



Portage County Board of Commissioners
Special Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, May 10, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Diane Smith, Barb Tittle, Mike Tinlin, and Frank Voss

1. The Board of Commissioners approves the May 5th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford

Director Shackelford noted the City of Kent is a new member and Brock Murphy from the Fire Department would like to program Motorola radios. The Office of Homeland Security and Emergency Management is charged with holding the key and when someone wants to program, Director Shackelford distributes the keys.

Director Shackelford presented a resolution for an annual agreement for a MARCS Mobile Voice Delivery System Advance System Key for the City of Kent Fire Department.

Resolutions:

1. Enter into an Agreement for a MARCS Mobile Voice Delivery System Advanced System Key between the Portage County Commissioners on behalf of the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0304

Director Shackelford reminded the Board that he is scheduled to meet with them on the 19th to discuss broadband.

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

1. Employee Appreciation Ideas

The employee appreciation day is coming up and a survey was sent to County employees for ideas a summarized below:

1. Pizza and cookie tray delivered to each location

- Coordinate with each location the number of employees to provide pizza for lunch and a cookie tray for dessert.
- 2 slices of pizza per employee / 57 sheet pizzas x \$32.00
- Cookie tray / \$20.00/84 cookies x 22 trays
- **Estimated cost for 900 employees = \$2,500**

2. Gift cards

- Provide each employee a gift card for food or gas

3. Provide each employee a floating holiday to be used by 12/31/2022

- Full-time employees receive one (1) floating holiday = 8 hours PTO to use any time before 12/31/2022.
- Part-time employees receive half-day floating holiday = 4 hours PTO to use any time before 12/31/2022.

4. Employee picnic

- As done in the past, provide picnic food (hotdogs, hamburgers, etc.) at Administration Building and employees attend to receive a free lunch and time to socialize with co-workers.

5. Provide a boxed lunch for each employee

- Each employee would receive a free boxed lunch from a local business in Ravenna
- \$8.00 per box – contains a sandwich, chips, and drink
- **Estimated cost for 900 employees = \$7,200**

6. Food Truck

- Average cost is \$10 - \$25 per person
- one truck for every 200 – 300 people
- Many trucks have a "minimum" amount, a fee per person and some have booking fees.
- **Estimated cost for 900 employees = \$9,000 - \$22,500**

7. Family outing at Akron Rubber Ducks Game

- Minimum of 24 tickets
- Starting at \$28 per person (\$30 per person for Fireworks games)
- A 50 percent non-refundable deposit is required to hold space and the final payment due two weeks in advance of the game date.
- **Estimated cost for 900 employees = \$25,200 – \$27,000 (fireworks game)**

8. Bagel/cream cheese and fruit breakfast

- 75 packs of 12 bagels x \$18.00
- **Estimated cost for 900 employees = \$1,350.00**

9. Ice cream social

- 57 gallons of Ice Cream x \$6.00
- \$200 – \$300 for toppings and tableware
- **Estimated cost for 900 employees = \$650.00**

This year's budget is \$5,000.

Commissioner Christian-Bennett suggests having 2 events, bagels and cream cheese breakfasts and an ice cream social in the fall as it works well for all 3 shifts and it's within budget. Commissioner Badalamenti liked the idea of pizza and ice cream and would like to know how many places we have to deliver and how many people are at each facility. Commissioner Kline is agreeable to having 2 events as long as we stay within budget.

Commissioner Badalamenti recommends either pizza or bagels and then an ice cream as a second event.

The Board asked Director Kovick to coordinate the first event in July or August with bagels and fruit.

2. Vacation Conversion/Cash-Out Policy Reminder

This is a new program for this year and it's very similar to our sick leave cash-out program. An employee needs 120 hours of vacation before they would be eligible for the program and can be taken in either 1-week or 2-week increments, but 40 hours must remain with the employee.

Director Kovick will send information to the departments.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the wage increase and job title change for Brian Cormany, SCADA Supervisor, in Portage County Water Resources, to SCADA Manager, due to a job refactoring, effective May 2, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. Authorize the transfer of Jessica Wilson, Lab/IPP Coordinator, with Portage County Water Resources, to Biologist, replacing Eric Gaskell, effective May 16, 2022. Since Ms. Wilson is a current employee, pre-employment screenings are not required.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. Authorize the seven-day internal posting of a bargaining position, Lab/IPP Coordinator, vacated by Jessica Wilson, for Portage County Water Resources, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. Authorize the promotion of Nickalaus Corpe, Social Service Worker II, to Social Service Worker III, replacing Kelly Ward, effective May 16, 2022, in Portage County Job & Family Services.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. Authorize the three-day internal posting of a bargaining position, Social Service Worker II, vacated by Nickalaus Corpe, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. Authorize the promotion of Tyffanie Goldner, Social Service Worker II, to Social Service Worker III, replacing Brittany Tanner, effective May 16, 2022, in Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the three-day internal posting of a bargaining position, Social Service Worker II, vacated by Tyffanie Goldner, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Accept the resignation of Kelly Davis, Social Service Worker III, with Portage County Job and Family Services, effective May 24, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Authorize the three-day internal posting of a bargaining position, Social Service Worker III, vacated by Kelly Davis, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Accept the resignation of Robert McCallum, Social Service Worker III, with Portage County Job & Family Services, effective May 13, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Authorize the three-day internal posting of a bargaining position, Social Service Worker III, vacated by Robert McCallum, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Accept the resignation of Emily Bottinelli Social Service Worker III - Group Home, with Portage County Job & Family Services, effective May 15, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the three-day internal posting of a full-time and part-time bargaining position, Social Service Worker III – Group Home, vacated by Emily Bottinelli, for Portage County Job & Family Services, with external posting if no internal appointment is made. The posting will be for a full-time and part-time position in hopes of receiving a greater pool of applicants.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of Elizabeth Whaley, Eligibility Specialist, with Portage County Job & Family Services, effective May 17, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Elizabeth Whaley, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. Approve anniversary/probationary step increase for the following non-bargaining employees:

- a. Lisa Fay – JFS Division Administrator – effective 5/8/2022;
- b. Theresa Besaw – JFS Training Specialist – effective 5/13/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

JOB & FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

- 1. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund
 - This resolution is for the regular shared cost transfer.

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Discussion:

- 1. Geotab

The Geotab tracking system is a month-to-month agreement and is recommended to do for at least one year and then reevaluate. Director Harris has been in contact with the Sheriff and they track vehicles through the mobile data terminals (computers). Commissioner Badalamenti asked if the computers are permanently attached to the vehicles as he wants to track the body inside the car and Director Harris explained he is unsure whether the computers are permanent, but it's not the car that's being tracked. Commissioner Kline asked if the Sheriff was satisfied with his current practice and Director Harris replied he is. Many other departments feel they won't utilize the service, but if the Board would like trackers on its vehicles, it can be done.

The Board decided not to move forward with Geotab trackers unless deemed necessary in the future.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- 1. Direct the Auditor's Office to pay/process the May 5, 2022 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,283,567.37	(Includes late fees of: \$8.13)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$446,962.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$7,976.43	
Journal Vouchers totaling:	\$40.25	
Then and Now list totaling:	\$252,973.65	
Debt Service wire list:	\$0	

2. Process the May 5, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

3. The Solid Waste District and the Department of Budget and Finance have identified that respective parcels situated in Tallmadge Hills have been incorrectly assessed for recycling charges. The Board of Commissioners directs the County Administrator to authorize Directors of Solid Waste and Budget & Finance to work with the Auditor's Office to take applicable steps to rectify the situation.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Resolutions:

1. Transfer From Fund 1275, RLF CDBG Economic Development To Fund 1271, RLF CDBG Housing/Resolution No. 22-0306

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz

Discussion

1. Portage County Vision Plan Draft

The vision plan is ready to be distributed to the communities, outside agencies, and departments, and Director Peetz presented the document to the Board before its distribution.

The Board approved the vision plan being distributed by the Regional Planning Commission.

MISCELLANEOUS

Discussion:

1. Liberty Camp for Kids.

The Liberty Camp for Kids invited the Commissioners to speak during their annual summer camp on Monday, July 18th, Tuesday, July 19th, or Wednesday, July 20th from 9:10-9:30 a.m. at the Portage County Historical Society. Commissioner Christian-Bennett will attend on behalf of the Board on Tuesday, July 19th.

Journal Entries:

1. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for April 2022 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for April 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 25, 2022, through May 1, 2022, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the tax estimates as they will appear on the 2023 Certificate of Estimated Resources as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners approves the Reappointment of LuEtt J. Hanson and William D. Lentz to the Portage County Public Defender Commission./Resolution No. 22-0307

Recessed: 9:35 AM

Reconvened: 11:00 AM

CERTIFICATE PRESENTATION

Present: Jim Collver

The Board of Commissioners presented a certificate to Mr. Collver in recognition of the efforts to honor Jesse Owens, John Collver, and Bill Cox through the Green Man Tree Planting Project.

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RESOLUTION NO. 22-0304

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**RE: ENTER INTO AN AGREEMENT FOR A
 MARCS MOBILE VOICE DELIVERY SYSTEM
 ADVANCED SYSTEM KEY BETWEEN THE
 PORTAGE COUNTY BOARD OF
 COMMISSIONERS ON BEHALF OF THE
 PORTAGE COUNTY OFFICE OF
 HOMELAND SECURITY AND EMERGENCY
 MANAGEMENT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management has been the lead agency for countywide radio communications planning and facilitation; and

WHEREAS, as such, Ohio MARCS has recognized the Portage County Office of Homeland Security and Emergency Management as the central agency for additional programming or other communication needs that arise throughout the year; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement for a MARCS Mobile Voice Delivery System Advance System Key term of use with DAS/OIT/MARCS, 4200 Surface Road, Columbus, OH 43228 through April 30, 2023; and be it further

RESOLVED, that the agreement be signed by the President of the Board of Commissioners; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0305 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$82,010.30 for January Adj#3, February Adj#2, March Adj#1 and April 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 1413, JFS WIA FUND
ORGCODE - 14130519
Debit Expense Account

Object: 912000 – JFS Shared	
Project 3A258	\$ 22,401.20
Project 3B278	\$ 15,762.35
Project 3A259	\$ 4,497.51
Project 3B259	\$ 4,862.71
Project 3B277	\$ -0-
Project 3D278	\$ 22,991.05
Project 3A225	\$ 11,495.48

TO:**FUND 1410, PUBLIC ASSISTANCE FUND**

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$ 82,010.30

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0306

**RE: TRANSFER FROM FUND 1275, RLF CDBG
ECONOMIC DEVELOPMENT TO FUND 1271,
RLF CDBG HOUSING**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS,

The Ohio Department of Development has approved a request to use \$153,500 in fund 1275 towards the Hope Town addiction recovery project

WHEREAS,

Hope Town addiction recovery project is being expensed in fund 1271,

RLF CDBG Housing,

WHEREAS, Fund 1271 is in need of a transfer from fund 1275 to fulfill the request;
now therefore be it;

RESOLVED, that the following transfer be made:

Debit:

FUND 1275, RLF CDBG ECONOMIC DEVELOPMENT

ORGCODE- 12750019

Debit Expense Account

Object: 910000 – Transfer Out \$153,500.00

Credit:

FUND 1271, RLF CDBG HOUSING

ORGCODE – 12710012

Credit Revenue Account

Object: 280000 – Transfer In \$153,500.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Department of Budget and Financial Management, and Neighborhood Development Services

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0307

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**RE: REAPPOINTMENT TO THE PORTAGE
COUNTY PUBLIC DEFENDER COMMISSION
FOR LUETT J. HANSON AND WILLIAM D.
LETNZ**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

2. Authorize the transfer of Jessica Wilson, Lab/IPP Coordinator, with Portage County Water Resources, to Biologist, replacing Eric Gaskell, effective May 16, 2022. Since Ms. Wilson is a current employee, pre-employment screenings are not required.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the seven-day internal posting of a bargaining position, Lab/IPP Coordinator, vacated by Jessica Wilson, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the promotion of Nickalaus Corpe, Social Service Worker II, to Social Service Worker III, replacing Kelly Ward, effective May 16, 2022, in Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, Social Service Worker II, vacated by Nickalaus Corpe, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize the promotion of Tyffanie Goldner, Social Service Worker II, to Social Service Worker III, replacing Brittany Tanner, effective May 16, 2022, in Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the three-day internal posting of a bargaining position, Social Service Worker II, vacated by Tyffanie Goldner, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
8. Accept the resignation of Kelly Davis, Social Service Worker III, with Portage County Water Resources, effective May 24, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
9. Authorize the three-day internal posting of a bargaining position, Social Service Worker III, vacated by Kelly Davis, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
10. Accept the resignation of Robert McCallum, Social Service Worker III, with Portage County Job & Family Services, effective May 13, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
11. Authorize the three-day internal posting of a bargaining position, Social Service Worker III, vacated by Robert McCallum, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
12. Accept the resignation of Emily Bottineli Social Service Worker III -
Group Home, with Portage County Job & Family Services, effective May 15, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the three-day internal posting of a full-time and part-time bargaining position, Social Service Worker III – Group Home, vacated by Emily Bottinelli, for Portage County Job & Family Services, with external posting if no internal appointment is made. The posting will be for a full-time and part-time in hopes of receiving a greater pool of applicants.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of Elizabeth Whaley, Eligibility Specialist, with Portage County Job & Family Services, effective May 17, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Elizabeth Whaley, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Lisa Fay – JFS Division Administrator – effective 5/8/2022;

b. Theresa Besaw – JFS Training Specialist – effective 5/13/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

17. Direct the Auditor's Office to pay/process the May 5, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,283,567.37	(Includes late fees of: \$8.13)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$446,962.07	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$7,976.43	
Journal Vouchers totaling:	\$40.25	
Then and Now list totaling:	\$252,973.65	
Debt Service wire list:	\$0	

18. Process the May 5, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

19. The Solid Waste District and the Department of Budget and Finance have identified that respective parcels situated in Tallmadge Hills have been incorrectly assessed for recycling charges. The Board of Commissioners directs the County Administrator to authorize Directors of Solid Waste and Budget & Finance to work with the Auditor's Office to take applicable steps to rectify the situation.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

20. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for April 2022 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

21. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for April 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

22. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 25, 2022 through May 1, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

23. The Board of Commissioners acknowledged the receipt of the tax estimates as they will appear on 2023 Certificate of Estimated Resources as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **May 10, 2022, at 11:03 AM.**

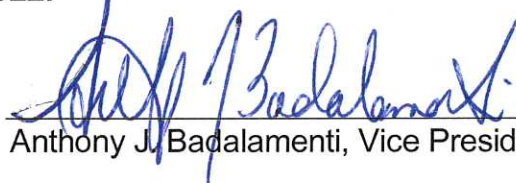
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **May 10, 2022.**



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk