



PORTAGE COUNTY POSITION AVAILABLE

OPEN TO EMPLOYEES AND THE GENERAL PUBLIC

JOB TITLE:	CDL Truck Driver
POSTING DATE:	Friday, September 4, 2020
CLOSING DATE:	Open until filled

DEPARTMENT: Portage County Solid Waste Management District
ADDRESS: 3588 Mogadore Road, Kent, OH 44240
APPOINTING AUTHORITY: Portage County Solid Waste District Board of Commissioners
WORK SCHEDULE: Monday-Friday, 5:30 am - 2:00 pm, hours may vary
STARTING SALARY: \$18.82/hr., \$19.82/hr. after 150-day probationary period

MINIMUM QUALIFICATIONS:

High School education or equivalent is required and two years of experience driving vehicles over 26,000 GVWR. Special training in vehicle operation and maintenance preferred. Must have possession of a valid Ohio Class B CDL with airbrake endorsement and maintain licensure and eligibility under employee driver eligibility standards, through tenure of employment.

EXAMPLES OF DUTIES:

Drive and operate a dual-drive fully automated side load collection truck, automated front load truck, commercial front load truck, commercial rear load truck or roll-off truck following established schedule to pick up recyclable materials at collection sites or along curbside collection routes. Dump the carts into a hopper on the front or right side of the truck using a joy stick, mechanical arm and cameras. Operate the packer to pack and dump materials collected. Operate all equipment in a safe and proper manner to reduce accidental damage and extend equipment life. Complete assigned route in the time allotted to collect between 800-1400 carts daily, depending upon route assignment for the day, as a one-man crew. Check daily work assignments such as special pick ups. Perform basic routine maintenance including but not limited to: maintaining cleanliness of truck (internal/external), adding necessary fluids, checking tire pressure, etc. Complete daily pre and post trip inspections on assigned vehicle. Return completed forms to office daily. Inform supervisor of defects, repairs or conditions that would prevent the safe operation of the truck and which are needed for the vehicle to be maintained fully. Communicate with the public and District staff to assure satisfaction with pick up schedule and to address concerns and comments. Develop and maintain courteous and effective working relationships with the public and co-workers. Must be able to learn and efficiently run multiple routes.

HOW TO APPLY:

- THE COUNTY APPLICATION FORM IS REQUIRED WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: www.co.portage.oh.us
- APPLICATIONS CAN BE FAXED, EMAILED OR MAILED:

PORTAGE COUNTY HUMAN RESOURCES
449 S. MERIDIAN STREET, 7th FLOOR
RAVENNA, OHIO 44266
EMAIL: HRD@PORTAGECO.COM / FAX: 330-298-4225

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)