

**BY – LAWS  
of the  
TECHNICAL ADVISORY COMMITTEE  
of the  
AKRON METROPOLITAN AREA TRANSPORTATION STUDY**

**ARTICLE I  
TECHNICAL ADVISORY COMMITTEE**

**Section 1 – NAME**

The name of the committee shall be the Technical Advisory Committee of the Akron Metropolitan Transportation Study.

**Section 2 – ORIGIN**

The Technical Advisory Committee (TAC) is provided for in the AMATS Prospectus and the AMATS Program Design Report of 1968. The TAC continues to be provided for in biennial agreements between the **State of Ohio Department of Transportation**, The **County of Summit**, and the **City of Akron**.

**Section 3 – PURPOSE**

- A. Provide specific technical advice to the Metropolitan Transportation Policy Committee.
- B. Exercise general technical guidance and review technical progress of this study.
- C. Advise and assist the Technical Director in obtaining data required for the study.

**Section 4 – MEMBERSHIP**

The Technical Advisory Committee shall consist of the technical representatives appointed by the Metropolitan Transportation Policy Committee.

- A. Voting membership appointed by the Policy Committee shall include:

The Summit County Engineer,

The Portage County Engineer,

Three professionals, whose work is concerned with highway engineering, traffic engineering, or planning, from cities with populations over 100,000,

Two professionals, whose work is concerned with highway engineering, traffic engineering, or planning, from cities with populations over 20,000 and under 100,000,

One professional, whose work is concerned with highway engineering, traffic engineering, or planning, from cities or villages with populations over 2,500 and under 20,000,

One representative of a village with a population under 2,500 shall be appointed by the Summit County Executive/County Council and the Portage County Commissioners respectively to represent the interests of all villages within their respective counties,

One representative each shall be appointed by the Summit County and the Portage County Township Association respectively,

The General Manager of the METRO Regional Transit Authority,

The General Manager of the Portage Area Regional Transportation Authority,

The Director of the Summit County Planning Department,

The Director of the Portage County Regional Planning Commission,

The Director of the Northeast Ohio Four County Regional Planning and Development Organization,

The District 4 Deputy Director of the Ohio Department of Transportation.

- B. Non-voting membership shall include:

The Director of the Akron Regional Air Quality Management District,

The Manager of the Akron-Canton Regional Airport,

A representative of the environmental community,

A representative of the trucking industry,

A representative of the railroad industry,

A representative of the Greater Akron Chamber,

The Director of the Portage County Port Authority,

A representative of the Summit Metro Parks,

The Executive Director of the Portage Park District,

A representative of the Development Finance Authority,

The Superintendent of the Cuyahoga Valley National Park,

A representative of Private Transportation Providers,

The Technical Director of AMATS,

A representative of the Ohio Turnpike Commission.

## Section 5 – OFFICIAL ALTERNATES

A member of the Technical Advisory Committee may designate one official alternate to represent the member in their absence. A letter of official designation shall be submitted to the Executive Secretary of the Committee in order that the alternate shall be accorded all the voting rights of the member.

## Section 6 – DUTIES AND RESPONSIBILITIES

This committee shall provide technical advice to the Metropolitan Transportation Policy committee in regard to:

- A. Technical methods, procedures, and standards.
- B. The assembly and evaluation of pertinent data.
- C. Coordination of various operating departments and agencies of government in the study area.
- D. Review of technical progress and financial status of the various elements of the study area.

## ARTICLE II ORGANIZATION

### Section 1 – OFFICERS

The officers shall consist of a Chairman, a Vice Chairman, and an Executive Secretary.

### Section 2 – ELECTION OF OFFICERS

The Chairman and Vice Chairman of the Committee shall be elected at a meeting during the last quarter of the year.

The terms of office shall start at the first meeting of the new year and shall be for one year or until a successor shall assume the office. The Technical Director of the Study shall be the Executive Secretary.

### Section 3 – DUTIES OF OFFICERS

- A. Chairman: To preside at all meeting of the Technical Advisory Committee; to call special

meetings as required, and to appoint subcommittees as needed.

- B. Vice Chairman: To perform the duties of the Chairman in his absence.
- C. Executive Secretary: To record the minutes and attendance; prepare required reports; notify members of meetings; and such other duties as required or directed by the Technical Advisory Committee. Notice of meetings shall be mailed at least one week in advance of meeting date whenever practical. Items may be added to the published agenda, but must be approved by unanimous vote of those members in attendance.
- D. Temporary Chairman: In the absence of the Chairman and Vice Chairman, a Temporary Chairman shall be selected by the members present.

## ARTICLE III SUBCOMMITTEES

Subcommittees shall be formed when necessary to carry out the various phases of the work of the Study. The Chairman and members of the subcommittees shall be

appointed by the chairman of the Technical Advisory Committee. Subcommittee members need not be members of the Technical Advisory Committee.

## ARTICLE IV MEETINGS

### Section 1 – TECHNICAL ADVISORY COMMITTEE

The Technical Advisory Committee shall schedule at least six (6) regular meetings annually to be held at least one day prior to the regularly scheduled Policy Committee meeting. An annual schedule of regular Technical Advisory Committee meeting dates shall be adopted for the next year no later than the last regularly scheduled meeting of each calendar year. The Chairman of the Technical Advisory Committee may call special meetings or cancel regularly scheduled meetings as required.

### Section 2 – QUORUM

A quorum shall consist of ten (10) members of the voting membership of the committee. There shall be a roll call of the membership at the beginning of each meeting to determine if a quorum exists so that business may be conducted. A majority vote of the voting membership present shall be required for Committee action.

## ARTICLE V AMENDMENT OF ARTICLES

### Section 1 – AMENDMENTS

These articles may be amended by a majority vote of a quorum of the Technical Advisory Committee, provided

such amendments have been distributed to all members a minimum of one week in advance of the meeting.

**AMENDED: JULY 11, 2012**