



Portage County Board of Commissioners

Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday November 9th, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	ABSENT

Also attending throughout the day was County Administrator Michelle Crombie, Bruce Smith, and Barb Tittle.

1. The Board of Commissioners approves the October 26th, 2023 informational session meeting minutes and November 2nd, 2023 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the transfer of Theresa Besaw, from HR Generalist & Payroll Specialist to JFS Trainer with Job & Family Services effective date January 22, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

2. Authorize the three-day internal posting of the full time HR Generalist & Payroll

Specialist for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Tinlin, ABSENT;

Motion Carries

3. Authorize to hire Osmel Ruiz to JFS Custodial Worker, Portage County Job & Family Services to be effective as of Monday, November 20, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Tinlin, ABSENT;

Motion Carries

4. Accept the resignation of Lisa Lahrmer, CSEA Lead Attorney with Job & Family Services effective date November 6, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Tinlin, ABSENT;

Motion Carries

5. Approve anniversary/probationary step increase for the following non-bargaining employees:

Kimberly MacPhail – JFS

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Tinlin, ABSENT;

Motion Carries

WATER RESOURCES

Present: Director Daniel Blakely

Discussion:

1. Vehicles

Director Blakely came before the Board today to update and ask permission to alter a previous agreement regarding vehicle changes within the department. He states that earlier in the year a resolution was passed for the purchase of seven vehicles. They have currently taken possession of one and another is in the process of being built. Five of the vehicle orders have been cancelled. The vehicles that are not being delivered include two Chevy 2500s, two Ford Escapes and one Ford Explorer.

Sarchione Chevy has 2 Chevy 2500s on the lot, and they are significantly cheaper. These vehicles come with snowplows and salt spreaders which would have been an added cost to the other vehicles. With the equipment added it is still around \$3,000 cheaper than the original state bid that was received earlier in the year. This equals to around \$8,000 dollar savings plus the \$3,000 would be around \$11,000 savings per vehicle.

Commissioner Badalamenti clarified what vehicles would be purchased then.

They would be getting two of the Chevy's from Sarchione and then rather than purchase 2 Ford Escapes and one Ford Explorer, they would like to purchase 2 Ford Expeditions. They are larger and can be a part of the Operations Fleet if necessary. They are also immediately available. This would make it a 4 vehicle purchase instead of 5, and they would be paying around \$12,000 less. The other vehicles are under State bid and will be purchased in Huron County. The Commissioners are in agreement and the resolution rescinding the vehicle purchase from earlier in the year will be brought forth at the November 16th meeting and DBFM will bring forth the new resolution of the emergency purchase presently.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

Fund 1345, PCBDD Reserve Fund Balance.

Director Petty states that a resolution that was brought forward two weeks ago to add \$300,000 to the balance of the PCBDD. There was a question about whether this would later become an audit issue due to the fact there is a limit of 40% of total expenses that can be available at the end of the year. She had a discussion with PCBDD Director of Business, Tara Beatty and she reassured her that their expenses will exceed the amount. The cash balance in the Reserve Fund was examined to be around \$7,150,000 and after that the expenses will only equal to around 39% maximum. This is due partly because of capital expenses and a high payroll. Director Petty will follow up with Tara and watch the expenses to be sure that they end the year with less than 40% to prevent a future audit. It was explained that this previously happened during COVID, when the organization's expenses were down, causing the percentage to be driven up quickly.

Commissioner Christian-Bennett wants to make sure that there are checks and balances due to the audit occurrence being two years in a row. She doesn't want it showing up in the audit again. She also has a question regarding the Non-General Fund Appropriations Resolution. She was hoping Director Petty could clarify the Inmate Body Scanner upgrade. Is it just upgraded technology?

Director Petty believes that it is upgrading the technology on the scanner. She can get more details if needed.

Commissioner Badalamenti stated that it was mentioned previously, and this scanner technology is more advanced, making it easier to distinguish what items are that are visible on the scan.

Commissioner Christian-Bennett states that the other one wasn't too old, and she just wanted to know if it was an upgrade to the system.

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$2,175.00 (Instrument No. 201324352) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

2. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$35,500.00 (Instrument No. 201316578) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$3,650.00 (Instrument No. 201324351) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the November 2, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$822,476.06	(Includes late fees of: \$1.73)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$380,718.40	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,970.66	
Journal Vouchers totaling:	\$415,382.35	
Then and Now list totaling:	\$94,421.36	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

5. Process the November 2, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

Resolutions:

1. Transfer from Fund 1201, Motor Vehicle and Gas Tax, to Fund 4251, Ravenna Road Bridge Replacement./Resolution No. 23-0653
2. Rescind Resolution No. 22-0506: Approving a Request for Installment Payments of Connection Charges for Connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and Establishing the Terms and Conditions of the Same./Resolution No. 23-0654
3. *****RESOLUTION PULLED*****
4. Declare The Necessity to Purchase Four (4) Vehicles for Use by the Portage County Water Resources Department./Resolution No. 23-0656
5. Amend Resolution 23-0557 Transfer from Fund 4018, PC Airport to Fund 0001, General Fund./Resolution No. 23-0657
6. The Board of Commissioners authorizes Portage County Engineer to apply for a Federal Transportation Alternatives Set-Aside (TASA) Grant programmed by the Akron Metropolitan Area Transportation Study (AMATS) to provide professional design

services on the Stow/Summit Street and Pedestrian Improvements Project in Portage County, Ohio./Resolution No. 23-0658

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated September 30, 2023 as presented by Neighborhood Development Services.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the October 31, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 23, 2023 through October 29, 2023 as presented by Chief Dog Warden David McIntyre.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;
Motion Carries
4. The Board of Commissioners approved the October 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;
Motion Carries
5. The Board of Commissioners acknowledged the receipt of the November 6, 2023 Certificate of the County Auditor that the Annual Appropriations from each fund does not

exceed the Amended Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 30, 2023 through November 5, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;

Motion Carries

Resolution:

1. The Board of Commissioners approves the appointments to serve on the Portage County Transportation Improvement District (TID) as follows:/Resolution No. 23-0664
 - Claudia Amrhein
 - Glenn Broska
 - Brad Ehrhart
 - Larry Jenkins
 - John Kovacich
2. Shelter for Victims of Domestic Violence-Distribution of monies accumulated in Marriage Licenses/Divorce fees special funding for the year 2024./Resolution No. 23-0665

INTERNAL SERVICES

Present: Shannon Kautzman

Discussion:

1. *Project Updates*
2. *Lightening Protection*

Director Kautzman wanted to begin by discussing the fact that it was recently discovered by the electrician and maintenance that there is not current lightning protection on the Administration Building. The wires are severed, and everything is gone. She sought out a price from Western Reserve Lightning Rod Company and it was quoted at \$48,000 to run the cables, air terminals, root conductors and interconnection conductors, including Dow connectors.

Commissioner Christian-Bennett asked where the funds are coming from.

Money will be pulled from different areas in the maintenance budget, and it will be a Maintenance cost. Commissioners Badalamenti and Christian-Bennett agree that it is important to repair right away.

Project updates include:

- The Maintenance Garage repairs are complete leaving a little painting that the Maintenance staff will complete.
- EMA/EOC storm drains are currently being installed along with the roof curbs. Ohio Edison will be out the week of 11/13 to set the pole for electric. Commissioner Christian-Bennett mentioned that the sign at the site looks awesome.
- 4 bids came in regarding the MARCs Radio Towers and are currently being reviewed by the engineer.
- Director Kautzman is scheduled to meet with Otis, the company charged with the elevator updates at the courthouse. Otis is supposed to be completed in December and bi-weekly meetings with the company will be held from this point forward.
- The Judges' carpet is also complete.
- Judge Giulitto's office space update will start in December and should take around two weeks.
- The Riddle Block roof is 70% complete.

A short conversation is had about the improvements made to the parking lot for the Court and how the maple trees were planted. Other trees were also mentioned as they are the property of the City of Ravenna, and Commissioner Badalamenti would like to know if anyone has ever reached out to them about fixing them.

Director Kautzman said that she would reach out to the city as directed, and possibly recommend removing the trees all together.

The last two lights at the parking lot be going up in December.

Commissioner Badalamenti asked if there had ever been a time when the Internal Services Department has completed the number of projects that were completed in 2023.

Commissioner Christian-Bennett states that it is probably no, due to the lack of funding. Director Kautzman states that there's usually 3 big projects a year, and this year there were 12.

Resolutions:

1. The Board of Commissioners approves the plans, specifications and estimate of cost, and setting the bid date and time for acceptance of bids for the construction of Project No. MW-0 (21-170), Mantua Emergency Water Interconnect, in the Portage County Regional Sewer District, Shalersville Township./Resolution No. 23-0659

2. The Board of Commissioners agrees to enter into an amendment No. 2 with Portage County Job & Family Services and the Lighthouse Family Center, Ltd. for family and individual counseling and therapeutic services for Children Services./Resolution No. 23-0660
3. The Board of Commissioners authorizes the Portage County Engineer to enter into a Local Public Agency (LPA) Agreement No. 40071- PID# 116939 with the Director of the Ohio Department of Transportation for the project known as the Resurfacing of Ravenna Road, Diagonal Road, and Cleveland Road in Portage County, Ohio./Resolution No. 23-0661

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon.

Director Jeffries wanted to share a bit of the information regarding the following resolutions. The first resolution relates to the levy that was discussed in October. There is a placement crisis in the State of Ohio, and the issues have been communicated to the State Offices for the last three years. According to Director Jeffries, this year has been the worst year relating to unavailable placement services in her 30 years with the department. Currently, out-of-state placement options are being explored and considered due to the lack of local options. Placement options are also being used that do not meet the best interests of children. There has been a cost increase of 1.2 million for placement costs from one year to the next. Last month there were 4 children that are experiencing profound trauma, with mental health crises and self-injurious behaviors who accrued a cost of \$100,000 for placement. She is presenting the need for the resolution and is in hopes that the taxpayers will be watching and have some perspective and see the need. All 88 Child Welfare leaders have been advocating for change on the issue for a long time and State Representative, Gail Pavliga has given support on stabilization units. The trustees in the Public Children Services Associations have had several meetings with the new state director of the Children's Cabinet to express that the crisis is now, and help needs to be expedited. She is not only asking for money for support, but they would like to advocate for change as well. This has led Director Jeffries to participate in a PBS special on the issue and she would also like the Commissioners' support as she drafts a letter to the Governor. She gives a current example of a child in the Stabilization Unit who will be ready for release tomorrow and there is absolutely no place within the state that can accept her. The department meets with state partners such as Medicaid, JFS, Ohio Rise, and Etna on a daily basis to try and find places for children including the girl just mentioned. There was an option received the day before in the State of California. Director Jeffries states that it is unacceptable.

Commissioner Badalamenti asks what other States are doing that Ohio is not doing? Where does the disparity lie?

Director Jeffries states that she believes that it is a nationwide crisis, and it is not just Ohio. The Workforce Crisis has a lot to do with facilities losing staff. When denials are received it is usually due to the child having more advanced needs than the facility can deal with. There also will not be beds available, due to long waiting lists. She is referring to kids with high acuity

needs such as kids that try and harm themselves or try and harm others, kids with DD diagnosis who need one-on-one care or kids from Juvenile Justice that may have had charges or convictions of harm. These kids are the ones that the placement crisis aligns with. Commissioner Badalamenti wants to know what is being done differently in the areas not having these issues.

Building capacity on the front end, such as the facilities is important. They are also working tirelessly at prevention services. This would entail putting prevention services in the homes so individuals within the home do not get to a place where they must relinquish custody of their kids. Also, helping in maintaining the environment is key, so they are not forced to move. This is the creative ideal/long term option of preventative services. There also have been facilities that have been shut down, too. There is a facility in Tiffin for kids with developmental disabilities with a profound waiting list. When Director Jeffries mentions capacity, she is referring to the expansion of available services. One of the goals with pushing the state is to find regional providers that may be willing to expand capacity. She states another example pertaining to Cuyahoga County and how on average they have 11 kids sleeping in their lobby per night. In our county far too often, we are leaving kids longer in emergency rooms, because there is not a place to transition them to. Kids are being left in Juvenile Corrections for longer because there is not a place to be discharged to.

Commissioner Badalamenti asked about the kids who need added help in their existing homes. Does the problem lie with full-time staffing issues?

The Governor's Ohio Rise initiative under the Ohio Department of Medicaid, has started to address that. A care coordinator can be assigned through Ohio Rise, and they can coordinate services through the home and the support can encompass the families within the home. Ohio Rise will follow the kids through foster care as well. It is a great new project, but it doesn't address the crisis that our county is experiencing.

Commissioner Badalamenti asked if the facilities have closed because of an inability to do the job, or is it because of financial reasons throughout the state and counties?

When Director Jeffries mentions closed facilities, she is referring to state facilities. The Department of Youth Services facilities have been reduced. She doesn't have perspective as to why the state has chosen to do that, but it has made it more difficult to place kids with special placement needs. She mentions again that she would like to draft a letter that will be sent to the governor.

Commissioner Christian-Bennett would like people to be educated and informed on the issues. Let them know that it is not only a county issue, but a national issue. She's hopeful and mentions how Governor DeWine increased funding for services when the prior administration was cutting funding. It's important to get the message out, so people understand.

Director Jeffries wants it to be known that they are not asking for dollars due to mismanagement, but rather to manage the crisis. Commissioner Badalamenti stated that he would be fine with Director Jeffries drafting a letter.

Resolutions:

1. To proceed with placing a combined replacement levy tax of 1.24 mills for the benefit of Portage County and for the purpose of providing funds for children services for the care, placement, and treatment of abused, neglected, and dependent children./Resolution No. 23-0662

Commissioner Badalamenti seconded the motion but asked what the combined amount would be at this time?

It is still 1.24 and has not changed, it's just that it is under the new year and evaluations have changed. It would amount to \$43 for each \$100,000 of the County Auditor's appraised value for a 5-year period. This would mean a difference of over 2 million dollars if the levy passes. Commissioner Christian-Bennett stated that it is like a replacement/renewal, but they are just taking two levies and combining them into one. It cannot be called a renewal because it is being combined.

2. Authorize the Portage County Job and Family Services to enter into agreements for the provision of child placement and related services with various service providers./Resolution No. 23-0663

COUNTY ADMINISTRATOR**Discussion:**

1. *The Board of Commissioners schedule of meetings to conclude 2023:*

Administrator Crombie stated that we would like to set the schedule for the rest of the year since there are several things coming up. This would allow for the advertisements to be placed.

Commissioner Christian-Bennett and Commissioner Badalamenti are fine with the dates. Commissioner Christian-Bennett asks about possibly having session on the 15th? Administrator Crombie states that it is up to the Board whether we arrange to have a meeting on the 15th. Commissioner Badalamenti does not see a purpose in having a meeting on the 15th. Commissioner Christian-Bennett states that sometimes there is a possibility that departments could miss a deadline and it would be needed. Administrator Crombie asked Kassidy to put a reminder on the calendar, and she states that she will be sure to be present on December 15th if she needs to step in for the Board out of necessity.

- a. Regular meeting on November 16th.
- b. Tuesday, November 21st meeting to replace the regular Thursday meeting due to Thanksgiving holiday.
- c. Regular meeting on November 30th.
- d. Tuesday meeting December 5th to replace the regular Thursday meeting due to CCAO Winter Conference.
- e. With the last meeting being a regular meeting on December 14th.

Administrator Crombie would also like to bring the Board's attention to "Hope for the Holidays." This is a program that Director Kautzman from Internal Services will take point on.

Nonperishable items are collected for those in need. The food pantry will pick up the items on December 8th and make baskets for the community. Commissioners Badalamenti and Christian-Bennett are ok with the flyer being presented. County Administrator would also like to mention the program for the holidays from Home Instead. A Christmas Tree is set up and it is decorated with items that are geared towards seniors that are provided by donors. The items are picked up and wrapped. It was very well received last year, and it's for our community. The Commissioners agree that both are good programs to be a part of.

RECESS: 9:44 AM

RECONVENE: 11:00 AM

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RESOLUTION NO. 23-0653

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**RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE AND GAS TAX, TO FUND 4251,
RAVENNA ROAD BRIDGE REPLACEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$23,100.00.

FROM:

FUND 1201, MOTOR VEHICLE AND GAS TAX FUND

ORGCODE- 12018209

Debit Expense Account

Object: 910000 – Transfers Out

\$23,100.00

TO:

FUND 4251, RAVENNA ROAD BRIDGE REPLACEMENT

ORGCODE – 42518202

Credit Revenue Account

Object: 280000 - Transfer In

Project: 40448

\$23,100.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the

RESOLVED,

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0903

RESOLVED, that the Board of Commissioners does hereby Rescind Resolution No. 22-0506; and be it further

RESOLVED, that a certified copy of this resolution be forwarded to the Portage County Auditor, and the Department of Budget and Financial Management; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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RESOLUTION NO. 23-0655

Number not used. Resolution was held for additional information.

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**RESOLUTION NO. 23-0656 - RE: DECLARE THE NECESSITY TO PURCHASE
FOUR (4) VEHICLES FOR USE BY THE
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41, the Board of the Portage County Board of Commissioners declares it necessary to purchase two trucks, and two (2) SUV vehicles for use by the Portage County Water Resources Department; and

WHEREAS, the purchase of two (2) of the two trucks in the amount of \$131,331.00 will be made from Sarchione Chevrolet, the purchase of the two (2) SUV's in the amount of \$100,635.00 will be made from Montrose Auto Group Ford of Huron, Inc. (state contract RSI010871) through the Portage County Water Resources Department funds; now therefore be it

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, an amendment to the resolution is needed to add a project code to the transfer out account; now therefore be it

FROM:

FUND 4018, PC AIRPORT

ORGCODE-40180129

Debit Expense Account

Object: 910000 – Transfers Out

\$ 500,000.00

Project: ARPRT

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Object: 280000 – Transfer In

\$ 500,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Internal Services, and Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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RESOLUTION NO. 23-0658 - RE: TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO APPLY FOR A FEDERAL TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) GRANT PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO PROVIDE PROFESSIONAL DESIGN SERVICES ON THE STOW/SUMMIT STREET AND PEDESTRIAN IMPROVEMENTS PROJECT IN PORTAGE COUNTY, OHIO.

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Akron Metropolitan Transportation Study (AMATS) requires the adoption of legislation by the governing body of the applicant to submit Federal Transportation Alternatives Set-Aside (TASA) Paving Program applications and execute contracts; and

WHEREAS, the Portage County Engineer has prepared an application for TASA funds to provide Professional Design Services on the Stow/Summit Street and Pedestrian Improvements project in Portage County, Ohio; and

WHEREAS, the Board of Portage County Commissioners is the governing body; now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby authorizes the Portage County Engineer to apply for Federal Transportation Alternatives

Set-Aside (TASA) funds programmed by the Akron Metropolitan Area Transportation Study (AMATS) for the following project:

Stow/Summit Street and Pedestrian Improvements Project at a total estimated cost of \$250,000.00

;and be it further

RESOLVED, that the Portage County Engineer acknowledges and understands the AMATS "Funding Policy Guidelines" and confirms to the best of its knowledge that the information contained in the project application is accurate, that it intends to diligently pursue that project, and that a local share is required to match federal funds, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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RESOLUTION NO. 23-0659 - RE: APPROVING THE PLANS, SPECIFICATIONS AND ESTIMATE OF COST, AND SETTING THE DATE AND TIME FOR ACCEPTANCE OF BIDS FOR THE CONSTRUCTION OF PROJECT NO. MW-0 (21-170), MANTUA EMERGENCY WATER INTERCONNECT, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, SHALERSVILLE TOWNSHIP.

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and

WHEREAS, Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public Water

System; and

- WHEREAS,** pursuant to authorization by this Board contained in Resolution 22-0031 adopted, January 13, 2022, the Portage County Water Resources has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. MW-0 (22-060), "Mantua Emergency Water Interconnect" referred to as the "PROJECT"; and
- WHEREAS,** Portage County Water Resources has the need to provide the Village of Mantua's, Public Water System with a secondary source of water in the event of a water system failure; and
- WHEREAS,** the PROJECT is listed on the Village of Mantua Water Capital Improvement Plan and 25% of the costs are to be paid through collected surcharges per the agreement between the Board of Commissioners and the Village of Mantua; and
- WHEREAS,** Portage County Water Resources has received a House Bill 168 grant for the construction of the water main; now therefore be it
- RESOLVED,** that said authorization to finalize plans, specifications and estimate of cost for said PROJECT is hereby given; and be it further
- RESOLVED,** that sealed bids, therefore will be accepted by the Portage County Director of Internal Services, South Chestnut Entrance, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio, until 2:00 p.m. (E.S.T) on Wednesday, December 13, 2023; and be it further
- RESOLVED,** that the Notice of receiving bids shall be posted in the Record Courier on November 14, 2023, and November 28, 2023. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices; and be it further
- RESOLVED,** that that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management; and be it further
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management and the County Auditor within 15 days after its passage; and be it further
- RESOLVED,** that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including

Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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**RESOLUTION NO. 23-0660 - RE: ENTER INTO AN AMENDMENT NO. 2
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE LIGHTHOUSE FAMILY
CENTER, LTD. FOR FAMILY AND
INDIVIDUAL COUNSELING AND
THERAPEUTIC SERVICES FOR CHILDREN
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20220257 (the "Original Contract") on November 18, 2021 by Resolution No. 21-0866 to provide Family and Individual Counseling and Therapeutic Services to benefit individuals who have or recently have had involvement with the Children Services Division; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on October 27, 2022 through Resolution No. 22-0632 to extend the agreement by one (1) additional year from January 1, 2023 through December 31, 2023; and be it further
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and The Lighthouse Family Center, Ltd. to renew the agreement for one (1) additional year from January 1, 2024 through December 31, 2024; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twelve thousand five hundred and 00/100 dollars (\$12,500.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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**RESOLUTION NO. 23-0661 - RE: A RESOLUTION AUTHORIZING THE
PORTAGE COUNTY ENGINEER TO ENTER
INTO LOCAL PUBLIC AGENCY (LPA)
AGREEMENT NO. 40071 – PID #116939
WITH THE DIRECTOR OF THE OHIO
DEPARTMENT OF TRANSPORTATION FOR
THE PROJECT KNOWN AS THE
RESURFACING OF RAVENNA RD.,
DIAGONAL RD., AND CLEVELAND RD., IN
PORTAGE COUNTY, OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Engineer has secured federal funding from the State of Ohio, Department of Transportation for eligible construction costs for the resurfacing of Ravenna Rd., Diagonal Rd., and Cleveland Rd., in Portage County, Ohio, and

WHEREAS, the Portage County Engineer has received LPA Agreement No. 40071 – PID #116939 from the Director of the Ohio Department of Transportation for said project, and

WHEREAS, the LPA Agreement will provide 90% eligible construction costs and construction engineering costs (up to grant maximum) for appropriate work completed at a rate of 80% Federal STBG funds, and 10% Toll Revenue Credit, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 40071 – PID #116939 with the Director of the Ohio Department of Transportation for the Ravenna Rd., Diagonal Rd., and Cleveland Rd. Resurfacing Project, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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**RESOLUTION NO. 23-0662 - RE: TO PROCEED WITH PLACING A COMBINED
REPLACEMENT LEVY TAX OF 1.24 MILLS
FOR THE BENEFIT OF PORTAGE COUNTY
AND FOR THE PURPOSE OF PROVIDING
FUNDS FOR CHILDREN SERVICES FOR
THE CARE, PLACEMENT AND TREATMENT
OF ABUSED, NEGLECTED AND
DEPENDENT CHILDREN**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, on October 19, 2023, the Board passed a resolution declaring the necessity for the replacement of two levies for the purpose of providing funds for children services for the care, placement and treatment of abused, neglected and dependent children into one combined replacement levy in excess of the ten mill limitation at a combined total rate of 1.24 mills for each \$1 of taxable value, which amounts to \$43.00 for each \$100,000 of the county auditor's appraised value for a five year time period; and

WHEREAS, the County Auditor of Portage County, Ohio has certified to the Board the dollar amount of revenue that would be generated by the combined replacement levy of 1.24 mills during the first year of collection is \$5,640,000 based on the current taxable value of the County of \$4,548,441,210.

RESOLVED, the Board desires to proceed with the submission of the question of the combined replacement levy of 1.24 mills to the electors of the County pursuant to R.C. 5705.24, R.C. 5705.25 and R.C. 5705.192; and

RESOLVED, the question of the combined replacement levy of 1.24 mills shall be submitted to the electors of the entire territory of the County at the election

to be held on March 19, 2024.

RESOLVED, the Portage County Board of Commissioners certifies the following language to the Board of Elections, Portage County, Ohio for placement on the ballot of March 19, 2024;

A replacement of two existing levies to be combined into one replacement levy for the purpose of providing funds for children services for the care, placement and treatment of abused, neglected and dependent children that the county auditor estimates will collect \$5,640,000 annually, at a rate not exceeding a total 1.24 mills for each \$1 of taxable value, which amounts to \$43.00 for each \$100,000 of the county auditor's appraised value, for five years, first commencing in 2025, first due in calendar year 2026.

RESOLVED, that the replacement of the two existing taxes shall be placed upon the tax list for the tax year commencing in 2025, and thereafter for 2026, 2027, 2028, and 2029; and

RESOLVED, that the Clerk of the Board of Commissioners is directed to certify a copy of this Resolution to Proceed to the Board of Elections, Portage County, Ohio, before December 20, 2023, along with a copy of the Resolution of Necessity, together with the current taxable value of the county, the estimated property tax revenue that will be produced by the combined replacement levy of 1.24 mills on such current total taxable value, and the amount of the combined replacement levy of 1.24 mills expressed in dollars for each \$100,000 of the county auditor's appraised value, as estimated by the County Auditor.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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RESOLUTION NO. 23-0663

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**RE: AUTHORIZE THE PORTAGE COUNTY JOB
AND FAMILY SERVICES TO ENTER INTO
AGREEMENTS FOR THE PROVISION OF
CHILD PLACEMENT AND RELATED**

SERVICES WITH VARIOUS SERVICE PROVIDERS.

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the Portage County Job and Family Services is responsible for the placement of children and related services and has determined that various specific providers of child placement services are capable of providing child placement and related services; and
- WHEREAS,** the Agreement form will be used to detail the terms of the relationship with the various specific service providers; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Job and Family Services to enter into an Agreement between Job and Family Services and various service providers for child placement and related services as stipulated in the Agreement for a period from January 1, 2024 until December 31, 2025; and be it further
- RESOLVED,** that the Director of the Portage County Job and Family Services, or his/her designee, are hereby authorized to execute any and all documents necessary to enter into agreements with various specific service providers for child placement and related services; and be it further
- RESOLVED,** that the basic rate is not to exceed \$5,000,000.00 annually; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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**RESOLUTION NO. 23-0664 - RE: APPOINTMENT TO SERVE ON THE
PORTAGE COUNTY TRANSPORTATION
IMPROVEMENT DISTRICT (TID) FOR THE
FOLLOWING MEMBERS: CLAUDIA
AMRHEIN, GLENN BROSKA, BRAD**

EHRHART, LARRY JENKINS, AND JOHN KOVACICH

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Chapter 5540 of the Ohio Revised Code authorizes a Board of County Commissioners, or a County Commissioners, to create a Transportation Improvement District (TID) to take advantage of opportunities and benefits made available only through a TID to plan, construct and improve highways, roads, bridges, interchanges and accompanying capital improvements and developments throughout a county; and

WHEREAS, the Board of Commissioners adopted Resolution No. 15-0542 on June 23, 2015 creating the Portage County Transportation Improvement District consistent with Section 5540.02(C)(2) of the Ohio Revised Code. The Board of Commissioners established the territorial jurisdiction of the Portage County TID to be consistent with the territorial jurisdiction of Portage County, and inclusive of all unincorporated territory and municipal corporations within the County; now therefore be it

RESOLVED, that the Portage County Board of Commissioners appoints the following five (5) members to continue to serve on the Portage County Transportation Improvement District (TID) effective immediately and ending September 9, 2025:

Name	Organization
Claudia Amrhein	PARTA General Manager
Glenn Broska	City of Streetsboro Mayor
Brad Ehrhart	Portage Development Board President
Larry Jenkins	Portage County Engineer
John Kovacich	Portage County Atwater Township Associate

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Absent;

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RESOLUTION NO. 23-0665

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**RE: SHELTER FOR VICTIMS OF DOMESTIC
VIOLENCE – DISTRIBUTION OF MONIES
ACCUMULATED IN MARRIAGE LICENSES/
DIVORCE FEES SPECIAL FUNDING FOR
THE YEAR 2024.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

RESOLVED, that is has been determined by this Board of County Commissioners as follows:

As required by Chapter 3113.35 of the Ohio Revised Code, SAFER FUTURES, a program of Family & Community Services, 705 Oakwood St., Ravenna, Ohio 44266 filed an application to receive monies collected as provided by Chapter 3113.35 (Marriage License fees and Divorce fees), for the calendar year 2024 for shelter for victims of domestic violence. SAFER FUTURES, as evidenced by documentation submitted with the application, meets the requirements of Ohio Revised Code Chapter 3113; be it further

RESOLVED, that a written request was received from SAFER FUTURES for the release of available funds monthly from the total amount of monies as determined by the Portage County Probate Court & Clerk of Courts obtained monthly for the periods of January 1, 2024 through December 31, 2024; and be it further

RESOLVED, the total amount of monies accumulated in Marriage Licenses/Divorce Fees Special Fund 1301 during the year 2024 is paid to SAFER FUTURES, a program of Family & Community Services, 705 Oakwood Street Ravenna, Ohio 44266. Said payments to be made from Special Fund – Marriage Licenses & Divorce Fees, as determined by the Portage County Probate Court & Clerk of Courts; and be it further

RESOLVED, that a certified copy of this resolution be filed with Safer Futures, Probate Court and Clerk of Courts; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Absent;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the transfer of Theresa Besaw, from HR Generalist & Payroll Specialist to JFS Trainer with Job & Family Services effective date January 22, 2024.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

2. Authorize the three-day internal posting of the full time HR Generalist & Payroll Specialist for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

3. Authorize to hire Osmel Ruiz to JFS Custodial Worker, Portage County Job & Family Services to be effective as of Monday, November 20, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

4. Accept the resignation of Lisa Lahrmer, CSEA Lead Attorney with Job & Family Services effective date November 6, 2023.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;
Motion Carries

5. Approve anniversary/probationary step increase for the following non-bargaining employees:

Kimberly MacPhail – JFS

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

6. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$2,175.00 (Instrument No. 201324352) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

7. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$35,500.00 (Instrument No. 201316578) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

8. The Board of Commissioners signed the Satisfaction of Mortgage for Darlene Deaner-Pardee for \$3,650.00 (Instrument No. 201324351) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

9. Direct the Auditor's Office to pay/process the November 2, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$822,476.06	(Includes late fees of: \$1.73)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$380,718.40	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,970.66	
Journal Vouchers totaling:	\$415,382.35	
Then and Now list totaling:	\$94,421.36	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

10. Process the November 2, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated September 30, 2023 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the October 31, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

13. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 23, 2023 through October 29, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

14. The Board of Commissioners approved the October 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

15. The Board of Commissioners acknowledged the receipt of the November 6, 2023 Certificate of the County Auditor that the Annual Appropriations from each fund does not exceed the Amended Official Certificate of Estimate Resources for the fiscal year beginning January 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

16. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for October 30, 2023 through November 5, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Tinlin, Absent;

Motion Carries

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Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourns the Meeting of **November 9th, 2023** at **11:00 AM**.
All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, ABSENT;
Commissioner Christian-Bennett, Yea;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **November 9th, 2023**.



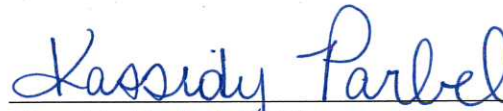
Anthony J. Badalamenti, President



Sabrina Christian-Bennett, Vice President

-----ABSENT-----

Mike Tinlin, Board Member



Kassidy Parbel, Clerk