

PROBATE COURT OF PORTAGE COUNTY, OHIO

PATRICIA J. SMITH, JUDGE

IN THE MATTER OF _____

CASE NO. _____

REQUEST FOR RECORDING OF HEARING

I request a copy of the Court's digital recording of the hearing that took place on _____, 20____, in this case.

Payment of the \$15.00 cost accompanies this request.

I am:

- ☐ A party in this case
- ☐ An attorney representing a party in this case
- ☐ Not a party or attorney for a party in this case

When the copy is ready, please:

- ☐ Call or email me. I will pick it up at the Court.
- ☐ Mail it to me. I have provided a self-addressed return envelope of appropriate size and protection for mailing a standard sized compact disc, with sufficient prepaid postage.

I acknowledge that if I want a transcript of the recording prepared, I am responsible for making arrangements for and paying the cost of the transcription.

Signature

Typed or Printed Name

Address

City

State

Zip

Telephone Number (include area code)

Email Address

For Court Use Only

- ☐ Notified requesting party that copy was ready for pick-up on _____, 20____ _____
Initials
- ☐ Mailed copy to requesting party on _____, 20____ _____
Initials