



POSITION AVAILABLE:

Social Service Worker 3

POSTING DATE: Wednesday, December 08, 2021
DEADLINE TO APPLY: Open until filled
DEPARTMENT: Job & Family Services / PCSA
LOCATION: Ravenna, OH
WORKING HOURS: Monday - Friday, 8:00 a.m. - 4:30 p.m., 8:30 a.m. - 5:00 p.m. or 9:00 a.m. - 5:30 p.m. (depending on need) and availability to work after-hours C.A.R.E.S.
SALARY: \$19.58/hr *Effective 1/1/22: \$19.92/hr
CIVIL SERVICE/FLSA STATUS: Classified, non-exempt

JOB OBJECTIVES:

Under the direct supervision of a PCSA Supervisor, performs investigations/assessments of child/elder abuse and neglect referrals and determines what type of protective/placement service is needed. Incumbent is responsible for establishing family case/permanency case plans with clients, specifying goals and objectives for the child and his/her family.

Social Service Worker 3s are assigned and moved to units/work areas based on divisional needs

MINIMUM QUALIFICATIONS:

Bachelor's degree in Social Work, Human Development or another social service field required. Paid experience providing services to children and/or to persons 60 years of age or older preferred. Must possess a valid Ohio driver's license and maintain continuing eligibility under the existing County driver eligibility standards.

EXAMPLE OF DUTIES:

Perform initial assessment investigations on child abuse and neglect referrals. Determine if a child/children is at risk and what type of protective/placement services is needed. Make emergency removals, protective services assessments, and provides on-going protective/placement services to families. Complete the Comprehensive Assessment Planning Model - Interim Solution (CAPMIS) tool and develop safety assessments, family assessments, safety plans, case plans, etc. Create family case/permanency case plans with clients, specifying goals and objectives for the child and his/her family. Provide intensive case management and supportive service, both on an individual and family basis, to the child, natural family, foster/ adoptive family and/or significant others when applicable. Respond to emergency and crisis situations involving families and children both efficiently and effectively.

For full job description, click [HERE](#).

HOW TO APPLY:

- **THE COUNTY APPLICATION FORM IS REQUIRED** WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: <https://www.portagecounty-oh.gov/human-resources/pages/job-opportunities>
- APPLICATIONS CAN BE FAXED, EMAILED OR MAILED:

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