



POSITION AVAILABLE:

Facility & Grounds Maintenance

POSTING DATE: Friday, May 14, 2021
DEADLINE TO APPLY: Open until filled
DEPARTMENT: Juvenile Detention Center
LOCATION: 8000 Infirmary Rd. Ravenna, OH
STARTING SALARY: \$13.25/hour
HOURS: 16 hours/week; additional hours as needed
FLSA STATUS: Unclassified

MINIMUM QUALIFICATIONS:

- High school diploma
- One-year related work experience
- Must have a valid Ohio driver's license with no more than three moving violations within the past three years
- Preferred: knowledge of plumbing, electrical, and mechanical procedures

EXAMPLE OF DUTIES:

- Maintain a safe and secure environment by providing regular inspection and general maintenance to ensure proper operation of all safety and security devices within the facility
- Perform various maintenance, including general electrical and plumbing repairs
- Performance of custodial and housekeeping tasks
- Cut and trim lawns, pull weeds, trim hedges
- Remove snow, salt parking lots and sidewalks
- Painting

HOW TO APPLY:

- THE COUNTY APPLICATION FORM IS REQUIRED WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: <https://www.portagecounty-oh.gov/human-resources/pages/job-opportunities>
- THE REQUIRED COUNTY APPLICATION, RESUME & COVER LETTER CAN BE MAILED, EMAILED OR SUBMITTED IN PERSON TO:

PORTAGE-GEAGUA JUVENILE DETENTION CENTER

ATTN: SUPERINTENDENT

8000 INFIRMARY RD.

RAVENNA, OH 44266

EMAIL: JDC-HR@PORTAGECO.COM

NO PHONE CALLS

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)