

PAYMENT INFORMATION

Please take one of the following steps to ensure your payment is processed properly.

IN-PERSON PAYMENT AT PROBATE OR JUVENILE COURT

Portage County Probate & Juvenile offices are open Monday through Friday 8:00 a.m. to 4:00 p.m. except all major holidays.

We accept cash, check, money orders and all major debit/credit cards. Identification must be provided when using a debit/credit card. The following fees will be assessed on all debit/credit card transactions:

COSTS	FEE
\$1.00 - \$50.00	\$2.00
\$50.01 - \$100.00	\$3.00
\$100.01 - \$150.00	\$4.00
\$150.01 - \$200.00	\$5.00
Over \$200.00	3.5%

PHONE PAYMENT

Debit/Credit card payments can be made Monday through Friday 8:00 a.m. to 4:00 p.m. by calling the following respective phone number for that court. Please have card and case information when contacting the courts to make a payment.

Probate Court (330) 297-3870

Juvenile Court (330) 297-0881

MAIL PAYMENT

Payments may be mailed to each court's respective address. Make payment payable to Portage County Probate Court or Portage County Juvenile Court with the case number written on the check or money order. Please do not send cash.

**Portage County Probate Court
203 W. Main St., PO Box 936
Ravenna, OH 44266**

**Portage County Juvenile Court
8000 Infirmary Rd.
Ravenna, OH 44266**

ONLINE PAYMENT- PROBATE COURT COSTS ONLY

Click PAY PROBATE COURT COSTS below. Check the "I'm not a robot" box then search by case number (format requires year/case designation/5-digit case number e.g., 2023ES00000) or by name. Once you have located your case click on the GREEN PAY BUTTON and the payment screen will appear. DO NOT HIT THE BACK BUTTON and follow the instructions. An email with receipt information will be sent to the email address you provided. Please keep this for your records. These following fees will be assessed by the payment processing company.

COSTS	FEE
\$1.00-\$50.00	\$2.00
Over \$50.00	4.0%