



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, February 17, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Duane Flowers, Ed Dean, Frank Voss Diane Smith, and Brian Ames

1. The Board of Commissioners approves the February 10, 2022, regular meeting minutes.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

SOLID WASTE

Present: Director Dawn Collins

Resolution:

1. Authorize agreement between the Portage County Solid Waste Management District Board of Commissioners, to provide recycling collection services for Franklin Township/Resolution No. 22-0111

WATER RESOURCES

Present: John Vence

Resolutions:

1. Authorize the preparation of plans, specifications and estimate of cost for Project No. N-1 (22-020), Western Reserve WWTP Sludge Tank, in the Portage County Regional Sanitary Sewer District./Resolution No. 22-0112
2. Authorize Portage County to apply for, accept and enter into a Water Revolving Loan Account (WSRLA) Agreement with Ohio Environmental Protection Agency (Ohio EPA) for the Design of Water Facilities and designating a dedicated repayment source for the Loan for Project No. SH-W (21-170), Mantua Emergency Water Interconnect, in Portage County, Shalersville Township./Resolution No. 22-0113
3. Authorizing to enter into a License Agreement with the City of Ravenna for use of Hayes Road Pump Station for City Water Meter Billing Equipment./ Resolution No. 22-0114

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

1. Water Resources Director/Sanitary Engineer Position

With the recent resignation of the Water Resources Director (Allen Fathi), Administrator Crombie and Director Kovick reviewed the job description and decided the position could be divided. Separating the positions would allow the Director to focus primarily on the management side rather than both the management and engineering side.

The Department currently has employees that are licensed engineers, and one could be promoted with a small increase in compensation.

Administrator Crombie explained the Director does not have to be a Sanitary Engineer and noted the Engineering position increased in pay grade and the Director decreased a pay grade because the position is not mandated to have a PE. Director Kovick reported the Director pay grade used to be a pay grade 21 and it was refactored and decreased to a pay grade 20 due to the job requirements. The Engineering Manager job description was used to create the Sanitary Engineers position and with an additional duty from the Director's job description, it increased the pay grade from 18 to 19.

Administrator Crombie has spoken with John Vence about the position, and he is interested in the engineering position as he is currently doing the job now.

The Board agreed to move forward with separating of the job descriptions.

Journal Entries:
February 17, 2022

1. The Board of Commissioners acknowledged that effective immediately, the core office hours for the Commissioners' Department Directors will be 8:00 am – 4:30 pm Monday-Friday, except for the Directors of Solid Waste Management District, Building Department and Water Resources Department, who will have office hours of 7:30 am – 4:00 pm. Core office hours are defined as hours working in the office and do not include hours working from home.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners accepted the resignation of Allen Fathi, Water Resources Director/Sanitary Engineer, effective February 16, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Hire Victoria Duncan as a Social Services Worker 3, replacing Alyssa Lane, Portage County Job & Family Services. The tentative start date is March 7, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

2. Hire Dominique Zordich as a CSEA Paralegal, new position, Portage County Job & Family Services. The tentative start date is March 7, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;

Motion Carries

3. Accept the resignation of Amber Slaughter, Social Services Worker 3, for Portage County Job & Family Services, effective February 13, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the three-day internal posting of a Social Services Worker 3 position, vacated by Amber Slaughter, for Portage County Job & Family Services with external posting if no internal appointment is made

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Accept the resignation of Sonia Emerson, Social Services Worker 3 – Group Home, for Portage County Job & Family Services, effective February 25, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize the three-day internal posting of a Social Services Worker 3 – Group Home position, vacated by Sonia Emerson, for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Approve the reinstatement and revisions to the Operations Manager job description for the Solid Waste Management District.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Approve the external posting of the Operations Manager for the Solid Waste Management District. The position will be posted for two weeks.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Approve anniversary step increases for the following non-bargaining employees:
a. John Vence, Water Resources Engineering Manager - effective 2/11/2022
b. Samantha Payne – Maintenance II – effective 1/10/2022

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the February 10, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
Solid Waste: (Funds 8300 – 8399)		
Bills Payment list	\$0	(Includes late fees of: \$0)
Journal Vouchers totaling:	\$958.24	
Then and Now list totaling:	\$0	
County Funds: (0001 – 8299)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$14,266.07	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$17,836,009.18	
Then and Now list totaling:	\$4,346.97	
Debt Service wire list:	\$0	

2. Process the February 10, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Cash Advance Repayment from Fund 3011, GO Bonds 1998 USDA Fund to Fund 0001, General Fund./Resolution No. 22-0116
2. Cash Advance Repayment from Fund 3014, GO Bonds 2001 USDA Regional Planning Fund to Fund 0001, General Fund./Resolution No. 22-0117
3. Create Fund 5324- PCS Mantua Plant Headworks Improvement./Resolution No. 22-0118
4. Create Fund 5510- PCW Mantua Emergency H2O Interconnect./Resolution No. 22-0119
5. Create Fund 5511- PCW H2O Plant Conversion Mantua./Resolution No. 22-0120

6. Rescind Resolution No. 20-0742: Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 22-0121
7. Transfer from Fund 1201, Motor Vehicle Gas Tax, To Fund 4254 (Small Bridge Replacement)/Resolution No. 22-0122

JOB AND FAMILY SERVICES

Present: Sue Brannon

Resolution:

1. Transfer from Fund 1415, Child Welfare Special Fund to Fund 1410 Public Assistance Fund/Resolution No. 22-0115
 - Regular transfer for the end of the 3rd quarter and first payment of 4th quarter.

GRANT ADMINISTRATOR

Present: Allison Diehl

Discussion:

1. Hiring Bricker and Eckler for ARPA funds administration assistance

Grant Administrator Diehl presented the draft engagement letter for legal counsel with Bricker and Eckler for ARPA funds administration assistance. The Prosecutor's Office recommended a couple of changes that have been incorporated into the document.

Ms. Diehl had a zoom meeting with Bricker and Eckler last week and they will provide assistance with legal opinions, review of procedures, recommendations, and examples of what other Counties are doing concerning ARPA funding, on an as-needed basis.

The agreement is for one year and it can be extended if desired by the parties.

Administrator Crombie pointed out the hourly rate and asked at what point would they move to a senior partner and Ms. Diehl is waiting to hear back from them.

The Board agreed to move forward with the agreement once the question has been answered.

Resolutions:

1. Authorize the grant application to and accept the FFY 2022 Grant Award in the amount of \$38,245.85 from the Ohio Department of Public Safety, Governor's Highways Safety

Office's Impaired Driving Enforcement Program/Selective Traffic Enforcement Program for the Portage County Sheriff's Office./Resolution No. 22-0123

2. Authorize grant application in the amount of \$73,137.73 to the Supreme Court of Ohio 2022 Technology Grant Funds Program for the Portage County Common Pleas Court/Adult Probation./ Resolution No. 22-0124
3. Authorize grant application in the amount of \$112,062.73 to the Supreme Court of Ohio 2022 Technology Grant Funds Program for the Portage County Juvenile Court./ Resolution No. 22-0125
4. Authorize grant application in the amount of \$94,922.64 to the Supreme Court of Ohio 2022 Technology Grant Funds Program for the Portage County Domestic Relations Court./ Resolution No. 22-0126

MISCELLANEOUS ITEMS

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Douglas Blankenship for \$1,650.00 (Instrument No. 201314554) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. The Board of Commissioners signed the Satisfaction of Mortgage for Douglas Blankenship for \$34,121.00 (Instrument No. 20130930) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for January 2022 as presented by the Portage County Treasurer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the February 11, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund **does exceed** the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Acceptance of Donations to the Office of the Portage County Dog Warden./Resolution No. 22-0134

INTERNAL SERVICES

Present: Director JoAnn Townend

Resolutions:

1. The Board of Commissioners agrees to enter into a real estate lease agreement for the property located at 211 South Chestnut Street, Ravenna, Ohio./Resolution No. 22-0127
2. The Board of Commissioners approves the plans and specifications and set date for accepting bids for the 2022 Crack Seal Project, in various townships in Portage County. /Resolution No. 22-0128
3. The Board of Commissioners declares the necessity to purchase one (1) 2022 420XE Auto Backhoe Loader for use by the Portage County Engineer's Office./ Resolution No. 22-0129

Discussion:

1. Sheriff's ATVs

Director Townend explained the Sheriff's Office is paying for ATVs from the Commissary Fund because they are using them for skills training for inmates. Administrator Crombie has spoken with Larry Limbert about insurance, who specifically indicated the ATVs will not be used by inmates, but rather by the Correction Office showing skills to the inmates such as landscaping. Administrator Crombie noted CORSA will cover the inmates as long as they are not driving the vehicles.

Commissioner Christian-Bennett asked if there are other ATVs located at the Sheriff's Office and Director Townend mention they have something similar, and she will find out and report back. Administrator Crombie reported the Office doesn't currently have any ATVs on the County's insurance.

Commissioner Badalamenti noted there was a question on whether they could use commissary funding for the ATV purchases, and he believes the answer is yes because

it involves training, but Administrator Crombie has not researched the issue and Director Townend explained it's the Auditor's decision whether the funding could be used for that expense and the requisition was approved by their office.

2. Sheriff's Vehicles

Liberty Ford contacted Director Townend inquiring whether the Sheriff's Office was moving forward with the purchase of 4 used vehicles and the trade-in of 4 vehicles for use by the Drug Task Force. The resolution as written by the Sheriff's Office indicates funding will come from the General Fund and Commissioner Christian-Bennett asked Director Townend to inquire why it's not coming out of the Drug Task Force budget.

Commissioner Badalamenti observed that the 4 new used vehicles shouldn't need any upfitting of equipment.

Commissioner Christian-Bennett also asked Director Townend for an update on Sheriff's vehicle as to last year's approved purchases versus vehicles received because requests are coming to the Board individually. She would also like an update on the upfitting of the 12 vehicles and Director Townend will investigate and report back.

The Board asks that Director Townend add this item to her agenda next week for discussion.

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and CDBG Specialist Lisa Reeves

Journal Entries:

1. The Board of Commissioners authorized President Sabrina Christian-Bennett to sign the Village of Windham Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Street Improvements and Water Facility Improvements as presented by the Regional Planning Commission. The Board of Commissioners signed the Finding of Categorical Excluded Projects 2021 Critical Infrastructure Grant (BX-21-1CJ-1) as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Enter into Amendment No. 1 between the Portage County Board of Commissioners and Jeremiah Greathouse Services./Resolution No. 22-0130
2. Entering into Contract with the Portage County Regional Planning Commission for Administration of the 2021 CDBG Critical Infrastructure Grant Program funds for the City of Ravenna./ Resolution No. 22-0131

3. Entering into Contract with the Portage County Regional Planning Commission for the Administration of the 2021 CDGB Critical Infrastructure Grant Program Funds for the Village of Windham./ Resolution No. 22-0132

Ms. Reeves will ensure that the paperwork is processed today for Jeremiah Greathouse Services.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Resolutions:

1. Ratifying the Previously approved Settlement and Release Agreement./Roll call vote: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Abstained./Resolution No. 22-0133.

Administrator Crombie explained the Board previously approved a Journal Entry to move forward, but the County Auditor's Office is requiring a Resolution.

COMMISSIONERS

Discussion:

1. Northeast Ohio Commissioners' Association Flyer
Portage County is hosting the Northeast Ohio Commissioners' Association at Camp James A. Garfield and Commissioner Christian-Bennett presented a draft flyer that will be sent electronically to the Association and to the Engineer's Association.

The Board approved the flyer for distribution.

2. One Ohio (Region 13)
Next week, the Board will need to adopt two resolutions on behalf of One Ohio. The first resolution authorizes the Board to participate in One Ohio Regional Governance and the second is to appoint the initial Regional Representative and Commissioner Christian-Bennett will be the representative for the Commissioners' Office. The Townships and Mayors will appoint someone to represent them, as well. Region 13 consists of Portage, Geauga, Lake and Ashtabula.
3. Tuesday meeting
The Board agreed to cancel its regularly scheduled last Tuesday of the month meeting on February 22, 2022, and the Clerk will send notice to the newspaper.

Recessed: 9:42 AM

Reconvened: 11:00 AM

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RESOLUTION NO. 22-0111

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**RE: AUTHORIZING THE AGREEMENT
BETWEEN THE PORTAGE COUNTY SOLID
WASTE MANAGEMENT DISTRICT AND THE
FRANKLIN TOWNSHIP TRUSTEES TO
PROVIDE RECYCLING COLLECTION
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District Board of Commissioners currently provides curbside recycling collection services to several Portage County Political Subdivisions; and

WHEREAS, the District Board of Commissioners and the Franklin Township Trustees wish to enter into an agreement for the purpose of collection of residential recyclables; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners agrees to enter into an agreement effective January 1, 2022, through July 1, 2023. This agreement will automatically renew for an additional twelve (12) month term (i.e., from July 1st through the following June 30th) subject to the terms and conditions of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners and the Franklin Township Trustees agrees upon the rate of \$5.50 per month for bi-weekly services as outlined in Section 9.1 Unit Prices Bid of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0112

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**RE: AUTHORIZE THE PREPARATION OF
PLANS, SPECIFICATIONS AND ESTIMATE**

**OF COST FOR PROJECT NO. N-1 (22-020),
WESTERN RESERVE WWTP SLUDGE
TANK, IN THE PORTAGE COUNTY, IN THE
PORTAGE COUNTY REGIONAL SANITARY
SEWER DISTRICT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 7 4-78, adopted April 11, 197 4, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. N-1 (22- 020), Western Reserve WWTP Sludge Tank, hereinafter referred to as the "PROJECT"; and
- WHEREAS,** The Portage County Water Resources Department has the need to remove an existing steel aeriated sludge holding tank that has exceeded its useful working life and degraded to a point beyond simple repair and replace with a new precast concrete tank of similar capacity.
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Water Resources Department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0113

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**RE: A RESOLUTION AUTHORIZING PORTAGE
COUNTY TO APPLY FOR, ACCEPT AND
ENTER INTO A WATER SUPPLY
REVOLVING LOAN ACCOUNT (WSRLA)
AGREEMENT WITH OHIO
ENVIRONMENTAL PROTECTION AGENCY**

**(OHIO EPA) FOR THE DESIGN OF WATER
FACILITIES AND DESIGNATING A
DEDICATED REPAYMENT SOURCE FOR
THE LOAN FOR PROJECT NO. SH-W (21-
170), MANTUA EMERGENCY WATER
INTERCONNECT, IN PORTAGE COUNTY,
SHALERSVILLE TOWNSHIP.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners (Board) became the owner and operator of the Village of Mantua Water and Sewer Systems on January 4, 2021 through a utility transfer agreement (Agreement) with the Village of Mantua Council, Portage County Board of Commissioners Resolution 20-0809, and Village of Mantua Council Ordinances 2019-49 and 2020-54; and
- WHEREAS,** Appendix J Item 15 of the Agreement lists the project "Emergency Water Interconnection with Portage County Water System", Portage County Water Resource Project No. SH-W (21-170), referred to as the "PROJECT"; and
- WHEREAS,** Twenty-five percent (25%) of the PROJECT costs are to be funded from Village of Mantua water surcharge fees and the remaining funds from the Portage County Water Regional Fund 5400 per the Agreement; and
- WHEREAS,** it is the desire of the Board to finance the design of the PROJECT through the Ohio EPA WSRLA program; and
- WHEREAS,** the Ohio WSRLA requires the Board authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- Section 1. That the Board authorizes the Portage County Water Resources Department to submit a WSRLA design loan application for the PROJECT to Ohio EPA on behalf of the Board.
- Section 2. That Board hereby agrees to enter into a loan agreement with Ohio EPA for the design of the PROJECT and authorizes the President of the Portage County Board of Commissioners to sign the Loan Agreement on behalf of the entire Board, with the Vice President of this Board as an alternate.
- Section 3. That the seventy-five percent (75%) of the funds for the

repayment of the loan shall be from the Portage County Regional Water Fund 5400 and twenty-five percent (25%) from the Village of Mantua water surcharge funds within Fund 5400.

Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department Of Budget and Financial Management, the Department of Internal Services, and the County Auditor within 15 days after its passage.

Section 5. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Ohio EPA.

Section 6. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0114 - RE: AUTHORIZING TO ENTER INTO A LICENSE AGREEMENT WITH THE CITY OF RAVENNA FOR USE OF HAYES ROAD SANITARY PUMP STATION FOR CITY WATER METER BILLING EQUIPMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the County owns property located at 4481 Hayes Road, Ravenna, Ohio 44266, and the improvements included on this property premises are for the use of a sanitary sewer pump station for the Water Resources Department; and

WHEREAS, the County has an established electric service within a building and an established communication pole with antenna for use as part of the County sanitary sewer service facilities; and

WHEREAS, the City of Ravenna desires a license agreement to use such premises for the installation and construction of water meter billing communication equipment to provide a solution to the current problem of being unable to

receive electronic radio water meter reads within this location area; and

WHEREAS, the County has approved the plans and specifications for the installation and construction planned for the City water meter billing communication purposes for a 10 year lease term; and

WHEREAS, the County has agreed to accept the additional expected electric utility usage cost for the premises as a result of the new City equipment being installed and used for the agreement term of 10 years for the amount of \$600.00; and

WHEREAS, Portage County Water Resources has received the City payment for electric usage of \$600.00 and it was deposited within the Fund 5200 for future utility bill payments; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. The Board of County Commissioners does hereby agree to grant a License Agreement with the City of Ravenna for the installation, construction, and monitoring of water meter billing equipment; and be it further

Section 2. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0115 - RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$65,000.00 for SFY21 3rd Qtr reconciliation payment and SFY21 4th Qtr payment #1 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$65,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$65,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0116 - RE: CASH ADVANCE REPAYMENT FROM FUND 3011, GO BONDS 1998 USDA FUND TO FUND 0001, GENERAL FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via resolution 21-0862 a cash advance for \$43,000 was given to fund 3011 from Fund 0001, General Fund, and as of February 9, 2022, \$43,000 remains outstanding

WHEREAS, these advances are in repayment; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$43,000 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 3011, GO BONDS 1998

ORGCODE - 30110019

Debit Expense Account

Object 921000 – Advance Out Returns \$ 43,000

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment \$ 43,000

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0117 - RE: CASH ADVANCE REPAYMENT FROM FUND 3014, GO BONDS 2001 USDA REGIONAL PLANNING FUND TO FUND 0001, GENERAL FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Via resolution 21-0861 a cash advance for \$41,000 was given to fund 3014 from Fund 0001, General Fund, and as of February 9, 2022, \$41,000 remains outstanding

WHEREAS, these advances are in repayment; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$41,000 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 3014, GO BONDS 2001 USDA REGIONAL PLANNING

ORGCODE - 30140019

Debit Expense Account

Object 921000 – Advance Out Returns \$ 41,000

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object 291000 – Advance In Repayment \$ 41,000

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0118

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RE: CREATE FUND 5324- PCS MANTUA PLNT
HEADWORKS IMP

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0120 - RE: CREATE FUND 5511- PCW H2O PLNT
CONVERSION MANTUA**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the project, and

WHEREAS, the County Auditor has assigned Fund Number 5511 to PCW H2O Plnt Conversion Mantua; now therefore be it

RESOLVED, that Fund 5511 be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Water Resources, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0121 - RE: RESCIND RESOLUTION NO. 20-0742:
APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE**

**COUNTY REGIONAL SEWER DISTRICT
AND ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Resolution No. 20-0742, adopted December 10, 2020 authorizing a request for installment payments of connection charges for connections to the sanitary sewage system; and
- WHEREAS,** since the recipient, Laurie Vance, procured other means to pay for the charges- and installment payments is no longer needed, Resolution No. 20-0742 will need to be rescinded; now therefore be it
- RESOLVED,** that Resolution No. 20-0742, adopted December 10, 2020, authorizing a request for installment payments of connection charges for connections to the sanitary sewage system is hereby rescinded; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0122 - RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE GAS TAX, 4254 (SMALL BRIDGE
REPLACEMENT)**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners approved an operating transfer; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$48,320.00

FROM:FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018209

Debit Expense Account

Object: 910000 – Transfers Out

\$48,320.00

TO:FUND 4254, Small Bridge Replacement

ORGCODE – 42548202

Credit Revenue Account

Object: 280000 – Transfer In

Project: 31296

\$24,160.00

Object: 280000 – Transfer In

Project: 34670

\$24,160.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0123

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RE: AUTHORIZE THE ELECTRONIC GRANT APPLICATION TO AND ACCEPT THE FFY 2022 GRANT AWARD IN THE AMOUNT OF \$38,245.85 FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, GOVERNOR'S HIGHWAY SAFETY OFFICE'S IMPAIRED DRIVING ENFORCEMENT PROGRAM (IDEP)/SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) FOR THE PORTAGE COUNTY SHERIFF'S OFFICE.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Sheriff's Office is seeking ways to reduce the number of fatal car crashes in Portage County; and
- WHEREAS,** the Governor's Highway Safety Office offers a reimbursement grant known as the IDEP/STEP grant to provide additional deputies for high traffic and holiday weekends; and
- WHEREAS,** the Ohio Department of Public Safety notified the Portage County Sheriff's Office in September, 2021 that they were approved to receive grant funds in the amount of \$38,245.85 with no local match requirement; and now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the electronic grant application and accepts FFY 2022 IDEP/STEP Grant Award for the grant period of October 1, 2021 through September 30, 2022 in the amount of \$38,245.85 with no local match requirement, for Impaired Driving Enforcement and Selective Traffic Enforcement by the Portage County Sheriff's Office. The Sheriff will enforce speed, safety belt, DUI, and aggressive driving laws by issuing citations vs. warnings; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget and Financial Management, the Grant Administrator, and the Portage County Sheriff; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0124 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$73,137.73 TO THE SUPREME
COURT OF OHIO 2022 TECHNOLOGY
GRANT FUND PROGRAM FOR THE
PORTAGE COUNTY COMMON PLEAS
COURT/ADULT PROBATION.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Common Pleas Court/Adult Probation is seeking ways to address security related problems by updating security monitoring equipment to meet the Court's current needs; and
- WHEREAS,** the Supreme Court of Ohio has the Technology Grant Fund Program providing funds for technology and security related needs for Ohio court applicants; and
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Common Pleas Court to submit the Supreme Court of Ohio Technology Grant Fund Grant Application in the amount of \$73,137.73, which does not require a local match; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the Portage County Common Pleas Court to sign any and all documents pertaining to this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Common Pleas Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0125 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$112,062.73 TO THE
SUPREME COURT OF OHIO 2022
TECHNOLOGY GRANT FUND PROGRAM
FOR THE PORTAGE COUNTY JUVENILE
COURT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Juvenile Court is seeking ways to address security related problems by updating security monitoring equipment to meet the Court's current needs; and

WHEREAS, the Supreme Court of Ohio has the Technology Grant Fund Program providing funds for technology and security related needs for Ohio court applicants; and

RESOLVED, that the Portage County Board of Commissioners authorizes the Portage County Juvenile Court to submit the Supreme Court of Ohio Technology Grant Fund Grant Application in the amount of \$112,062.73, which does not require a local match; and be it further

RESOLVED, that the Board of Commissioners authorizes the Portage County Juvenile Court to sign any and all documents pertaining to this grant; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Juvenile Court; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0126 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$94,922.64 TO THE SUPREME
COURT OF OHIO 2022 TECHNOLOGY
GRANT FUND PROGRAM FOR THE
PORTAGE COUNTY DOMESTIC
RELATIONS COURT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Domestic Relations Court is seeking ways to address security related problems by updating security monitoring equipment to meet the Court's current needs; and
- WHEREAS,** the Supreme Court of Ohio has the Technology Grant Fund Program providing funds for technology and security related needs for Ohio court applicants; and
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Domestic Relations Court to submit the Supreme Court of Ohio Technology Grant Fund Grant Application in the amount of \$94,922.64, which does not require a local match; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the Portage County Domestic Relations Court to sign any and all documents pertaining to this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Domestic Relations Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0127 - RE: ENTER INTO REAL ESTATE LEASE
AGREEMENT FOR THE PROPERTY
LOCATED AT 211 SOUTH CHESTNUT
STREET, RAVENNA, OHIO.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 211 South Chestnut Street, Ravenna, Ohio; and

WHEREAS, Anthony Sylvester dba Sly Bail Bonds has an interest in continuing to lease said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Anthony Sylvester for a term of one (1) year, beginning January 1, 2022 and ending December 31, 2022; and be it further

RESOLVED, that the amount of rent shall be five hundred dollars (\$500.00) per month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0128 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE 2022 CRACK SEAL PROJECT, IN
VARIOUS TOWNSHIPS IN PORTAGE
COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to crack seal multiple roads in Portage County, and

WHEREAS, the project will be known as the 2022 Crack Seal Project, and

WHEREAS, roads to be crack sealed include approximately 20 miles of County roads in various Townships, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

- RESOLVED,** that plans and specifications, as submitted, are approved for furnishing all labor, materials, and equipment necessary for the **2022 Crack Seal Project**, and be it further
- RESOLVED,** that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:30 P.M.**, Local Time, **March 9, 2022**; and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **February 18, 2022, and February 25, 2022** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 22-0129 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) 2022 420XE AUTO BACKHOE LOADER FOR USE BY THE PORTAGE COUNTY ENGINEER'S DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) **2022 420XE Auto Backhoe Loader** for use by the Portage County Engineer's Department; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase (1) **2022 420XE Auto Backhoe Loader** (STOCK #H18677) from Ohio CAT, 3993 E. Royalton Rd., Broadview Hts., Ohio 44147, at a cost of **\$129,688**, State of Ohio Contract RS901521; and be it further

Thirty-Two Thousand Three Hundred and Seventy-Two Dollars and 50/100 (\$32,372.50); and be it further

RESOLVED,

that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0131 - RE: ENTERING INTO CONTRACT WITH THE
PORTAGE COUNTY REGIONAL PLANNING
COMMISSION FOR ADMINISTRATION OF
THE 2021 CDBG CRITICAL
INFRASTRUCTURE GRANT PROGRAM
FUNDS FOR THE CITY OF RAVENNA**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County has received 2021 CDBG Critical Infrastructure Grant Program Funds; and

WHEREAS, Portage County desires to contract with the Portage County Regional Planning Commission to administer and implement this grant, NOW THEREFORE BE IT;

RESOLVED, That the Portage County Board of Commissioners desires to enter into contract with Portage County Regional Planning Commission to provide such services in the amount of \$20,000.00 to provide grant application preparation, administration as allowed in the 2021 CDBG Critical Infrastructure Grant Program.

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0132 - RE: ENTERING INTO CONTRACT WITH THE
PORTAGE COUNTY REGIONAL PLANNING
COMMISSION FOR ADMINISTRATION OF
THE 2021 CDBG CRITICAL
INFRASTRUCTURE GRANT PROGRAM
FUNDS FOR THE VILLAGE OF WINDHAM**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County has received 2021 CDBG Critical Infrastructure Grant Program Funds; and

WHEREAS, Portage County desires to contract with the Portage County Regional Planning Commission to administer and implement this grant, NOW THEREFORE BE IT;

RESOLVED, That the Portage County Board of Commissioners desires to enter into contract with Portage County Regional Planning Commission to provide such services in the amount of \$25,000.00 to provide grant application preparation, administration as allowed in the 2021 CDBG Critical Infrastructure Grant Program.

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0133 - RE: RATIFYING THE PREVIOUSLY APPROVED
SETTLEMENT AND RELEASE AGREEMENT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners and Ms. Weber engaged in conciliation and have previously agreed to resolve through conciliation the Ohio Civil Rights Commission matters in 21-EMP-AKR-40805 and 21-EMP-AKR-40914 by entering into conciliation agreement and consent order resolving all said matters; and
- WHEREAS,** in accordance with the conciliation the appeal matters in State Personnel Board of Review Case Nos. 2020-INV-04-0041, 2020-RED-04-0042, 2020-WHB-04-0043, 2020-Lay-09-0146 and 2020-ABL-09-0147 are also being dismissed;
- WHEREAS,** in September of 2020, the Board adopted Resolution No. 20-0582 concerning the elimination of a water resources department position (deputy director)-which was only in existence for approximately two years- and resulting in annually returning approximately \$100,000.00 to department operating funds and CORSA has forwarded \$100,000.00 toward the below:
- RESOLVED,** that the Board of Commissioners ratifies previously approval by journal entry to proceed in accordance with conciliation and also to accept the settlement and release agreement executed by the above referenced Ms. Weber, as follows:
- a. One check in the amount of One Hundred Two thousand five hundred dollars (\$102,500.00) subject to the required tax withholdings and deductions to be issued as W2 income;
 - b. One check in the amount of One Hundred Two Thousand five hundred dollars (\$102,500.00) with no withholdings taken from the payment;
 - c. One check in the amount of Twenty Thousand Dollars (\$20,000.00) se directs to be forwarded to attorney;
 - d. One check in the amount of Five Thousand Nine Hundred Ninety Five Dollars and two cents (\$5,995.02); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning end relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Abstains; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0134

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**RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline hat the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	Donation Amount
Rachel Schindler	12119 Mantua Center Rd Mantua Oh 44255	\$50
CW & Marilyn Wright	2371 Sunnybrook Rd Mogadore Oh 44260	\$100
Stephanie Smeiles-Xenias	1023 Norwood St Kent Oh 44240	\$35
Walt & Lynn Newton	4993 St Rt 82 Mantua Oh 44255	\$20
Mary King	3246 Old Forge Rd Kent Oh 44240	\$15
Steven O'Donnell	7306 Cliff Dr Ravenna Oh 44266	\$2
Deborah Bartos	3668 Winchell Rd Mantua Oh 44255	\$20
Gail Wind	6456 Stonecrest Dr Brookpark, Oh 44142	\$50
Gail Pochedly	10227 Wentworth Rd Streetsboro Oh 44241	\$5
Shawna Fraelich	2508 Beaver Ridge Tr Mogadore Oh 44260	\$10

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

1. The Board of Commissioners acknowledged that effective immediately, the core office hours for the Commissioners' Department Directors will be 8:00 am – 4:30 pm Monday-Friday, except for the Directors of Solid Waste Management District, Building Department and Water Resources Department, who will have office hours of 7:30 am – 4:00 pm. Core office hours are defined as hours working in the office and do not include hours working from home.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners accepted the resignation of Allen Fathi, Water Resources Director/Sanitary Engineer, effective February 16, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Hire Victoria Duncan as a Social Services Worker 3, replacing Alyssa Lane, Portage County Job & Family Services. The tentative start date is March 7, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

4. Hire Dominique Zordich as a CSEA Paralegal, new position, Portage County Job & Family Services. The tentative start date is March 7, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

5. Accept the resignation of Amber Slaughter, Social Services Worker 3, for Portage County Job & Family Services, effective February 13, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize the three-day internal posting of a Social Services Worker 3 position, vacated by Amber Slaughter, for Portage County Job & Family Services with external posting if no internal appointment is made

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Accept the resignation of Sonia Emerson, Social Services Worker 3 – Group Home, for Portage County Job & Family Services, effective February 25, 2022.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the three-day internal posting of a Social Services Worker 3 – Group Home position, vacated by Sonia Emerson, for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Approve the reinstatement and revisions to the Operations Manager job description for the Solid Waste Management District.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Approve the external posting of the Operations Manager for the Solid Waste Management District. The position will be posted for two weeks.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Approve anniversary step increases for the following non-bargaining employees:

c. John Vence, Water Resources Engineering Manager - effective 2/11/2022

d. Samantha Payne – Maintenance II – effective 1/10/2022

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Direct the Auditor's Office to pay/process the February 10, 2022, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
<u>Solid Waste: (Funds 8300 – 8399)</u>		
Bills Payment list	\$0	(Includes late fees of: \$0)
Journal Vouchers totaling:	\$958.24	
Then and Now list totaling:	\$0	
<u>County Funds: (0001 – 8299)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$14,266.07	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$17,836,009.18	
Then and Now list totaling:	\$4,346.97	
Debt Service wire list:	\$0	

13. Process the February 10, 2022, budget amendments as reviewed and recommended by the Department of Budget and Financial Management

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. The Board of Commissioners signed the Satisfaction of Mortgage for Douglas Blankenship for \$1,650.00 (Instrument No. 201314554) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. The Board of Commissioners signed the Satisfaction of Mortgage for Douglas Blankenship for \$34,121.00 (Instrument No. 20130930) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for January 2022 as presented by the Portage County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

17. The Board of Commissioners acknowledged receipt of the February 11, 2022, Certificate of the County Auditor that the Total Annual Appropriations from each fund **does exceed** the Official Certificate of Estimated Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

18. The Board of Commissioners authorized President Sabrina Christian-Bennett to sign the Village of Windham Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Street Improvements and Water Facility Improvements as presented by the Regional Planning Commission. The Board of Commissioners signed the Finding of Categorical Excluded Projects 2021 Critical infrastructure Grant (BX-21-1CJ-1) as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

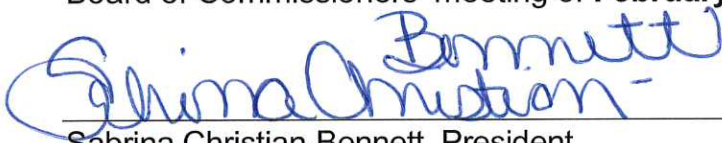
Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **February 17, 2022, at 11:01 AM**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;


Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **February 17, 2022.**


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk