburgauction.com

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items. The equipment can also be viewed online at www.edinburgauction.com

Items being sold is as follows:

2009 Ford Fusion Vin 3FAHP06Z89R151403

2009 Ford Fusion Vin 3FAHP06Z39R151406

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0452 - RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR EMPLOYEE MEDICAL INSURANCE FOR THE PORTAGE COUNTY BOARD OF COMMISSIONERS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for employee medical insurance for the Portage County Board of Commissioners be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E. S.T. on August 31, 2022; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on July 19, 2022 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLUTION NO. 22-0454

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RE: ACCEPT THE 2020 OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT PROGRAM AMENDED SCOPE OF WORK FOR B-F-20.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** on September 17, 2020, the Board of Commissioners adopted Resolution 20-0577, to accept the 2020 CDBG Community Development Allocation Program funds in the total amount of Six Hundred Thirty Thousand Dollars (\$630,000); and
- WHEREAS,** One Hundred Fifty Thousand Dollars (\$150,000) was allocated towards three (3) City of Streetsboro projects, plus administration; and
- WHEREAS,** Concerning the Streetsboro projects, Forty Five Thousand Dollars (\$45,000) was allocated towards a Senior Assistance Program which allows eligible Low to Moderate Income seniors and/or disabled persons to receive assistance for lawn mowing, leaf clean up and snow plowing; and
- WHEREAS,** it has become necessary to increase the amount allocated for the Senior Assistance Program from Forty Five Thousand (\$45,000) to Sixty Five Thousand (\$65,000); and
- WHEREAS,** the Streetsboro Home Repair Program, which is also a Streetsboro project, has additional funding available that can be allocated from that program towards the Senior Assistance Program in the amount of Twenty Thousand Dollars (\$20,000); now therefore be it
- RESOLVED,** that the Board of Commissioners authorizes the reallocation of Twenty Thousand Dollars (\$20,000) from the Streetsboro Home Repair Program to the Senior Assistance Program in compliance with all State and Federal Regulations and guidelines; and be it further
- RESOLVED,** that the Board of Commissioners authorizes Commissioner Sabrina Christian-Bennett, President of the Board, or designee, to sign all necessary documents; and be it further
- RESOLVED,** that Resolution No. 20-0577, dated September 17, 2020, will remain in its entirety as the total 2020 CDBG Community Development Allocation Program funds in the amount of \$630,000 remains intact; and be it further
- RESOLVED,** the Board of Commissioners finds and determines that all formal actions of

this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

B-F-20-1CJ-1

RESOLUTION

No. 20-0577

**RE: ACCEPT THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF
COMMUNITY DEVELOPMENT FOR THE 2020 CDBG COMMUNITY
DEVELOPMENT ALLOCATION PROGRAM FUNDS**

It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, *the Board of Portage County Commissioners adopted Resolution 20-0379 on June 11, 2020 and approved the filing of an application for the 2020 CDBG Community Development Allocation Program funds in the amount of \$630,000; and*

RESOLVED, *the Board of Portage County Commissioners accepts the 2020 CDBG Community Development Allocation Program funds in the total amount of Six Hundred Thirty Thousand Dollars (\$630,000); and be it further*

RESOLVED, *that the grant period begins September 1, 2020 and ends October 31, 2022; and be it further*

RESOLVED, *Portage County agrees to comply with all State and Federal Regulations and Guidelines in the administration and implementation of these funds and designate the President of the Portage County Board of Commissioners, or his/her designee, as the Chief Elected Official to sign all necessary documents in connection with this grant; and be it further*

RESOLVED, *the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.*

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

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Journal Entries:

1. Notwithstanding and as an exception to Section 23 (D)(1) of the Personnel Policy Manual, each Commissioners' Department Director is authorized to grant eight (8) hours of paid administrative leave to full-time employees and four (4) hours of paid administrative leave to part-time employees to be requested and used by the last pay period of December 2022, in honor of Employee Appreciation Day of 2022. The Employee Appreciation Day may be used as one floating day of paid leave, on a date requested by the employee, and approved at the discretion of the department director. Employee Appreciation "floating day" of paid administrative leave offered hereunder is waived if not used and cannot result in overtime. Elected officials are encouraged to join in the celebrating of county employees by approving the same "floating day" of paid administrative leave. Employees must be employed by July 31, 2022, in order to receive the Employee Appreciation "floating day."

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Approve the job description for the new bargaining position, Peer Support Specialist, for Portage County Department of Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the three-day internal posting of a bargaining position, Peer Support Specialist, new position, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the hire of Lee McLain, JFS IT Specialist, replacing Leslie Vue, in Portage County Department of Job & Family Services. Tentative start date is July 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Authorize the hire of Jennifer Schumm, Social Services Worker 3 – Part-Time, new position, in Portage County Department of Job & Family Services. Tentative start date is July 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Approve anniversary step increase for the following non-bargaining employee:
b. Jeanne Simyak – Permit Technician II (Building Dept.) – effective 7/11/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Commissioners authorize Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Seventh Quarter Cash Reimbursement Request in the amount of \$93,989.16 for the EMPG FY21 Q-7 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

8. Direct the Auditor's Office to pay/process the July 7, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$693,418.13	(Includes late fees of: \$480)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$127,278.28	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$2,822.54	
Journal Vouchers totaling:	\$7,884.03	
Then and Now list totaling:	\$77,761.06	
Debt Service wire list:	\$0	

9. Process the July 7, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the July 5, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for June 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the July 11, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for June 27, 2022 through July 10, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **July 14, 2022, at 11:03 AM.**

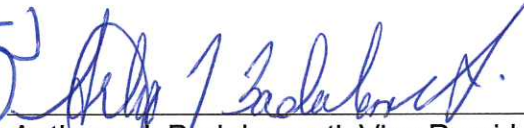
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

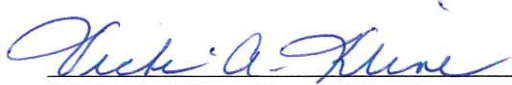
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **July 14, 2022**



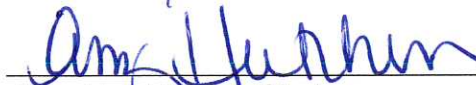
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk