



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk  
330-297-3600

Thursday, October 28, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom, located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Absent

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Ed Dean, Barb Tittle, Brian Ames, and Frank Voss

Recess to Solid Waste Management District: 9:01 AM  
Reconvened: 9:02 AM

## HUMAN RESOURCES

Present: Director Janet Kovick

### Discussion:

#### 1. United Way Campaign

Director Kovick asked how the Board wanted to proceed regarding the United Way campaign and Commissioner Christian-Bennett explained the County doesn't provide this type of service for any other organization and suggested the Human Resources send an email with the pledge form to all County employees for those interested in participating and Commissioner Badalamenti agreed. Commissioner Christian-Bennett also asked to include United Way's phone number in case a department is interested in a presentation.

### Journal Entries:

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- Hire Ellise Presutto as a Social Service Worker 3 – Group Home replacing the position previously held by Gretchin Miller for Portage County Job & Family Services. Tentative start date is November 12, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Christian-Bennett**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
  
- Accept the resignation of Camaren Massey, Eligibility Specialist, for Portage County Job & Family Services effective November 5, 2021.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Christian-Bennett**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
  
- Accept the resignation of Rebecca Dunham, CSEA Lead Attorney, for Portage County Job & Family Services effective November 4, 2021.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Christian-Bennett**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
  
- Authorize the 2-week simultaneous internal/external posting of the full time CSEA Lead Attorney replacing Rebecca Dunham for Portage County Job & Family Services.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Christian-Bennett**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
  
- Authorize the three-day internal posting of the full time Eligibility Specialist replacing Camaren Massey for Portage County Job & Family Services with external posting if no internal appointment is made.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Christian-Bennett**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
  
- Approve the refactoring of the Grant Administrator job description from the previous factoring of MGT4 to Pay Grade 12 to comply with the current factoring standards.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Approve the posting of the Grant Administrator position to be posted externally as open until filled.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

## **JOB & FAMILY SERVICES**

Present: Sue Brannon, Budget & Finance Administrator Job and Family Services

Commissioner Christian-Bennett acknowledged Job and Family Services' audit result noting no findings and no exceptions.

### **Resolutions:**

1. Transfer from Fund 1414, Child Support Administration to 1410 Public Assistance Fund for September 2021./Resolution No. 21-0799

## **INTERNAL SERVICES**

### **Resolutions:**

1. The Board of Commissioners authorizes sale of obsolete equipment and miscellaneous truck tires by public auction once used by the Portage County Engineer's Department./Resolution No. 21-0800
2. The Board of Commissioners authorizes the Portage County Engineer to apply for a Federal Surface Transportation Block grant (STBG) Programmed by the Akron Metropolitan Area Transportation Study (AMATS) to resurface Cleveland Road (CH171), from Ravenna City limits to SR 14 (Sections A-B), in Ravenna Township, Portage County, Ohio./Resolution No. 21-0801
3. The Board of Commissioners agrees to enter into a real estate lease agreement for the property located at 449 South Meridian Street, Ravenna, OH with the Portage County Land Bank (Rooms 169 & 170)./Resolution No. 21-0802
4. The Board of Commissioners agrees to approve a request from Marianne Kitakis for installment payments of connection charges for connections to the sanitary sewerage and

water systems in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 21-0803

## OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford

### Discussion:

#### 1. Broad Band - Radio Frequency analysis and population metrics

Director Shackelford explained the purpose of the study is to align with the available grant funding to identify the underserved and unserved communities in Portage County regarding broad band internet. At minimum, we want to provide 25 megabytes download speed and 3-megabyte upload speed. ARP funding is symmetrical internet requiring 100 megabytes for both download and upload speed and the only way that can be done is through fiber optics. On the FCC maps showing internet access in Portage County, fiber internet isn't present anywhere in the community.

Commissioner Badalamenti explained the Board will only be authorized to utilize ARP funding for fiber and \$30 million dollars for fiber in Portage County won't even get you across the street.

*Table 1: Projected Coverage within Unserved/Underserved areas of Portage County, OH*

	Underserved	25 Mbps	50 Mbps	100 Mbps	25 Mbps %	50 Mbps %	100 Mbps %
<b>Locations</b>	2,329	2,297	2,149	1,176	98.6%	92.3%	50.5%
<b>Census Blocks</b>	588	390	319	131	66.3%	54.3%	22.3%
<b>Housing</b>	2,135	2,049	1,814	902	96.0%	85.0%	42.2%
<b>Population</b>	6,142	5,935	5,356	3,028	96.6%	87.2%	49.3%

Table 1:

Currently in Portage County, the total population is 6,142 of underserved communities and based on the wireless broad band study, to do this project we can serve at minimum 96.6% of the underserved or unserved communities remaining in Portage County.

### MAP A:

**LEGEND - Portage County, Ohio - B48 (CBRS) Preliminary RF Design**

UNSERVED / UNDER-SERVED CENSUS BLOCKS

PROPOSED NEW MARCS SITE BUILD

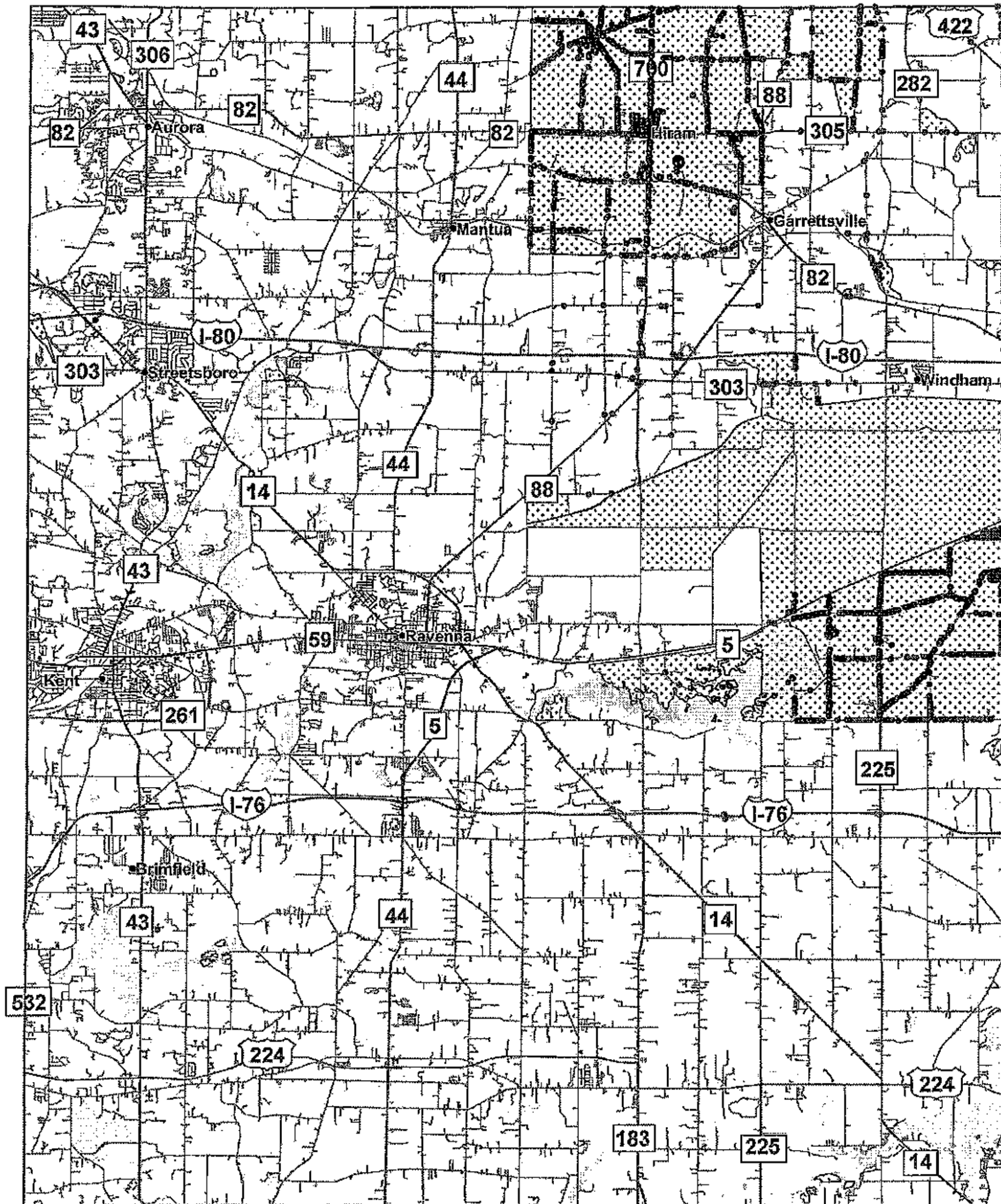
100 Mbps DOWNLINK THROUGHPUT

UNSERVED / UNDER-SERVED LBS LOCATIONS

PROPOSED COLOCATION ON EXISTING TOWER

60 Mbps DOWNLINK THROUGHPUT

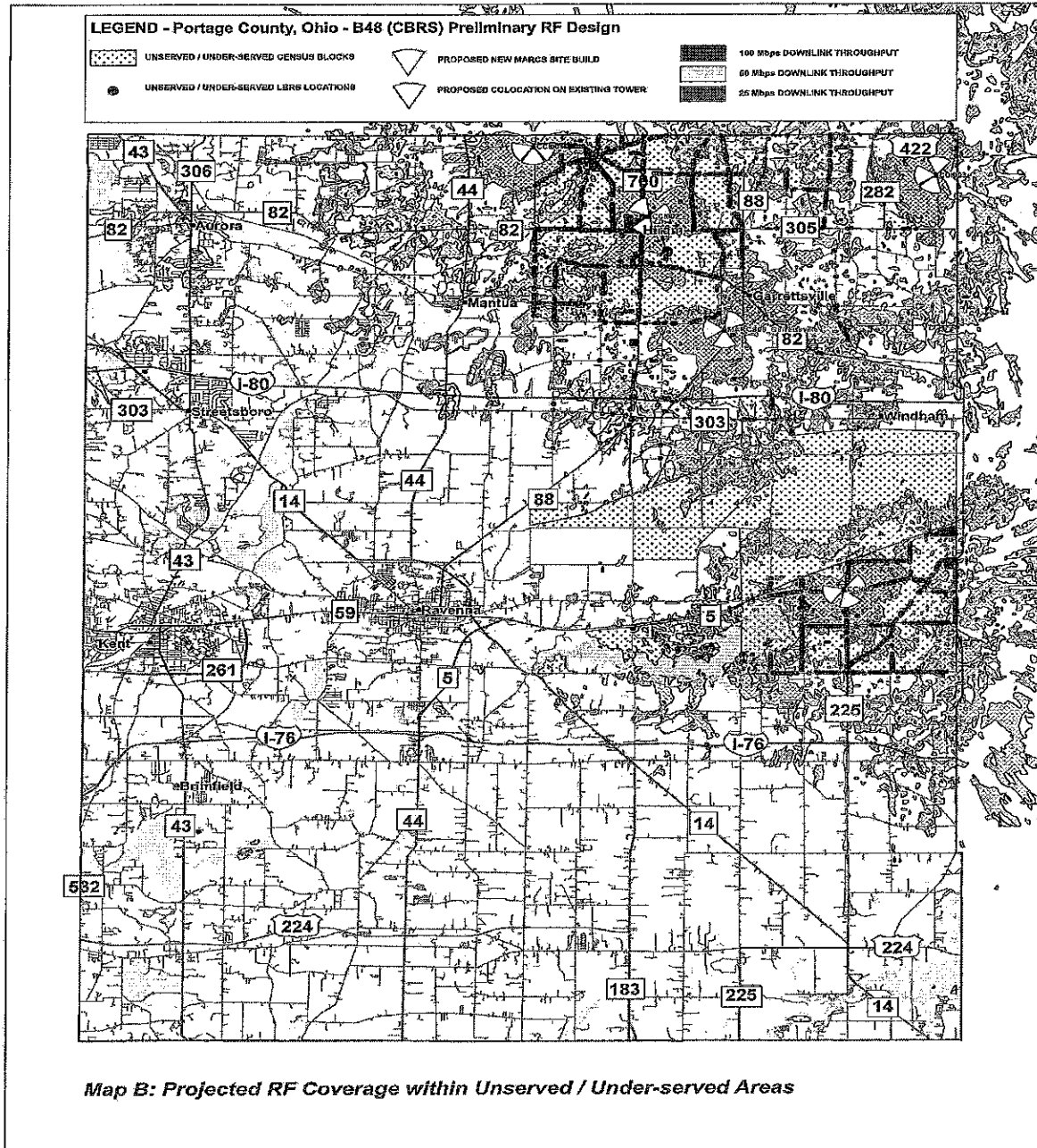
25 Mbps DOWNLINK THROUGHPUT



**Map A: Target Unserved / Under-served Census Blocks and Customer Locations**

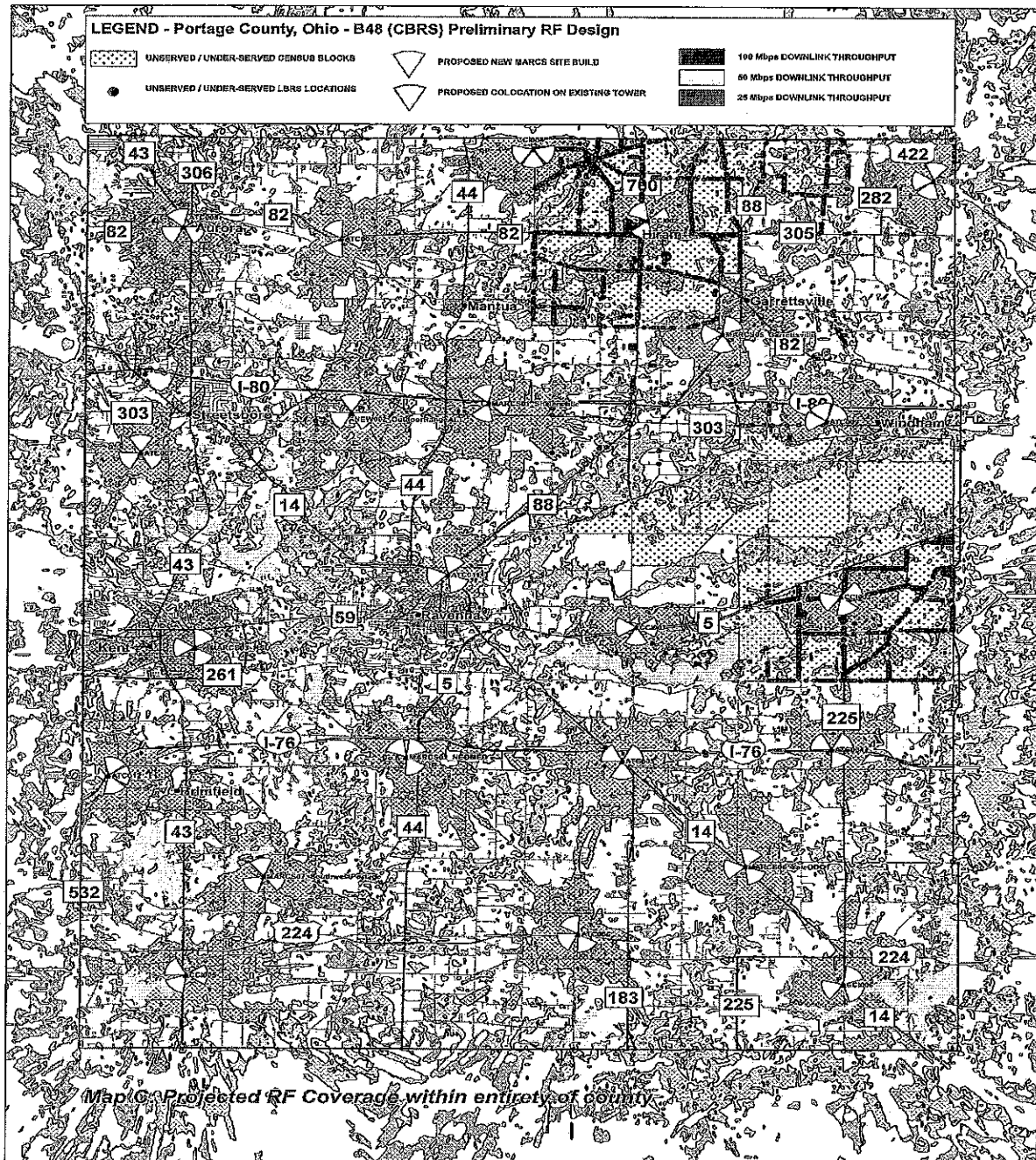
MAP A. shows the current underserved and unserved communities in Portage County and its primarily northeastern Portage as well as areas around Paris Township and Camp James A. Garfield.

## MAP B.



MAP B. shows what it would look like if we added equipment to existing towers. There are 4 pre-existing towers and 1 proposed new tower in Garrettsville. It has been determined that the towers' location and the partnerships built in public safety overlap with the needs in the community.

### MAP C.



MAP C. shows Portage County depicted in dark blue meaning it has good service generally in the southeast/southwest portion, but it's almost 100% covered by cable and internet. The northeast portions of the County, as well as a portion in Paris Township are the only locations that were light blue noting underserved parcels throughout.

Director Shackelford noted the only benefit to doing the southeastern and southwestern Portage project would be to break up a monopoly as there aren't many service providers in the area. Mr. Dean noted availability and affordability are quite different and Director Shackelford mentioned the Ohio Broadband grant explains that it has to be underserved and unserved communities and the Southeast and Southwest portions of the County indicate they are being served.

The County is able to obtain free MARCs equipment for the new tower site, but to construct the structure, tower and shelter will cost upwards of \$700,000, but less than \$2 million to outfit northeastern Portage County. James A. Garfield Schools is able and willing to provide land, but not completely donated, and ODOT SR 14 is state property, and both are on board to assist with the project. MARCs has agreed to hold the radio equipment as long as the County's moving forward.

Director Shackelford noted the next step is to identify a private entity that feels this is a good project as the Ohio Broadband grant is due November 6<sup>th</sup>. Director Shackelford will contact the Prosecutor's Office and Internal Services for additional information on the process.

Commissioner Badalamenti noted ARP funding cannot be used for this project and Commissioner Christian-Bennett responded ARP funding cannot be utilized because of the restrictions and Director Shackelford explained it would only cover fiber because of the required 100/100-megabyte upload/download speed. Commissioner Christian-Bennett pointed out the intent is to get some form of wireless to the citizens.

There still is a need for capacity infrastructure in Southeast and Southwest Portage County regarding public safety and he will continue discussions to find creative options that we can do locally. If need be, we may have to contact State Representatives for a capital budget to build a new tower in Portage County on behalf of the State - ballpark figures for 2 towers in southern portion of the County will cost \$1.4 million.

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On another note, Director Shackelford mentioned 94% of local Fire Departments applying for the State Marshall's grant.

## 2. Archive Social

Director Shackelford sat on the CARES Committee and due to the amount of information being placed on social media during COVID, it made Archive Social an eligible project under CARES funding. Archive Social literally archives everything on social media and would be helpful for FOYA requests for COVID information. The information would be tailored towards social media and the County's website. Director Shackelford has been in



contact with IT Director Alger, and he has this practice already in place and will continue to administer the program moving forward. The current invoice for Archive Social for 4 departments is \$4,788.00 annually. If we do a county-wide project with all social media accounts in Portage County government to be monitored by Archive Social would only cost \$5,988.00 moving forward and the information is stored in the cloud and can be extracted. The next bump up for more accounts would cost \$8,388.00.

Mr. Ames made the comment that state agencies aren't required to meet FOYA requirements, they are required to meet public records act requirements. FOYA requests are federal agency requests, and he doesn't have to respond to FOYA requests.

Commissioner Christian-Bennett noted the Board will need to meet with the Department of Budget and Financial Management to determine a funding source. The deadline is November 20<sup>th</sup>.

#### **Journal Entries:**

1. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Eighth Quarter (July 1, 2021 to September 30, 2021) Cash Reimbursement Request in the amount of \$62,376.19 for the EMPG FY20 Q-8 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

#### **PROSECUTOR'S OFFICE**

Present: Vic Viglucci and Human Resources Director Janet Kovick

#### **Discussion:**

##### **1. Payroll Budget Proposal**

Prosecutor Viglucci sent the Board correspondence on May 4<sup>th</sup> and simultaneously entered a budget amendment request for salary increases at the Prosecutor's Office. That request has been deferred by the Board for several months and Prosecutor Viglucci is requesting the Board take action.

The request is for additional salaries across the Board for \$267,916. The request is prompted by a number of factors including the increases in salaries in other offices in the law enforcement sector of the County and the market itself for employees of the Prosecutor's Office of similar education and experience.

At the beginning of this year, the Sheriff's Office gave unilateral increases to supervisory personnel, including a \$24,000 raise to the Chief Deputy, raising his salary from \$80,000 to \$104,000; Majors in the department were raised from \$76,000 to \$94,000 (23% increase); Captains were raised from \$69,000 to \$84,000 (21% increase or a \$15,000 raise); Deputies through bargaining were granted 3 years of raises at \$5,000 per year and 4% on the third year.

Within the Commissioners' departments, the Board granted raises to the Dog Warden of 16% (\$11,000), and the Office of Homeland Security and Emergency Management Director at 19% (\$13,000). Some of the administrative staff also received substantial raises – Julie Gonzales received an 11% raise and Jenna Morgan a 10% raise. Additionally, the County Engineer agreed to pay his Chief \$110,000.

Meanwhile, the Prosecutor's Office received no raises with the exception of small cost of living adjustments over the past several of years. Feedback from Prosecutor employees, who work very closely with other law enforcement officers, each recall that Assistant Prosecutors and Investigators are law enforcement officers that carry guns and badges just like the Sheriff's employees.

The Prosecutor's office lost 3 employees over the last 30 days to higher wages at other localities. In trying to replace these employees, Prosecutor Vigluicci encountered a second factor which is the market for experienced attorneys. He cannot suffer a high turnover of attorneys that are trying the most serious cases in Portage County.

Over the years, Prosecutor Vigluicci has tried to work with the Board and its Compensation Management System (CMS) and has not taken the route of other office holders who have not participated in it and put their raises through and hope the Board covers the expense. Prosecutor Vigluicci would like to continue to work with the Board, but he can't continue this way and keep the office viable.

Most recently, Prosecutor Vigluicci worked within the CMS guidelines for November 1<sup>st</sup> and provided the following examples:

- The Prosecutor's Chief Assistant Prosecutor makes \$80,000/year compared to the Sheriff's Chief Deputy at \$104,000. The Chief Prosecutor happens to be the Commissioners' lawyer and a lawyer that represents one of the largest employers in the County and has substantial responsibilities to a political subdivision with a budget over \$100 million dollars. The CMS proposal for November 1, 2021 granted him a \$0.27/hour raise.
- The front-line Felony Prosecutors under the study are given a \$0.20/hour raise, while Deputies received \$5,000 raises. It's an insult and he will not insult his staff in that manner.

The Prosecutor's Office has 40 employees, and he is rejecting the raises coming from the November 1, 2021 proposal as he will not insult his staff or force them to seek employment elsewhere.

Prosecutor Vigluicci noted the other side of the coin is the Board's ability to pay these salaries. He has talked to the Board individually and he also chairs the Budget Commission and is well aware of the County's financial situation.

At this week's Budget Commission meeting, they reviewed in an open meeting the current status of the County's revenues.

- From the 2021 carryover, there is \$ 9.89 million dollars of certified unappropriated monies.
- In the ¼% Income Tax Fund, there remains a balance of \$1.96 million dollars certified unappropriated.
- The Medicaid Reimbursement contains \$1.83 million dollars that can go towards the General Fund.
- The Workers Compensation line has \$1.5 million dollars, which by court order, can be transferred to General Fund.
- The Sales Tax for the year 2021 is \$3.3 million ahead of last year to the positive and it will hit \$4 million at this rate by the end of the year – also certified unappropriated by the Board.
- Stimulus ARP money is \$15.78 million dollars which the Board hasn't even requested the Budget Commission certify, which will be available to the Board for infrastructure to free money for salaries. Commissioner Badalamenti noted the ARP funding is very limited and Commissioner Christian-Bennett pointed out that some of the infrastructure options are not realistic and is a one-time funding source.

Commissioner Badalamenti agreed the County is in a good financial position and noted when he came to office and looked at the pay scale, he was surprised how low the Sheriff's Office employees were being paid. Additionally, he also questioned why Director Shackelford and Chief Dog Warden McIntyre remained at the low level of the pay scale for all the years that they did.

Commissioner Badalamenti would like to look at the Prosecutor's Office staffing as compared to other counties around the area, not towards other positions within the County. The Sheriff's Office provided information from surrounding counties in regard to employee pay and he would like to see where the Prosecutor is in terms of pay, as well. Prosecutor Vigluicci is able to provide that information, but he is losing people to surrounding counties which should tell the Board exactly what's going on. Prosecutor Vigluicci pointed out that the Board needs to look inside the County so it can see a Chief in one office is making \$104,000 with far less experience or education than the Commissioners' own attorney.

Commissioner Christian-Bennett reported the Board's in a good financial state because of the cooperation between Elected Officials and it's a tough pill for certain Elected Officials to swallow to have a new Elected Official provide substantial increases on day one.

Commissioner Badalamenti would like to support the Prosecutor, but believes he needs to prove his case with a hard data comparison from 5-6 other counties. Prosecutor Vigluicci pointed out he just gave an example that occurred last week, and the comparison cannot be just salaries, it has to also be the financial situation of the County in question. It appears the Board has placed a premium on longevity on the scale and from what he's read, it was only

based on longevity, which is another problem. He went on to say that Elected Officials used to have discretion to move employees up the pay scale based on the office holder's analysis and evaluation of their job performance. Commissioner Badalamenti explained he would like to see the office holder provide the same data the Board asks for from everyone else and Prosecutor Vigluicci replied he doesn't have to provide that information and he's not going to.

Commissioner Christian-Bennett commented that Prosecutor Vigluicci has the option to have the judge court order the increases and the pay scale does not take into consideration experience, it's just based on a job description. The reason the Board created the scale was to eliminate employees from being all over the place in terms of their pay. The pay scale is only as good as the people who use it, and he wasn't required to use it, but if he didn't and came to the Board for additional funding, the Board would need back up documents to justify the increases.

Commissioner Badalamenti noted Prosecutor Vigluicci doesn't have to present the comparison and Prosecutor Vigluicci explained he doesn't have to seek a court order, by Ohio Revised Code, the Court sets his budget. Prosecutor Vigluicci is insulted by the fact that the Board wants him to justify his salaries by comparing them to other counties and not review what the Board's done in house with other office holders. Prosecutor Vigluicci mentioned an order came first and then the justification came later, but Commissioner Badalamenti disagreed noting it wasn't done haphazardly with the Sheriff's Office.

Commissioner Christian-Bennett explained the Board refactored its employees and Prosecutor Vigluicci disagreed about refactoring of the Office of Homeland Security and Emergency Management Director and Dog Warden and Commissioner Badalamenti explained it was a 'sin' what we were paying them.

Prosecutor Vigluicci explained his employees are looking at the percentages of raises other offices received and if he can't come close, staff is leaving. Commissioner Christian-Bennett pointed out the average increase at the Prosecutor's Office was 15% across the board and the highest was a 25% increase and the lowest was a 4%. Prosecutor Vigluicci explained each position was analyzed by looking at longevity, experience, and education and that determined his request.

Administrator Crombie explained she met with Prosecutor Vigluicci, and he had a couple of jobs refactored and they were increased based upon the work they were doing. Prosecutor Vigluicci indicated irrelevant to the scale, his attorneys deserve a certain amount and seemingly he believes his attorneys deserve more than the steps would allow. The scale is not uniform throughout, but the procedure is uniform as to where an employee would fall on the scale based upon job factoring. Longevity is not part of job factoring; it's based upon the duties. If Prosecutor Vigluicci believes his employees are more valuable from a money standpoint only, he's going to bring that request to the Board.

Prosecutor Vigluicci asked if a Major was factored at the Sheriff's Office and Administrator Crombie replied that the Sheriff's Office did not participate in the Clemans Nelson study whereas the Prosecutor's Office did.

Commissioner Badalamenti would like to end the meeting and allow the Board time to talk about the situation and Prosecutor Vigluicci noted he's heard that previously and never heard back and he's not willing to wait any longer.

Prosecutor Vigluicci explained he has 3 options: to continue under the management system, withdraw from the study and put the raises through tomorrow, or to seek a court order. He believes the responsible option for office holders to do is to work with those who control the purse strings, but the Board needs to be reasonable and realize the financial situation of the County. The numbers are causing issues, regardless of what any other county makes and it's causing him to lose valuable employees and he will be forced into a position where he cannot continue to work with the Board.

Commissioner Badalamenti explained he would like to work with Prosecutor Vigluicci, but he will not adopt a resolution to authorize the request for \$267,916. He would like to get with the Commissioners' team and figure out what it's going to cost. Commissioner Christian-Bennett noted the Board will get with the team and get back to Prosecutor Vigluicci by Tuesday at the latest.

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Recessed: 10:24 AM  
Reconvened: 10:30 AM

## **DEPARTMENT OF BUDGET & FINANCE**

Present: Joe Harris

### **Resolutions:**

1. The Board of Commissioners agrees to approve the Thursday, October 28, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0804
2. The Board of Commissioners agrees to approve the Thursday, October 28, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0805
3. The Board of Commissioners agrees to approve the Thursday, October 28, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0806
4. The Board of Commissioners agrees to approve the Thursday, October 28, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0807

5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0808
6. The Board of Commissioners agrees to amend the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0809
7. Cash Transfer from Fund 0001, General Fund to Fund 1330, Dog and Kennel Fund./Resolution No. 21-0810
8. Cash Advance Repayment from Fund 1330, Dog & Kennel to Fund 0001, General Fund./Resolution No. 21-0811
9. Transfer from Fund 1271 CDBG RLF, to Fund 1251, CDBG County Formula./Resolution No. 21-0812
10. Rescind Resolution No. 21-0673: Approving a Request for Installment Payments of Connection charges for Connection to the Sanitary Sewerage System in the Portage County Regional Sewer District and Establishing the Terms and Conditions of the same./Resolution No. 21-0813

#### **MISCELLANEOUS ITEMS**

1. The Board of Commissioners approves the October 21, 2021 regular meeting minutes.  
**Motion:** Commissioner Badalamenti  
**Seconded:** Commissioner Christian-Bennett  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

#### **Discussion:**

1. November 11<sup>th</sup> Meeting Week

Since Veterans Day is Thursday, November 11, 2021, the Board agreed to meet on Tuesday, November 9<sup>th</sup>.

#### **Journal Entries:**

1. The Board of Commissioners acknowledged receipt of the October 25, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.  
**Motion:** Commissioner Badalamenti  
**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

2. The Board of Commissioners authorized the electronic filing of the quarter subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project for the VAWA Grant (2019-WF-VA2-8222A) for the grant period ending December 31, 2021 as requested by Donya Buchanan, Family & Community Services.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

3. The Board of Commissioners authorized the Portage County Water Resources Department to reduce water and sewer surcharge units by 15% for the three churches in the Village of Mantua per the request of the Village of Mantua Council effective January 1, 2022.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 18, 2021 through October 24, 2021, 2021 as presented by Chief Dog Warden Dave McIntyre.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

5. The Board of Commissioners authorized Sabrina Christian-Bennett, President of the Board, to sign the Ohio Department of Development General Information Table for the Hope Town Revolving Loan Fund originally approved on September 23, 2021 as presented by the Neighborhood Development Services. Additionally, the Board signed the October 28, 2021 correspondence to the Ohio Department of Development, requesting use of an additional \$63,670 in the Portage County CDBG Revolving Loan Fund for the Haven of Portage County Water and Sewer Improvement Project as presented by the Neighborhood Development Services.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

**PUBLIC COMMENT**

Present: Brian Ames

Mr. Ames referenced the earlier discussion by Director Shackelford concerning public records and FOYA. He mentioned FOYA is a Federal law and only applies to Federal agencies. Ohio has the Public Records Act and within the Act it defines what constitutes a record and when someone posts a comment that's not a record and it does not have to be retained. To be a record, it has to document the operation of the office and someone's comments on a social media site doesn't document the operation of the office. If posting for solicited input, the Act would apply, but if information is provided and someone makes a comment, it's not a public record and doesn't need to be kept.

**PUBLIC COMMENT**

Present: Barb Tittle

The County might not only receive public records request, but it might also respond to some other kind of request that isn't necessarily a public records request such as litigation against the County that might be harassment charges and those may be circumstances where the documentation may need to be kept.

**Discussion:****1. Prosecutor's Request**

Commissioner Christian-Bennett believed it's reasonable to ask for comparisons from other counties and Administrator Crombie asked if the Board wanted to do a market study for all employees now or wait 5 years. The average increase to move Commissioners' employees on the scale was 3%, whereas the Prosecutor's average increase request is 15%.

Commissioner Christian-Bennett pointed out the study found very few people had large wage discrepancies, but it didn't take into consideration longevity and Commissioner Badalamenti noted it never did and we can start that practice. He went on to say that comparatively, the employees the Prosecutor referenced aren't that underpaid the way he's indicated. Administrator Crombie explained longevity does come into play slightly through the steps, but if the Board is going down this path, it needs to be open to everyone. The County Auditor believed her employees deserved more than what they were currently receiving and then she moved them, but the Board needs to stick with the factoring process.

Administrator Crombie pointed out in 2018 as part of the wage study, Portage paid more than Stark, Mahoning, and Licking Counties and Licking County is comparable to Portage in regard to population size, but their medium income is \$65,000, whereas Portage has a medium income of \$57,000. Specific to the Prosecutor's Office, Portage County paid more than comparative size counties and comparative medium income counties. Commissioner Badalamenti noted the Prosecutor finds it insulting to apply that information to his department. Commissioner Christian-Bennett believes it's because longevity isn't taken into consideration within the department and Commissioner Badalamenti explained he



wants to use longevity for a 23-year veteran to a guy that's been working in the department for 3 years, bringing him to exactly the same salary. Administrator Crombie noted the Prosecutor is requesting two employees be raised 25% and one at 21% and the 3-year employee is a retire/rehire and has more experience than is reflected. There is a policy on Retire/Rehires noting an employee goes back to the beginning of the pay scale. Commissioner Christian-Bennett noted part timers, retire/rehires, grant employees weren't considered in the wage, it was only full-time employees. Commissioner Badalamenti noted there's 14-15 employees the Prosecutor would like to increase, and Administrator Crombie pointed out he'd like to max them out on the scale and there's no one else she's aware of that chose to do that. Commissioner Badalamenti stated the Prosecutor doesn't believe there should be a max on his employees and Administrator Crombie believes he is doing the process comparatively, irrelevant of what the scale states, he needs to pay his employees a certain amount of money to keep his employees there. All the positions were factored, and certain positions rated higher. Commissioner Christian-Bennett pointed out with everything going on in the workforce, the scale would have to be reviewed because you can start at McDonalds in Columbus at \$22.00/hour and \$15.00/hour locally. Director Kovick explained the Human Resources Department is having a hard time recruiting even when an offer is made, and we are also losing employees.

Commissioner Christian-Bennett explained the wage study wasn't supposed to be done until year 5, but the workforce has changed drastically, and the scale hypothetically could be inaccurate, and Commissioner Badalamenti responded he doesn't believe the environment will last and if they redid the wage scale, it's not going to be reality. Commissioner Christian-Bennett noted if you start an employee at \$15.00, you can't take money away and you won't recruit people at \$10.00/hour working next to someone making \$15.00.

## **PUBLIC COMMENT**

Present: County Treasurer Brad Cromes and Dennis Rothermel

Treasurer Cromes has a resolution for the Board to consider for bill print vendor services that finalized this week, and he needs Board permission to get the contract in place so they can move forward with printing in a way that's cost effective for tax bills. Commissioner Christian-Bennett asked if he had an appointment and explained from now on the Board will abide by the Board's policy for agenda items, which includes a deadline for submittal, to which Treasurer Cromes voiced his concern about an agenda process that set an agenda on Monday for a Thursday meeting being a little aggressive.

Treasurer Cromes explained this resolution is the result of a Request For Proposal process for the need for banking institutions and the County received 3 responses and the County is keeping its current vendor.

Commissioner Badalamenti asked what's the hurry since it's a renewal and could it have been done last week or the week before? Treasurer Cromes explained the contract has expired and we need to get them renewed in such a time to get the tax bills done. Commissioner Badalamenti pointed out that it sounds like this is an ongoing item that gets renewed and why

is it being done at the last moment? Treasurer Cromes noted this is how the process flowed and he appreciates the Board's accommodation.

Treasurer Cromes noted he would like to enter into contract negotiations on behalf of the County with SmartBill Limited and Monday is the deadline to get the print order submitted. If it's not completed by Monday, there will be additional costs to the County.

Treasurer Cromes asked the Board to consider his request and left the meeting.

Administrator Crombie explained she offered a portion of the Public Comment time to Treasurer Cromes as it was past the agenda deadline for items to be submitted. There is an agenda process and routinely we have people who want to come in after the fact and the packets are made by staff and scanned to the Board and it causes mass confusion. This has nothing to do with Commissioners' staff as they were following policy and procedure and in order to maintain efficiency and to be effective, we need to follow the process.

Mr. Ames noted there are public meeting implications to doing items outside of the agenda as people have the right to rely on the agenda and if they are interested in a topic to attend the meeting. Commissioner Badalamenti asked if the Board should table the issue until next week and Mr. Ames agreed with suggestion. Administrator Crombie noted the Board has public comment whereby you can come in with an emergency situation and he just received the information and if the County wants to save money, as Treasurer Cromes indicated, the Board will need to adopt the resolution today. Mr. Ames responded it would be unwise to act on it until the Board puts it on the agenda. Commissioner Christian-Bennett noted the Board has the ability to add items to the agenda.

Ms. Tittle added a comment that he should have known the contract was terminating and not waited until the very last minute and Mr. Ames stated he's essentially holding a gun to your head.

Commissioner Christian-Bennett would like to move forward with the request and Commissioner Badalamenti noted the Treasurer did not follow up as well as he should have but agreed to move forward with the request.

Mr. Voss suggested adding the word 'emergency' to the resolution since that's what it seems to be. Administrator Crombie pointed out that it's an emergent situation in order to save money and Mr. Ames noted it would need to be couched as an emergency meeting. Ms. Tittle explained there are statutes of limitation and filings have to be done within a certain period of time and if there's a pleading that is late, you can file a motion for 'excusable mistake' and whether or not it was an excusable neglect or mistake that he waited so long, even the courts will forgive you for filing something late. Commissioner Christian-Bennett doesn't want to be punitive to the taxpayers and agreed to move forward with the request.

## Resolution:

1. Provision of tax bill printing, insertion and delivery services to Portage County, Ohio by SmartBill Ltd./Resolution No. 21-0814.

Commissioner Christian-Bennett asked about the Tuesday meeting regarding the Prosecutor's Office and Commissioner Badalamenti suggested the Board meet separately with Director Harris and Administrator Crombie to devise a plan. Administrator Crombie asked if the Board wanted a market study done on the Prosecutor's staff and Commissioner Badalamenti replied it won't do any good at this time and Commissioner Christian-Bennett noted the Board is only asking for what is asked for from everyone else – give us the justification and something to work with so we can make a decision. At this moment, the Commissioners agreed staff should hold off on the market study for the Prosecutor's Office and Director Harris and Administrator Crombie will both meet with the Commissioners individually to come up with a solution. Commissioner Badalamenti noted the Board should eventually do its own market study, but the Prosecutor should provide the Board with additional information.

Commissioner Christian-Bennett request Director Kovick or Administrator Crombie reach out to Clemans Nelson and explain with everything going on in the workforce with wages being inflated to attract employees, how does that impact our wage scale? Administrator Crombie is concerned about sustainability.

Commissioner Christian-Bennett mentioned Prosecutor Viglucci has always worked with the Board and doesn't pull the court order card and it's important to compromise and Commissioner Badalamenti agreed but needs to see the facts. Administrator Crombie pointed out the scale received a 5% increase across the board. Commissioner Badalamenti explained the Board doesn't have a scale high enough for what the Prosecutor wants to do and he's off the scale and that's not the way it needs to happen.

Administrator Crombie will reach out to each of the Commissioners separately about the issue.

Commissioner Christian-Bennett asked about a Tuesday meeting and Administrator Crombie pointed out that she probably won't have an answer back from Clemans Nelson by then and Commissioner Christian-Bennett has to work the polls on Tuesday, so the Board agreed to meet next week on Thursday only. Commissioner Christian-Bennett will reach out to Prosecutor Viglucci to advise.

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**RESOLUTION NO. 21-0799      -      RE:    TRANSFER FROM FUND 1414, CHILD  
SUPPORT ADMINISTRATION, TO 1410  
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$24,717.73 for September 2021 costs as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$24,717.73

**TO:**

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$24,717.73

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0800**

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**RE: AUTHORIZE SALE OF OBSOLETE  
EQUIPMENT AND MISCELLANEOUS**

## TRUCK TIRES BY PUBLIC AUCTION

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,** Michael A. Marozzi, Portage County Engineer, has advised this Board that several pieces of equipment and miscellaneous truck tires once used by the Portage County Engineer's Department are obsolete and unfit for use for which they were initially acquired; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners has determined that the herein described equipment and miscellaneous truck tires are obsolete and unfit for the use for which they were initially acquired; and be it further

**RESOLVED,** that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, [www.edinburgauction.com](http://www.edinburgauction.com), as prescribed by section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further

**RESOLVED,** that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of the Portage County Engineer. Further Notice of Public Auction shall be published in the Record Courier on Friday, November 5, 2021.

**Date of Auction: Friday – November 19, 2021**

**Auction Closes: 7:00 P.M.**

**Location: Edinburg Auction Sales, Inc.  
4029 State Route 14  
Edinburg, Ohio**

Said equipment may be viewed from 9:00 A.M. to 4:00 P.M. Friday, November 19 at Edinburg Auction Sales, Inc.

Items being sold are as follows:

*1991 American Road Vacuum Basin Cleaner (PCE Equipment #125)  
Serial #W0900913470483*

*Two 1999 Philips/Magnavox 19" Color T.V. (PCE Equipment #311 & #312)  
Serial #28001501; #27919921*

*1999 Craftsman 10" Table Saw (PCE Equipment #318)*

2003 Ford-F250 Crew Cab (PCE Equipment #25)  
Serial #1FTNW20L43ED85435

Stand up Drill Press

Miscellaneous Truck Tires

; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO.21-0801      -    RE:    TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO APPLY FOR A FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO RESURFACE CLEVELAND ROAD (CH 171), FROM RAVENNA CITY LIMITS, TO SR 14 (SECTIONS A-B), IN RAVENNA TOWNSHIP, PORTAGE COUNTY, OHIO.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,** the Akron Metropolitan Transportation Study (AMATS) requires the adoption of legislation by the governing body of the applicant to submit Surface Transportation Block Grant (STBG) Paving Program applications and execute contracts; and

**WHEREAS,** the Portage County Engineer has prepared an application for STBG

Paving Program funds to resurface Cleveland Road (CH 171), from Ravenna City Limits, to SR 14 (Sections A-B), in Ravenna Township, Portage County, Ohio; and

**WHEREAS,** the Board of Portage County Commissioners is the governing body; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners hereby authorizes the Portage County Engineer to apply for federal Surface Transportation Block Grant (STBG) Paving Program funds programmed by the Akron Metropolitan Area Transportation Study (AMATS) for the following project:

**CLEVELAND ROAD RESURFACING (CH 171), SECTIONS A-B**

The purpose of this project is to repair areas and install surface course of asphalt for a total of 1.20 miles at a total estimated cost of \$357,285.43

; and be it further

**RESOLVED,** that the Portage County Engineer acknowledges and understands the AMATS "Funding Policy Guidelines" and confirms to the best of its knowledge that the information contained in the project application is accurate, that it intends to diligently pursue that project, and that a local share is required to match federal funds; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0802      -      RE:      ENTER INTO REAL ESTATE LEASE AGREEMENT FOR THE PROPERTY LOCATED AT 449 SOUTH MERIDIAN STREET, RAVENNA, OH WITH THE PORTAGE COUNTY LAND BANK (Rooms 169 & 170).**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the

following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 449 S. Meridian St. (rooms 169 & 170) Ravenna, Ohio; and
- WHEREAS,** the Portage County Land Bank has an interest in leasing said property; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with the Portage County Land Bank for a term of (1) year, beginning November 1, 2021 and ending December 31, 2022; and be it further
- RESOLVED,** that the amount of rent shall be \$11.12 per sq. ft. for rooms 169 and 170 (total of 288 sq. ft.) based on the Portage County current cost allocation plan, in equal monthly installments of Two hundred sixty-six and 88/100 (\$266.88) each payable on the 1<sup>st</sup> day of each month; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0803      -      RE:    APPROVING A REQUEST FOR  
INSTALLMENT PAYMENTS OF  
CONNECTION CHARGES FOR  
CONNECTIONS TO THE SANITARY  
SEWERAGE AND WATER SYSTEMS IN THE  
PORTAGE COUNTY REGIONAL SEWER  
DISTRICT AND ESTABLISHING THE TERMS  
AND CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage



and water systems in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase permits for such connections may submit a written request to the Board requesting that such connection charges be paid in installments; and

**WHEREAS,**

the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer and water permit and has now requested in writing the option of paying the sewer and water connection charges, applicable to the following described property, in installments; and

Applicant: Marianne Kitakis (OWNER)  
Service Address: 4527 State Route 43  
Kent, OH 44240

Parcel Number: 04-023-00-00-084-000

Property Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio: Known as and being part of Original Lot 23 of Brimfield Township, Portage County, Connecticut Western Reserve, State of Ohio, and part of lands conveyed to Stone Arch Properties, as described in Deed Volume 1034, Page 48 of the Portage County Records as bounded and more fully described in Instrument No. 202106547, Portage County Records, which description is hereby incorporated and made part hereof as though fully rewritten.

Prior Instrument No. 202106547, Portage County Records.

**WHEREAS,**

this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

**RESOLVED,**

that this Board agrees to accept the request of the above-named OWNER for installment payments of the sewer and water connection charges with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$14,255.00 (sewer connection charges: \$11,160.00; water connection charges: \$3,095.00).
- B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer and water billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER is

delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

- C. A carrying charge shall be paid equal to 0.87% percent per annum (based on the Ohio Water Development Authority for the month of October 2021, for an owner-occupied home), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as a separate quarterly bill.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon for water and sewer, or either of them, the Board may by notice in writing to the OWNER or SUCCESSOR, declare such unpaid balance of the connection charges for water and sewer, or either of them, to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such, the unpaid balance and carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are

delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges for water and sewer, or either of them, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

**RESOLVED,**

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges for water and sewer to be paid in installments, the amount of each installment for water and sewer and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and in the water-works record provided for in Section 6103.16, Ohio Revised Code, and maintain such record until the connection charges are paid in full; and be it further

**RESOLVED,**

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for; and be it further

**RESOLVED,**

that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution

providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

**RESOLVED,** Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

**RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0804**

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**RE: BILLS APPROVED AND CERTIFIED TO THE  
PORTAGE COUNTY AUDITOR FOR  
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 2, 2021 in the total payment amount of **\$674,472.52, including late fees finance charges, interest & penalties amounting to \$10.37 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0805**

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**RE: WIRE TRANSFER APPROVED AND  
CERTIFIED TO THE PORTAGE COUNTY  
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on October 28, 2021 in the total payment amount as follows:

1. \$153,316.04 to Medical Mutual - Claims
2. \$4,684.12 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, October 29, 2021	\$ 153,316.04
Wire Transfer on Friday, October 29, 2021	\$ 4,684.12

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

WI102921

10/27/2021 14:46 PORTAGE COUNTY  
Kchurch INVOICE ENTRY PROOF LISTP 2  
apinvent

CLERK: slynn BATCH: 4322 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES						
7727 00004 MEDICAL MUTUAL S	882400 20210365 550520 WI102921			153,316.04	.00	1,250,178.47 1003226
	8004691-20211022-W					
CASH 9999 2021/10 INV 10/25/2021 SRP-CHK: N DISC: .00					71010189 901000	153,316.04 1099:M
ACCT 010900 DEPT 015 DUE 10/25/2021 DESC:INSURANCE, ALL TYPES						
1 APPROVED PAID INVOICES				TOTAL		153,316.04
1 INVOICE(S)				REPORT POST TOTAL		153,316.04

Wire - Medical Mutual  
Claims

210805

WI102921

10/27/2021 14:43 PORTAGE COUNTY  
Kchurch INVOICE ENTRY PROOF LISTP 2  
apinvent

CLERK: slynn BATCH: 4324 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES						
7727 00001 NATIONAL CITY BA	852404 20210220 550532 WI102921			4,584.12	.00	161,946.23 1003226
	20211025-PC					
CASH 9999 2021/10 INV 10/25/2021 SRP-CHK: N DISC: .00					71020184 425330	1,345.00 1099:M
ACCT 010900 DEPT 015 DUE 10/25/2021 DESC:INSURANCE, ALL TYPES					71020184 425330	1,318.24 1099:M
1 APPROVED PAID INVOICES				TOTAL		4,584.12
1 INVOICE(S)				REPORT POST TOTAL		4,584.12

Wire - Medical Mutual  
Flex Claims

210805

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**RESOLUTION NO. 21-0806       -       RE:   APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,**       the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,**       there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,**       the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,**       that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

10/28/21	1633	886.08
10/28/21	1829	23,716.56
10/28/21	1833	20,505.05
10/28/21	1834	350.00
10/28/21	1835	9,634.06
Total		\$ 55,091.75

; and be it further

**RESOLVED,**       that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;       Sabrina Christian-Bennett, Yea;       Anthony J. Badalamenti, Yea;

PORTAGE COUNTY AUDITOR  
JANET ESPOSITO

JOURNAL VOUCHER ROUTING SLIP

DATE	SENT TO	RETURN TO	JV #	AMOUNT
10/28/21	COMMISSIONERS	AUDITOR	1633	886.08
10/28/21	COMMISSIONERS	AUDITOR	1829	23,716.56
10/28/21	COMMISSIONERS	AUDITOR	1833	20,605.05
10/28/21	COMMISSIONERS	AUDITOR	1834	350.00
10/28/21	COMMISSIONERS	AUDITOR	1835	9,834.06
			TOTAL	55,091.75
10/28/21			1830	4,812.38
		SOLID WASTE	TOTAL	4,812.38

21-153

COUNTY AUDITOR

DATE

10/28/21

COMMISSIONERS RES # 210806



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**RESOLUTION NO. 21-0807**

-

**RE: ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$179,713.71** dated **October 28, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**DATE: 10-29-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Janet Esposito  
Portage County Auditor

10-27-21  
Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Ohio Assoc of May	9-13-21	10-8-21	MUNICIP	279.00	
OHIO	9-20-21	10-13-21	DOE	179.94	
Friends Office	10-8-21	"	"	1183.20	
Kennel	10-1-21	"	"	22,290.00	
Ohio Farm	1-15-21	"	"	420.00	
Hilltopps -2	10-9-21	10-22-21	DOE	2185.00	
Extracure	9-1-21	"	"	793.91	
Hunt, H.E.	10-2-21	"	"	122.90	
KEE, E-2	9-28-21	"	"	2450.00	
Shed 15	8-5-21	"	"	1401.50	
Bevete, A	8-3-21	8-28-21	JPS	566.16	
Duval, M	7-20-21	"	"	500.08	

COMMISSIONERS RESOLUTION # 210807PAGE TOTAL 29,120.29DATE: 10/28/21

\*COMMISSIONERS

GRAND TOTAL 179,713.71

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**DATE: 10-28-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Kirksey, B	8-14-21	8-25-21	JPS	124.32	
Poss A	9-13-21	9-20-21	Sheriff	1,010.00	
Kline + Kaval	10-10-21	10-22-21	"	315.00	
Koosen	10-12-21	"	"	326.55	
Matthew Bender	10-12-21	"	"	201.10	
Correctional Healthcare-2	7-1-21	9-18-21	"	98,171.63	
Paul Sessions	10-1-21	10-27-21	VETS	327.00	

COMMISSIONERS RESOLUTION # 210807PAGE TOTAL 100,471.60DATE: 10/28/21

\*COMMISSIONERS

GRAND TOTAL \_\_\_\_\_

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: 10-28-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
John Brown	2020	2021	BDC / DBFM	1250.00	
Chris Van Dyke	"	"	"	347.00	
Ruth Blackmore	"	"	"	510.00	
"	"	"	"	418.00	
Leonard Brudine	"	"	"	589.00	
James Chapman	"	"	"	1111.00	
Barb Britton	"	"	"	6000.00	
Paula Evans	"	"	"	4000.00	
Wendy Brown	"	"	"	162.00	
Thomas Rann	"	"	"	1000.00	
Paul Sengler	"	"	"	442.00	

COMMISSIONERS RESOLUTION # 210807

PAGE TOTAL 7479.08

DATE: 10/28/21

\*COMMISSIONERS

GRAND TOTAL

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: \_\_\_\_\_

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
PO CO Regional Planning	8-9-21	9-15-21	Comm.	4654.37	
New Directions	9-1-21	9-9-21	Juv. Ct.	4500.00	
Juvenile Det. Ctr	9-15-21	10-6-21	" "	481.62	
PO CO COMMISSIONERS	8-1-21	8-2-21	JFS	19448.17	
Gabriel Bros. Batch 4282	Aug 21	10-15-21	JFS	1800.30	
" " Batch 4284	Aug 21	10-15-21	JFS	1711.67	
Clerk of Courts	Aug 21	9-3-21	JFS	5187.24	
Domestic Court	July 21	7-3-21	JFS	5258.77	

COMMISSIONERS RESOLUTION # 210807

PAGE TOTAL 42042.44

DATE: 10/28/21

\*COMMISSIONERS

GRAND TOTAL

## PORTAGE COUNTY

## INVOICE ENTRY PROOF LIST

CLERK: CHILEY BATCH: 4284		DOCUMENT		NEW INVOICES			
VENDOR/REMIT NAME	INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHG/WIRE
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552173							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552174 3642021	118160 650296			68.92	.00	8,199.70
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DTSC: .00							
ACCT 010800 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES					14100514 483000		68.92 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552174							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
REPORT TOTALS .00							

THEN AND NOW  
RES. # 210807

Report generated: 10/22/2021 10:17  
User: chiley  
Program: 301

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## PORTAGE COUNTY

## INVOICE ENTRY PROOF LIST

CLERK: CHILEY BATCH: 9294		DOCUMENT		NEW INVOICES			
VENDOR/REMIT NAME	INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHG/WIRE
PENDING UNPAID INVOICES							
4800 00001 GABRIEL BROTHERS	552165 2502021	118160 650287			298.73	.00	8,199.70
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DTSC: .00							
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES					14100514 483000		298.73 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552165							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552166 4262021	118160 650288			300.00	.00	8,199.70
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DTSC: .00							
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES					14100514 483000		300.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552166							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552167 2982021	118160 650289			307.65	.00	8,199.70
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DTSC: .00							
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES					14100514 483000		307.65 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552167							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552168 3902021	118160 650290			75.00	.00	8,199.70
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DTSC: .00							
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES					14100514 483000		75.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552168							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							

210807

Report generated: 10/22/2021 10:17  
User: chiley  
Program: 301

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# PORTAGE COUNTY

## INVOICE ENTRY PROOF LIST

CLERK: CML/ey BATCH: 4282		NEW INVOICES				
VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT
4800	00001 GABRIEL BROTHERS	552169	118160	650291		225.00
		3742021				.00
CASH 9999	2021/10	INV 10/22/2021	SEP-CHK: N	DISC: .00		14100514 483000
ACCT 010900	DEPT 051	DUE 10/22/2021	DESC: HUMAN SERVICES			225.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552160						
* Invoice must be approved or voided to post.						
55 SCOTT AVE MORGANTOWN WV 26508						
4800	00001 GABRIEL BROTHERS	552170	118160	650292		75.00
		4152021				.00
CASH 9999	2021/10	INV 10/22/2021	SEP-CHK: N	DISC: .00		14100514 483000
ACCT 010900	DEPT 051	DUE 10/22/2021	DESC: HUMAN SERVICES			75.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552170						
* Invoice must be approved or voided to post.						
55 SCOTT AVE MORGANTOWN WV 26508						
4800	00001 GABRIEL BROTHERS	552171	118160	650293		150.00
		3072021				.00
CASH 9999	2021/10	INV 10/22/2021	SEP-CHK: N	DISC: .00		14100514 483000
ACCT 010900	DEPT 051	DUE 10/22/2021	DESC: HUMAN SERVICES			150.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552171						
* Invoice must be approved or voided to post.						
55 SCOTT AVE MORGANTOWN WV 26508						
4800	00001 GABRIEL BROTHERS	552172	118160	650294		150.00
		3632021				.00
CASH 9999	2021/10	INV 10/22/2021	SEP-CHK: N	DISC: .00		14100514 483000
ACCT 010900	DEPT 051	DUE 10/22/2021	DESC: HUMAN SERVICES			150.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552172						
* Invoice must be approved or voided to post.						
55 SCOTT AVE MORGANTOWN WV 26508						
4800	00001 GABRIEL BROTHERS	552173	118160	650295		150.00
		2732021				.00
CASH 9999	2021/10	INV 10/22/2021	SEP-CHK: N	DISC: .00		14100514 483000
ACCT 010900	DEPT 051	DUE 10/22/2021	DESC: HUMAN SERVICES			150.00 1099:

Report generated: 10/22/2021 10:17  
User: CML/ey  
Program ID: 4282

210807

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# PORTAGE COUNTY

## PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

CLERK: CML/ey BATCH: 4282		QUANTITY		PREVIOUS		CURRENT		REMAINING		STA		DESCRIPTION	
PO	IN VENDOR	REQUIS	RECD/CLAS	RECD/CLAS	RECD/CLAS	RECD/CLAS	RECD/CLAS	PO QTY	PO QTY	CL	CL	CL	CL
118160	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00	8	HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					
	001 GABRIEL BROTHERS INC	1.00	0.00	0.00	0.00	1.00		HUMAN SERVICES NOT OTHERWISE CLASSIF					

RECEIVED  
OCT 26 2021  
JANET ESPOSITO  
PORTAGE COUNTY AUDITOR

Report generated: 10/22/2021 10:17  
User: CML/ey  
Program ID: 4282

210807

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0037



## PORTAGE COUNTY

## INVOICE ENTRY PROOF LIST

CLERK: Emily BATCH: 4284		DOCUMENT		NEW INVOICES			
VENDOR/REMIT NAME	INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
PENDING UNPAID INVOICES							
4800 00001 GABRIEL BROTHERS	552177 3352021	118160	650299		150.00	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	150.00 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552177							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552179 4252021	118160	650301		68.93	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	68.93 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552179							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552180 3092021	118160	650302		145.86	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	145.86 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552180							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552182 3802021	118160	650304		150.00	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	150.00 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552182							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							

Report generated: 10/27/2021 10:23  
User: Emily  
Program ID: 4284

210807

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## PORTAGE COUNTY

## INVOICE ENTRY PROOF LIST

CLERK: Emily BATCH: 4284		DOCUMENT		NEW INVOICES			
VENDOR/REMIT NAME	INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
4800 00001 GABRIEL BROTHERS	552183 2962021	118160	650305		75.00	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	75.00 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552183							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552184 3962021	118160	650306		74.95	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	74.95 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552184							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552185 2702021	118160	650307		375.00	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	375.00 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552185							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552186 4012021	118160	650308		71.93	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	71.93 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							
CONDITIONS THAT PREVENT POSTING INVOICE 4800/552186							
* Invoice must be approved or voided to post. 55 SCOTT AVE MORGANTOWN WV 26508							
4800 00001 GABRIEL BROTHERS	552187 2372021	118160	650309		150.00	.00	6,488.03
CASH 9999 2021/10 INV 10/22/2021 SEP-CHK: N DISC: .00						14100514 483000	150.00 1099:
ACCT 010900 DEPT 051 DUE 10/22/2021 DESC:HUMAN SERVICES							

Report generated: 10/27/2021 10:23  
User: Emily  
Program ID: 4284

210807

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\*  
RESOLUTION NO. 21-0808\*  
RE: AMENDMENT TO THE GENERAL FUND  
2021 ANNUAL APPROPRIATION  
RESOLUTION NO. 20-0802 ADOPTED  
DECEMBER 17, 2020\*  
It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget &amp; Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0017	Microfilm						
00173	Personal Services				\$ 5,000		
					\$ 5,000	\$ -	
<i>Memo: Payoff</i>							
0530	Common Pleas Court						
05303	Personal Services				\$ 53,000		
					\$ 53,000	\$ -	
<i>Memo: Payroll for rest of year</i>							
0580	Juvenile Probation						
05803	Personal Services				\$ 2,000		
					\$ 2,000	\$ -	
<i>Memo: Payout</i>							
0700	Sheriff's Department						
07004	Contract Services						\$ 18,000
07005	Materials & Supplies				\$ 18,000		
					\$ 18,000	\$ 18,000	
<i>Memo: Trf SWAT membership to buy ammo</i>							
0920	Public Defender Commission						
09203	Personal Services				\$ 21,000		
					\$ 21,000	\$ -	
<i>Memo: Payout, and payroll for rest of year</i>							
Total:					\$ 99,000	\$ 18,000	



; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0809      -      RE:    AMENDMENT TO THE NON-GENERAL  
FUND 2021 ANNUAL APPROPRIATION  
RESOLUTION NO. 20-0803 ADOPTED  
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non-General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
<b>1166</b>	<b>EMPG Homeland Security Grant</b>						
11663	Personal Services						\$ 4,620
11664	Contract Services				\$ 4,620		
					\$ 4,620	\$ 4,620	
<i>Memo: Adjust to actual, adjustment</i>							
<b>1271</b>	<b>RLF CDBG Housing</b>						
12719	Misc. Expenses				\$ 63,670		
					\$ 63,670	\$ -	
<i>Memo: Haven sewer project average</i>							
<b>1330</b>	<b>Dog and Kennel</b>						
13309	Misc. Expenses				\$ 50,000		
					\$ 50,000	\$ -	
<i>Memo: Repay \$50,000 to General Fund</i>							
<b>1410</b>	<b>Job and Family Services</b>						
14103	Personal Services					\$ 180,000	
14104	Contract Services					\$ 145,000	
					\$ -	\$ 325,000	
<i>Memo: Projected Need</i>							
<b>7201</b>	<b>WC RR P General Administration</b>						
72019	Misc. Expenses				\$ 350,000		
					\$ 350,000	\$ -	
<i>Memo: \$350,000 to 7231</i>							
<b>TOTAL MEMO BALANCE ALL AMENDMENTS:</b>						<b>\$ 468,290</b>	<b>\$ 329,620</b>

; and be it further

**RESOLVED,**

that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,**

that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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**RESOLUTION NO. 21-0810 - RE: CASH TRANSFER FROM FUND 0001,  
GENERAL FUND TO FUND 1330, DOG AND  
KENNEL FUND**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** Per JE#7 approved on 10-12-2021, the Board of Commissioners have authorized to waive the outstanding advance balance of \$50,000 that the Dog and Kennel Fund had outstanding to the General Fund,

**WHEREAS,** In order for fund 1330, Dog and Kennel, to be in good standing with General Fund, a transfer of \$50,000 is needed to repay the outstanding advance. Now therefore be that:

**RESOLVED,** that the following cash transfer be made in the amount of \$ 50,000

**FROM:**

0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfers Out \$ 50,000

**TO:**

FUND 1330 DOG AND KENNEL

ORGCODE -13300452

Credit Revenue Account

Revenue Source 280000 - Transfers-In \$ 50,000

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash transfer by

Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0811      -      RE:    CASH ADVANCE REPAYMENT FROM FUND  
1330, DOG & KENNEL TO FUND 0001,  
GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      Via resolution 07-1243 a cash advance for \$274,401.34 was given to fund 1330 from Fund 0001, General Fund, and as of June 30, 2021, \$100,000 remains outstanding

**WHEREAS,**      these advances are in repayment; now therefore be it

**RESOLVED,**      that the following cash advance repayment be made in the amount of \$50,000 as recommended by the Director of Budget & Financial Management:

**FROM:**

FUND 1330, DOG AND KENNEL FUND

ORGCODE - 13300459

Debit Expense Account

Object 921000 – Advance Out Returns      \$ 50,000

**TO:**

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment      \$ 50,000

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Portage County Dog Warden, and the Department of Budget & Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0812      -      RE:      TRANSFER FROM FUND 1271 CDBG RLF,  
TO FUND 1251, CDBG COUNTY FORMULA**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      The Haven at Portage County water and sewer line project located at 2645 SR 59 in Ravenna Township requires an overage from the CDBG Revolving Loan fund, which was approved by the Portage County Commissioners at their meeting held September 23, 2021- JE#6; now therefore be it;

**RESOLVED,**      that the following transfer of funds be made:

Debit: 12710019 910000	\$63,670.00
Credit: 12510812 280000	\$63,670.00

; and be it further

**RESOLVED,**      that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor; and be it further

**RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0813      -      RE:    RESCIND RESOLUTION NO. 21-0673:  
 APPROVING A REQUEST FOR  
 INSTALLMENT PAYMENTS OF  
 CONNECTION CHARGES FOR  
 CONNECTIONS TO THE SANITARY  
 SEWERAGE SYSTEM IN THE PORTAGE  
 COUNTY REGIONAL SEWER DISTRICT  
 AND ESTABLISHING THE TERMS AND  
 CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      Resolution No. 21-0673, adopted September 16, 2021, authorizing a request for installment payments of connection charges for connections to the sanitary sewage system; and

**WHEREAS,**      since the recipient, Wesley Herman Sr, procured other means to pay for the charges- and installment payments is no longer needed, Resolution No. 21-0673 will need to be rescinded; now therefore be it

**RESOLVED,**      that Resolution No. 21-0673, adopted September 16, 2021, authorizing a request for installment payments of connection charges for connections to the sanitary sewage system is hereby rescinded; and be it further

**RESOLVED,**      that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0814      -      RE:    PROVISION OF TAX BILL PRINTING,  
INSERTION AND DELIVERY SERVICES TO  
PORTAGE COUNTY, OHIO**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      the County Treasurer, in accordance with Section 323.13 *et. seq.* of the Ohio Revised Code, utilizes the services of a printing, insertion, and delivery firm to facilitate the delivery of tax bills to taxpayers in Portage County; and

**WHEREAS,**      the County Treasurer drafted and managed a "request for proposals" process for the provision of those services from printing, insertion, and delivery firms; and

**WHEREAS,**      the County Treasurer, in consultation with staff, has conducted a thorough review of said proposals and submitted a recommendation to the Board of County Commissioners; now therefore be it

**RESOLVED,**      that the County Treasurer is hereby authorized to enter into contract negotiations on behalf of Portage County for the provision of said services by SmartBill Limited ("SmartBill") consistent with SmartBill's proposal; and be it further

**RESOLVED,**      that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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## Journal Entries

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- Hire Ellise Presutto as a Social Service Worker 3 – Group Home replacing the position previously held by Gretchin Miller for Portage County Job & Family Services. Tentative start date is November 12, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Accept the resignation of Camaren Massey, Eligibility Specialist, for Portage County Job & Family Services effective November 5, 2021.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Accept the resignation of Rebecca Dunham, CSEA Lead Attorney, for Portage County Job & Family Services effective November 4, 2021.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Authorize the 2-week simultaneous internal/external posting of the full time CSEA Lead Attorney replacing Rebecca Dunham for Portage County Job & Family Services.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Authorize the three-day internal posting of the full time Eligibility Specialist replacing Camaren Massey for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett



All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

- Approve the refactoring of the Grant Administrator job description from the previous factoring of MGT4 to Pay Grade 12 to comply with the current factoring standards.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

- Approve the posting of the Grant Administrator position to be posted externally as open until filled.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

2. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Eighth Quarter (July 1, 2021 to September 30, 2021) Cash Reimbursement Request in the amount of \$62,376.19 for the EMPG FY20 Q-8 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

3. The Board of Commissioners acknowledged receipt of the October 25, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

4. The Board of Commissioners authorized the electronic filing of the quarter subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project for

the VAWA Grant (2019-WF-VA2-8222A) for the grant period ending December 31, 2021 as requested by Donya Buchanan, Family & Community Services.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

5. The Board of Commissioners authorized the Portage County Water Resources Department to reduce water and sewer surcharge units by 15% for the three churches in the Village of Mantua per the request of the Village of Mantua Council effective January 1, 2022.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

6. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 18, 2021 through October 24, 2021, 2021 as presented by Chief Dog Warden Dave McIntyre.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

7. The Board of Commissioners authorized Sabrina Christian-Bennett, President of the Board, to sign the Ohio Department of Development General Information Table for the Hope Town Revolving Loan Fund originally approved on September 23, 2021 as presented by the Neighborhood Development Services. Additionally, the Board signed the October 28, 2021 correspondence to the Ohio Department of Development, requesting use of an additional \$63,670 in the Portage County CDBG Revolving Loan Fund for the Haven of Portage County Water and Sewer Improvement Project as presented by the Neighborhood Development Services.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

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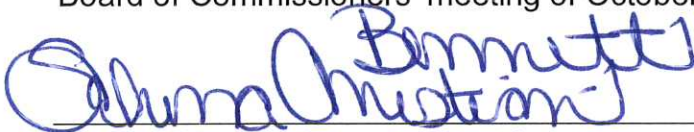
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**Motion:** by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **October 28, 2021 at 11:22 AM.**

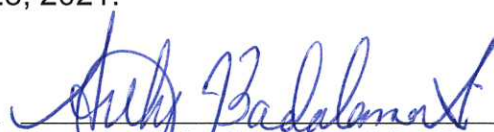
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Absent;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of October 28, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President

----- ABSENT -----

Vicki A. Kline, Board Member



Amy Hutchinson, Clerk