



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>  
Amy Hutchinson, Clerk  
330-297-3600

Thursday, January 27, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.  
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Diane Smith and Barb Tittle

1. Approval of the January 20, 2022, regular meeting minutes.  
Motion by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board of Commissioners approves the January 20, 2022, regular meeting minutes.  
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;  
Commissioner Badalamenti, Yea;  
**Motion Carries**

**SOLID WASTE**

Present: Director Dawn Collins

**Resolutions:**

1. Approve the Agreement with Greenboard IT, LLC for electronic collections./Resolution No. 22-0070
2. Approve the necessity to purchase two (2) automated side load trucks./Resolution No. 22-0071

Commissioner Badalamenti asked about the trucks and Director Collins explained 2 have shipped, 1 has arrived at the North Royalton facility and the second truck is in Indianapolis.

## HUMAN RESOURCES

Present: Director Janet Kovick and Job and Family Services Director Kellijo Jeffries

### Discussion:

#### 1. JFS New Positions

Director Jeffries has an Assistant Director and Fiscal Administrator both at Pay Grade 18 and she has placed a lot more job worth on the Fiscal Administrator position and added the IT Division to the Fiscal Administrator due to the fiscal implication when the department needs to purchase equipment. Director Jeffries would like to change the Fiscal Administrator title to Deputy Director.

Commissioner Christian-Bennett pointed out that the department already has an Assistant Director and she believes in the absence of the Director, the Assistant Director would assume all responsibility. Commissioner Badalamenti explained the chain of command is not clear and Director Jeffries responded the everyday functions of the programs will still default to the Assistant Director (Brian Boykin) and the fiscal would default to the Deputy Director (Sue Brannon).

Commissioner Christian-Bennett asked if the pay or pay grade would be affected by placing the IT Division under the Deputy Director and Director Jeffries noted it will not, however, there is an issue that happened with the Clemans Nelson study, but that will be addressed as a separate issue.

Commissioner Badalamenti suggests adding language so it's very clear, in both job descriptions, as to who is in charge in the absence of the Director and Director Jeffries stated if she's not here, Brian Boykin is in charge of Programs and Sue Brannon is responsible for Fiscal because Mr. Boykin doesn't know Fiscal and Ms. Brannon doesn't know Programs.

The Board agreed to table the issue for today and Director Jeffries will enhance both job descriptions for clarification purposes and bring back for further discussion during her next meeting. **/Hold Journal Entry No. 9.**

Director Jeffries discussed the following job descriptions for newly created positions and current positions for the following: Program Specialist (new), OMJ Case Manager – Emancipation and Aftercare Services (new), Vehicle Operator (new/part time), Social Services Worker 3 Kinect to Family (new), HR Generalist/Payroll Specialist (new position), Quality Assurance Specialist (additional), Social Services Worker 2 (additional).

Commissioner Badalamenti asked that the JFS Human Resources Generalist/Payroll Specialist's job description contains language which indicates in the absence of the Director, the position reports to Ms. Brannon.

The total staff members, if approved, will be 203 and that is 2 staff members less than May of 2019. Financing for the positions has been secured.

The Board agreed to move forward with the requests with the exception of Journal Entry No. 9.

### **Journal Entries:**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the retirement of Sheila Cecora, Clerical Specialist 4, for Portage County Job & Family Services, effective January 28, 2022.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
2. Authorize the three-day internal posting of a Paralegal position within the Child Support Division as a replacement for the Clerical Specialist 4 position, vacated by Sheila Cecora, for Portage County Job & Family Services with external posting if no internal appointment is made.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
3. Accept the resignation of Jarrod McIntosh, OMJ Case Manager, for Portage County Job & Family Services, effective January 28, 2022.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**

4. Authorize the three-day internal posting of an OMJ Case Manager position, vacated by Jarrid McIntosh, for Portage County Job & Family Services with external posting if no internal appointment is made.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
5. Accept the resignation of Melissa McCon, Social Service Worker 2, for Portage County Job & Family Services, effective January 27, 2022.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
6. Authorize the three-day internal posting of a Social Service Worker 2 position, vacated by Melissa McCon, for Portage County Job & Family Services with external posting if no internal appointment is made.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
7. Hire Kara Buente as a Clinical Service Manager – Group Home replacing the position previously held by Eric Metz for Portage County Job & Family Services. Tentative start date is February 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.  
**Motion: Commissioner Badalamenti**  
**Seconded: Commissioner Kline**  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;  
**Motion Carries**
8. Hire Sara Raines as a Social Service Worker 3 replacing the position previously held by Kate Hartswick for Portage County Job & Family Services. Tentative start date is February 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

9. Approve revisions of the JFS Budget & Finance Administrator job description including title change to JFS Deputy Director. ***/HOLD FOR ADDITIONAL DISCUSSION***

10. Approve job descriptions for newly created Portage County Job & Family Services' positions:

- a. Agency Wide Program Specialist
- b. OMJ Case Manager – Emancipation and Aftercare Services
- c. Vehicle Operator – Part-Time
- d. SSW3 - Kinect to Family
- e. HR Generalist/Payroll Specialist – new position

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

11. Approve the creation of additional positions for the following current positions for Portage County Job & Family Services:

- a. Quality Assurance Specialist
- b. SSW2

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

12. Authorize the three-day internal posting of the following positions for Portage County Job & Family Services with external posting if no internal appointment is made:

- a. HR Generalist/Payroll Specialist
- b. Quality Assurance Specialist
- c. OMJ Case Manager – Emancipation and Aftercare Services
- d. SSW2
- e. Vehicle Operator – Part-Time
- f. SSW3 – Kinect to Family (post in February)

g. Program Specialist (post in April)

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

### **Resolutions:**

1. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0076
  - 3<sup>rd</sup> Quarter Payment No. 4.
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0077
  - 3<sup>rd</sup> Quarterly July-September 2021.
3. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0078
  - Regular Shared Transfer.

### **DEPARTMENT OF BUDGET & FINANCE**

Present: Director Joe Harris

### **Journal Entries:**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the January 20, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

2. Direct the Auditor's Office to pay/process the January 20, 2022 Solid Waste District bills/ACH payments, journal vouchers and then & now's, as applicable, contingent upon

the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

<b>Expenditure Review</b>		
<b>Solid Waste: (Funds 8300 – 8399)</b>		
<b>Bills Payment list</b>	\$10,175.13	(Includes late fees of: \$0)
<b>Journal Vouchers totaling:</b>	\$0	
<b>Then and Now list totaling:</b>	\$0	
<b>County Funds: (0001 – 8299)</b>		
<b>Bill Payment and ACH list totaling:</b>		
<b>Bill Payment list</b>	\$1,493,058.47	(Includes late fees of: \$27.51)
<b>ACH/Neil Group of</b>	\$0	
<b>ACH Payment list totaling:</b>	\$0	
<b>Health Benefit Wire transfers totaling:</b>		
<b>Medical Mutual Admin of</b>	\$0	
<b>Medical Mutual Claims of</b>	\$0	
<b>Medical Mutual Flex Admin of</b>	\$0	
<b>Medical Mutual Flex Claims of</b>	\$0	
<b>Journal Vouchers totaling:</b>	\$5,105.16	
<b>Then and Now list totaling:</b>	\$944,575.15	
<b>Debt Service wire list:</b>	\$171,578.68	

3. Process the budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

#### **Resolutions:**

1. Cash Transfer from Fund 0001, General Fund to Fund 3011, GO Bonds 1998 USDA & Fund 3014 GO Bonds 2001 USDA Regional Planning./Resolution No. 22-0072

2. Create Fund 1032 – Probate Court Special Projects./Resolution No. 22-0073
3. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration./Resolution No. 22-0074

## **GRANT ADMINISTRATOR**

Present: Allison Diehl, Grants Administrator

### **Resolutions:**

1. Authorize grant application in the amount of \$173,423 to the Ohio Environmental Protection Agency Recycle Ohio Grant Program for the Portage County Solid Waste District./Resolution No. 22-0075
  - This resolution authorizes the grant application, and the Ohio EPA is paying for half of the Solid Waste truck and the District will provide the other half.

## **MISCELLANEOUS ITEMS**

### **Journal Entries:**

1. The Board of Commissioners acknowledged receipt of the January 21, 2022 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for December 2021, as presented by the Portage County Sheriff's Office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

### **Resolution:**

1. Appointments to the Portage County Port Authority Board./Resolution No. 22-0079



2. Fix Date and Set Time for Public Hearing to Vacate a Portion of Terrill Road, Ravenna Township, Portage County./Resolution No. 22-0080
3. General Water Agreement for Water Improvements to Waterford Pointe Phase 3-Water, Portage County Water Resources Department Project NO. BR-W 21-240-P./Resolution No. 22-0081
4. Authorizing to Enter into Agreement with IBI Group Engineering services Inc. for the preparation of plans, specifications and estimate of cost for Project No. MW-0 (21-200, Water Treatment Plant Conversion to liquid chlorine, for the Village of Mantua Public Water System in Portage County for the Portage County Water Resources Department./Resolution No. 22-0082

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**RESOLUTION NO. 22-0070      -      RE:    AUTHORIZING THE AGREEMENT BETWEEN  
THE BOARD OF COMMISSIONERS OF THE  
PORTAGE COUNTY SOLID WASTE  
MANGEMENT DISTRICT AND  
GREENBOARDIT L.L.C. TO PROVIDE THE  
COLLECTION OF DISCARDED ELECTRONIC  
DEVICES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,**      the Portage County Solid Waste Management District Board of Commissioners and the Portage County Solid Waste Management District ("SWMD") would like to have a qualified party provide for the collection of discarded electronic devices; and
- WHEREAS,**      the District Board of Commissioners and GreenBoardIT, LLC., wish to enter into an agreement for the purpose of discarded electronics; now therefore it be it
- RESOLVED,**      that the Portage County Solid Waste Management District Board of Commissioners enters into an agreement with GreenBoardIT, LLC., effective January 27<sup>th</sup>, 2022, though December 31<sup>st</sup>, 2022: and be it further
- RESOLVED,**      that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0071**

**- RE:    DECLARE THE NECESSITY TO  
PURCHASE TWO (2) NEW AUTOMATED  
SIDE LOAD TRUCKS FOR THE  
PORTAGE COUNTY SOLID WASTE  
DISTRICT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,**                      pursuant to ORC 307.41, the Portage County Solid Waste District Board of Commissioners declares it necessary to purchase two (2) new side load trucks to be used by the Portage County Solid Waste Management District; and

**WHEREAS,**                      it is the intent of the District to purchase two new side load automated trucks to be paid from the ARPA for the Mitigation of COVID, and

**WHEREAS,**                      it is the recommendation of the Portage County Solid Waste Management District Director that these trucks be purchased from Best Equipment, through Sourcewell Cooperative Purchasing,

Best Equipment Co.  
12359 Abbey Road  
North Royalton, Ohio 44133  
Individual price of \$348,845  
Total price of \$697,690

;now, therefore be it

**RESOLVED,**                      that the Portage County District Board of Commissioners does hereby authorize the Portage County Solid Waste Management District Director Dawn Collins to purchase two new side load automated trucks from Best Equipment through Sourcewell Cooperative Purchasing; and be it further

**RESOLVED,**                      that the ARPA for the Mitigation of COVID in the amount of six hundred, ninety-

seven thousand, six hundred ninety dollars and 00/100 dollars (\$697.690.00)  
shall be used to the purchase the trucks; and be it further

**RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 22-0072**

**RE: CASH TRANSFER FROM FUND 0001,  
GENERAL FUND TO FUND 3011, GO BONDS  
1998 USDA & FUND 3014 GO BONDS 2001  
USDA REGIONAL PLANNING**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Fund 3011 & Fund 3014 have obligations that exceed their cash balance and is in need of a General Fund transfer; now therefore be it

**RESOLVED,** that the following cash transfer be made in the amount of \$ 50,685.28

**FROM:**

0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfers Out

\$ 50,685.28

**TO:**

FUND 3011, GO BONDS 1998 USDA

ORGCODE -30110012

Credit Revenue Account

Revenue Source 280000 - Transfers-In

\$ 19,657.11

**TO:**

FUND 3014 GO BONDS 2001 USDA REGIONAL PLANNING

ORGCODE -30140012

Credit Revenue Account

Revenue Source 280000 - Transfers-In

\$ 31,028.17

and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0073****RE: CREATE FUND 1032- PROBATE  
COURT SPECIAL PROJECTS**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following be adopted:

**WHEREAS,** pursuant to Ohio Revised Code Section 2303.201(E), the Portage County Common Pleas Court, Probate Division, on its own motion, finds for the efficient operation of the Court, special projects fees are necessary to pay for special projects of the Court including but not limited to, the acquisition and/or rehabilitation of existing facilities, acquisition of equipment, mediation or dispute resolution services, the hiring and training of staff, community service programs, the training and education of judges, acting judges, magistrates, and other related services for the efficient operation of the Court; and

**WHEREAS,** in order to properly control the processing of financial related transactions related to the acquisition and/or rehabilitation of existing facilities, acquisition of equipment, mediation and dispute resolution services, the hiring and training of staff, community service programs, the training and education of judges, acting judges, magistrates and other related services, it has become necessary to create a new Special Projects fund, and

- RESOLVED,** that the Probate Court Special Projects Fund 1032 – Probate Court Special Projects created in accordance with Ohio Revised Code Section 2303.201(E), be created in accordance with Ohio Revised Code Section 2303.201(E), for the uses specified in Judge Patricia J. Smith's order (attached); and be it further
- RESOLVED,** that monies in said fund shall be disbursed upon an order of the Court, subject to an appropriation by the Board of County Commissioners, and in accordance with R.C. 2303.201(E); and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Portage County Common Pleas Court, Probate Division, the Clerk of Court for Portage County Probate Court, and the Department of Budget and Financial Management, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal action of this Board concerning and relation to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 22-0074      -      RE:    TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and
- WHEREAS,** it is necessary to do a transfer from the General Fund; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$14,554.47 for December 2021 IV-D contract payments local match for Clerk of Courts October 2021, Prosecutor September 2021, Juvenile Court September & October 2021 and Domestic Court August & September payments as

reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000— Transfer Out

\$14,554.47

**TO:**

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 — Transfer In

Project NONE

\$14,554.47

; and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0075**

**RE: AUTHORIZE GRANT APPLICATION IN THE  
AMOUNT OF \$173,423 TO THE OHIO  
ENVIRONMENTAL PROTECTION AGENCY  
RECYCLE OHIO GRANT PROGRAM FOR THE  
PORTAGE COUNTY SOLID WASTE DISTRICT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Solid Waste District is in need of an adequate number of curbside recycling collection trucks to better serve the residential citizens of Portage County; and
- WHEREAS,** the Ohio Environmental Protection Agency's Recycle Ohio Grant Program's Community and Litter Grant provides funds to purchase equipment for the collection of recyclables to encourage recycling and discourage littering; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Solid Waste District to submit the Ohio Environmental Protection Agency Recycle Ohio Grant Application in the amount of \$173,423. The necessary local match of \$173,422 will be provided from the Portage County Solid Waste District, for a funding total of \$348,845; and be it further
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Solid Waste District to sign all documents related to this grant program; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Solid Waste District; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;          Sabrina Christian-Bennett, Yea;          Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0076          -          RE:    TRANSFER FROM FUND 1415, CHILD  
WELFARE SPECIAL LEVY FUND TO FUND  
1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Child Welfare Special Levy Fund owes the Public Assistance Fund for

Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$65,000.00 for SFY21 3<sup>rd</sup> Qtr payment #4 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$65,000.00

**TO:**

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$65,000.00

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0077      -      RE:    TRANSFER FROM FUND 1413, WIA FUND TO**



## FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the JFS WIA Fund owes the Public Assistance Fund for One Stop sharing costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$24,550.78 for the 1st Qtr SFY22 Jul-Sep 2021 adjustment as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258

\$12,275.39

Project 3B278

\$12,275.39

**TO:**

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$24,550.78

; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

    

**RESOLUTION NO. 22-0078      -      RE:   TRANSFER FROM FUND 1413, WIA FUND TO  
FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$68,132.83 for October 2021 and September 2021 adj#1 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258	\$ 7,762.80
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Project 3B278	\$ 8,723.09
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Project 3A259	\$18,064.65
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Project 3B259	\$ 6,080.70
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Project 3B277	\$14,097.72
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Project 3D278	\$ -0-
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Project 3A225	\$ 13,403.87
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**TO:**

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR	\$68,132.83
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; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage

County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;          Sabrina Christian-Bennett, Yea;          Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0079          -          RE:          APPOINTMENTS TO THE PORTAGE COUNTY  
PORT AUTHORITY BOARD**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following Resolution be adopted:

**WHEREAS,** the Board of Commissioners created the Portage County Port Authority within the County of Portage, in the State of Ohio, pursuant to Sections 4582.21 *through* Section 4582.59 of the Ohio Revised Code by adopting Resolution 02-0372 on April 9, 2002;

**WHEREAS,** Jack Kohl II is a current member of this Board, and he is requesting re-appointment for his third term; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners does hereby make the following appoints to serve on the Board beginning immediately, and expiring December 31, 2026:

Name	Term Expiration Date
Jack Kohl II	December 31, 2026

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;            Sabrina Christian-Bennett, Yea;            Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0080**

**RE:**

**FIX DATE AND SET TIME FOR PUBLIC  
HEARING TO VACATE A PORTION OF  
TERRILL ROAD, RAVENNA TOWNSHIP,  
PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** on May 20, 2021, the Portage County Board of Commissioners received Ravenna Township's Resolution No. 21-019, petitioning the Board of Commissioners to vacate a portion of Terrill Road located in Ravenna Township, Portage County, State of Ohio; and
- WHEREAS,** the partial road vacation was not able to move forward as the petition did not contain all the information necessary to move forward; and
- WHEREAS,** once the information was presented, the Board was in recess until January 13, 2022; and
- WHEREAS,** on January 19, 2022, the Ravenna Township Trustees resubmitted Resolution No. 21-019, to restart the process to vacate a portion of Terrill Road; and
- WHEREAS,** as stipulated in Ohio Revised Code Section 5553.045 (C), upon receipt of the Township's resolution, the Board of Portage County Commissioners shall set a date for public hearing on the vacation of the road or portion of the road, not more than forty-five days after the date that the resolution is filed with the Board; and
- WHEREAS,** the Clerk of the Board of Commissioners shall notify by regular mail, at least twenty days before the Board's public hearing, the landowners abutting the road or portion of the road proposed to be vacated, stating the Board of Township Trustees has filed a resolution requesting the vacation of the specified road or portion of the road under this section, and shall inform the landowners of the time and place of the public hearing on this issue; now therefore be it
- RESOLVED,** that the Board of Commissioners hereby sets the date of **Thursday, March 3, 2022 at 10:00 AM** for the public hearing. The hearing will take place in

the Portage County Administration Building, 7th Floor Commissioners' Boardroom, 449 South Meridian Street, Ravenna, Ohio 44266; and be it further

**RESOLVED,** that Notice of the time and place for this hearing be published once a week for two consecutive weeks by the Clerk for the Board of Commissioners of Portage County in a newspaper of general circulation; and be it further

**RESOLVED,** that at least twenty days prior to the date of this hearing, the Clerk for the Board of Commissioners shall notify all abutting property owners, the Portage County Engineer, Director of Water Resources, County Prosecutor's Office, Regional Planning Commission, Tax Map Department, Building Department, Ravenna Township Trustees of the time and place for this hearing by regular mail; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0081                      -                      RE:      GENERAL WATER AGREEMENT FOR WATER IMPROVEMENTS TO WATERFORD POINTE PHASE 3 - WATER, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. BR-W 21-240-P.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** 4376, LLC (OWNER) has prepared plans and specifications for the WATERFORD POINTE PHASE 3 - WATER (PROJECT), County Project Number BR-W 21-240-P, located in Brimfield Township, Portage County, Ohio, per the Portage County Water Resources Department (PCWR) standards and specifications; and

**WHEREAS,** OWNER will construct 175 linear feet of 8-inch water line, and all necessary appurtenances for the PROJECT to provide water service to the Waterford Pointe Phase 3 Development, situated in the Township of Brimfield, Original

Lot 22, Portage County, Ohio; and

- WHEREAS,** after construction, the OWNER will convey the water improvements for the PROJECT as a gift to Portage County to own, operate, and maintain; now therefore be it
- RESOLVED,** that this Board does hereby agree to enter into a General Water Agreement with the OWNER; and be it further
- RESOLVED,** the water improvements for the PROJECT will be constructed at the OWNER'S expense, for the sum of TWENTY SEVEN THOUSAND EIGHT HUNDRED FORTY DOLLARS AND ZERO CENTS (\$27,840.00); and be it further
- RESOLVED,** this Board authorizes the OWNER to begin construction of the water improvements for the PROJECT to provide water service to Waterford Pointe Phase 3 Development, situated in the Township of Brimfield, Original Lot 22, Portage County, Ohio; and be it further
- RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the water improvements for the PROJECT as a gift to own, operate and maintain; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0082                      -                      RE:    AUTHORIZING TO ENTER INTO AGREEMENT WITH IBI GROUP ENGINEERING SERVICES INC. FOR THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF COST FOR PROJECT NO. MW-0 (21-200), WATER TREATMENT PLANT CONVERSION TO LIQUID CHLORINE, FOR THE VILLAGE OF MANTUA PUBLIC WATER SYSTEM IN PORTAGE COUNTY FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and
- WHEREAS,** Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public Water System; and
- WHEREAS,** in January 2021, Portage County Water Resources (PCWR) advertised in the Ravenna Record Courier, requesting statements of qualifications for Professional Engineering services to design plans for the Village of Mantua Public Water system; and
- WHEREAS,** eleven (11) valid submittals were received on February 26, 2021; and
- WHEREAS,** PCWR ranked the eleven firms and received authorization from the Board of Commissioners on April 1, 2021 to interview the top five firms; and
- WHEREAS,** April 13, through April 15, 2021 PCWR performed the interviews; and
- WHEREAS,** from the interviews conducted and qualifications submitted, PCWR selected IBI Group Engineering Services Inc. as the most qualified firm to perform this work; and
- WHEREAS,** on April 29, 2021, the Board of Commissioners accepted the recommendation of PCWR Interim Director, John Vence, P.E., and authorized the negotiation of a contract with IBI Group Engineering Services Inc. to perform the required services for Portage County; and
- WHEREAS,** PCWR to request authorization to enter into agreement with IBI Group Engineering Services Inc. ("IBI") to prepare plans, specifications and estimate of cost for the Project No. MW-0 (21-200), Water Treatment Plant Conversion to Liquid Chlorine, referred to as the "PROJECT"; and
- WHEREAS,** IBI has given a fee proposal for such plans, specifications, and cost estimate for the PROJECT in the amount of \$196,877, where \$24,675 is for if authorized engineering services during construction; and
- WHEREAS,** the PROJECT is listed on the Village of Mantua Water Capital Improvement Plan and the costs of the PROJECT are to be paid through collected

surcharges per the agreement between the Board of Commissioners and the Village of Mantua; and

**WHEREAS,** PCWR will submit for approval to apply for a five (5) year design loan at 0% interest in March 2022 through the Ohio EPA; and

**WHEREAS,** the PROJECT will be funded through the Village of Mantua water surcharge amounts within the Portage County Regional Water Fund 5400 and/or grants identified and received, if any; and

**WHEREAS,** the PROJECT is necessary to eliminate any risk of a potential health risk associated with a chlorine gas release; and

**WHEREAS,** the PROJECT is essential to providing safety to operators and/or visitors; now therefore be it

**RESOLVED,** by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to enter into agreement with IBI to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That the funds in the amount of \$196,877.00 are available in Fund 54001004-420000 21200.

Section 3. The Board of County Commissioners authorizes Allen Fathi, Director, Portage County Water Resources to act as their agent and designated representative in this agreement with IBI Group Engineering Services Inc.

Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management, the Department of Internal Services and the County Auditor within 15 days after its passage.

Section 5. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;



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## Journal Entries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the retirement of Sheila Cecora, Clerical Specialist 4, for Portage County Job & Family Services, effective January 28, 2022.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

2. Authorize the three-day internal posting of a Paralegal position within the Child Support Division as a replacement for the Clerical Specialist 4 position, vacated by Sheila Cecora, for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

3. Accept the resignation of Jarrid McIntosh, OMJ Case Manager, for Portage County Job & Family Services, effective January 28, 2022.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

4. Authorize the three-day internal posting of an OMJ Case Manager position, vacated by Jarrid McIntosh, for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

5. Accept the resignation of Melissa McCon, Social Service Worker 2, for Portage County Job & Family Services, effective January 27, 2022.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

6. Authorize the three-day internal posting of a Social Service Worker 2 position, vacated by Melissa McCon, for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

7. Hire Kara Buente as a Clinical Service Manager – Group Home replacing the position previously held by Eric Metz for Portage County Job & Family Services. Tentative start date is February 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

8. Hire Sara Raines as a Social Service Worker 3 replacing the position previously held by Kate Hartswick for Portage County Job & Family Services. Tentative start date is February 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

9. Approve revisions of the JFS Budget & Finance Administrator job description including title change to JFS Deputy Director./**HOLD FOR ADDITIONAL DISCUSSION**

10. Approve job descriptions for newly created Portage County Job & Family Services' positions:

- f. Agency Wide Program Specialist
- g. OMJ Case Manager – Emancipation and Aftercare Services
- h. Vehicle Operator – Part-Time
- i. SSW3 - Kinect to Family
- j. HR Generalist/Payroll Specialist – new position

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

11. Approve the creation of additional positions for the following current positions for Portage County Job & Family Services:

- c. Quality Assurance Specialist
- d. SSW2

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

12. Authorize the three-day internal posting of the following positions for Portage County Job & Family Services with external posting if no internal appointment is made:

- h. HR Generalist/Payroll Specialist
- i. Quality Assurance Specialist
- j. OMJ Case Manager – Emancipation and Aftercare Services
- k. SSW2
- l. Vehicle Operator – Part-Time
- m. SSW3 – Kinect to Family (post in February)
- n. Program Specialist (post in April)

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

13. Direct the Auditor's Office to pay/process the January 20, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

14. Direct the Auditor's Office to pay/process the January 20, 2022 Solid Waste District bills/ACH payments, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

Expenditure Review		
<b>Solid Waste: (Funds 8300 – 8399)</b>		
<b>Bills Payment list</b>	\$10,175.13	(Includes late fees of: \$0)
<b>Journal Vouchers totaling:</b>	\$0	
<b>Then and Now list totaling:</b>	\$0	
<b>County Funds: (0001 – 8299)</b>		
<b>Bill Payment and ACH list totaling:</b>		
<b>Bill Payment list</b>	\$1,493,058.47	(Includes late fees of: \$27.51)
<b>ACH/Neil Group of</b>	\$0	
<b>ACH Payment list totaling:</b>	\$0	
<b>Health Benefit Wire transfers totaling:</b>		
<b>Medical Mutual Admin of</b>	\$0	
<b>Medical Mutual Claims of</b>	\$0	
<b>Medical Mutual Flex Admin of</b>	\$0	
<b>Medical Mutual Flex Claims of</b>	\$0	

<b>Journal Vouchers totaling:</b>	\$5,105.16	
<b>Then and Now list totaling:</b>	\$944,575.15	
<b>Debt Service wire list:</b>	\$171,578.68	

15. Process the budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

16. The Board of Commissioners acknowledged receipt of the January 21, 2022 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

17. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for December 2021, as presented by the Portage County Sheriff's Office.

**Motion: Commissioner Badalamenti**

**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Yea;

**Motion Carries**

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Recess: 9:35 AM

Reconvene: 10:59 AM

**Motion:** by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **January 27, 2022, at 11:01 AM**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **January 27, 2022.**

Bennett  
Sabrina Christian-Bennett

Sabrina Christian-Bennett, President

Anthony J. Badalamenti

Anthony J. Badalamenti, Vice President

Vicki A. Kline

Vicki A. Kline, Board Member

Amy Hutchinson

Amy Hutchinson, Clerk