

# MANDATED REPORTING

The Ohio abuse reporting law requires Mandated Reporters to immediately report known or suspected alleged child abuse and neglect.

## INFORMATION TO HAVE WHEN MAKING A REPORT

- Name
- Date of birth of children
- Home address
- Phone number for the family
- Custodial parent information
- Details about the concerns
- Location of incident
- Location of injury
- Witnesses to the incident
- Time frames when the incident occurred
- How the concern impacts safety of the children

Mandated Reporters will be notified by mail if report is screened in for investigation/assessment

If you have questions about a report you made, please contact the Screening Supervisor at (330)297-3020.



Job & Family Services

### Child and Adult Protective Services

449 S. Meridian Street  
Ravenna, Ohio 44266  
24/7 Abuse/Neglect Hotline (330)296-CARE  
Adoption (330)297-3809

### Public Assistance and Administration

449 S. Meridian Street  
Ravenna, Ohio 44266  
(330)297-3750

### Child Support

449 S. Meridian Street  
Ravenna, Ohio 44266  
(330)297-3791

### OhioMeansJobs Portage County

253 S. Chestnut Street  
Ravenna, Ohio 44266  
(330)296-2841

### Hours of Operation:

Monday-Friday 8:00 a.m. - 4:30 p.m.  
Closed all major holidays

### Director:

Kellijo Jeffries, PHD, MSW, LSW

### Portage County Board of Commissioners:

Anthony J. Badalamenti  
Sabrina Christian-Bennett  
Mike Tinlin

### Check us out on social media!



# CHILD AND ADULT PROTECTIVE SERVICES

**Portage County  
Job & Family Services**  
Child and Adult  
Protective Services  
Division

Portage County Job and Family Services mission is to protect abused, neglected and dependent children and promote their well-being. We believe every child has the right to be raised in a safe and permanent family.



## SERVICES

To ensure the protection of children, Portage County is mandated to provide the following services:

- Screening
- Assessment/Investigation

If families require additional services, the following services are offered:

- Ongoing Child Protective Services
- Kinship Care
- Foster Care
- Group Home
- Independent Living
- Adoption
- Post Adoption Services

Portage County Job and Family Services also provides Adult Protective Services for citizens age 60 and older.

If you have questions or concerns, please contact the Child & Adult Protective Services Administrator at (330)297-3749.

## DONATIONS

Portage County Job & Family Services accepts new items to be used to help the children and families we serve.

Suggested items include:

- Diapers and wipes
- Clothing
- School supplies
- Non-perishable food items
- Toiletries
- Small denomination gift cards

If you are interested in partnering with us, please contact the Public Information Officer at (330)715-0393.