



POSITION AVAILABLE:

SURVEYOR

POSTING DATE: Thursday, December 30, 2021
DEADLINE TO APPLY: Open Until Filled

DEPARTMENT: Portage County Engineer
LOCATION: 5000 Newton Falls Rd. Ravenna, OH 44266

STARTING SALARY: Starting salary is commensurate with experience
WORKING HOURS: 8:00 a.m. – 4:30 p.m., Monday – Friday
FLSA/CIVIL SERVICE STATUS: Classified, non-exempt

EXAMPLE OF DUTIES:

Acting as party chief for the County survey crew; researching record plats, surveys, deeds, maps, etc., as well as reviewing subdivision plats and lot splits for conformance with County standards.

MINIMUM QUALIFICATIONS:

Applicant must have a professional surveying license and a valid driver's license in the state of Ohio. Qualifications include a minimum of five (5) years' experience and comprehensive knowledge, skill, and abilities in the field of land surveying. Applicant must be able to communicate effectively, both orally and written, and have strong supervisory skills. Successful applicant must possess a working knowledge of typical computer programs for surveying and engineering offices.

HOW TO APPLY:

Application forms may be acquired on the County's website (www.co.portage.oh.us) or at the Portage County Engineer's Office.

Applications can be emailed, mailed, faxed or dropped off in person:

Portage County Engineer
5000 Newton Falls Road
Ravenna, Ohio 44266
Fax: 330-296-2303
Phone: 330-296-6411
Email: HRD@PORTAGECO.COM

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)