



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, February 22, 2018

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant and Trustee Ed Dean, Deerfield Township

Recessed to Solid Waste Management District: 9:00 AM

Reconvened: 9:01 AM

ADMIN TEAM

Present: Human Resources Department Director Janet Kovick, Water Resources Department Director Gene Roberts, Department of Budget & Financial Management Director Todd Bragg, and Internal Services Director JoAnn Townend

EXTERNAL SERVICES:

Resolution(s) - # 17 & 18

HUMAN RESOURCES:

Journal Entries - # 3 - 18

DBFM:

Resolution(s) - #'s 1 to 9

Journal Entry - # 1

Commissioner Kline shared with Director Bragg the sewer bill in dispute with Melanie Bittecuffer for \$933.36 is being paid (minus the late fees) and Ms. Bittecuffer will be pursuing with the Attorney General.

INTERNAL SERVICES:

Resolution(s) - #'s 10 to 16

Discussion

1. County Website – Selection of an icon.

In order to be consistent, the Information Technology (IT) has asked Departments to include some type of icon on each homepage and the Board agreed it will use the County flag.

Director Townend pointed out that Kent State University is still on the County's home page and Commissioner Kerrigan mentioned he has spoken with IT and at this point, they are focused on getting the website live by the end of the month in lieu of making changes to the site.

Director Bragg asked the Board for general guidance on what should be posted and where it on the website (ie. building closures and tax budgets, etc). The Board agreed it would wait to see how things play out before moving forward with the placement of documents.

Recessed: 9:14 AM

Reconvened: 9:33 AM

CITY OF KENT

Present: City Manager Dave Ruller

Mr. Ruller met with the Board to discuss the value of having a County Administrator.

Recessed: 10:19 AM

Reconvened: 10:29 AM

PUBLIC HEARING

Community Development Critical Infrastructure Grant
Vine and Gill Street, Ravenna
Portage County Commissioners' Boardroom
February 22, 2018

Present: Commissioner Christian-Bennett; Commissioner Kline; Commissioner Kerrigan; Lisa Reeves and Todd Peetz, Regional Planning Commission; Department of Budget and Financial Management Director Todd Bragg, Matt Merchant, Record Publishing

Commissioner Kline opened the Public Hearing at 10:30 AM

I. Introduction

II. Purpose of Hearing

III. Discussion of the Critical Infrastructure Grant – Director Peetz

Director Peetz indicated Portage County is eligible to apply to the Ohio Development Services Agency for the 2018 Community Development Critical Infrastructure Program

Funds in an amount of \$300,000 and he is requesting Board authorization to submit an application for the Vine and Gill Street project, located in the City of Ravenna.

The grant was originally submitted by Neighborhood Development Services who provided the advertisement, and on February 20, 2018, Ben Kepple from the Office of Community Development indicated the Regional Planning Commission is able to use the original public notice and hearing advertisement Neighborhood Development Services prepared as the official notice for the hearing.

No new information has been presented since the last meeting with Neighborhood Development Services and Director Peetz requests the Board's support in moving forward with the application.

Director Peetz pointed out next week, they will also be presenting a second Critical Infrastructure grant for Windham Village. The County is potentially eligible for two projects this year, but noted it is a competitive grant and there are no guarantees of award for either. If one or both of the projects are funded, it could affect the number of projects the Regional Planning Commission would be allowed to carry in the Community Development Block grant, being submitted in July.

Director Peetz recommends Board approval to move forward to submit the application and presents a draft resolution for consideration.

IV. Questions/Comments:

Director Bragg explained the Department of Budget & Financial Management has done a lot of work without receiving any Admin Fees and requests the authority to invoice from the Administrative portion of the grant, not to exceed 5%. Director Peetz is in agreement, noting it is not an unfair or unreasonable request.

1. **Draft Resolution:** Authorize the filing of an application for the 2018 Community Development Critical Infrastructure Program grant funds and enter into an administrative agreement with the Regional Planning Commission./Hold until Tuesday, February 27, 2018, as the Board would like to know which funding year the grant money is coming from, 2017 or 2018.

On February 27, 2018, the Board adopted the following Resolution:

1. Authorize the filing of an application for the 2017 Community Development Critical Infrastructure Program Grant Funds, and enter into an administrative agreement with Portage County Regional Planning Commission for Vine and Gill Street, City of Ravenna, Portage County./Resolution No. 18-0158.

The public hearing was adjourned at 10:36 AM.

10:45 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move into executive session to consider the dismissal of a public employee or official, licensee, or regulated individual. Also present: Internal Services JoAnn Townend and Human Resources Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

11:04 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took action by Resolution.

1. Draft Resolution: Approve job abolishment and subsequent layoff of a position within the Department of Internal Services/18-0156.

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Director Kovick noted in the Commissioners' current Personnel Policy Manual, if an employee does not use sick leave for the entire year, they will receive an additional four (4) hours of personal time from their sick time. Director Kovick has advised the Water Resources Director to have any eligible employee use their additional four hours by March 12, 2018 (date the revised Policy Manual goes into effect); however Payroll is requesting Board approval for the additional four hours. The Board agreed since it's already in the Personnel Policy Manual, no Board approval is necessary.

PUBLIC COMMENT

Present: Rodney Mack, Enough is Enough Program

Mr. Mack met with the Board to request donations for a community event Saturday, May 12, 2018, from 12:00 PM to 6:00 PM, at Tower Lodge, Ravenna City Park.

Recessed: 11:24 AM

Reconvened: 1:31 PM

CCAO NATURAL GAS REVIEW

Present: Bob Snavelly, Palmer Energy

Mr. Snavelly met with the Board to discuss the County Commissioners' Association of Ohio (CCAO) Natural Gas Program, which uses purchasing power through the CCAO program to save Counties money on natural gas. Mr. Snavelly indicated based on April -March 2017 figures, the estimated savings per unit would be about \$0.91. The Board will check with Internal Services Director Townend to ensure no County facility has been missed or needs to be added to the list.

Currently, County facilities do not participating in the CCAO's Electric Program, but if the Board is interest Mr. Snavelly would be happy to investigate further. The Board noted it is currently with

NOPEC, but referred Mr. Snavely to Internal Services Director JoAnn Townend as it is always interested in saving money.

COMMISSIONERS' CONSENT AGENDA

February 22, 2018

1. Approval of the February 15, 2018 regular meeting minutes.

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RESOLUTIONS

February 22, 2018

Budget & Financial Management:

1. Approve the Thursday, February 22, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0138
2. Approve the Thursday, February 22, 2018 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0139
3. Approve the Thursday, February 22, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /18-0140
4. Approve the Thursday, February 22, 2018 Then & Now Certification, as presented by the County Auditor./18-0141
5. Approve the Tuesday, February 27, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0142
6. Approve the Tuesday, February 27, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0143
7. Approve the Tuesday, February 27, 2018 Then & Now Certification, as presented by the County Auditor./18-0144
8. Amendment to the Non General Fund 2018 annual appropriation Resolution No. 17-0955, adopted December 19, 2017. /18-0145
9. Create fund 4244, Peck Rd/Lovers Lane Resurfacing./***PULLED FROM THE CONSENT AGENDA.***
Adopted later in the day – 18-146

Internal Services:

10. Approve specifications for acrylic water base traffic paint for the use by the Portage County Engineer and set time and date for receiving bids for same./18-0147
11. Approve specifications for various aggregate materials for use by the Portage County Engineer and set time for receiving bids for same./18-0148

12. Approve specifications for various highway materials for use by the Portage County Engineer and set time for receiving bids for same./18-0149
13. Approve specifications for bituminous liquids and bituminous materials for se by the Portage County Engineer and set time for receiving bids for same./18-0150
14. Enter into an agreement between the Portage County Board of Commissioners on behalf of the Portage County Department of Job & Family Services, the Northeast Ohio Consortium Council of Governments, and the Portage Development Board./18-0151
15. Support of the National and Statewide Bicycle Route Network as proposed by the Ohio Department of Transportation. **/PULLED FROM THE CONSENT AGENDA. Adopted later in the day - 18-0152**
16. Enter into a letter of arrangement between Portage County and the Auditor of State to audit the census date and pensionable wages reported to the Ohio Public Employees Retirement System as of December 31, 2017./18-0153

External Services

17. Acceptance of donations to the Office of the Portage County Dog Warden./18-0154
18. Accept FY 2-15 State Homeland Security Program Grant (SHSP) Special Projects Grant on behalf of the Portage County Office of Homeland Security & Emergency Management (Federal Pass Through # EMW-2015-SS-00086)./18-0155

Motion To: Approve the Consent Agenda for February 22, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

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**RESOLUTION NO. 18-0138 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on February 22, 2018 in the total payment amount of **\$213,569.10** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0139 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on February 22, 2018 in the total payment amount as follows:

1. \$7,947.36 to Wage Works Claims-Fund 7101; and
2. \$1,815.00 to Wage Works Admin; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, February 23, 2018	\$ 7,947.36
Wire Transfer on Friday, February 23, 2018	\$ 1,815.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0140**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

02/22/18	734	\$ 12,646.04
02/22/18	723	23,452.77
02/22/18	722	5,853.94
02/22/18	720	21,241.74
02/22/18	707	31,753.49
02/22/18	706	22,913.47
02/22/18	702	978.59
02/22/18	695	20,835.20
02/22/18	691	2,539.38
02/22/18	683	7,050.81
Total		\$ 149,265.43

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0141

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$143,264.90** as set forth in Exhibit "A" dated **February 22, 2018** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0142

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**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and

Financial Management, Department of Internal Services or other designee on February 27, 2018 in the total payment amount of **\$386.636.55** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0143 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

02/27/18	868	\$ 1,646.59
02/27/18	867	678.39
02/27/18	866	35,365.53
02/27/18	865	1,328.31
02/27/18	864	1,814.54
02/27/18	837	9,820.16
02/27/18	833	3,172.05
02/27/18	832	476.00
02/27/18	831	1,285.68

02/27/18	829	49,530.59
02/27/18	791	1,932.00
02/27/18	790	2,711.00
Total		\$ 109,760.84

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0144 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$167,632.95** as set forth in Exhibit "A" dated **February 27, 2018** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0145

RE: AMENDMENT TO THE NON GENERAL FUND 2018 ANNUAL APPROPRIATION RESOLUTION NO. 17-0955 ADOPTED DECEMBER 19, 2017

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2018 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 1201 Motor Vehicle And Gas Tax		
800 Engineer's Department		
12014 Engineer MVGT Contract Svcs	100,000	-
MEMO TOTAL	<u>\$ 100,000</u>	<u>\$ -</u>

Note: MISC. ROAD

Fund: 1210 Safety Studies		
800 Engineer's Department		
12104 Safety Studies CS	67,920	-
MEMO TOTAL	<u>\$ 67,920</u>	<u>\$ -</u>

Note:

Fund: 1275 RLF CDBG Economic Devlpmt		
001 Commissioners		
12757 RLF CDBG Economic Dev OE	1,115	-
MEMO TOTAL	<u>\$ 1,115</u>	<u>\$ -</u>

Note:

Fund: 4237 Sandy Lake Rd Resurface Sec E		
800 Engineer's Department		
42379 Sandy Lk Rd Resurface ME	4,086	-
MEMO TOTAL	<u>\$ 4,086</u>	<u>\$ -</u>

Note: TO BOOK PCE COSTS

		<i>Increase</i>	<i>Decrease</i>
Fund: 4241	Brady Lake Rd (A&B) Resurface		
800	Engineer's Department		
42419	Brady Lake Rd Resurface ME	4,284	-
	MEMO TOTAL	<u>\$ 4,284</u>	<u>\$ -</u>
Note:	TO BOOK PCE COSTS		
Fund: 4244	Peck Rd/Lovers Ln Resurfacing		
800	Engineer's Department		
42444	Peck Rd/Lovers Ln Resurface CS	300	-
	MEMO TOTAL	<u>\$ 300</u>	<u>\$ -</u>
Note:	TO BOOK PCE COSTS		
Fund: 6800	Storm Water Management		
800	Engineer's Department		
68004	Storm Water Mgmt CS	50,000	-
	MEMO TOTAL	<u>\$ 50,000</u>	<u>\$ -</u>
Note:			
	TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 227,705</u>	<u>\$ -</u>

Increase

Decrease

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0146

-

**RE: CREATE FUND 4246, CHAMBERLAIN RD
RESURFACING**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the Chamberlain Road Resurfacing Project, and

WHEREAS, the County Auditor has assigned Fund Number 4246 to the Chamberlain Road Resurfacing Project; now therefore be it

RESOLVED, that Fund 4246, Chamberlain Road Resurfacing be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Engineer, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the

public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION No. 18-0147 - RE: APPROVE SPECIFICATIONS FOR ACRYLIC WATER BASE TRAFFIC PAINT FOR USE BY THE PORTAGE COUNTY ENGINEER AND SET TIME AND DATE FOR RECEIVING BIDS FOR SAME.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Specifications have been submitted to this Board of Portage County Commissioners for approval for the following:

Acrylic Water Base Traffic Paint

now therefore be it

RESOLVED, that the specifications, as submitted for the aforementioned ***Acrylic Water Base Traffic Paint*** for use by the Portage County Engineer, be and are hereby approved; and be it further

RESOLVED, that sealed bids for said ***Acrylic Water Base Traffic Paint*** for the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 7th Floor, Room 701, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:00 P.M. on Wednesday, March 21, 2018** and publicly opened and read for same; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **March 5, 2018** and **March 12, 2018** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0148

-

RE: APPROVE SPECIFICATIONS FOR VARIOUS AGGREGATE MATERIALS FOR USE BY THE PORTAGE COUNTY ENGINEER AND SET TIME FOR RECEIVING BIDS FOR SAME.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Specifications have been submitted to this Board of Portage County Commissioners for approval for various **Aggregate Materials** for use by the Portage County Engineer; now therefore be it

RESOLVED, that the Specifications, as submitted for various **Aggregate Materials** for use by the Portage County Engineer, be and the same are hereby approved; and be it further

RESOLVED, that sealed bids for said **Aggregate Materials** for use by the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 7th Floor, Room 701, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:00 P.M. on Wednesday, March 28, 2018**, and publicly opened and read for the following:

Various Sizes of Gravel
Various Sizes of Slag
Various Sizes of Limestone

and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **March 12, 2018** and **March 19, 2018** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0149

-

RE: APPROVE SPECIFICATIONS FOR VARIOUS HIGHWAY MATERIALS FOR USE BY THE

**PORTAGE COUNTY ENGINEER AND SET TIME
FOR RECEIVING BIDS FOR SAME.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Specifications have been submitted to this Board of Portage County Commissioners for approval for various **Highway Materials** for use by the Portage County Engineer; now therefore be it

RESOLVED, that the Specifications, as submitted for various **Highway Materials** for use by the Portage County Engineer, be and are hereby approved; and be it further

RESOLVED, that sealed bids for said **Highway Materials** for the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 7th Floor, Room 701, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:00 P.M. on Wednesday, April 4, 2018** and publicly opened and read for the following:

Various sizes of Storm Sewer Pipe (*corrugated metal pipe, aluminized steel pipe and plastic pipe*)

Guard Rail

Bridge Decking

and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **March 19, 2018** and **March 26, 2018**, and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0150

-

RE: APPROVE SPECIFICATIONS FOR BITUMINOUS LIQUIDS AND BITUMINOUS MATERIALS FOR

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Northeast Ohio Consortium of Governments (the "NOC COG") made by the Ohio Department of Job and Family Services (ODJFS) was awarded a grant pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) for the program year commencing July 1, 2017 for Business Resource services; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments has been designated as a Subgrantee and the Fiscal and Administrative Agent for the Business Resource Network within Geauga, Ashtabula and Portage Counties; and
- WHEREAS,** on July 21, 2017, the NOC COG issued a Request for Proposals ("RFP") to perform the County Account Executive work from experienced workforce and economic professionals and was sent to seventeen (17) potential providers; and
- WHEREAS,** Two (2) proposals were received, opened and tabulated for above mentioned services; and
- WHEREAS,** on September 13, 2017, the WIOA Workforce Investment Board (WIB), and the NOC COG membership, as defined under the Intergovernmental Agreement, each voted to enter into a Subgrant agreement with Portage Development Board for the purpose of delivering the concept of the Business Resource Network, by providing general business services on behalf of the GRANTOR, Portage County Board of Commissioners(PCBC), and PCDJFS and to assist GRANTOR, PCBC, and PCDJFS in designing and delivering economic and workforce development services to Portage County Businesses for the period September 1, 2017 through June 30, 2018; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between the NOC COG, Portage County Department of Job & Family Services and Portage Development Board; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period September 1, 2017 through June 30, 2018 with the option to extend one or two additional twelve (12) months of service; and be it further
- RESOLVED,** that the total amount of this Agreement effective September 1, 2017 through June 30, 2018 shall not exceed Thirty-Seven Thousand Five Hundred and 00 /100 Dollars (\$37,500.00) and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0152 - RE: SUPPORT OF THE NATIONAL AND
STATEWIDE BICYCLE ROUTE NETWORK AS
PROPOSED BY THE OHIO DEPARTMENT OF
TRANSPORTATION.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, bicycle tourism industry in North America, contributing \$133 billion a year to the economies of communities that provide facilities for such tourists; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designed a series of corridors crossing Ohio to be developed as various US Bicycle Routes; and

WHEREAS, the Ohio Department of Transportation (ODOT) has designated a series of corridors crossing Ohio to be developed as various State Bicycle Routes to connect the US Bicycle Routes and communities; and

WHEREAS, ODOT has designated a series of corridors crossing Ohio to be developed as various State Bicycle Routes; and

WHEREAS, ODOT is supportive of AASHTO designated bicycle routes through Ohio, subject to ongoing collaboration with affected jurisdictions to inventory, analyze, and designate specific facilities the routes will traverse; and

WHEREAS, the Portage County Board of Commissioners and the Adventure Cycling Association, with the cooperation of ODOT and other stakeholders, have proposed specific routes to be designated, a map of which is herein incorporated into this resolution by reference; and

WHEREAS, we have investigated the proposed route and found it to be a suitable route, and the desire that the route be designated so that it can be mapped and signed, thereby promoting bicycle tourism in our area; and

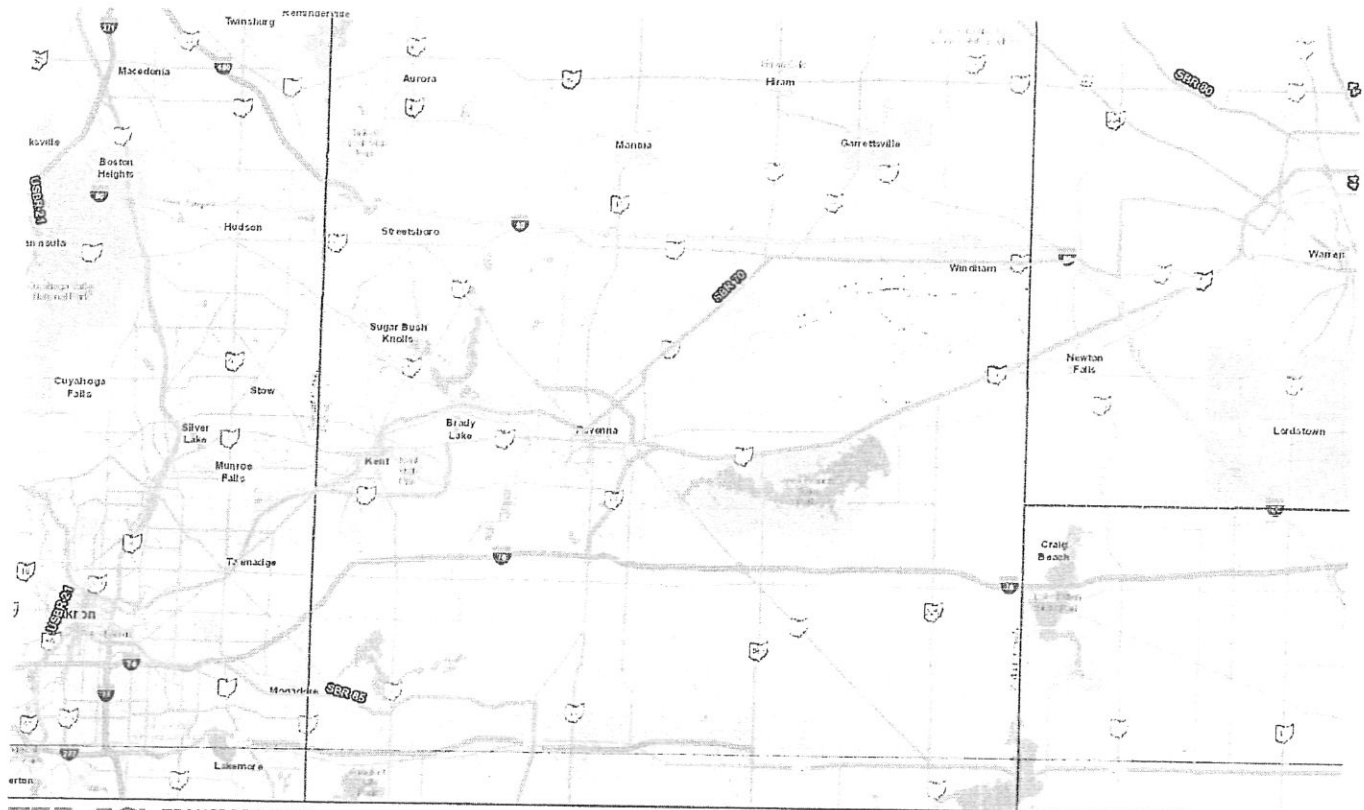
- WHEREAS,** we acknowledge the route may change over time because new facilities are being constructed that are more suitable for bicyclists; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners hereby expresses its approval and support for the development of State and US Bicycle Routes, and requests that the appropriate officials see to it that the route is officially designated by AASHTO and ODOT. Once the Route is approved, there may be efforts to publicize the route via internet maps, incorporating the Route on local maps, etc. Tourism agencies may be involved in these efforts; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

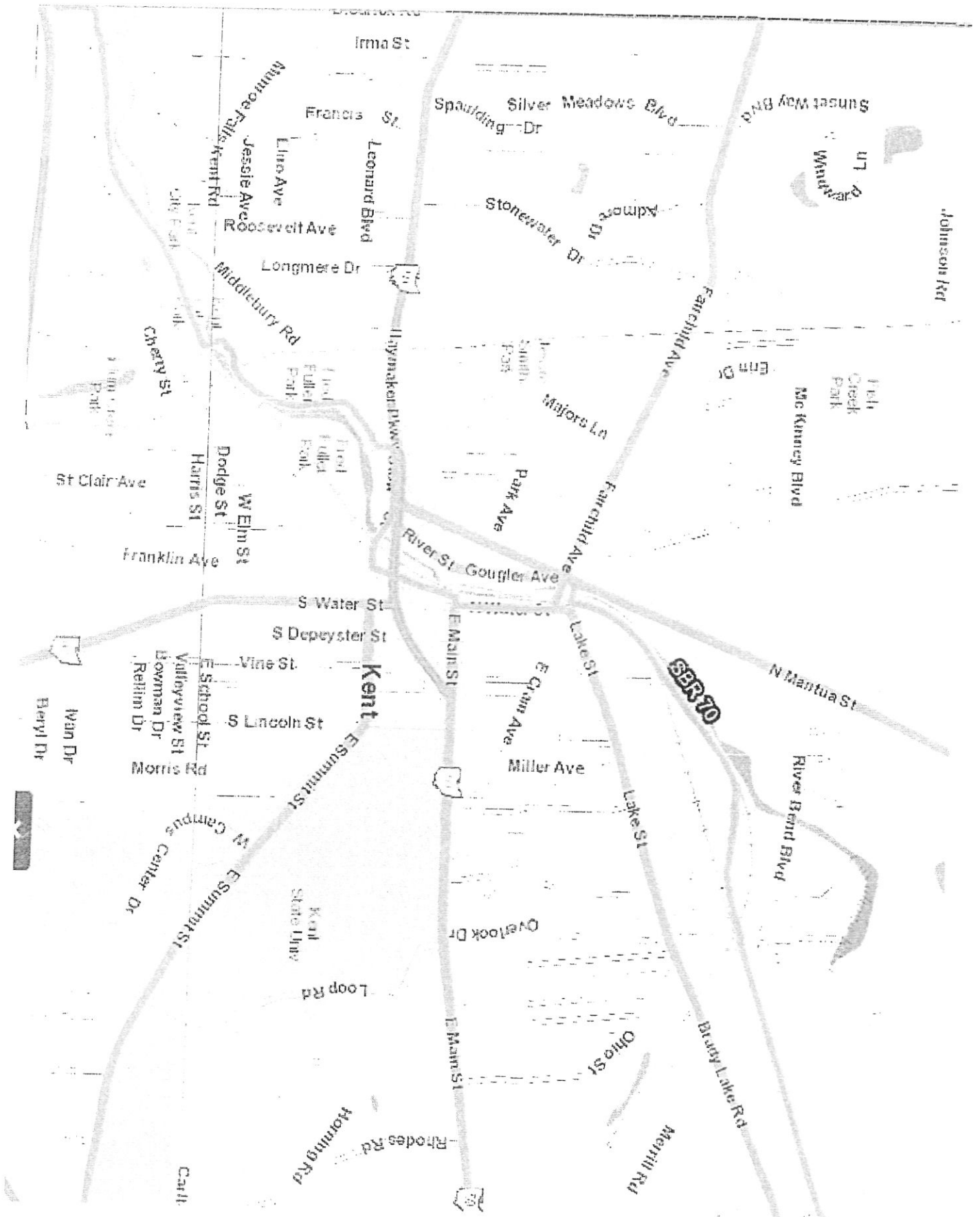
Mike Kerrigan, Yea;

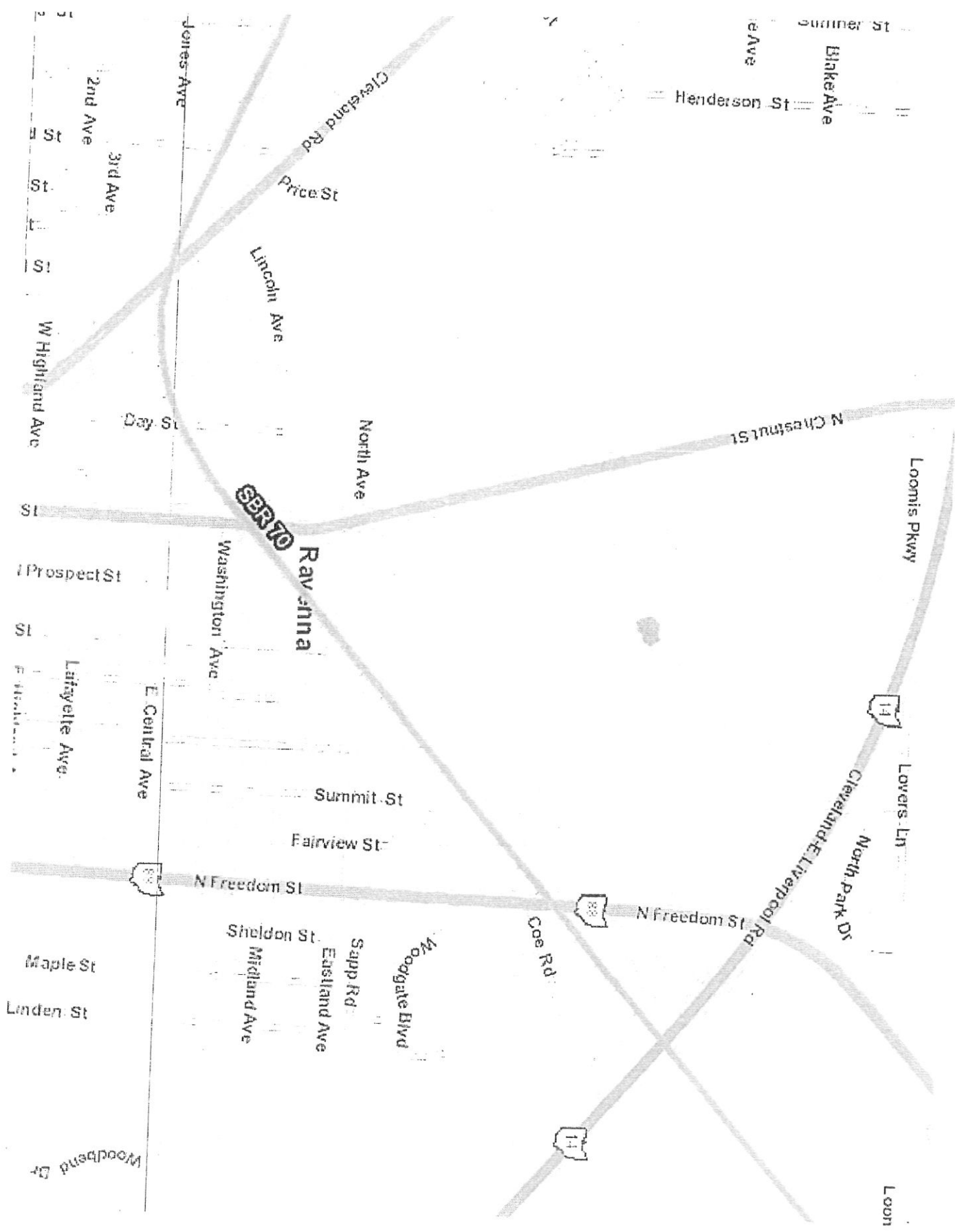


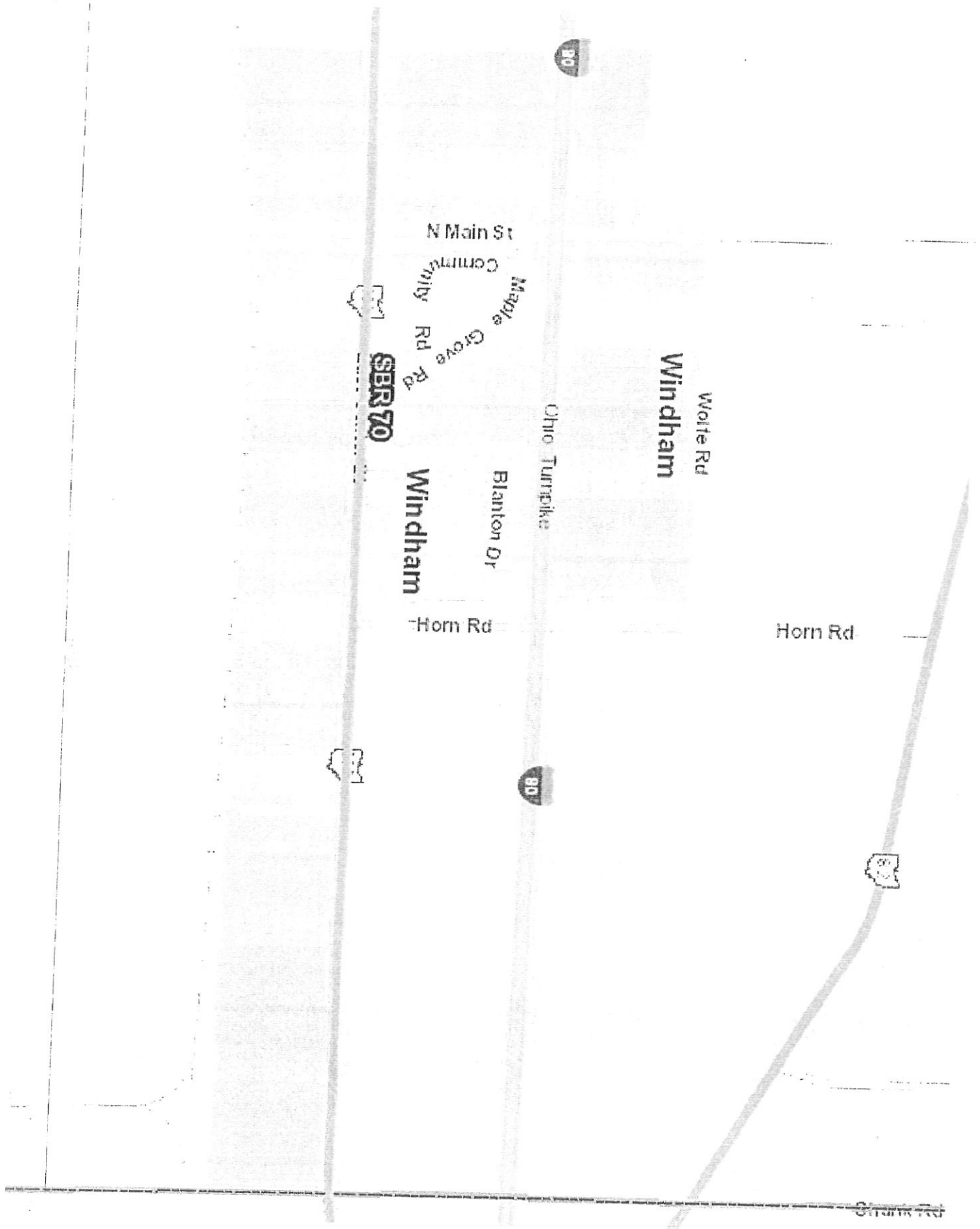
TIMS TRANSPORTATION
INFORMATION
MAPPING SYSTEM

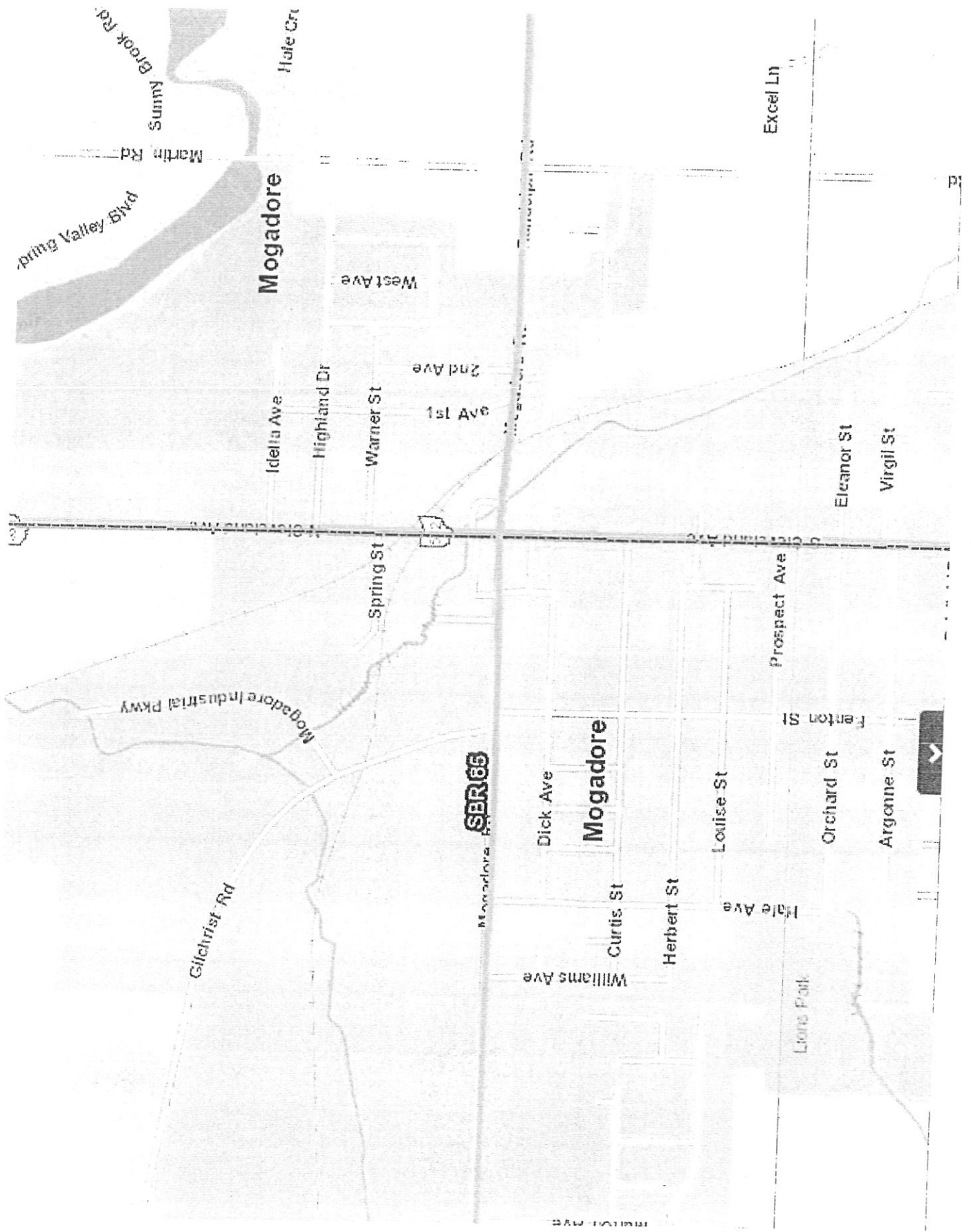
This file was generated by the Transportation Information Mapping System from the Ohio Department of Transportation (ODOT). ODOT does not make any warranty and does not assume any liability or responsibility for the accuracy, completeness, or usefulness of the data provided herein. Any use of this information is at the recipient's own risk.

Date: 1/17/2018









**RESOLUTION NO. 18-0153 - RE: ENTER INTO A LETTER OF ARRANGEMENT
BETWEEN PORTAGE COUNTY AND THE
AUDITOR OF STATE TO AUDIT THE CENSUS
DATA AND PENSIONABLE WAGES REPORTED
TO THE OHIO PUBLIC EMPLOYEES
RETIREMENT SYSTEM AS OF DECEMBER 31,
2017.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

- WHEREAS,** Portage County must have an audit of the census data and pensionable wages reported to the Ohio Public Employees Retirement System as of December 31, 2017; and
- WHEREAS,** the Auditor of State will provide the services needed to meet the needed requirements; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a letter of arrangement with the Auditor of State of Ohio for an audit of the census data and pensionable wages reported to the Ohio Public Employees Retirement System as of December 31, 2017; and be it further
- RESOLVED,** that the service under this agreement shall not exceed Four hundred ninety-two and 00/100 dollars (\$492.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0154 - RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	
Deborah Newberry	1334 Greenwood Ave. Kent Oh 44240	\$30
Valerie Hall	525 N. Chestnut St Ravenna Oh 44266	\$5
Juanita & David Freilich	3506 Sunnybrook Rd Kent Oh 44240	\$10
Sharon Dennis	3454 Hidden Brook Dr Ravenna Oh 44266	\$10
Laurie R. Nalepa	175 E. Pioneer Tr Aurora Oh 44202	\$100
Gail & Richard Nickel	420-26 Willow Cir Aurora Oh 44202	\$40

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0155 - RE: ACCEPT FY 2015 STATE HOMELAND SECURITY PROGRAM GRANT (SHSP) SPECIAL PROJECTS GRANT ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (FEDERAL PASS THROUGH # EMW- 2015-SS-00086).

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution 18-0081 on January 25, 2018, authorizing the application for Fiscal Year 2015 State Homeland Security Program Grant (SHSP) Special Project Competitive Grant funds in the amount of \$110,000.00 with no local match obligation; and

WHEREAS, the Ohio Emergency Management Agency notified the Portage County Office of Homeland Security & Emergency Management on February 15, 2018, that Portage County was selected to receive Fiscal Year 2015 State Homeland Security Program (SHSP) Special Project funding in the amount of \$11,298.14 for the purchase of Level A hazmat suits, now, therefore, be it

RESOLVED, the Board of Commissioners accepts the Fiscal Year 2015 State Homeland Security Program (SHSP) Special Project funding in the amount of \$11,298.14 ***with no local match obligation*** for the grant period of February 12, 2018, through May 31, 2018; and be it further

RESOLVED, the Board of Commissioners authorizes Commissioner Vicki A. Kline, President of the Board, to sign the acceptance documents; and be it further

RESOLVED, that the Portage County Board of Commissioners authorizes Director Ryan Shackelford of the Portage County Office of Homeland Security and Emergency Management to manage the 2015 State Homeland Security Program (SHSP) Special Projects Grant budget through FEMA's eGrants system; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Office of Homeland Security & Emergency Management Agency; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0156 - RE: APPROVE JOB ABOLISHMENT AND
SUBSEQUENT LAYOFF OF A POSITION IN THE
PORTAGE COUNTY DEPARTMENT INTERNAL
SERVICES DEPARTMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** upon review of existing procedures within the Internal Services Department, it has become apparent that reassigning duties of the Inspector/Safety Trainer and reorganizing the department around its remaining duties will produce a more efficient operation; and
- WHEREAS,** reassignment of job responsibilities to others within the Internal Services departments, through cost free training from CORSA and the reorganization of the remaining job responsibilities within the department is necessary for efficient operations to deliver better service to the affected entities within Portage County; and
- WHEREAS,** the Portage County Board of Commissioners has reviewed the Statement of Rationale and has determined that a reorganization for efficient operations is necessary; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby adopt the attached Statement of Rationale; and be it further
- RESOLVED,** that the Board of Portage County Commissioners does hereby approve the layoff of the position of Inspector/Safety Training in the Internal Services Department effective at close of business on March 15, 2018; and be it further
- RESOLVED,** that the Board of Portage County Commissioners agrees to paid administrative leave for the Inspector/Safety Trainer beginning at the start of the day on February 26, 2018 through the close of business on March 15, 2018; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

JOURNAL ENTRY

February 22, 2018

Department of Budget & Financial Management

1. The Board of Commissioners approved the October 2017 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Commissioners

2. The Board of Commissioners acknowledged receipt of the Withdraw of Petition for Improvements of County Ditch improvements, as submitted by Attorney Chad Murdock (on behalf of Joseph Repasky). The Board of Commissioners agreed to return the \$500.00 deposit to Attorney Murdock.

Human Resources

3. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Erica Brickman, Social Service Worker 3, for Portage County Job & Family Services, effective March 2, 2018 presented by Janet Kovick, Human Resources Director.
4. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent Social Service Worker 3 replacing Erica Brickman for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
5. The Board of Commissioners authorized an unpaid leave of absence for medical purposes for a Job and Family Services employee, presented by Janet Kovick, Human Resources Director.
6. The Board of Commissioners approved the revised job description for the Account Clerk 2 position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.

7. The Board of Commissioners approved the revised job description for the Account Clerk 3 position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
8. The Board of Commissioners approved the revised job description for the Child Care Certification Specialist position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
9. The Board of Commissioners approved the revised job description for the Training Specialist – PA position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
10. The Board of Commissioners approved the revised job description for the Job Developer position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
11. The Board of Commissioners approved the revised job description for the Social Service Worker 2 position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
12. The Board of Commissioners approved the revised job description for the Social Service Worker 3 position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
13. The Board of Commissioners approved the revised job description for the Income Maintenance Aide 2 position with Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.
14. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Christopher Burnette as a Laborer, new position, for the Portage County Water Resources Department, presented by Janet Kovick, Human Resources Director. Anticipated start date is March 26, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
15. The Board of Commissioners signed the Personnel Action Form approving the wage increase for Keith McCarter, GIS Coordinator, for the Portage County Water Resources Department, as Mr. McCarter has achieved Step 3 on the Professional Development scale, presented by Janet Kovick, Human Resources Director.
16. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Sarah Close, Health Assistant part-time, for Portage/Columbiana County WIC, effective March 1, 2018 presented by Janet Kovick, Human Resources Director.

17. The Board of Commissioners signed the Personnel Requisition authorizing the external posting of the part time permanent Health Assistant replacing Sarah Close for Portage/Columbiana County WIC presented by Janet Kovick, Human Resources Director.
18. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Rita Shaffer as a Facility Keeper, replacing Sarah Hansford, for the Portage County Dog Warden, presented by Janet Kovick, Human Resources Director. Anticipated start date is February 26, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion To: Approve the Journal Entries for February 22, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

PULLED FROM THE CONSENT AGENDA

February 22, 2018

Resolution:

9. Create Fund 4244, Peck Rd/Lovers Lane Resurfacing as amended (the Fund Number was incorrect in the title of the Resolution – stated Fund 4244, should read Fund 4246) ./18-0146
15. Support of the National and Statewide Bicycle Route Network as proposed by the Ohio Department of Transportation - Commissioner Kerrigan asked if the Park District is aware and it was determined they are./ 18-0152

Motion To: Approve the Journal Entries for February 22, 2018

RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

PULLED FROM THE CONSENT AGENDA

February 22, 2018

Resolution:

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15. Support of the National and Statewide Bicycle Route Network as proposed by the Ohio Department of Transportation - Commissioner Kerrigan asked if the Park District is aware and it was determined they are./ 18-0152

Motion To: Adjourn the Official Meeting of February 22, 2018 at 1:46 PM

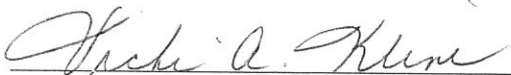
RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



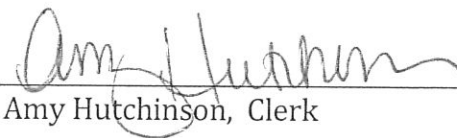
Vicki A. Kline, President



Sabrina Christian-Bennett, Vice President



Mike Kerrigan, Board Member



Amy Hutchinson, Clerk