

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, February 8, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Ed Dean, Diane Smith, and Brian Ames

The Board of Commissioners approved the January 25, 2022, special meeting minutes and the January 27, 2022, regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Yea;

Motion Carries

WATER RESOURCES

Present: John Vence

The Water Resources Department is involved with rebuilding water softeners and a contractor is needed to assist with coding processes. Dixon Engineer is able to provide the services and has been used by the County in the past for coding.

Resolutions:

1. Authorizing to Enter into agreement with Dixon Engineering, Inc. for construction inspection services for Project No. SH-W (20-190), Shalersville Water Treatment Plant Softener Improvements, in The Portage County Regional Sewer District, Shalersville Township for the Portage County Water Resources Department./Resolution No. 22-0083

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. Approve the change in pay grade and wage for six non-bargaining employees in Portage County Job & Family Services due to positions being refactored.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Approve anniversary step increases for three non-bargaining employees of Portage County Job & Family Services in January 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Director Joe Harris

Journal Entries:

1. In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- a. Direct the Auditor's Office to pay/process the January 27, 2022, bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

- b. Direct the Auditor's Office to pay/process the January 27, 2022, Solid Waste District bills/ACH payments, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

Resolutions:

1. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 22-0087

GRANT ADMINISTRATOR

Present: Allison Diehl

Ms. Diehl indicated the Board's approval today is for the initial purchase of the disinfection bulbs and the sustainment thereafter will be on each department.

Journal Entry:

1. The Board of Commissioners authorized the initial purchase of UV-C disinfection bulbs from CleanSlate Technologies, Inc. for \$1,635 for the Portage County Office of Homeland Security and Emergency Management with American Rescue Plan Act funds in an effort to prevent spread of COVID-19 and mitigate exposure.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Ms. Diehl noted under the fourth paragraph of the resolution, it states the Board authorizes the President of the Board to sign the document and it should be changed to reflect the County Administrator instead.

Resolution:

1. Authorize all actions necessary to accept U. S. Department of the Treasury, American Rescue Plan Act, State and Local Fiscal Recovery Funds./Resolution No. 22-0100

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon

Discussion:

1. Certainty Grant Update (2nd) for Child Protective Services
Director Jeffries noted the State will receive funding to distribute to the 11 Protect Ohio counties and this will be the second and final Certainty grant. The amount should be approximately 75% of what was received before - which is about \$1.6 million.

Resolutions:

1. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0084

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. In accordance with Ohio Revised Code Section 3705.24, the Board of Commissioners approved payment to the city of Kent for the 2020 Annual Filing Fee Certification (received January 28, 2022) from the Ohio Department of Health certifying the number of births, death, fetal death, and military service certificates registered with the Kent City Health Department as 2,064.00, with \$2,064.00 due to the city for the year ending December 31, 2020

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the January 28, 2022, Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners authorized President Sabrina Christian-Bennett to sign the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Street Improvements and Water Facility Improvements as presented by the Regional Planning Commission. The Board of Commissioners signed the Finding of Categorical Excluded Projects 2021 Critical Infrastructure Grant (BX-21-1CJ-2) as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Acceptance of Donations to the Office of the Portage County Dog Warden./Resolution No. 22-0098
2. The Board of Commissioners authorized the Appointment of James E. Lutz to the Tax Incentive Review Council for Suffield Township./Resolution No. 22-0099

5. The Board of Commissioners agrees to the public announcement of available contract for professional services for construction administration for the project known as 2022 441 Resurfacing Improvements./Resolution No. 22-0093
6. The Board of Commissioners agrees to enter into an agreement with Local Government Services Division of the Auditor of State of Ohio for conversion of data for the preparation of financial statements for Portage County for the years ending 2021 and 2022./Resolution No. 22-0094
7. The Board of Commissioners agrees to enter into an agreement for professional services with the Portage County Common Pleas Court Domestic Relations and Dixie L. Benshoff Ph.D. Parenting Program./Resolution No. 22-0095
8. The Board of Commissioners agrees to set the request for proposal date for a Comprehensive Case Management and Employment Program for the Portage County Job & Family Services./Resolution No. 22-0096
9. The Board of Commissioners agrees to enter into an agreement with Hope Village, LLC for consulting services to operate assessment facilitation services for the Adult Probation Department./Resolution No. 22-0097

Commissioner Christian-Bennett asked Director Townend to report on today's Courthouse Committee meeting during her next meeting.

Administrator Crombie, Commissioner Christian-Bennett, and Commissioner Badalamenti discussed today's Courthouse Committee meeting highlights:

- The major issue at the Ravenna Courthouse is the lack of space as it doesn't meet the needs of the Judges, Adult Probation, and the Public Defender.
- If the Board is going to increase the square footage, everyone's needs should be addressed at once.
- If the Courthouse facility creates a new level, additional levels can be added to that level, but not to the existing facility.
- Kent Courthouse should be utilized to its full potential and one of the judges from the Ravenna Municipal Court could move to Kent.
- Today's discussions were leaning towards the utilization of a home versus a government building and that began a disconnect between attendees.
- A separate elevator is needed so inmates have their own entrance.
- There's enough space in the Ravenna Courthouse to accomplish everything that was discussed during the Courthouse Committee meeting unless the area is expanded into the parking lot.
- The Board has an immediate option for the Judges, and it is the Kent Courthouse, then the Board could look at the remaining space for remodeling.
- Commissioner Christian-Bennett pointed out that the Board needs to plan for an additional Judge because the court cases have doubled. Most Common Pleas

**DISTRICT, SHALERSVILLE TOWNSHIP FOR
THE PORTAGE COUNTY WATER
RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and
- WHEREAS,** this Board by Resolution No. 21-0848 adopted November 9, 2021, set the date and time for bidding of Project No. SH-W (20-190), SHALERSVILLE WATER TREATMENT PLANT SOFTENER IMPROVEMENTS, hereinafter referred to as the "PROJECT"; and
- WHEREAS,** this Board by Resolution No. 21-0911 adopted December 16, 2021, awarded the construction contract for the PROJECT to Elenis Contracting, LLC in the total amount of \$663,856.00; and
- WHEREAS,** the PROJECT requires professional engineering inspection services relative to coating and painting metal water softeners to support the construction contract and ensure a quality performance standard is achieved; and
- WHEREAS,** Portage County Water Resources (PCWR) to request authorization to enter into agreement with Dixon Engineering, Inc to provide professional engineering inspection services relative to coating painting for the PROJECT; and
- WHEREAS,** Dixon Engineering, Inc. has provided a fee proposal for such professional inspection services for the PROJECT in the amount of \$29,425.00; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- Section 1. That said authorization to enter into agreement with Dixon Engineering, Inc. to provide professional inspection services for said PROJECT is hereby given.
- Section 2. That the funds in the amount of \$29,425.00 are available in Fund 540040W4 4000000 20190.

Project 3A259	\$17,215.59
Project 3B259	\$ 2,263.27
Project 3B277	\$28,850.68
Project 3D278	\$ -0-
Project 3A225	\$31,825.63

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$113,216.25

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0085 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS, PORTAGE COUNTY JOB & FAMILY SERVICES AND THE PORTAGE COUNTY PROSECUTING ATTORNEY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, PCDJFS has been designated by the Portage County Board of Commissioners as the public children services agency for Portage County, Ohio.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Emergency Management Agency requested, and the Board of Commissioners approved the development of a custom iPhone and Android mobile application for emergency management related information; and
- WHEREAS,** OCV, LLC will update and modify the iPhone and Android mobile application to collect information from existing sources (Facebook, Twitter, Blogs, etc.) and present them within the app: now therefore, be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby agree to enter into an agreement for the development of a custom iPhone and Android mobile application between the Board and OCV, LLC, 660 North College Street, Suite C, Auburn AL 36830 for the term July 1, 2021, through June 30, 2022; and be it further
- RESOLVED,** that the total service amount under this Agreement shall not exceed three thousand four Hundred fifty 00/100 dollars (\$3,450.00) and be it further
- RESOLVED,** that the Board of Commissioners find and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0089 - RE: APPROVE SPECIFICATIONS FOR ACRYLIC WATER BASE TRAFFIC PAINT FOR USE BY THE PORTAGE COUNTY ENGINEER AND SET TIME AND DATE FOR RECEIVING BIDS FOR SAME.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Specifications have been submitted to this Board of Portage County Commissioners for approval for the following:

RESOLVED, that the Specifications, as submitted for various **Aggregate Materials** for use by the Portage County Engineer, be and the same are hereby approved; and be it further

RESOLVED, that sealed bids for said **Aggregate Materials** for use by the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:30 P.M. on Wednesday, March 16, 2022**, and publicly opened and read aloud, for the following:

Various Sizes of Gravel
Various Sizes of Slag
Various Sizes of Limestone

; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **February 28, 2022**, and **March 7, 2022**, and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0091

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**RE: APPROVE SPECIFICATIONS FOR VARIOUS
HIGHWAY MATERIALS FOR USE BY THE
PORTAGE COUNTY ENGINEER AND SET
TIME FOR RECEIVING BIDS FOR SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Specifications have been submitted to this Board of Portage County Commissioners for approval for various **Highway Materials** for use by the Portage County Engineer; now therefore be it

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Specifications have been submitted to this Board of Portage County Commissioners for approval for the purchase of **Bituminous Liquids** and **Bituminous Materials**; now therefore be it
- RESOLVED,** that the Specifications, as submitted for the purchase of **Bituminous Liquids** and **Bituminous Materials** for use by the Portage County Engineer, be and the same are hereby approved; and be it further
- RESOLVED,** that sealed bids for said **Bituminous Liquids** and **Bituminous Materials** for use by the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:30 P.M. on Wednesday, March 23, 2022**, and publicly opened and read aloud, and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **March 7, 2022**, and **March 14, 2022**, and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0093 - RE: PUBLIC ANNOUNCEMENT OF AVAILABLE
CONTRACT FOR PROFESSIONAL
SERVICES FOR CONSTRUCTION
ADMINISTRATION FOR THE PROJECT
KNOWN AS 2022 441 RESURFACING
IMPROVEMENTS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

desires to enter into an agreement to provide such; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with the Local Government Services Division of the Auditor of State of Ohio for the completion of the conversion of data for the preparation of financial statements for Portage County for the years ending 2021 and 2022 as stipulated in the agreement; and be it further

RESOLVED, that the service under this agreement shall not exceed Twenty-two thousand, five hundred and 00/100 dollars (\$22,500.00) for each year; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0095 - RE: ENTER INTO AN AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN THE
BOARD OF COMMISSIONERS, PORTAGE
COUNTY COMMON PLEAS COURT
DOMESTIC RELATIONS DIVISION AND
DIXIE L. BENSHOFF, Ph.D. PARENTING
PROGRAM.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Domestic Relations Division of the Court of Common Pleas of Portage County Ravenna, Ohio, is charged with resolving domestic issues related to divorce, dissolution, and legal separation in Portage County, Ohio; and

WHEREAS, the Domestic Relation Division is currently engaged in a parenting program and desires to engage the services of a professional to assist in the program; and

WHEREAS, the parenting project is a program of education for parents of children involved in a legal separation, divorce, or dissolution action in Portage

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor- room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on March 2, 2022; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on February 7, 2022, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0097 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY COMMISSIONERS
AND HOPE VILLAGE, LLC FOR
CONSULTING SERVICES TO OPERATE
ASSESSMENT FACILITATION SERVICES
FOR THE ADULT PROBATION DEPT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Adult Probation will receive funds and is to operate an assessment facilitation service from funds received from the Ohio Mental Health & Addiction Services; and

WHEREAS, Hope Village, LLC is at a minimum a licensed counselor who is qualified and willing to assist the County in operating the assessment facilitation service; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to engage the Consultant, **Hope Village, LLC, 3975 Kenneth Dr., Rootstown OH 44272**, to perform consulting services for the period of February 1, 2022, through June 30, 2022, in an amount not to exceed Twenty-six thousand, four hundred and 00/100 dollars (\$26,400.00); and be it further

RESOLUTION NO. 22-0099

**- RE: PORTAGE COUNTY BOARD OF
COMMISSIONERS' APPOINTMENT TO THE
TAX INCENTIVE REVIEW COUNCIL FOR
SUFFIELD TOWNSHIP**

It was moved by Sabrina Christian-Bennett seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Tax Incentive Review Council (TIRC) is an inter-jurisdictional body created to review and evaluate the performance of each Enterprise Zone Agreement; and

WHEREAS, the council is to annually review each Enterprise Zone Agreement and determine whether or not businesses have complied with the terms and conditions of the agreement; now therefore be it

WHEREAS, the Suffield Township TIRC will consist of seven (7) members; three appointed by the Board of Commissioners, two (2) appointed by the Township, one appointed by the Field Board of Education and the County Auditor or designee to serve as Chair; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following to the Suffield Township TIRC:

James E. Lutz
2414 Martin Road
Mogadore, OH 44260

; and be it further

RESOLVED, that the above-mentioned board member serve an unexpired term commencing immediately; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 22-0100 - RE: AUTHORIZE ALL ACTIONS NECESSARY TO
ACCEPT U.S. DEPARTMENT OF THE
TREASURY, AMERICAN RESCUE PLAN ACT,
STATE AND LOCAL FISCAL RECOVERY
FUNDS**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County, Ohio, acting by and through its Board of County Commissioners, is a local unit of government eligible for Coronavirus State and Local Fiscal Recovery Funds from the U.S. Department of the Treasury as provided for in the Grant Program guidelines established pursuant to Section 9901(f) of Subtitle M of the American Rescue Plan Act, 2021, Pub. L. No. 117-2 (March 11, 2021), which authorizes the Department of the Treasury to make payments to certain recipients to be used to provide assistance to state and local governments in response to the 2020/2021 COVID-19 public health crisis; and

WHEREAS, the Board of Commissioners wishes to accept these funds from the U.S. Department of the Treasury, in substantially the form presented to this Board to be used for such purposes as are permitted by the American Rescue Plan Act; and

WHEREAS, the Board affirms that it requires the funds to carry out the activities specified in Subtitle M, Section 9901, subsection (c) of the American Rescue Plan Act and

Motion Carries

3. Accept the resignation of Lee Lovejoy, OMJ Case Manager, for Portage County Job & Family Services, effective February 11, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the three-day internal posting of an OMJ Case Manager position, vacated by Lee Lovejoy, for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve the change for six bargaining unit employees in Portage County Job & Family Services from the Clerical Specialist 3 title and wage to Clerical Specialist 4 title and wage.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Approve the change in pay grade and wage for six non-bargaining employees in Portage County Job & Family Services due to positions being refactored.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Approve anniversary step increases for three non-bargaining employees of Portage County Job & Family Services in January 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

- c. Process the January 27, 2022, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. The Board of Commissioners authorized Commissioner Christian-Bennett to sign the Equitable Sharing Agreement, and Certification, FY ending 12/31/2021, as presented by the Portage County Prosecutor and reviewed by the Department of Budget and Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. The Board of Commissioners authorized the initial purchase of UV-C disinfection bulbs from CleanSlate Technologies, Inc. for \$1,635 for the Portage County Office of Homeland Security and Emergency Management with American Rescue Plan Act funds in an effort to prevent spread of COVID-19 and mitigate exposure.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 10, 2022, through January 23, 2022, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for December 2021 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **Tuesday, February 8, 2022, at 11:01 AM.**

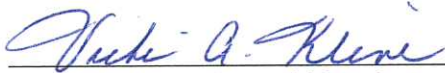
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

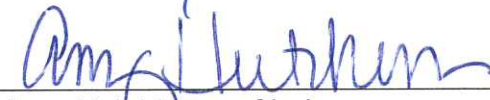
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of Tuesday, February 8, 2022.



Sabrina Christian-Bennett, President

Anthony J. Badalamenti, Vice President

Vicki A. Kline, Board Member

Amy Hutchinson, Clerk