



Portage County Board of Commissioners

Meeting Minutes

449 South Meridian Street
 Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
 330-297-3600

Thursday, April 14, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
 Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Ed Dean, Duane Flowers, Barb Tittle, and Frank Voss

1. The Board of Commissioners approves the April 5, 2022, regular meeting minutes and the April 12, 2022, special meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

COUNTY ENGINEER'S OFFICE

Present: Larry Jenkins, Jr.

Mr. Jenkins noted the first resolution is a negotiation resolution to select quality control inspection as our most qualified firm for roadway construction administration.

The second is a negotiation resolution to declare GPI which is Greenman-Peterson, Incorporated, the most qualified firm for construction administration for our 2022 Subdivision construction administration contract.

The third item on the agenda is an announcement of the available contract for construction administration for the Hankee Road culvert replacement project in Freedom Township.

Resolutions:

1. The Board of Commissioners declare Quality Control Inspection, Inc. the most qualified firm to provide professional services for construction administration for the 2022 Roadway Construction Administration Contract./Resolution No. 22-0237
2. The Board of Commissioners declare Greenman-Pedersen, Inc. the most qualified firm to provide professional services for construction administration for the 2022 Subdivision Construction Administration Contract. Resolution No. 22-0238
3. The Board of Commissioners authorizes the Public Announcement of Available Contract for professional construction administration services for the project known as Hankee Road Culvert Replacement./ Resolution No. 22-0239

HUMAN RESOURCES

Present: Janet Kovick, Director

Discussion:

1. Virtual Job Fair Information

The Human Resources Department would like to hold the Virtual Job Fair on April 29th, however, it's possible it may go into the following week if that's not enough time for departments to prepare. The Job Fair would be held from 9:00 AM-11:00 AM and the flyer will be sent to different entities and posted on different recruiting websites. Registration can be completed through a hyperlink if anyone is interested in having a conversation with a specific department.

Job and Family Services will help set everything up. Right now, there are about 13 departments with openings so Director Kovick will reach out to the departments to see if they can have someone available to chat with the interesting candidates. We will also be able to see their resumes online, as well.

2. Water Resources SCADA Technician Position

The next item is a new position in the Water Resources Department. This position is a union position, and reports to the SCADA Supervisory.

Administrator Crombie explained the SCADA technician position is a position that would be mostly out in the field. Currently, we have a SCADA supervisor that supervises the programming, but he is inundated with work and projects are falling behind. Additionally, the computer software program hasn't been installed, and it's years old.

Commissioner Christian-Bennett asked about funding for the position and Administrator Crombie noted there's money in the budget and it's paid out of several different funding sources. The position would be a full time and the wage is still to be determined by the union.

Administrator Crombie believes the SCADA supervisor should be moved out from under the current manager and placed under the Director.

The Board agreed to wait until the salary has been determined by the union to move forward with the position.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the job description for a new position, Social Service Worker 3 – Part-Time Floater - Temporary, for the Portage County Department of Job & Family Services.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries
2. Authorize the three-day internal posting for a bargaining position, Social Services Worker 3 – Part-Time Floater – Temporary, new position, for Portage County Job & Family Services, with external posting if no internal appointment is made. The job posting will be for 2 vacancies.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries
3. Authorize the hire of Karen Ross for the JFS Executive Assistant position, replacing Kristin Hopper, for Portage County Department of Job & Family Services. Tentative start date is April 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Ms. Ross will serve a 120-day probationary period.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries
4. Authorize the hire of Ashley Russell for the Social Service Worker II position, replacing Melissa McCon, for Portage County Department of Job & Family Services. Tentative start date is April 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Ms. Russell will serve a 270-day probationary period per the current CBA.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

5. Accept the retirement notice from Darla Hylton, Investigator 2, for Portage County Department of Job & Family Services, effective April 30, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize the three-day internal posting for a bargaining position, Investigator 2, replacing Darla Hylton, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the transfer of Brianna Moore, Social Service Worker 3, to OMJ Case Manager – Emancipation and After Care Services, new position, in Portage County Job & Family Services, effective May 16, 2022. Since Ms. Moore is a current employee, pre-employment screenings are not required. Ms. Moore will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Brianna Moore, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Authorize the transfer of Jarika Hicks, Social Service Worker 3, to Social Service Worker 3 – CARES, replacing Miranda Lewis, in Portage County Job & Family Services, effective April 11, 2022. Since Ms. Hicks is a current employee, pre-employment screenings are not required. Ms. Hicks will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Jarika Hicks, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Authorize the promotion of Shawn Kelly, Social Service Worker 3, to PCSA Supervisor, replacing Stephanie Wenrich, in Portage County Job & Family Services, effective May 16, 2022. Since Mr. Kelly is a current employee, pre-employment screenings are not required. Mr. Kelly will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Shawn Kelly, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the transfer of Miranda Lewis, Social Service Worker 3 - CARES, to Social Service Worker 3, replacing Amber Slaughter, in Portage County Job & Family Services, effective April 11, 2022. Since Ms. Lewis is a current employee, pre-employment screenings are not required. Ms. Lewis will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of David Krise, Engineering Technician I, for Portage County Water Resources, effective April 15, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

15. Authorize the seven-day internal posting of a bargaining position, Engineering Technician I, vacated by David Krise, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

16. Authorize the hire of Jim Pemberton for the Streetsboro Wastewater Treatment Plant Operator position, replacing John Kalta, for Portage County Water Resources. Tentative start date is May 2, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Per the CBA, Mr. Pemberton will serve a 120-day probationary period.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

17. Authorize the hire of Daniel Blakely for the Water Resources Director position, replacing Allen Fathi, for Portage County Water Resources. Tentative start date is May 2, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

18. Approve the revised job description for an HR Intern for the Portage County Human Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

19. Authorize the unpaid internship agreement between Rachel Wetzel, Kent State University student, and the Portage County Human Resources Department for the 2022 summer semester, June 9, 2022 – August 17, 2022. Ms. Wetzel has completed the required internship documentation.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

20. Approve anniversary step increase for the following non-bargaining employee:

a. Linda Markijohn – Office Manager (Building Dept.) – Effective 4/24/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

21. Approve the revised job description for the Operations Manager position for the Portage County Water Resources Department. The revised job description was refactored from pay grade 16 to pay grade 17.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

22. Authorize the posting of a non-bargaining position, Operations Manager, for Portage County Water Resources Department. The non-bargaining position will be posted internally/externally for two weeks.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

23. Approve the revised job description for the SCADA Supervisor position. The revised job description includes a job title change to SCADA Manager and was refactored from pay grade 12 to pay grade 16.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners enter into an Agreement with Willis Towers Watson Midwest, Inc. for Provision of Health Benefit Plan Consulting Services for 2022.
Resolution No. 22-0240

Discussion:**1. Sick Leave Conversion for Retire/Rehires**

Commissioner Christian-Bennett pointed out the Personnel Policy does not allow retire/rehires to cash out a portion of their sick time even though they are allowed to accumulate it. This could be a nice tool in our toolbox to incentivize rehires.

Director Kovick spoke with Attorney Meduri and we currently follow the Ohio Revised Code, but it does allow consideration of additional payment to the retirees.

Commissioner Christian-Bennett would like to know how many retire/rehire employees we currently have and an approximate cost for next week.

GRANT ADMINISTRATOR

Present: Allison Diehl

Discussion:**1. Juvenile Court Renovations**

Judge Smith was recently discussing renovations for the Juvenile Court and Ms. Diehl wanted to ensure it's the Board's intent to investigate use of ARPA funding.

The Board agreed Ms. Diehl should move forward.

2. Retail Strategies Update

Director Townsend will bring a resolution forward setting the bid date as the project will be over \$50,000, more like \$65,000 for recruiting services.

RESOLUTIONS:

The first resolution is to amend one from last week for the Office of Homeland Security and Emergency Management because it had the wrong dollar amount listed on the resolution.

The second is to rescind the resolution for the drug task force. Language has been included in the resolution explaining how the drug task force is now called the drug and violent crime unit and the grantor is aware of the change.

The other two resolutions are for grants for the Law Library and Water Resources.

Resolutions:

1. Amend Resolution 22-0221, Adopted April 5, 2022 – Accept Grant Award from the Ohio State Emergency Response Commission on behalf of the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0241
2. Rescind Resolution No. 22-0222: Authorize Grant Application and Accept Grant Award from the 2020 Recovery Ohio Subgrant on behalf of the Portage County Drug Task Force./Resolution No. 22-0242
3. Authorize the application and accept the grant award in the amount of \$4,422 from the Statewide Consortium of County Law Library Resource Boards on behalf of the Portage County Law Library Resources Board./ Resolution No. 22-0243

4. Authorize Application in the amount of \$3,156,581 to the FY 2023 Congressionally directed spending rural development, community facilities grant account for the Portage County Water Resources Department./ Resolution No. 22-0244
5. Authorize the Grant Application to the Ohio Department of Public Safety and Accept the Grant Award in the Amount of \$24,998.78 for the 2020 Recovery Ohio Law Enforcement Subgrant on behalf of the Portage County Drug and Violent Crime Unit, formally known as the Portage County Drug Task Force. (Grant No. 2020-RO-ETF-R582)./ Resolution No. 22-0245

Journal Entries:

1. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Sixth Quarter Cash Reimbursement Request in the amount of \$77,313.94 for the EMPG FY21 Q-6 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

JOB & FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./ Resolution No. 22-0246
 - This resolution is the normal shared transfer.

MISCELLANEOUS ITEMS

Journal Entries:

1. In accordance with ORC 128.12(B)(1), the Board of Commissioners acknowledged receipt of the April 1, 2022 correspondence from City of Aurora, requesting to be a participant on the countywide 9-1-1 hosted system.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for March 2022 as presented by the Sheriff's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for March 2022, as presented by the Portage County Sheriff's Department.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for March 28, 2022 through April 3, 2022 as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. The Board of Commissioners acknowledged receipt of the April 8, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
6. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for March 2022 as presented by the Portage County Treasurer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Resolutions:

1. The Board of Commissioners approve the appointment of Brian Huff to the Tax Incentive Review Council for Ravenna Township./Resolution No. 22-0260

DEPARTMENT OF BUDGET & FINANCE

Present: Joe Harris, Director, Janet Kovick Human Resources Director and JoAnn Townend Internal Services Director

Discussion:

1. Judge Smith and Judge Pittman request for staff pay increases
Director Harris and Director Kovick have reached out to both Judge Smith and Judge Pittman and they are in the process of getting job descriptions together to factor.

Commissioner Badalamenti asked if anyone has reached out to Judge Doherty and Director Kovick will reach out.

2. Clerk of Courts' request for staff pay increases
Director Harris reached out to the Clerk of Courts and hasn't heard anything back.

It's been verbally discussed that if you are not currently on the wage scale as of November 1st, you need to wait until 2023, however, the Board has the authority to change the policy. For both the Clerk of Courts and the Judges, if they want to get their jobs factored and get on the wage scale, it will take effect in 2023 per the Resolution. Commissioner Badalamenti noted they received a 5% increase this year and Director Harris noted everyone received 3% this year, but he didn't touch Judge Smith's budget because her increases were court-ordered. Director Kovick noted their job descriptions will need to be refactored to get them on the new wage scale.

Commissioner Badalamenti explained the Board provided raises to everyone in the court system because they chose not to be on our wage scale 3 years ago, a 5% raise to everyone and now we are being requested to give them another raise, but Commissioner Christian-Bennett pointed out it will depend on how they factor on the scale. Commissioner Badalamenti noted the request was to raise everyone to \$23-\$24 per hour now and Commissioner Christian-Bennett responded the Board decided to factor to have a justification versus providing a random amount.

Administrator Crombie pointed out it was discussed in open session that we would have the positions factored in order to establish a baseline. Also, this program in its entirety will be revisited in 2023 and a wage study will be done and the scale will be adjusted. The Judges, Courts, Clerk of Courts and the Sheriff did not participate in the original wage study.

3. Geotab Vehicle Trackers
Geotab is a subprogram through Enterprise that basically tracks County vehicles installed back in 2020. It's a good tool, but we're not utilizing it and it costs \$17.00 per month per tracker and we have 84 vehicles.

As of March 31st, we had to cancel the old trackers because they were being serviced through Sprint and Sprint is no longer providing the service.

The question before the Board is whether it wants to continue to have trackers on County vehicles.

Administrator Crombie explained from a risk standpoint, the trackers are helpful, but she wasn't sure if anyone really checks them, but we could promote them a little better.

Director Townsend explained the department heads were supposed to be able to get in to look at where their vehicles were, but the main reason why we had them was to provide alerts for oil changes since the Motor Pool was no longer in service.

Commissioner Badalamenti asked if we've checked with department heads to see if they want to track their vehicles (ie. Sheriff's Office)? It's costing the County \$18,000 a year to tell us we need to change our oil. Commissioner Christian-Bennett noted an engine in the Sheriff's Office is one you want to track and Commissioner Badalamenti stated they track their mileage. Is the Sheriff's Office following through when they have to have the oil change because they were talking about having somebody do it in their garage?

Director Harris explained the cost of the tracker service is going to increase to \$18.87 per month per tracker.

Commissioner Badalamenti pointed out if no one is keeping track of the tracker information then how are we keeping track of the oil changes?

Director Harris noted the other problem with the trackers is that no one's keeping up with them. There were 2 trackers on vehicles that were set to be auctioned off.

The Board agreed to bring this issue back for further discussion when Director Harris has additional information on which vehicles have trackers on them by the department.

Geotab indicated all trackers we have currently ended March 31, 2022, because the system is switching from Sprint to Verizon. The program is through Enterprise and Administrator Crombie asked if Enterprise receives the alert when it's time for an oil change and Director Harris will research and report back.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the April 7, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,610,145.52	(Includes late fees of: \$13.46)
ACH/Neil Group of	\$0	
ACH Payment list	\$0	
totaling:		
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$3,896.10	
Medical Mutual Flex Claims of	\$16,605.06	
Journal Vouchers totaling:	\$42,303.32	
Then and Now list totaling:	\$192,533.40	
Debt Service wire list:	\$0	

2. Process the April 7, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Resolutions:

1. Transfer From Fund 0001, General Fund To Fund 1410, Public Assistance Fund./ Resolution No. 22-0257
2. Transfer From Fund 0001, General Fund To Fund 1414, Child Support Administration./ Resolution No. 22-0258

INTERNAL SERVICES

Present: JoAnn Townend, Director

Discussion:

1. Projects Update

Ravenna Courthouse:

1. Lula Elevator – The elevator has been ordered and the replacement is in process. Possible 5-week turn around for the unit.
2. Parking Lot - Approved last week and the architect is working on bid specs.

Riddle Block:

1. Window replacement - estimated construction cost \$875,000.00, architect fee \$84,200.00. On hold.
2. Roof replacement - estimated construction cost \$800,000.00, architect fee \$82,050.00. The architect is working on bid.
3. Masonry restoration - estimated construction cost \$850,000.00 architect fee \$83,600.00. On hold.
4. HVAC replacement - estimated cost \$180,000.00, architect fee \$45,000.00. Architect working on bid specs.

Totals: Project costs: \$2,705,000.00; Architect fees \$294,850.00 = \$2,999,850.00

Annex Building:

1. Annex building proposed recommendations by architect:
 - a. Install new perimeter footer drains and area wells. Architect working on bid specs.
 - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate.
 - c. Remove & replace the existing exterior elevator with a new interior three-stop LULA elevator. Architect preparing cost estimate.
 - d. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate.

Administration Building:

1. Elevator replacement - The architect is preparing a cost estimate to replace all three.
2. Main lobby renovation - Flooring installation is set to begin Friday, May 27th at 4:30 PM and will end Monday, May 30th in the evening. There will be no access to the first-floor lobby areas (main door, north door, stairwells or elevators). Security will be on-site to keep employees out.
 - A. Items to be re-hung on walls - Robinson Memorial plaque and the County flag. Commissioner Badalamenti asked about the congressional medal of honor plaque and Administrator Crombie will investigate.

Prosecutor's Office:

1. Update: The architects are still working on receiving a quote from a contractor on the window fix, we hope to have it next week. No new information yet.

Emergency Operations Center Station 30:

1. Architectural fee \$12,800.00 for drawings and spec books. The Board agreed to move forward and Director Townend will proceed with preparing the Resolution and Agreement.

Commissioner Christian-Bennett asked to pause the Internal Services meeting to convene the Public Hearing for the Regional Planning Commission at 10:00 AM.

Recess for the Regional Planning Commission's Public Hearing: 10:00 AM

**Public Hearing for the Regional Planning Commission
2022 General Community Development Block Grant (CDBG)
449 South Meridian Street, Commissioners' Boardroom
Ravenna, Ohio 44266
10:00 AM**

Present: Commissioner Sabrina Christian-Bennett, Commissioner Anthony J. Badalamenti, Commissioner Vicki A. Kline, County Administrator Michelle Crombie, Clerk Amy Hutchinson, CDBG Specialist Lisa Reeves, CDBG Specialist Regional Planning Commission, Director Todd Peetz, Regional Planning Commission, Ed Dean, Duane Flowers, Barb Tittle, Frank Voss, and Dan Tillett

Commissioner Christian-Bennett opened the Public Hearing at 10:00 AM to discuss the 2022 General Community Development Block Grant. Ms. Reeves will discuss the purpose of the public hearing and will conduct the remaining portion

1. Purpose of the Hearing – Lisa Reeves
This is the first of two public hearings and it's for the 2022 General CDBG public hearing.
2. Overview of the Project

**HOUSING, SHELTER AND SUPPORTIVE HOUSING
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM**

Application Due: June 22, 2022

Goals: Through an efficient and impactful approach, the CHIP Program will partner with Ohio Communities to preserve and improve the affordable housing stock for low and moderate-income Ohioans and strengthen neighborhoods through community collaboration.

Eligible Jurisdictions: Counties and cities that are HUD Entitlement, Non-participating jurisdictions under the HOME program and HUD non-entitlement communities. Communities must have an approved CHIP Policy and Procedures Manual. Communities may only apply every other year for funding.

Eligible Activities:

Rehabilitation Assistance

1. Owner Rehabilitation
2. Rental Rehabilitation

Repair Assistance

1. Owner Home Repair
2. Rental Home Repair

Homeownership Assistance

1. Homeownership (Down Payment Assistance/Rehabilitation or Downtown Payment Assistance only)

Tenant-Based Rental Assistance

Administration Costs

Fair Housing

Maximum Grant Amount:

Single-Community Applicants: Single-Community Applicants may apply for a maximum award outlined in the chart below. Jurisdictions that are able to partner but are applying as a single-community applicant must refer to Column "A". The remaining single-community applicants must refer to Column "B".

	Maximum Award	
	Option 1	Option 2
• County	\$300,000	\$400,000
• City with a population of at least 15,000	\$250,000	\$350,000
• City with a population between 5,000 – 14,999	\$200,000	\$300,000

Partnership Composition: Parameters for developing a partnership are as follows:

- A partnership's boundaries cannot exceed two adjacent counties.
- An eligible city can only partner within its county, either with the county or another CHIP Program eligible city within the county. In a scenario where the city is an applicant, and their county is a partner the partnership cannot cross the county borders without partnering with both counties.
- One of the eligible communities (city or county) in the partnership will be the applicant/potential grantee.
- Jurisdictions are allowed to submit or be a part of only one application.

Regardless of the number of communities in the partnership, the maximum grant ceiling will be \$1.6 million. Prior to submitting the application, the partnership shall prepare a plan for expending the awarded funds throughout each jurisdiction. The plan shall be submitted in the application for evaluation by the Office of Community Development.

HOMELESS CRISIS RESPONSE PROGRAM

Applications Due: June 24, 2022

Goal: To prevent individuals and families from entering homelessness, provide for emergency shelter operations and rapidly move homelessness to permanent housing.

The Homeless Crisis Response Program is divided into two components:

- 1) Emergency shelter operations and;
- 2) Housing stability consisting of Homelessness prevention and rapid re-housing activities

Eligible Jurisdictions: Non-Profit Organizations, Units of Local Government for emergency shelter activities and to State selected nonprofit organizations and local units of government for homelessness prevention and rapid re-housing activities.

To apply for Homeless Prevention and Rapid Re-housing funds, each region must have a collaborative, Regional Homeless Service Coordination Plan (Regional Plan). Regional plans should include an agreed upon participant screening criteria, common assessment tools and referral processes and each participant in the region implementing the program must use the same forms.

Maximum Grant Amount:		Maximum Award Amounts:
Category	Maximum Award	Grant Period
Emergency Shelter:	Based on Previous Funding Level	1 or 2 Years
Homelessness Prevention & Rapid Re-Housing	Via an allocation methodology	1 or 2 Years

Applicants must provide at least \$1 in local public or private resources for every \$2 in Homeless Crisis Response Program funds. Grants or loans from the Ohio Development Services Agency cannot be used as match. No match is required for the Housing Stability Category.

SUPPORTIVE HOUSING PROGRAM

Application Due: July 8, 2022

Goal: To facilitate moving homeless persons to permanent housing by providing transitional housing and provide long-term permanent supportive housing to homeless persons with disabilities.

Eligible Jurisdictions: Non-Profit Organizations, Units of Local Government, Public Housing Authorities. The priority for transitional housing awards is for projects that either serve special homeless populations (i.e., transition age youth, domestic violence victims or persons with mental illness or persons in recovery from substance abuse and young families) or those that comply with national best practice or research supported design. The priority for permanent supportive housing is projects that meet the housing needs of homeless families and individuals with disabilities including Chronically Homeless persons.

Maximum Grant Amount: Amount to be determined.

Applicants must provide at least \$1 in local public or private resources for every \$2 in Supportive Housing Program funds for transitional housing and permanent supportive housing. Grants or loans from the Ohio Development Services Agency cannot be used as match funds.

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM

Application Due: October 28, 2022

Goal: OCD provides eligible nonprofit organizations or units of local government with funds to devise long-term, comprehensive strategies to meet the housing and supportive service needs of persons with AIDS or HIV related diseases.

Eligible Jurisdictions: Private, nonprofit organizations incorporated with Ohio's Secretary of State granted 501.C.3 status; and units of local government.

Eligible Activities:

- Short term rental, mortgage and/or utility assistance
- Acquiring, rehabilitating, or constructing permanent housing
- Permanent housing placement
- Tenant based rental assistance
- Operating a community residence
- Permanent housing placement
- Referral to drug and alcohol abuse treatment and counseling
- Limited case management
- Respite care
- Food/Nutritional services
- Activities of daily living
- Day care
- Transportation
- General administration
- Housing information services

Maximum Grant Amount: Based on percentage of cases of persons living with HIV/AIDS within the projects service area when compared to the balance of

State (Areas outside of Columbus, Cincinnati and Cleveland service areas). OCD uses figures promulgated by the Ohio Department of Health are used for this calculation. An adjustment factor 1.10 is used to account for increased need. Applicant must provide at least \$1.00 in public or private resources for every \$1.00 to match the request amount of HOPWA funds.

COMMUNITY AND ECONOMIC DEVELOPMENT PROGRAM

Goal: To provide communities with a flexible housing and community development resource that can be used to address locally identified needs that are eligible CDBG activities and qualify under the national objective of LMI benefit or Elimination of Slum and Blight.

Community Development Implementation Strategy:

Communities receiving funds from OCD are required to conduct long-term planning. The Community Development Implementation Strategy (CDIS) is a tool to facilitate communication with stakeholders in eligible applicant communities. The CDIS will supplement the Citizen Participation process providing a format for disseminating information about the Community Development, Economic Development and Residential Public Infrastructure Grant and Target of Opportunity Programs and assist with identifying and prioritizing potential funding opportunities. The CDIS is required for application to the 2022 Community Development, Economic Development and Residential Public Infrastructure Grant Programs. The OCD recommends applicants to the PY 2022 Allocation Program conduct the CDIS in 2020 to allow adequate time for project identification and development; however, PY 2022 communities are not required to submit the CDIS until Allocation applications are due.

A. COMMUNITY DEVELOPMENT ALLOCATION GRANT

Application Due: June 15, 2022

Eligible Jurisdictions: Under the FY 2022 Ohio State CDBG Program, the non-entitlement counties and small cities (identified as cities by the Secretary of State as of January 1, 2015) will be able to apply for access to funds based entirely on the number of LMI persons residing in the eligible community. Approximately 50 percent of the eligible communities will apply for funding in PY 2021. The remaining 50 percent will apply for funding in PY 2022.

Eligible Activities:

Eligible activities are those contained in Title 1 of the Housing and Community Development Act of 1974, as amended.

Street resurfacing (paving) is not eligible for CDBG Allocation or Critical Infrastructure Program funding. Street resurfacing (paving) can only be funded as a component of a targeted Neighborhood Revitalization Program. Street reconstruction is eligible as an Allocation, Neighborhood Revitalization or Critical Infrastructure Project.

Community Development Allocation Program funds cannot be used for housing activities, except for Home Repair. OCD has funds set aside for these purposes through its Community Housing Impact and Preservation Program (CHIP). In the event a community applies but is not funded for a CDBG eligible housing activity through the CHIP Program in the current or previous year's application cycle, OCD will consider a community's request to waive this requirement and use Community Development Allocation Program funds for other CDBG eligible housing activities. Consideration of a waiver will be based on the competitiveness of the CHIP application along with the community's demonstrated administrative capacity to administer a housing program.

Approximate Grant Amount: \$480,000. Funding allocations for communities are determined by dividing the number of low-moderate income (LMI) persons residing in the community by the total number of LMI persons residing in the non-entitlement areas of the state multiplied by the amount of CDBG Program funds allocated to the Community Development. The U.S. Department of Housing and Urban Development (HUD) provides the number of LMI persons and used the 2011 – 2015 American Community Survey Low/Moderate Income Summary Data (updated in 2019) as the basis for estimating LMI figures. "Direct cities" are cities with a total population of 15,000 or greater and a LMI population of at least 30 percent or greater. Total population was determined upon the 2010 Census and 2006 - 2010 American Community Survey Low/Moderate Income Summary Data (Updated in 2014). The funding allocation for cities that does not meet the direct city criteria will be awarded to the County of jurisdiction. The funding allocation for cities attaining a total population of 15,000 or greater and a LMI population of at least 30% with subsequent data releases (e.g., 2011-2015 American Community Survey Low-Moderate Income Summary Data (updated in 2019) will be provided as dedicated funding to the county of jurisdiction at the \$150,000 grant floor). Qualifying cities are referred to as dedicated cities. All communities within the County are encouraged to collaborate with the County for project funding.

Direct cities will be awarded and will administer their own grants.
The City of Streetsboro will receive \$150,000 in 2022 under the grant and Regional Planning will administer their selected project(s) on their behalf.

Number of Projects: The number of projects a Community Development Allocation Program applicant may undertake with CDBG funds is limited based upon the available allocation. See table below for project eligibility by allocation funding level:

<u>Allocation Funding Level</u>	<u>Projects Available</u>
\$150,000 - \$224,999	3
\$225,000 - \$299,999	4
\$300,000 or more	5

B. NEIGHBORHOOD REVITALIZATION GRANT

Application Due: OCD will accept pre-applications starting May 18, 2022. Full application will be due by June 15, 2022.

Goal: Neighborhood Revitalization Projects are designed to improve the quality of life, livability and functionality of distressed areas and neighborhoods to carry out a comprehensive revitalization strategy. This includes projects designed to stabilize and enhance LMI residential neighborhoods.

Eligible Jurisdictions: PY 2022 CDBG Allocation Counties and Direct Cities.

Maximum Grant Amount: \$750,000

Eligible Activities: Public facilities improvements such as constructing, reconstructing and/or rehabilitating infrastructure in targeted areas of distress. At a minimum, Neighborhood Revitalization Program Applications must include three activities, excluding administration. Demolition/Clearance activities are capped at \$175,000 or 25% of the project request, excluding administration.

C. Critical Infrastructure Grants

Application Due: **Round 1 Program Period**
 Submission: June 15, 2022
 Grant Award: September 1, 2022

Grantees committing PY 2021 Allocation Program grant funds to a Round-One Critical Infrastructure project must reprogram the

Allocation funds to other CDBG eligible activities if the Critical Infrastructure application is not approved by September 1, 2021.

Round 2 Program Period

Submission: To be determined

Grant Award: To be determined

Round 3 Program Period

Submission: To be determined

Grant Award: To be determined

OCD will start accepting letters of interest May 15, 2022. Full applications will be accepted on an open cycle basis from July 1, 2022 until April 30, 2023.

Goal:

The Critical Infrastructure Grant was created to assist communities with funding for **high priority, single purpose** projects, such as roads, flood and drainage and other public facility projects with high community-wide impact and that benefit primarily residential areas. Projects may include multiple activities that together contribute to a **single** failed or failing condition otherwise projects with multiple activities will not be considered for funding.

Eligible Jurisdictions:

PY 2021 and 2022 CDBG Allocation Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

Maximum Grant Amount: \$500,000

Eligible Activities:

Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets, bridges, sidewalks and flood and drainage water and sanitary sewer facilities. Eligible Public Facilities include fire protection or community facilities.

ECONOMIC DEVELOPMENT LOAN AND PUBLIC INFRASTRUCTURE GRANT PROGRAM

Applicants are required to submit a pre-application to OCD for review to apply for funds. OCD will evaluate the proposed projects pre-application on its consistency with programmatic thresholds and public benefit before making the decision to invite an applicant to submit a full application.

A. ECONOMIC DEVELOPMENT LOAN PROGRAM

Application Due:

OCD will accept pre-applications starting July 1, 2022 until all 2022 funds are awarded.

- Goal:** To create and retain permanent, private sector job opportunities, principally for low and moderate-income persons through expanding and retaining business and industry in Ohio communities.
- Eligible Jurisdictions:** Non-Entitlement Cities and Counties. Counties must apply on behalf of Villages and Townships. Counties may also apply on behalf of cities within their jurisdiction.
- Eligible Activities:** Eligible activities include providing financial assistance to private for-profit entities (through eligible units of general local government) to carry out economic development projects directly and primarily related to the creating, expanding, or retaining a business. Financing under the CDBG Economic Development Program may cover fixed assets, including land, building, machinery and equipment and site preparation directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to the financial gap and the public benefit to be derived. Financing for fixed assets must be provided in the form of a non-forgivable loan.
- In addition, job training is an eligible CDBG Economic Development Program activity. The State may provide applicants additional Economic Development Program funds, up to an additional \$50,000 to provide training for low-moderate income individuals whose positions were created or retained by the recipient business.
- Maximum Grant Amount:** \$500,000 for direct loans; maximum grant ceiling includes project and program administration costs. A minimum of 51% of the jobs must be available to LMI persons.

B. ECONOMIC DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT PROGRAM

- Application Due:** OCD will accept pre-applications starting July 1, 2022 until all 2022 funds are awarded.
- Goal:** To create and retain permanent, private-sector job opportunities, principally for low-moderate income persons, through expanding and retaining of business and industry in Ohio communities.
- Maximum Grant Amount:** \$500,000 maximum for off-site infrastructure projects. Maximum grant ceiling includes project and program administration costs.

Eligible Jurisdictions: Non-Entitlement Cities and Counties. Counties must apply on behalf of Villages and Townships; Counties may also apply on behalf of cities within their jurisdiction.

Eligible Activities: Eligible activities include providing financial assistance, through eligible units of general local government, for public improvements directly and primarily related to creating, expanding, or retaining a particular business. Financing under the State CDBG Economic Development Public Infrastructure Program is designed to cover public infrastructure investment directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to the financial gap and public benefit.

In addition, job training is an eligible CDBG Economic Development Program activity. The State may provide applicants additional Economic Development Program funds, up to \$50,000 to provide training for low-moderate income individuals whose positions were created or retained by the recipient business.

C. RESIDENTIAL PUBLIC INFRASTRUCTURE GRANT PROGRAM

Application Due: OCD will accept pre-applications starting July 1, 2022 until all 2022 funds are awarded.

Goal: To create a safe and sanitary living environment for Ohio citizens by providing safe and reliable drinking water and proper disposal of sanitary waste disposal.

Eligible Jurisdictions: Non-Entitlement Counties, Cities and Villages. Counties must apply on behalf of unincorporated areas and villages that do not have a demonstrated capacity to operate a public water or wastewater system. Cities and Villages will be limited to one grant award per program year. Counties will be limited to four awards per program year. A County may receive two grant awards for applications submitted on behalf of itself and two on behalf of one or more eligible sub-units of general local government (villages and cities) within the county's jurisdiction.

Jurisdictions which were funded under this program in FY 2019 will not be eligible for funding under the FY 2020 program, however Counties which were funded in FY 2019 can apply on behalf of a different sub-unit of Government within their jurisdiction.

Eligible Activities: The Residential Public Infrastructure Grant Program will only fund projects that provide water and/or sanitary sewer service to primarily

residential users (minimum of 60% of total users) in areas, which are a minimum of 51% LMI. Eligible on-site improvements include service laterals, septic tanks and well abandonment and CDBG eligible related fees. Applications where the primary objective is funding on-site improvements will not be considered. Funding for water and/or sanitary sewer projects that benefit primarily commercial and industrial users are more appropriate for the Economic Development Program.

Maximum Grant Amount: Maximum of \$750,000; Maximum grant ceiling includes a public water or sanitary sewer project, on-site improvements, and program administration costs. On-site improvements are capped at \$200,000. A waiver is required from OCD to exceed the \$200,000 on-site cap.

TARGET OF OPPORTUNITY GRANT PROGRAMS

Goal: To provide a means to fund worthwhile "target of opportunity" projects and activities that do not fit within the structure of existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs.

A. Economic and Community Development

Application Due: OCD will start accepting letters of interest June 15, 2022. Full applications will be accepted on an open-cycle basis from July 1, 2022 until April 30, 2023 or until such time the OCD expends available funding.

Goals: Provide funds for "targets of opportunity" investments in:

- Economic development projects which create and/or retain permanent job opportunities and are not eligible for Economic Development Program funding or feasible within the Economic Development Program guidelines.
- Community Development projects that is not feasible in other funding categories or eligible for Community Development Program Competitive Set-Aside or open-cycle Critical Infrastructure funds.
- Housing projects benefiting severely disabled adults.
- Youth Homelessness Demonstration Program projects.
- Imminent threat grants covered by the Federal CDBG Regulation.
- Initiatives of the Director of the Ohio Development Services Agency that include CDBG eligible activities.

Eligible Jurisdictions: Cities, Counties or Villages. All applicants must be able to demonstrate the ability to administer a Target of Opportunity Program. The OCD may require a County to apply for grant funds on the behalf

of a city or village within its jurisdiction if administrative capacity cannot be demonstrated by the city or village.

Eligible Activities: Any CDBG eligible activity.

Maximum Grant Amount: Based upon demonstrated need and availability of funds.

B. Downtown Revitalization Target of Opportunity Program

Application Due: OCD will start accepting letters of interest June 15, 2022. A letter of interest is required prior to submitting a full application. The letter of interest must include the administrative contact, a description of the target area, national objective, addresses of the building(s) to be improved, preliminary scope of work for each building, draft sources and uses budget, and adoption of the Secretary of the Interior's Rehabilitation Standards (area only).

Eligible Jurisdictions: PY 2021 and 2022 Allocation Program counties and direct cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

Eligible Activities: Structural rehabilitation, façade improvements, interior and exterior building code violation corrections, historic preservation, direct administrative costs and architectural and engineering work related to specific revitalization activities.

Maximum Grant Amount: \$250,000 per award. Total funds may not exceed 50% of PY 2021 CDBG Target of Opportunity Grant Programs funding.

C. New Horizons Fair Housing Assistance Program – Set-Aside

Application Due: July 1, 2022 through March 31, 2023.

Goal: To provide funds to units of local government or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing. Activities funded with New Horizons grants must be in addition to a grantees Standard Fair Housing Program, which is required as part of the Allocation Program and Community Housing Impact and Preservation (CHIP) Program applications. New Horizons fair housing strategies are to be based on locally assessed needs and further the State's fair housing goals.

Affirmative fair housing strategies are to be based on locally assessed needs and commitments, as well as to further the State Fair Housing goal.

Eligible Jurisdictions: Direct Community Development Allocation Cities or Counties. Consortium members may be direct Allocation Program cities or counties or CHIP Program CDBG eligible jurisdictions.

Eligible Activities: Implementing analysis of impediments to fair housing choice; activities that affirmatively further Fair Housing; and actions to remedy or mitigate conditions limiting fair housing choice. Activities must exceed minimum Standard Fair Housing Program requirements.

Maximum Grant Amount: Up to \$15,000 for one jurisdiction and up to an additional \$5,000 for each additional eligible jurisdiction for a maximum award not exceeding \$30,000. A maximum of 15% of the total grant request may be used for general administration.

3. Swearing of Those Who Are Speaking

Commissioner Christian-Bennett noted if anyone wanted to comment or ask any questions, they will need to be sworn in.

Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth, and nothing but the truth?

Please respond: I do.

4. Public Comment

- Administrator Crombie asked about the Chinn Allotment and the Water Resources grants, would you be able to coordinate with our Grants Administrator Allison Diehl so there aren't any duplicative efforts.

5. Motion to Adjourn the Public Hearing on April 14, 2022, at 10:07 AM

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

Reconvene the Commissioners' regular meeting: 10:07 AM

INTERNAL SERVICES – CONT.

Present: JoAnn Townend, Director

Justice Center:

1. Roof Replacement - Still working on a cost estimate for the roof replacement.
2. Base of the Granite Road Sign - Deteriorating and repairing it will cost \$39,000. The Board agreed to move forward with the request.

Records Center:

1. Roof Replacement - The architect is working on a cost estimate.

Administrator Crombie asked Director Townend to add Pretty Glen dam to her list of projects.

Resolutions:

1. The Board of Commissioners awards the sale of real property owned by Portage County located in Ravenna Township./Resolution No. 22-0247
2. The Board of Commissioners awards and enters into a contract with Woodford Excavating, LLC for the CDBG (BX-21-1CJ-2) Pratt Street Improvements Project, Ravenna City./ Resolution No. 22-0248
3. The Board of Commissioners agrees to enter into an agreement with American Structurepoint, Inc. for the HVAC equipment replacement at 209 South Chestnut Street, Ravenna, OH./ Resolution No. 22-0249
4. The Board of Commissioners agrees to enter into an agreement with American Structurepoint, Inc for the roof replacement at 209 South Chestnut Street, Ravenna, OH./ Resolution No. 22-0250
5. The Board of Commissioners approves specifications and set bid date for providing business recruiting services for the Portage County Board of Commissioners./ Resolution No. 22-0251

Resolution No. 22-0252 – Number Not Used.

6. The Board of Commissioners enters into Negotiations between the Board of Commissioners and the Aviation Management Consulting Group for Aviation Consulting Services./ Resolution No. 22-0253

REGIONAL PLANNING COMMISSION

Present: Lisa Reeves

Resolution:

1. The Board of Commissioners awards and enter into a contract with Benner Masonry Contractors for the Freedom Township ADA Project, 8966 State Route 700 in Freedom Township./ Resolution No. 22-0254

2. The Board of Commissioners authorize the first amendment to lease agreement by and between Portage County Board of Commissioners ("lessor"), and KMI Wellness, Where Health Meets Happiness, L.L.C. ("lessee")./ Resolution No. 22-0255

COUNTY ADMINISTRATOR

Present: Michelle Crombie

This is a 3-year agreement with CORSA.

Resolution:

1. The Board of Commissioners enter into a participation agreement for the self-insurance pool administered by the County Risk Sharing Authority (CORSA) for County Insurance for the Period 2022-2025./Resolution No. 22-0259

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Commissioner Christian-Bennett mentioned House Bill 463 is being proposed to eliminate the District Advisory Council for the Health Department and transfer that responsibility to the County Commissioners. The bill was on its second hearing on Wednesday for proponent testimony.

Commissioner Christian-Bennett contacted the CCAO and they are forwarding her message to Rachel Massoud who can fill in the details of the meeting and CCAO will ask Representative Stevens, who is one of the co-sponsors, to speak at the next CCAO General Government Committee meeting.

COUNTY RECORDER

Present: Lori Calcei

Every year, the Recorder's Office renews a contract for microfilming and she presented Amendment No. 7 between the Board and VCR Companies (formerly known as CASNET). The contract amount increased slightly to \$20,000 from January 1, 2022 through December 31, 2022.

In the past, the Recorder's Office use to do Aperture cards, but the company no longer provides that service for plat maps.

Resolution:

1. The Board of Commissioners entered into an amendment no. 7 between the Portage County Board of Commissioners, Portage County Recorder and VRC Companies, LLC./ Resolution No. 22-0256

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Commissioner Christian-Bennett met with State Rep Pavlika, regarding a potential hub in Portage County and expressed her disappointment as the Board knew nothing about it. Commissioner Christian-Bennett also explained that Representative Pavlika and the

transportation chairman, Representative Brian Baldridge are not going to have any hearings on the bill and the bill is dead, it's not going anywhere.

Recessed: 10:20 AM

Reconvened: 10:30 AM

ANIMAL PROTECTIVE LEAGUE

Present: Director Chalon Lowry

The Portage Animal Protective League (APL) is a private, non-profit organization, dedicated to the advancement of animal welfare and responsible pet ownership. In support of the mission, they shelter and find safe homes for injured, abused, surrendered, and abandoned animals, uphold and enforce all animal cruelty laws, reduce pet overpopulation through spay/neuter programs, and educate the community on the social responsibility associated with pet ownership. They are completely funded through donations and the facility costs about \$700,000 a year to operate and receives almost 1,000 surrenders per year.

If you are unable to keep your dog or cat for whatever reason, the APL will accept them as long as they have space at the facility.

The APL has a rescue agent that's on call 24 hours a day and a full-time Humane Agent, who responds to calls from the community.

The APL treats heartworm, amputate legs, does surgeries, basically everything they can, and they don't euthanize animals for space or time.

They also have a mobile unit specifically for cats and the procedure to spay/neuter is around \$40 or \$60 for the general public.

The APL takes chicken, dogs, cats, pigs, ducks, alpacas, horses – they take everything. If it can be a pet - a domestic animal, it falls under their purview. Surprisingly, they've received a lot of guinea pigs, hamsters, and bunnies, and they get adopted fairly quickly. Reptiles aren't really their specialty, so she recommends 'Herps Alive' in South Euclid, which is a non-profile reptile rescue for reptiles, amphibians, and turtles. Parrot Hope Rescue is also local and they take exotic birds the APL is unable to place.

Commissioner Kline asked what is done with chickens and ducks and how do you find homes for them and if you don't what happens to them? Ms. Lowry responded they partner with Happy Trails and occasionally they may have to reach out to other rescues.

The Dog Warden is a separate entity from them and focuses more on dogs - strays, at large dogs, and licensing.

The APL tests behavior temperament and they check with veterinarians to ensure animals are suitable for adoption.

Duane Flowers, from the audience, asked how influential is Goddard's Law and Ms. Lowry responded the law basically provides the ability to charge felony animal cruelty charges in specific cases, but it only applies in very small circumstances because you have to prove intent that the person did this purposefully or it won't fall under Goddard's Law. Most cases they see fall under misdemeanor charges.

The APL's website and Facebook are their most popular place to showcase adoptable pets (portageapl.org).

The APL has an upcoming event entitled **Paws to Celebrate on April 23, 2022, at the Kent American Legion.**

Commissioner Christian-Bennett mentioned she works with the Pet Food Pantry and knows they are low on pet food for both cats, dogs and birdseed and they are looking for donations. The Pantry goes to Petco in Brimfield every other Sunday to distribute pet food (including bird food). If you are a citizen who cannot afford pet food on your own, the Pet Food Pantry can help, but you must register so they know how much food is needed. Ms. Lowry pointed out the APL needs donations of food, cat food specifically because people have multiple cats.

Ms. Lowry thanked the Board for today's meeting and invited them to the shelter for a tour.

Recess: 10:54 AM

Reconvene: 11:00 AM

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RESOLUTION NO. 22-0237 - RE: DECLARE QUALITY CONTROL INSPECTION, INC. MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROVIDING PROFESSIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FOR THE PROJECT KNOWN AS 2022 ROADWAY CONSTRUCTION ADMINISTRATION CONTRACT.

It was moved by Anthony J. Badalamenti, seconded by, Vicki A. Kline that the following resolution be adopted:

WHEREAS, Resolution 22-0178 authorized the announcement of the request for proposals for professional services for construction administration for the project known as 2022 Roadway Construction Administration Contract in Portage County, and

WHEREAS, the announcement requesting proposals for said project was published in

the Record Courier on March 11, 2022, and

WHEREAS, proposals were received from four (4) engineering firms for providing professional services for construction administration for the project known as 2022 Roadway Construction Administration Contract, and

WHEREAS, the qualifications were reviewed and rated according to the Portage County's approved consultant quality based selection process as used by the Ohio Department of Transportation, and

WHEREAS, after review and rating, the firm of Quality Control Inspection, Inc. was rated highest; now therefore be it

RESOLVED, that the Portage County Engineer recommends that the qualifications of Quality Control Inspection, Inc., 9500 Midwest Avenue, Garfield Heights, Ohio 44125 be accepted, and be it further

RESOLVED, that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations with Quality Control Inspection, Inc. for providing professional services for construction administration for the project known as 2022 Roadway Construction Administration Contract in accordance with ORC 153.69, Sub. Sec. A, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0238 - RE: DECLARE GREENMAN-PEDERSEN, INC.
MOST QUALIFIED FIRM AS A RESULT OF
REVIEW AND ANALYSIS OF
QUALIFICATIONS AND ENTER INTO
NEGOTIATIONS FOR PROVIDING
PROFESSIONAL SERVICES FOR
CONSTRUCTION ADMINISTRATION FOR
THE PROJECT KNOWN AS 2022
SUBDIVISION CONSTRUCTION**

ADMINISTRATION CONTRACT.

It was moved by Anthony J. Badalamenti, seconded by, Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Resolution 22-0179 authorized the announcement of the request for proposals for professional services for construction administration for the project known as 2022 Subdivision Construction Administration Contract in Portage County, and
- WHEREAS,** the announcement requesting proposals for said project was published in the Record Courier on March 11, 2022, and
- WHEREAS,** proposals were received from five (5) engineering firms for providing professional services for construction administration for the project known as 2022 Subdivision Construction Administration Contract, and
- WHEREAS,** the qualifications were reviewed and rated according to the Portage County's approved consultant quality based selection process as used by the Ohio Department of Transportation, and
- WHEREAS,** after review and rating, the firm of **Greenman-Pedersen, Inc.** was rated highest; now therefore be it
- RESOLVED,** that the Portage County Engineer recommends that the qualifications of **Greenman-Pedersen, Inc.**, 4125 Highlander Parkway, Suite 50, Richfield, Ohio 44286 be accepted, and be it further
- RESOLVED,** that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations with **Greenman-Pedersen, Inc.** for providing professional services for construction administration for the project known as 2022 Subdivision Construction Administration Contract in accordance with ORC 153.69, Sub. Sec. A, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0239

RE: PUBLIC ANNOUNCEMENT OF AVAILABLE
CONTRACT FOR PROFESSIONAL
CONSTRUCTION ADMINISTRATION
SERVICES FOR THE PROJECT KNOWN AS
HANKEE ROAD CULVERT REPLACEMENT.

It was moved by Anthony J. Badalamenti, seconded by, Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** R.C. 153.67 requires that a public authority planning to contract for professional services publicly announce all contracts available from it for such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners, by unanimous vote thereto, authorizes the announcement of the request for proposals for professional construction administrative services for the Portage County Engineer for the project known as Hankee Road Culvert Replacement; and be it further
- RESOLVED,** that such notice shall comply with all terms and requirements of Ohio Revised Code 153.67; and be it further
- RESOLVED,** that the announcement requesting proposals will be published in the Record Courier on 04-15-22, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0240

RE: ENTER INTO AN AGREEMENT WITH
WILLIS TOWERS WATSON MIDWEST, INC.
FOR PROVISION OF HEALTH BENEFIT
PLAN CONSULTING SERVICES FOR 2022.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners desires on-going consulting services regarding health benefit plan design services, review of provider services, evaluation of proposals submitted by vendors of voluntary benefit plans and development of wellness initiatives for the Portage County Employee Health Benefit Plan as required by the Ohio Revised Code, Section 307.86(F); now therefore be it
- RESOLVED,** that the Portage County Commissioners agree to enter into an agreement, with **Willis Towers Watson Midwest, Inc., 1001 Lakeside Avenue, Suite 1600, Cleveland, Ohio 44114**, to provide Health Care Consulting Services for the Portage County Employee Health Benefit Plan for a total cost not to exceed twenty-four thousand and 00/100 dollars (\$24,000.00), and be it further
- RESOLVED,** that the term of this agreement is January 1, 2022, through December 31, 2022; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0241 - RE: AMEND RESOLUTION 22-0221, ADOPTED
APRIL 5, 2022 - ACCEPT GRANT AWARD
FROM THE OHIO STATE EMERGENCY
RESPONSE COMMISSION ON BEHALF OF
THE PORTAGE COUNTY OFFICE OF
HOMELAND SECURITY AND EMERGENCY
MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** it has been determined that the amount included in Resolution No. 22-0221 needs to be corrected from \$42,517 to \$30,211, to reflect the accurate amount of funding received in the grant award on behalf of the Office of Homeland Security and Emergency Management; now therefore be it

RESOLVED, that the grant award amount in **Resolution No. 20-0221** is hereby **amended from \$42,517 to \$30,211**, as this is the accurate amount of funding received by the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A:

RESOLUTION No. 22-0221 - RE: ACCEPT GRANT AWARD IN THE AMOUNT OF \$42,517 FROM THE OHIO STATE EMERGENCY RESPONSE COMMISSION'S CHEMICAL EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW FUND 2021 GRANT PROGRAM FOR THE PORTAGE COUNTY HOMELAND SECURITY AND EMERGENCY MANAGEMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, *the Portage County Office of Homeland Security and Emergency Management supports the Portage County Local Emergency Planning Committee and its efforts; and*

WHEREAS, *the Chemical Emergency Planning and Community Right-to-Know Fund grant program has awarded \$42,517 to Portage County Local Emergency Planning Committee; now therefore be it*

RESOLVED, *that the Board of Portage County Commissioners accepts the grant award in the amount of \$42,517 for the Portage County Office of Homeland Security and Emergency Management from the Chemical Emergency Planning and Community Right-to-Know Fund grant program from the Ohio State Emergency Response Commission; and be it further*

RESOLVED, *that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator,*

and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Portage County Commissioners, duly adopted, April 5, 2022 and appearing upon the official records of said Board, Volume 97.

Clerk, Portage County Board of Commissioners

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RESOLUTION NO. 22-0242 - RE: RESCIND RESOLUTION NO. 22-0222: AUTHORIZE GRANT APPLICATION AND ACCEPT GRANT AWARD FROM THE 2020 RECOVERY OHIO SUBGRANT ON BEHALF OF THE PORTAGE COUNTY DRUG TASK FORCE.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Resolution No. 22-0222, adopted April 5, 2022, authorized the electronic grant application to the Ohio Department of Public Safety and accepted the grant award in the amount of \$25,000 for the 2020 Recovery Ohio Law Enforcement Subgrant on behalf of the Portage County Drug Task Force; and

WHEREAS, the Resolution was procedurally incorrect, as the Drug Task Force was dissolved and the Drug and Violent Crime Unit was created and will be using the awarded funds; and

WHEREAS, the Ohio Department of Public Safety is aware of this change, but once it provides written approval that the Drug and Violent Crime Unit is

authorized to utilize the funding, Resolution No. 22-0222 needs to be rescinded; now therefore be it

RESOLVED, that Resolution No. 22-0222, adopted April 5, 2022, authorizing the electronic grant application to the Ohio Department of Public Safety and accepting the grant award in the amount of \$25,000 for the 2020 Recovery Ohio Law Enforcement Subgrant on behalf of the Portage County Drug Task Force is hereby rescinded as it is procedurally incorrect; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Sheriff's Office, and the Grants Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A:

RESOLUTION NO. 22-0222 - RE: AUTHORIZE THE ELECTRONIC GRANT APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY AND ACCEPT THE GRANT AWARD IN THE AMOUNT OF \$25,000 FOR THE 2020 RECOVERY OHIO LAW ENFORCEMENT SUBGRANT ON BEHALF OF THE PORTAGE COUNTY DRUG TASK FORCE. (GRANT NO. 2020-RO-ETF-R582)

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, *the Ohio Department of Public Safety notified the Portage County Sheriff's Office in October, 2021 that the Portage County Drug Task Force was approved to receive grant funds in the amount of \$25,000.00 with no local match for the award period of January 1, 2021 through December 31, 2021, extended to June 30, 2022; and*

- WHEREAS,** *the Portage County Board of Commissioners strongly supports the Portage County Drug Task Force and their endeavors in fighting the war on drugs within Portage County; now therefore be it*
- RESOLVED,** *that the Board of Commissioners authorizes the application and accepts the 2020 Recovery Ohio Law Enforcement Subgrant Award for the grant period of January 1, 2021 through December 31, 2021 (extended to June 30, 2022) in the amount of \$25,000.00 with no local match requirement. These grant funds will be used for the purchase of computer and surveillance equipment to be used by members of the Portage County Drug Task Force, as well funds for reimbursement of overtime expenses for these members to perform drug interdiction operations and overdose death investigations. The recipient agency will have 100% ownership and control over the use of this equipment. The total grant amount is \$25,000.00; and be it further*
- RESOLVED,** *the Board of Commissioners authorizes the President of the Board to sign the acceptance documents; and be it further*
- RESOLVED,** *that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff's Office; and be it further*
- RESOLVED,** *that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.*

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Portage County Commissioners, duly adopted, April 5, 2022 and appearing upon the official records of said Board, Volume 97.

Clerk, Portage County Board of Commissioners

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RESOLUTION NO. 22-0243

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**RE: AUTHORIZE THE APPLICATION AND
ACCEPT THE GRANT AWARD IN THE**

**AMOUNT OF \$4,422 FROM THE
STATEWIDE CONSORTIUM OF COUNTY
LAW LIBRARY RESOURCE BOARDS ON
BEHALF OF THE PORTAGE COUNTY LAW
LIBRARY RESOURCES BOARD.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Law Library Resources Board applied for and was approved to receive funds from the Statewide Consortium of County Law Library Resource Boards in the amount of \$4,422; and
- WHEREAS,** the Portage County Board of Commissioners supports the efforts of the Portage County Law Library Resources Board; now therefore be it
- RESOLVED,** that the Board of Commissioners authorizes the application and accepts the grant award in the amount of \$4,422 on behalf of the Portage County Law Library Resources Board; and be it further
- RESOLVED,** the Board of Commissioners authorizes the President of the Board to sign the documents pertaining to this grant award; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Law Library, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 22-0244 - RE: AUTHORIZE APPLICATION IN THE
AMOUNT OF \$3,156,581 TO THE FY 2023
CONGRESSIONALLY DIRECTED
SPENDING RURAL DEVELOPMENT,
COMMUNITY FACILITIES GRANTS**

**ACCOUNT FOR THE PORTAGE COUNTY
WATER RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the office of Senator Sherrod Brown has invited applications for impactful projects that would improve the lives of Ohioans, including the Rural Development, Community Facilities grants account that is accepting proposals to develop or improve essential public services and facilities in rural areas; and
- WHEREAS.** the Portage County Board of Commissioners supports the Portage County Department of Water Resources in its efforts to improve the water infrastructure in the Village of Mantua, which is an essential public service; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Water Resources Department and County Grant Administrator to submit the application for Congressionally Directed Spending to the office of Senator Sherrod Brown in the amount of \$3,156,581 from the Rural Development, Community Facilities Grants account; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board to sign a letter to be packaged with the grant application endorsing the Portage County Water Resources Department's application; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President or Vice President of the Board to sign all documents pertaining to this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, Portage County Water Resources Department, and the Grant Administrator; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0245

RE: AUTHORIZE THE GRANT APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY AND ACCEPT THE GRANT AWARD IN THE AMOUNT OF \$24,998.78 FOR THE 2020 RECOVERY OHIO LAW ENFORCEMENT SUBGRANT ON BEHALF OF THE PORTAGE COUNTY DRUG AND VIOLENT CRIME UNIT, FORMERLY KNOWN AS THE PORTAGE COUNTY DRUG TASK FORCE. (GRANT NO. 2020-RO-ETF-R582)

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Ohio Department of Public Safety notified the Portage County Sheriff's Office in October, 2021 that the Portage County Drug Task Force is approved to receive grant funds in the amount of \$24,998.78 with no local match for the award period of January 1, 2021 through December 31, 2021, extended to June 30, 2022; and
- WHEREAS,** the Portage County Drug Task Force has dissolved, and this grant will be carried out by the Portage County Drug and Violent Crime Unit, as this has been approved by the Ohio Department of Public Safety; now therefore be it
- WHEREAS,** the Portage County Board of Commissioners supports the Portage County Drug and Violent Crime Unit and their endeavors within Portage County; now therefore be it
- RESOLVED,** that the Board of Commissioners hereby authorizes the application and accepts the 2020 Recovery Ohio Law Enforcement Subgrant Award for the grant period of January 1, 2021 through December 31, 2021 (extended to June 30, 2022) in the amount of \$24,998.78 with no local match requirement. These grant funds will be used for the purchase of computer and surveillance equipment to be used by members of the Portage County Drug Task Force, as well funds for reimbursement of overtime expenses for these members to perform drug interdiction operations and overdose death investigations. The recipient agency will have 100% ownership and control over the use of this equipment; and be it further
- RESOLVED,** the Board of Commissioners authorizes the President of the Board to sign the acceptance documents; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Sheriff's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0246 - RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$52,111.65 for January - March 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258

\$ -0-

Project 3B278

\$ -0-

Project 3A259

\$ 40,534.04

Project 3B259

\$ 11,577.61

Project 3B277

\$ -0-

Project 3D278

\$ -0-

Project 3A225

\$ -0-

TO:
FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS Shared
Project 5SHAR

\$52,111.65

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22 - 0247 - RE: AWARD THE SALE OF REAL PROPERTY OWNED BY PORTAGE COUNTY LOCATED IN RAVENNA TOWNSHIP.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, parcel 29-307-00-00-011-000 consisting of approximately .765 acres in Ravenna Township were declared unused/excess property by the Board of Portage County Commissioners through 22-0144, and offered for sale in accordance with requirements established by the Ohio Revised Code to be sold to the highest responsible bidder; and

WHEREAS, the Board of Commissioners set a minimum bid of Two hundred thousand and 00/100 dollars (\$200,000.00); and

WHEREAS, one (1) sealed bid was received, opened, read aloud and tabulated by the Internal Services Department on April 6, 2022 at 2:00 p.m. (E.S.T.), and

WHEREAS, as the only bid received of Two hundred thousand and five dollars (\$200,005.00) exceeded the minimum set by the Board of Commissioners, it is the recommendation of the Director of Internal Services that the following bid be accepted as the best bid received and that the real property be sold to:

Cory Radabaugh
420 Lincoln St.
Ravenna OH 44266

;now therefore be it

RESOLVED, that the Board of County Commissioners does hereby award the sale of parcel 29-307-00-00-011-000 in Ravenna Township to Cory Radabaugh; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0248 - RE: AWARD AND ENTER INTO CONTRACT WITH WOODFORD EXCAVATING, LLC. FOR THE CDBG (BX-21-1CJ-2) PRATT STREET IMPROVEMENTS PROJECT, RAVENNA CITY

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, official Bid forms and specifications were requested from two (2) contractors and one (1) plan house for the Pratt Street Improvements Project located on Pratt Street in Ravenna City; and

WHEREAS, two (2) bids were received for the Pratt Street Improvements Project, opened and tabulated by the Department of Internal Services on April 6, 2022; and

- WHEREAS,** upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and the CDBG Specialist that the bid of Woodford Excavating, LLC. be accepted as the lowest and best bid received; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners enter into a contract with Woodford Excavating, LLC., 701 Diehl South Road, Leavittsburg, Ohio 44430 in the amount of Three Hundred Seventy-Six Thousand Nine Hundred Sixty-Six Dollars and 00/100 (\$376,966.00); and be it further
- RESOLVED,** that 2021 CDBG, Critical Infrastructure Program funds will be utilized for this project; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0249 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS AND
AMERICAN STRUCTUREPOINT, INC., FOR
THE HVAC EQUIPMENT REPLACEMENT AT
209 SOUTH CHESTNUT ST., RAVENNA OH.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners has the need to replace the HVAC equipment at 209 South Chestnut St., Ravenna OH; and
- WHEREAS,** American Structurepoint, Inc. is experienced and professionally capable to perform the design services for the safety upgrades; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby approve the Agreement with **American Structurepoint, Inc.**, to provide services as stipulated in the agreement at the rate not to exceed Forty-five thousand dollars and 00/100 dollars (\$45,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0250 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS AND
AMERICAN STRUCTUREPOINT, INC., FOR
THE ROOF REPLACEMENT AT 209 SOUTH
CHESTNUT ST., RAVENNA OH.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has the need to replace the roof at 209 South Chestnut St., Ravenna OH; and

WHEREAS, American Structurepoint, Inc. is experienced and professionally capable to perform the design services for the safety upgrades; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby approve the Agreement with **American Structurepoint, Inc.**, to provide services as stipulated in the agreement at the rate not to exceed Eighty-two thousand, fifty dollars and 00/100 dollars (\$82,050.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0251

**- RE: APPROVE SPECIFICATIONS AND SET BID
DATE FOR PROVIDING BUSINESS
RECRUITING SERVICES FOR THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the bid specifications for receiving bids for providing business recruiting services for the Portage County Board of Commissioners be and hereby are approved; and be it further
- RESOLVED,** that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on May 18, 2022; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on April 20, 2022, posted on the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0252

This resolution was omitted. This is for numbering purposes only.

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RESOLUTION NO. 22-0253

**- RE: ENTER INTO NEGOTIATIONS BETWEEN
THE BOARD OF COMMISSIONERS AND
AVIATION MANAGEMENT CONSULTING
GROUP FOR AVIATION CONSULTING
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners desires to contract with a firm for aviation consulting services for the Portage County Airport; and
- WHEREAS,** proposals were requested sent to twelve (12) firms; and
- WHEREAS,** proposals were received from three (3) firms on March 16, 2022 for consideration; and
- WHEREAS,** the following two (2) firms were interviewed: Aviation Management Consulting Group and Steven Baldwin Associates; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into negotiations with Aviation Management Consulting Group, 9085 East Mineral Circle – Suite 315, Centennial, CO 80112-3499 to provide aviation consulting services for the Portage County Airport; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0254 - RE: AWARD AND ENTER INTO CONTRACT
WITH BENNER MASONRY CONTRACTORS
FOR THE FREEDOM TOWNSHIP ADA
PROJECT, 8966 STATE ROUTE 700 IN
FREEDOM TOWNSHIP**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** official bid forms and specifications were requested from four (4) contractors for the Freedom Township ADA Project, 8966 State Route 700 in Freedom Township; and

- WHEREAS,** two (2) bids were received for the Freedom Township ADA Project, opened and tabulated by the P.C. Regional Planning Commission on April 6, 2021; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the CDBG Specialist of the Portage County Regional Planning Commission that the bid received from Benner Masonry Contractors be accepted; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners enter into a contract with Benner Masonry, 10791 Main Street, P.O. Box 17, Mantua, Ohio 44255 in the amount of Twenty-two Thousand Seven Hundred Dollars and 00/100 (\$22,700.00); and be it further
- RESOLVED,** that 2020 CDBG Community Development Program grant funds will be utilized for this project; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 22-0255 - RE: FIRST AMENDMENT TO LEASE
AGREEMENT BY AND BETWEEN
PORTAGE COUNTY BOARD OF
COMMISSIONERS ("LESSOR"), AND KMI
WELLNESS, WHERE HEALTH MEETS
HAPPINESS, L.L.C., ("LESSEE").**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted.

WHEREAS, Lessor and Lessee entered into a certain Lease Agreement as authorized by Portage County Board of Commissioners Resolution No. 21-0031, ("Lease"), with respect to certain premises ("Premises") located at 128 N. Prospect St., **Ravenna, Ohio; and**

- WHEREAS,** Article eight (8) of the Lease provided for the Lessee to make repairs, replace and upgrade the Premises, in an amount not to exceed Ten Thousand Dollars and 00 cents (\$10,000.00) applied towards the payment of rent obligation, during the period from January 1, 2021 through December 31, 2021 (the "allowance period"); and
- WHEREAS,** the allowance period expired on December 31, 2021; and
- WHEREAS,** Lessee and lessor mutually desire to extend the allowance period for an additional three (3) months; and
- WHEREAS,** Lessor and Lessee may modify the Lease in writing signed by the parties pursuant to Article 18.7 of the Lease and be it further
- RESOLVED,** "Lessor shall provide an allowance to the Lessee to make repairs, replace and upgrade the existing rental unit, in a total amount not to exceed Ten Thousand Dollars and 00 cents (\$10,000.00), during the period from January 1, 2021 through March 31, 2022 which is the time during which Lessee must obtain written pre-approval from the Lessor to make such repair, replacement and/or upgrade be it further
- RESOLVED,** all other terms of the Lease shall remain in force and in effect unless otherwise agreed to in this First Amendment. To the extent that any provisions of this First Amendment are inconsistent with any of the provisions set forth in the Lease, the provisions of this First Amendment shall govern and control and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0256 - RE: ENTER INTO AN AMENDMENT NO. 7
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS, PORTAGE COUNTY
RECORDER AND VRC COMPANIES, LLC**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** an original agreement between the parties was entered into on October 8, 2015 through Resolution 15-0855 (Contract 20150380) for microfilming services and it was amended as follows: Resolution 16-0857 (Contract no. 20160428), Resolution 17-0511 (Contract no. 20170331), Resolution 18-0112 (Contract no. 20180260), Resolution 19-0134 (Contract no. 20190260), Resolution 19-0811 (Contract No. 20200101) and Resolution No. 21-0121 (Contract no. 20210315); and
- WHEREAS,** the Original Contract as amended was novated by a Novation Agreement between the County, CASNET, and VRC Companies LLC on August 10, 2021 through Resolution No. 21-0889 (Contract No. 20210580); and
- WHEREAS,** the parties wish to amend the Original Contract as amended and novated to continue such microfilming services; and
- WHEREAS,** in consideration of the services to be provided by VRC Companies, LLC., the County shall pay VRC Companies the amount not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00) from the Recorder's computer fund; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into amendment no. 7 with VRC Companies, LLC in the amount not to exceed Twenty Thousand and 00/100 dollars (\$20,000.00) from the Recorder's computer fund, for the term of January 1, 2022 through December 31, 2022; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF COMMISSIONERS,
PORTAGE COUNTY RECORDER
AND
VRC COMPANIES, LLC
AMENDMENT NO. 7

THIS AGREEMENT, by and between the Portage County Board of Commissioners & the Portage County Recorder (the "County") and the VRC Companies, LLC ("Contractor") is entered into this 4th day of APRIL 2022.

WHEREAS, an agreement between the County and High Line Corporation dba CASNET was entered into on October 8, 2015 through resolution 15-0855 and known as the Portage County Contract No. 20150380 (the "Original Contract") for microfilming services; and

WHEREAS, the original contract has been amended six times as follows:

1	October 10, 2016	Resolution 16-0857	Contract No. 20160428
2	July 18, 2017	Resolution 17-0511	Contract No. 20170331
3	March 1, 2018	Resolution 18-0112	Contract No. 20180260
4	March 6, 2019	Resolution 19-0134	Contract No. 20190260
5	January 16, 2020	Resolution 19-0811	Contract No. 20200101
6	March 5, 2021	Resolution 21-0121	Contract No. 20210315

and

WHEREAS, the Original Contract as amended was novated by a Novation Agreement between the County, CASNET, and the Contractor on August 10, 2021 through resolution 21-0889 and known as Portage County Contract No. 20210580 for microfilming services; and

WHEREAS, the County and the Contractor desire to amend the Original Contract as amended and novated to continue such microfilming services; and

WHEREAS, the County, by Resolution No. _____, attached hereto as Exhibit "A", has accepted the proposed agreement.

NOW, THEREFORE, with the intent to be legally bound, and in consideration of the covenants and promises hereinafter made, the parties hereto agree as follows:

ARTICLE ONE. CONSIDERATION

1. Payment by the County:

The Contractor is to be compensated for the materials and/or services to be performed during the term of this amendment no. 7, as follows:

Film processing:	\$0.11 per image
Transportation:	\$45.00 per trip

The total amount is not to exceed Twenty thousand and 00/100 dollars (\$20,000), work will be performed and payment shall be made on a quarterly basis during the term of this amendment no. 7. County will pay such invoices within thirty (30) days of receipt of the invoice.

ARTICLE TWO. TERM

1. The Contractor shall perform such services over or during the following determinate period of time from January 1, 2022 to December 31, 2022.
2. All other terms of the Original Contract as amended and novated shall remain in effect unless otherwise agreed to by this Amendment No. 7.

IN WITNESS WHEREOF, the County and Contractor have caused this Agreement, consisting of two (2) pages, to be executed in their respective names by their duly authorized officers, as of the date hereinabove written.

**PORTAGE COUNTY BOARD OF
COMMISSIONERS**

Sabrina Christian-Bennett, President

Anthony Badalamenti, Vice President

Vicki A. Kline, Board Member

Date: _____

PORTAGE COUNTY RECORDER:

Lori Calcei
Lori Calcei

APPROVED AS TO FORM:

Assistant Prosecuting Attorney

VRC Companies, LLC

Frederick D Palo
Frederick D Palo, CEO and President

Date: 4-4-22

AUDITOR'S CERTIFICATE
FISCAL YEAR 2022

I hereby certify that the amount of \$ _____ required to meet the obligation for the above Contract has lawfully been appropriated for such purposes and is in the treasury to the credit of Fund 10004004 400000 free from any obligation or certificate now outstanding.

Date

Portage County Auditor

AFFIDAVIT

OF COMPLIANCE WITH OHIO REVISED CODE SECTION 3517.13

STATE OF TN.)
COUNTY OF Shelby)SS

FREDRICK D PALO being duly sworn, deposes and states as follows:

1. I am duly authorized to make the statements contained herein on behalf of VRC COMPANIES, LLC ("the Contracting Party").
2. The Contracting Party is a/an (select one):
 - ☐ Individual, partnership, or other unincorporated business association (including, without limitation, a professional association organized under Ohio Revised Code Chapter 1785), estate, or trust.
 - ☒ Corporation organized and existing under the laws of the State of DE.
 - ☐ Labor organization.
 - ☐ Other _____.
3. I hereby affirm that the Contracting Party and each of the individuals specified in R.C. 3517.13(I) (with respect to non-corporate entities and labor organizations) or R.C. 3517.13(J) (with respect to corporations) are in full compliance with the political contribution limitations set forth in R.C. 3517.13(I) and (J), as applicable.

Affiant further sayeth naught.

By [Signature]

Title CEO

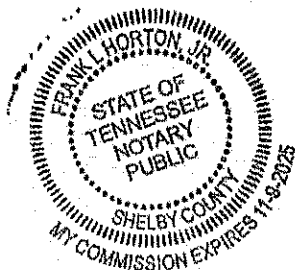
SWORN TO BEFORE ME and subscribed in my presence this 4th day of April, 2022.

[Signature]

Notary Public

My commission expires 11-9-2025

SEAL



Revised 4/17/18

RESOLUTION

NO. 21-0121

RE: ENTER INTO AN AMENDMENT NO. 6 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, PORTAGE COUNTY RECORDER AND HIGH LINE CORPORATION, dba CASNET.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, an agreement between the parties was entered into on October 8, 2015 through resolution 15-0855 and known as Portage County Contract 20150380 for microfilming services; and

WHEREAS, an amendment no. 1 between the parties was entered into on October 10, 2016 through resolution 16-0857 and known as Portage County Contract no. 20160428; and

WHEREAS, an amendment no. 2 between the parties was entered into on July 18, 2017 through resolution 17-0511 and known as Portage County Contract no. 20170331; and

WHEREAS, an amendment no. 3 between the parties was entered into on March 1, 2018 through resolution 18-0112 and known as Portage County Contract no. 20180260; and

WHEREAS, an amendment no. 4 between the parties was entered into on March 6, 2019 through resolution 19-0134 and known as Portage County Contract No. 20190260; and

WHEREAS, an amendment no. 5 between the parties was entered into on January 15, 2020 through resolution 19-0811 and known as Portage County Contract No. 20200260; and

WHEREAS, the parties wish to extend said agreement for an additional term, to commence on January 1, 2021 and terminate on December 31, 2021; and

WHEREAS, in consideration of the services to be provided by High Line Corporation, dba Casnet the County shall pay High Line Corporation, dba Casnet in the amount not to exceed Nineteen thousand and 00/100 dollars (\$19,000.00) from the Recorder's computer fund; and

WHEREAS, all other terms and conditions remain the same as the previous amendment; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into amendment no. 6 with High Line Corporation, dba Casnet in the amount not to exceed Nineteen thousand and 00/100 dollars (\$19,000.00) for the term of January 1, 2021 through December 31, 2021; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a Resolution of the Board of County Commissioners of Portage County duly adopted February 18, 2021 and appearing upon the official records of said Board, Volume 95.


Clerk, Portage County Board of Commissioners

RESOLUTION NO. 21-0889

**RE: ENTER INTO NOVATION AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS, PORTAGE COUNTY
RECORDER, HIGH LINE CORPORATION DBA
CASNET, AND VRC COMPANIES, LLC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** an Agreement between the Portage County Board of Commissioners, Portage County Recorder, and High Line Corporation dba CASNET, ("High Line"), was entered into on October 8, 2015 through Resolution No. 15-0855 and known as Portage County Contract No. 20150380, for microfilming services; and
- WHEREAS,** the parties have amended the Agreement six times, with the Sixth Amendment being entered into on March 5, 2021 through Resolution No. 21-0121 and known as Portage County Contract No. 20210315; and
- WHEREAS,** by virtue of a transaction between High Line and VRC Companies, LLC, ("VRC"), VRC has acquired certain assets of High Line and has assumed the performance duties of High Line under the Agreement, as amended; and
- WHEREAS,** it is in the interest of the County to recognize VRC as the successor party to the Agreement, as amended, with no change to the amount of compensation, and in furtherance of such to enter into a Novation Agreement with High Line and VRC; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Novation Agreement with Portage County Recorder, High Line Corporation dba CASNET, and VRC Companies, LLC, with respect to the above-referenced Agreement, as amended, and with no change to the amount of compensation thereunder; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Portage County Commissioners, duly adopted December 7, 2021 and appearing upon the official records of said Board, Volume 97.



Clerk, Portage County Board of Commissioners

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It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,425.42 for the month of April 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$31,425.42

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE	\$31,425.42
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;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0258 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
ADMINISTRATION**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$11,889.16 for March 2022 IV-D contract payments local match for Prosecutor December 2021, Domestic Court January 2022, Clerk of Courts December 2021 and January 2022 and Juvenile Court December 2021 and January 2022 payments as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000— Transfer Out

\$11,889.16

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In

Project NONE

\$11,889.16

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0259 - RE: ENTER INTO A PARTICIPATION
AGREEMENT FOR THE SELF-INSURANCE
POOL ADMINISTERED BY THE COUNTY
RISK SHARING AUTHORITY (CORSA) FOR
COUNTY INSURANCE FOR THE PERIOD
2022 -2025.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners is desirous of having insurance coverage for the protection of Portage County; and

WHEREAS, The County Risk Sharing Authority is both qualified and interested in providing said coverage for Portage County; now therefore be it

RESOLVED, that the Board of County Commissioners does hereby enter into a participation agreement for the provision of Property, Liability, Crime, and Time element Insurance by the County Risk Sharing Authority, Inc., 209 E. State St., Columbus, OH 43215, for the period May 1, 2022 through April 30, 2025; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0260

**RE: PORTAGE COUNTY BOARD OF
COMMISSIONERS' APPOINTMENT OF
BRIAN HUFF TO THE TAX INCENTIVE
REVIEW COUNCIL FOR RAVENNA
TOWNSHIP**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Tax Incentive Review Council (TIRC) is an inter-jurisdictional body created to review and evaluate the performance of each Enterprise Zone Agreement; and
- WHEREAS,** the council is to annually review each Enterprise Zone Agreement and determine whether or not businesses have complied with the terms and conditions of the agreement; now therefore be it
- WHEREAS,** the Ravenna Township TIRC will consist of seven (7) members; three appointed by the Board of Commissioners, two (2) appointed by the Township, one appointed by the Field Board of Education and the County Auditor or designee to serve as Chair; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby appoint the following to the Ravenna Township TIRC:

Brian Huff Ravenna, OH 44266 Brian.huff@ravennaoh.gov

; and be it further

- RESOLVED,** that the above-mentioned board member serve an unexpired term commencing immediately; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the job description for a new position, Social Service Worker 3 – Part-Time Floater - Temporary, for the Portage County Department of Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Authorize the three-day internal posting for a bargaining position, Social Services Worker 3 – Part-Time Floater – Temporary, new position, for Portage County Job & Family Services, with external posting if no internal appointment is made. The job posting will be for 2 vacancies.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the hire of Karen Ross for the JFS Executive Assistant position, replacing Kristin Hopper, for Portage County Department of Job & Family Services. Tentative start date is April 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Ms. Ross will serve a 120-day probationary period.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the hire of Ashley Russell for the Social Service Worker II position, replacing Melissa McCon, for Portage County Department of Job & Family Services. Tentative start date is April 18, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Ms. Russell will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Accept the retirement notice from Darla Hylton, Investigator 2, for Portage County Department of Job & Family Services, effective April 30, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize the three-day internal posting for a bargaining position, Investigator 2, replacing Darla Hylton, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Authorize the transfer of Brianna Moore, Social Service Worker 3, to OMJ Case Manager – Emancipation and After Care Services, new position, in Portage County Job & Family Services, effective May 16, 2022. Since Ms. Moore is a current employee, pre-employment screenings are not required. Ms. Moore will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Brianna Moore, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Authorize the transfer of Jarika Hicks, Social Service Worker 3, to Social Service Worker 3 – CARES, replacing Miranda Lewis, in Portage County Job & Family Services, effective April 11, 2022. Since Ms. Hicks is a current employee, pre-employment screenings are not required. Ms. Hicks will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Jarika Hicks, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Authorize the promotion of Shawn Kelly, Social Service Worker 3, to PCSA Supervisor, replacing Stephanie Wenrich, in Portage County Job & Family Services, effective May 16, 2022. Since Mr. Kelly is a current employee, pre-employment screenings are not required. Mr. Kelly will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize the three-day internal posting of a Social Service Worker 3, vacated by Shawn Kelly, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the transfer of Miranda Lewis, Social Service Worker 3 - CARES, to Social Service Worker 3, replacing Amber Slaughter, in Portage County Job & Family Services, effective April 11, 2022. Since Ms. Lewis is a current employee, pre-employment screenings are not required. Ms. Lewis will serve a 270-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of David Krise, Engineering Technician I, for Portage County Water Resources, effective April 15, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. Authorize the seven-day internal posting of a bargaining position, Engineering Technician I, vacated by David Krise, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. Authorize the hire of Jim Pemberton for the Streetsboro Wastewater Treatment Plant Operator position, replacing John Kalta, for Portage County Water Resources. Tentative start date is May 2, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing. Per the CBA, Mr. Pemberton will serve a 120-day probationary period.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

17. Authorize the hire of Daniel Blakely for the Water Resources Director position, replacing Allen Fathi, for Portage County Water Resources. Tentative start date is May 2, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

18. Approve the revised job description for an HR Intern for the Portage County Human Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

19. Authorize the unpaid internship agreement between Rachel Wetzel, Kent State University student, and the Portage County Human Resources Department for the 2022 summer semester, June 9, 2022 – August 17, 2022. Ms. Wetzel has completed the required internship documentation.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

20. Approve anniversary step increase for the following non-bargaining employee:

- a. Linda Markijohn – Office Manager (Building Dept.) – Effective 4/24/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

21. Approve the revised job description for the Operations Manager position for the Portage County Water Resources Department. The revised job description was refactored from pay grade 16 to pay grade 17.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

22. Authorize the posting of a non-bargaining position, Operations Manager, for Portage County Water Resources Department. The non-bargaining position will be posted internally/externally for two weeks.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

23. Approve the revised job description for the SCADA Supervisor position. The revised job description includes a job title change to SCADA Manager and was refactored from pay grade 12 to pay grade 16.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

24. The Board of Commissioners authorize Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Sixth Quarter Cash Reimbursement Request in the amount of \$77,313.94 for the EMPG FY21 Q-6 Grant, as prepared by the Portage County Office of Homeland Security and Emergency Management and reviewed by the Department of Budget & Financial Management and the Grant Administrator, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

25. Direct the Auditor's Office to pay/process the April 7, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,610,145.52	(Includes late fees of: \$13.46)
ACH/Neil Group of	\$0	
ACH Payment list	\$0	
totaling:		
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$3,896.10	
Medical Mutual Flex Claims of	\$16,605.06	
Journal Vouchers totaling:	\$42,303.32	
Then and Now list totaling:	\$192,533.40	
Debt Service wire list:	\$0	

26. Process the April 7, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

27. In accordance with O.R.C 128.12(B)(1), the Board of Commissioners acknowledge the April 1, 2022 correspondence from City of Aurora, requesting to be added as a participant to the countywide 9-1-1 hosted system.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

28. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for March 2022 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

29. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for March 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

30. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for March 28, 2022 through April 3, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

31. The Board of Commissioners acknowledged receipt of the April 8, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

32. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for March 2022 as presented by the Portage County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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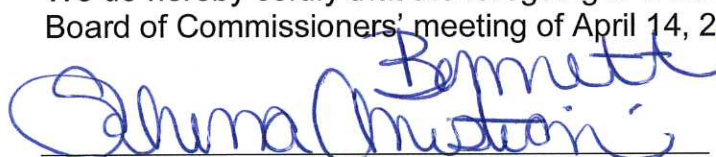
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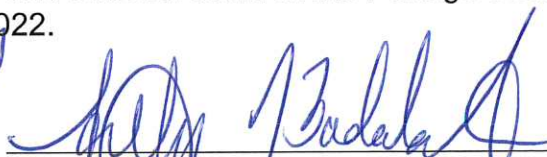
Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **April 14, 2022, at 11:00 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

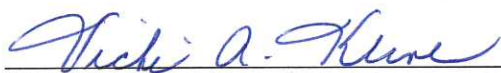
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 14, 2022.



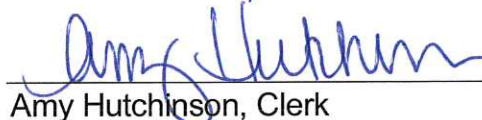
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk

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