

**BYLAWS FOR THE  
CITIZENS INVOLVEMENT COMMITTEE  
OF THE  
AKRON METROPOLITAN AREA TRANSPORTATION STUDY**

**Section 1-NAME**

The name of this Committee shall be the Citizens Involvement Committee (CIC) of the Akron Metropolitan Area Transportation Study AMAT(S).

**Section 2-ORIGIN**

This Committee was created as a result of recommendations of the AMATS Program Design Report of 1968, which called for the establishment of an advisory committee to provide citizen input into all phases of transportation planning in the AMATS region that encompasses Summit and Portage Counties and Chippewa Township in Wayne County.

**Section 3-PURPOSE AND FUNCTIONS**

The overall task of the Citizens Involvement Committee is to involve the public in the transportation planning and decision-making process in the AMATS region. This process will take into consideration all modes of transportation including both motorized and un-motorized and the needs of all citizens, regardless of their socioeconomic background, in an effort to create true comprehensive transportation planning. This task includes the following:

- A. The consideration of all groups and citizens concerned with, interested in, and/or affected by specific transportation plans or projects.
- B. The dissemination of information about plans or decisions regarding transportation to all interested, affected, and/or concerned groups and citizens.
- C. Involvement of the public in all aspects of transportation planning and decision-making.
- D. Advising and providing input for the AMATS Staff in preparation of all transportation plans, programs, etc.
- E. The review and reporting of decisions of the Metropolitan Transportation Policy Committee of AMATS to the general public and in turn, the making of recommendations to the AMATS Policy Committee.
- F. Working with the Technical Advisory Committee of AMATS.
- G. Developing associations with other groups.

**Section 4-MEMBERSHIP**

The Citizens Involvement Committee shall consist of interested citizens in the AMATS region: 1) one member appointed by each Policy Committee member; and 2) voluntary members representing themselves, areas, and/or groups in the AMATS region.

Members appointed by Policy Committee members shall have voting status at the time of their appointment. To be eligible to vote, a voluntary member shall have attended two (2) regular meetings in the preceding twelve (12) months. Such member may exercise such vote at the third meeting attended within a twelve (12) month period. Registered alternates may participate in meetings for an

appointed member at the discretion of the Citizens Involvement Committee.

A voluntary member's continued absence from four (4) consecutive meetings shall be considered as a *de facto* resignation unless the absent member notifies the Citizens Involvement Committee Chairperson, or AMATS Staff of his or her intention to become active. Before a voluntary member is dropped for reasons of absence, he or she shall be notified in writing.

**Section 5-OFFICERS**

The officers shall consist of a Chairperson and a Vice-Chairperson.

- A. Chairperson - Presides at all meetings; appoints committees; calls special meetings as required; and represents the CIC before all other bodies.
- B. Vice-Chairperson - Performs all duties of the Chairperson when the chairperson is absent.

**Section 6-ELECTION OF OFFICERS**

The officers of the CIC shall be elected annually at the last regular meeting held during the year. The term of office shall begin at the first meeting following election. Nominations shall be made by a committee appointed by the outgoing Chairperson.

**Section 7-COMMITTEES**

Committees shall be formed and appointed when necessary to carry out various phases of the work of the CIC. Although appointed by the CIC Chairperson, members of the committees need not be members of the CIC.

**Section 8-MEETINGS**

Scheduled meetings of the CIC shall be held at least four (4) times per year. An annual schedule of meetings shall be adopted for the next year no later than the last regularly scheduled meeting of each calendar year. Notice and agenda of meetings shall be mailed to all members one week prior to all meetings. Special meetings shall be held at the call of the Chairperson, the Policy Committee, or three CIC members. All meetings shall be open to the public, and interested persons or groups are invited to present points of view and information. The proceedings of all meetings shall be transcribed. A quorum shall consist of three (3) voting members. Meetings shall be conducted according to Robert's Rules of Order, unless otherwise decided by the CIC membership.

**Section 9-AMENDMENTS**

Amendments to these bylaws shall be by majority vote of a quorum of any scheduled CIC meeting. The proposal for amendments to the bylaws shall appear on the published agenda. The text of the proposed amendments in bylaws must be sent to all members with the meeting notice.