

**NOTICE OF RECEIVING BIDS  
FOR THE ADMINISTRATION BUILDING EAST AND WEST WING  
REROOFING FOR THE PORTAGE COUNTY COMMISSIONERS**

SEALED BIDS will be received at the Portage County Director of Internal Services Portage County Administration Building, Room 702, 449 South Meridian Street, Ravenna, Ohio until 2:00 P.M., E.S.T., on September 19, 2018 at which time and place the bids will be publicly opened and read aloud.

Bids will be received for the following items of work: Administration Building East and West Wing Re-Roofing

Bid specifications and forms can be obtained from the website of Theodore G. Manfrass, AIOA Architects & Planners – [tgmaia.com](http://tgmaia.com). Drawings and project Manual can be downloaded at no charge, however Contractors must register on the website so that addenda can be properly distributed. This advertisement for bids can also be found on Portage County's website at: [www.co.portage.oh.us](http://www.co.portage.oh.us) under County bid notices.

Each bid must be accompanied by a "Bid Guarantee" in either of the following two forms: Option A - a bid bond in the full amount of the bid or Option B - a certified check or cashier's check in the sum of 10 percent of the amount of the bid made payable to the Portage County Commissioners. Bid security furnished in bond form shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety.

The Bid Guarantee is conditioned to provide that if the Bid is accepted and awarded the Bidder will enter into a contract with the County and will file a Performance Bond as required. The Bidder to whom the Contract is awarded will be required to furnish a Performance Bond in the sum of 100 percent of the contract price for the faithful performance of the Contract. If the Bidder selects "Bid Guarantee" Option A, the Bidder may use this Bond as the Performance Bond.

Each Proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each Bidder must submit evidence of his experience on projects of similar size and complexity. Each Proposal must be sealed and marked: **Administration Building East and West Wing Re-Roofing**

Bidders attention is called to the minimum prevailing State wage rates required to be paid, as ascertained by the State of Ohio, Department of Industrial Relations, Division of Prevailing Wage, Minimum Wage and Minors.

The Portage County Commissioners reserve the right to waive any informality or to reject any and all bids or portions thereof.

Successful bidder must comply with Equal Employment requirements as specified in Executive Order 11246 and 11375.

BY ORDER OF RESOLUTION OF THE  
PORTAGE COUNTY BOARD OF COMMISSIONERS

AMY HUTCHINSON, CLERK

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