



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, January 11, 2018

9:01 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant.

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:02 AM

ADMIN TEAM

Also Present: Water Resources Director Gene Roberts; Internal Services Director JoAnn Townend; Human Resources Department Director Janet Kovick; Department of Budget & Financial Management Director Todd Bragg; Clerk Amy Hutchinson; Matt Merchant, Record Courier; County Treasurer Brad Cromes; Dona Bica; Christina Matthews; Karen Anderson; Peggy Gallek and Dorsi Ayres, Fox 8 News

HUMAN RESOURCES:

Journal Entries - # 7 Promotion of SSW3 -JFS Worker
#8 Authorizing internal posting of full time permanent SSW3- JFS worker

Discussion:

1. Employee Assistance Program (EAP) Management Referral Form

Director Kovick explained that the EAP form is a tool used by management to address ongoing performance issues for an employee. If the Board feels the need to send an employee to the EAP, a form must be completed. The majority of the Commissioners' Directors include the Human Resources Department in the process, but the current referral form only has two signatures - one for release of information to the Manager and one for the Supervisor. Director Kovick is requesting a third signature line be added to the form for the Human Resources Director. The

Board approved the suggested change and also recommended the date be added to the form, as well.

2. Revised BOC personnel policy manual

On December 19, 2017, the following revisions to Section 22 of the Board of Commissioners Personnel Policy Manual were discussed:

1. Limit the amount of sick leave that can be transferred from another public agency to 480 hours:
 - a. **See Section 22A (12) and 22A (13)**
2. Separate Personal Days from Sick Leave accrual:
 - a. **See Section 22G**

Additional considerations for the Board:

1. **Under Section 22A (5)**
 - a. Proposal: Adding language to clarify the submission of physician statements upon return to work: The practitioner's certificate must be submitted to the supervisor upon the employee's return to work.
2. **Under Section 22A (14-16)**
 - a. If Personal Days are separated from the Sick Leave accrual, #14-16 will be eliminated. Does the Board agree with this deletion?
3. **Under Section 22C – Vacation Leave**
 - a. Proposal: See Section 22C (7)
 - i. Would the Board want to consider allowing employees who transfer between BOC departments to transfer their vacation leave to the new department, with the approval of the receiving department director?
4. **Under Section 22H (2) – Court Leave**
 - a. Proposal: Employees released from jury or court duty before Noon or with at least four (4) hours remaining in the scheduled workday must report to work for the remaining scheduled work hours.

The Board is comfortable with the proposed changes and Director Kovick will present a draft resolution for consideration next week.

Director Kovick and Director Townend will meet with County Auditor Esposito to discuss the changes to the policy as it will impact the Payroll Department.

EXTERNAL SERVICES:

- Resolution(s) –**
- 22 – Dog Warden donation – twenty four individuals donated over \$2,200 to the Dog Warden's Office.
 - 23 – Approval of preparation of plans & specs, Shalersville Water Treatment Plant Chemical Improvements – requesting the ability to move forward with the project.

- Review & Comment -** Job Descriptions – to BOC for review 1/10/18 for subsequent approval on 1/18/18.
- a. Water Resources Collections Chief Operator
 - b. Water Resources GIS Coordinator
 - c. Solid Waste Deputy Director
 - d. Solid Waste Dispatcher/Administrative Assistant

DBFM:

Resolution(s) - #'s 1 to 9

Journal Entries – 1 & 2 Satisfaction of mortgages for John Cheatham.

Discussion:

1. Chamber of Commerce Dues and Membership Dues.

Director Bragg has been compiling Chamber membership invoices and asks how the Board would like to proceed. There are some Chambers that allow a split between Job and Family Services and Solid Waste, but others that require outright membership. The Board agreed to review each membership on an individual basis.

INTERNAL SERVICES:

Resolution(s) - #'s 10 – 20

Journal Entry - #9 – Adopt 2018 IRS mileage rate for reimbursement - \$.545 per mile.

Discussion:

1. Sock It To Me project

The Board has been asked to be a collection site for the Sock It To Me Project, who collects new socks for Portage County non profits such as the Miller House, Freedom House, Haven of Portage County, Safer Futures, Catholic Charities, Root House, etc. Although the Board is not in favor of any organization placing collection boxes on a permanent basis within County buildings, the Board agreed they may be placed on a rotating basis. Director Townend will contact the project director to advise.

2. Freedom Secondary Railroad

The Board was approached by Mr. and Mrs. Harner about development of a portion of the Freedom Secondary Railroad. Director Townend has been researching easements on the property, but explained that it has become very difficult. Director Townend suggests the Board hire a title company, at the County's expense, to be certain there is no encroachment on the area in question. The cost for the area Mr. and Mrs. Harner inquired about is approximately \$500 plus copy costs.

Director Bragg pointed out if the Board offers a 100 year lease, the Board commits to ownership and maintenance for 100 years. If the Board decides to do a title search, he suggests doing the entire rail. Another alternative could be to approach Mr. and Mrs. Harner and any others who may want to use the railway and provide the railway to a Trust if local business owners would establish one. The original intent of the Board was to be a care take of the rail until someone had a use for it.

Director Bragg has spoken to the Port Authority, who declined taking over the railway as most are unwilling to take over expenses with no revenue.

When the County assumed ownership, there was receipt of approximately \$5,000 a year in revenue. There is an Operator Agreement, which has expired, so a different Operator Agreement will need to be negotiated. The original Operator Agreement funds were waived because Smurfit Stone felt it couldn't continue to operate under the fee structure, so the County no longer receives revenue on a per car basis.

The County received easements from certain businesses, mostly from the City of Ravenna, but over the years, several deals were put into place and no easement income has been received.

There is a billboard at the far end of the railway and the County receives \$800 per year which is the only revenue received for the rail.

There are four railroad crossings and the Board is responsible for all repairs to the crossings, which equals \$15,000-\$25,000 per repair.

With the new businesses coming to the old General Electric plant, it is possible the County would begin to receive new revenue sources based on the car transport fee, but it also goes back to negotiating with the Operator, ABC Railroad, as to what kind of fees the County wants to receive. The railway ties into Erie Railroad, as well.

If the County wants to open up the rail for other entities, it would be advantageous to do the title work for the entire rail. Director Bragg noted Mr. Harner asked whether there is a guarantee of rail use in place for that property already, but the County cannot provide that answer.

The Board agreed to move forward with the title search for the area Mr. Harner discussed and agreed to invite Portage Development Director Brad Ehrhart to meet with the Board to discuss.

3. Jail expansion and renovation bids due on February 9, 2018

The bids are due February 9, 2018, a meeting has been scheduled on February 14, 2018 to review base bids and alternates, and then a Guarantees Maximum Price (GMP) will be provided by February 21, 2018.

The bids have been moved from January to February because the architect had several issues with the drawings.

RAVENNA CITY & RAVENNA TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT (JEDD)

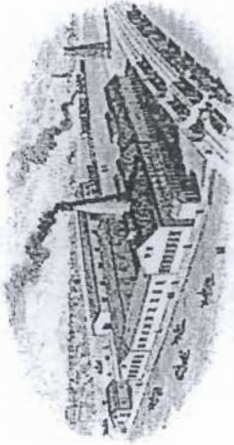
Present: County Treasurer Brad Cromes, Internal Services Director JoAnn Townend

Treasurer Cromes met with the Board to discuss the Ravenna City and Ravenna Township Joint Economic Development District (JEDD) Agreement. A new Board has been established, if and when a JEDD is approved, and consists of Treasurer Cromes, Kevin Lewis (Portage Community Bank), Rachel Kerns (Habitat for Humanity), Jim DiPaola (Ravenna Township) and Todd Peetz (Regional Planning Commission).

Treasurer Cromes mentioned correspondence has been sent to all business and landowners in the corridor and several have responded. The County owns parcels in the area, specifically the Motor Pool and Station 30, and on behalf of the JEDD Board, Treasurer Cromes is asking if the Board would consider signing the petition.

Currently, there are four parcels and three businesses that have signed up, but the JEDD Board will need a total of twenty four businesses and twenty five parcels in order to actualize the JEDD. Commissioner Christian-Bennett remembered this issue was referred to Prosecutor's Office for review and Director Townend explained when the rules changed in September, the Prosecutor's Office indicated that unless the Board of Commissioners is part of a JEDD, there's nothing it needs to do. Since it has property within the JEDD, the Board can sign the petition if it so chooses.

Director Bragg suggests the Board discuss this issue with the Township Trustees and the City of Ravenna before moving forward and the Board agreed to schedule separate meetings.



Honoring Our Past and Preparing For Our Future

From its settlement forward, the Ravenna area has been a place where business owners and entrepreneurs have forged their dreams. A place where skilled laborers have worked together to form a stronger community and a more secure future.

As stewards of that legacy, it is our responsibility to ensure that today's business owners and workers have every tool possible to continue building upon it. It is our duty to create a community where new strivers and doers can realize the promise of that heritage.

The Ravenna JEDD facilitates that effort by providing businesses with clean and reliable water, easy-to-navigate roads, and marketing support. It provides residents with access to job opportunities, and provides all of us with safer streets.

The Ravenna JEDD recognizes the proud history of our shared community, and positions us for a tomorrow just as industrious as our past.



Why Form a JEDD?

The Ravenna JEDD will:

- Foster greater collaboration to meet our community's needs.
- Create new opportunities for business development and economic growth.
- Provide for expanded and better-equipped police and fire services in the City and the Township.
- Improve road maintenance in the Township.
- Extend water, sewer, and utility services to new areas of the Township.
- Delay and reduce future property tax funding requests by creating a dependable alternative stream of revenue.

Ravenna Joint Economic Development District

210 Park Way
Ravenna, OH 44266
Phone: 330-296-3864
Fax: 330-297-2174



Ravenna Joint Economic Development District

(JEDD)

*What is a
"JEDD"?*

*What does it
mean for our
community?*



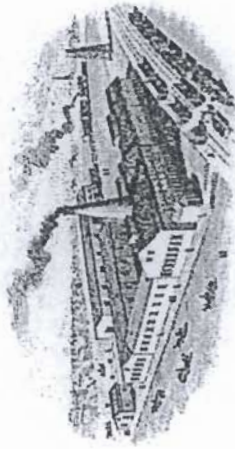
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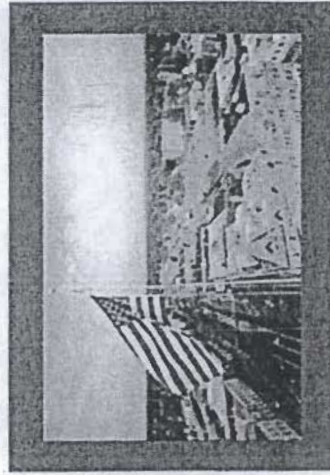
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Ravenna Joint Economic Development District

(JEDD)

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What does it
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What is a "JEDD"?

"JEDD" stands for "joint economic development district." Ohio law allows cities and townships to partner in creating these districts for the purpose of promoting economic growth and development.

District areas are defined by contract, and include non-residential parts of the Township.

What does a JEDD do?

JEDDs collect taxes on the net profits of businesses operating within the district, as well as income taxes from employees working at those businesses and not already paying income taxes elsewhere.

JEDDs use proceeds from those taxes to fund infrastructure services (like roads, water, and sewer), safety services (like police and fire protection), and economic development activities (like business marketing).

How does a JEDD work?

Once a city and township have established a JEDD, an appointed Board monitors its day-in, day-out activities.

The Board is made up of two business representatives (one each from the City and Township) and two employee representatives (again, one each from the City and Township). Those four members together appoint a Board Chair.

Each Board member serves a staggered, four-year term.

How does a JEDD benefit a township?

The Township receives 45% of the JEDD's revenue to support services without raising property taxes.

The Ravenna JEDD contract prevents the City from annexing areas of the Township that are in the JEDD, preserving the Township's integrity.

How does a JEDD benefit a city?

The City receives 45% of the JEDD's revenue, which goes to support economic development activities that will attract businesses to Ravenna.

The City also uses JEDD revenue to offset the cost of police and fire protection, water and sewer service, and other city amenities at no additional cost to City taxpayers.

How does a JEDD benefit businesses?

Many businesses need city services, such as water and sewer lines, that may not be available in the Township. JEDDs give those businesses access to services without requiring the property's annexation into the City.

The Ravenna JEDD also sets aside 10% of all tax revenue collected in a fund devoted exclusively to developing business opportunities and maintaining the JEDD.

How does a JEDD benefit residents?

While JEDDs cover only non-residential areas, residents benefit through new job opportunities and access to improved services (including more responsive safety forces, better roads, and consistent and safe water and sewer service).

The Ravenna JEDD creates the conditions for our business community to thrive, which in turn benefits us all.

Who pays the JEDD tax?

JEDDs tax business profits and the incomes of employees of businesses operating in the JEDD. They do not impose taxes on residents who do not work in the Ravenna JEDD.

How much is the JEDD tax?

The tax rates for both business profits and income will be 1% for the first three years, and 2% thereafter.

How does a business or landowner become part of the JEDD?

Businesses and landowners petition to be included in the JEDD.

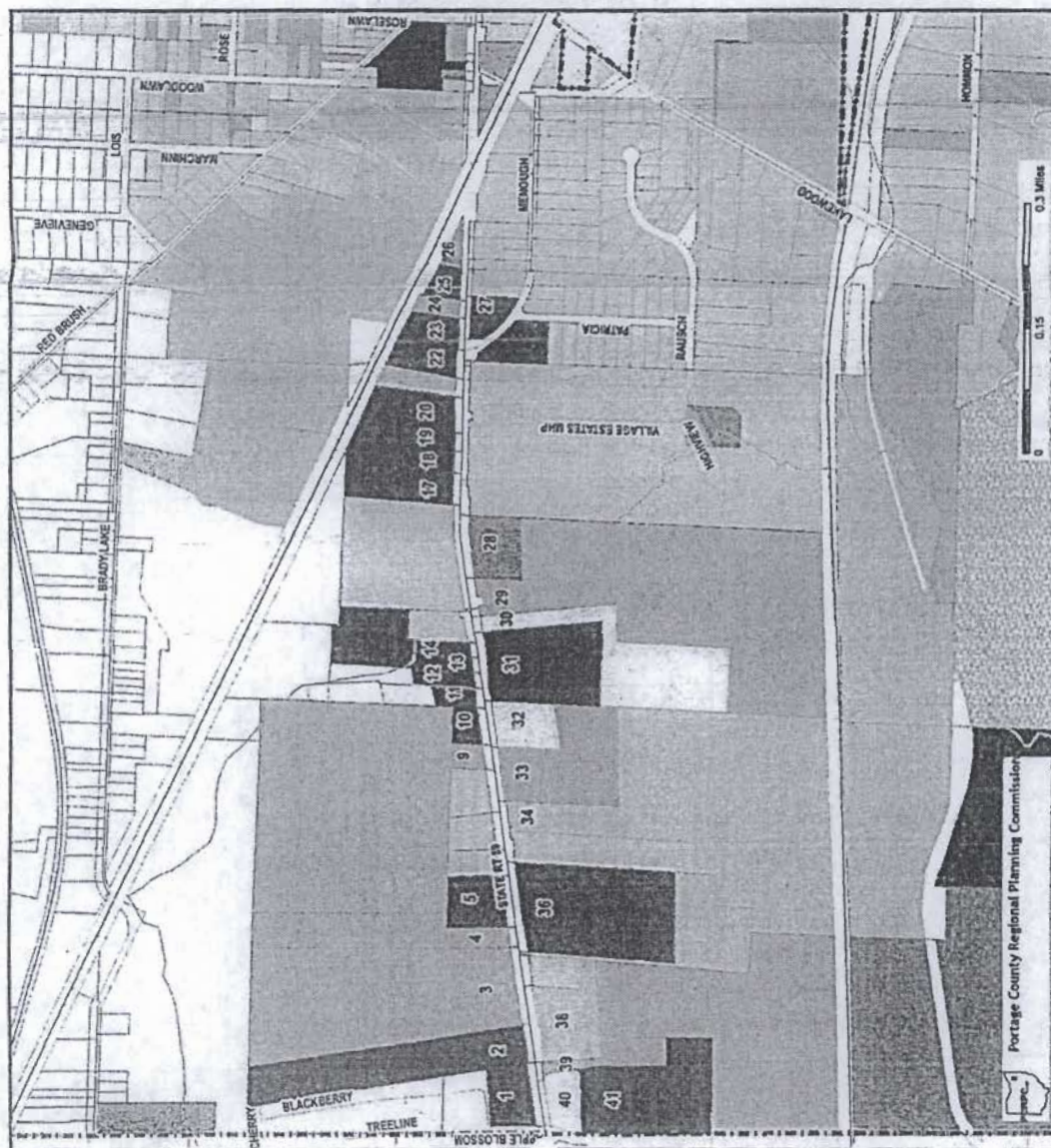
When a majority of the businesses or landowners in a JEDD-eligible area of the Township have signed, that area can join the JEDD by a vote of the JEDD Board.

Ravenna Twp. Rt. 59 JEDD Land Use 2017



- Vacant
- Vacant commercial
- PMHA housing
- Commercial
- Government
- Education
- Charitable
- Church
- Industrial
- Cemeteries
- Ravenna City parks
- Other parks & preserves
- Agriculture

- 1 2.40 ac. ORCHARD PLAZA LLC
- 2 10.221 DAUGHTERS TOO LLC
- 3 24.668 KOEBER LARRY C TRUSTEE
- 4 7.463 KOEBER LARRY C TRUSTEE
- 5 2.647 THOMAS DALE & RACHEL (J&S)
- 6 0.767 KOEBER LARRY C TRUSTEE
- 7 0.982 KANDELL SUSAN G (TRITEE)
- 8 0.349 KANDELL SUSAN G (TRITEE)
- 9 2.14 HAGHIGH DAVOOD
- 10 3.874 ANM SELF STORAGE LLC
- 11 3.185 HAGHIGH DAVOOD
- 12 1.691 T S JOINT VENTURES I LLC
- 13 2.437 AAA COMMERCIAL REAL ESTATE LLC
- 14 2.929 3049 RT 59 LLC
- 15 1.606 SCHAEFER JACK W & KATHLEEN A (J&S)
- 16 1.818 MOSHER ROBERT C (TRUSTEE)
- 17 0.835 ROSENACK INDIA L
- 18 0.512 NELSON SCOT BRIAN
- 19 0.512 RAVENNA TOWNSHIP TRUSTEES
- 20 1.37 MYERS JAMES P (TRUSTEE)
- 21 2.972 PORTAGE COUNTY BOARD OF COMMISSIONERS
- 22 55.077 YOUNG MEN S CHRISTIAN ASSOCIATION OF ANSON INC
- 23 10.345 BRADY VENTURES LLC
- 24 8.786 COST U LESS LLC
- 25 2.486 COST U LESS STORAGE LLC
- 26 8.303 PORTAGE METROPOLITAN HOUSING AUTHORITY
- 27 54.141 HOLLAND LOUISE M PIRL @4
- 28 13.25 KOEBER LARRY C TRUSTEE
- 29 9.628 KOEBER LARRY C TRUSTEE
- 30 31.512 PERLEBOOK ASSOCIATES LLC
- 31 2.091 CARNEGIE COMPANIES INC
- 32 9.865 WAL-MART REAL ESTATE BUSINESS TRUST



Map created July 2017

Parcels, roads, Portage County GIS, January 2017;
Land use, Portage County Auditor's office, 2017

Peggy Gallek, from Fox 8 News formally objects to not being allowed to video tape the meeting as she believes it's against the constitution and feels they have the right to video tape. The Clerk will get Ms. Gallek a copy of the Journal Entry from 2005 establishing the rule.

INTERNAL SERVICES

Present: JoAnn Townend; Dona Bica; Christina Matthews; Karen Anderson; Peggy Gallek and Dorsi Ayres, Fox 8 News

1. Opioid Litigation (Steve Colecchi, Brennan Manna & Diamond)

Director Townend has been approached by Brennan Manna & Diamond, with a request for additional information for the claims. The attorneys have sent in a list of various departments they are requiring additional information from (ie. Health Department, Social Services, Drug Court, Sheriff's Office, Coroner, Addiction Treatment Centers, Hospitals, Human Resources Health Benefits and Workers Compensation). Mr. Colecchi has volunteered to assist in helping compile the requested information. Director Townend is working on a document to send to all entities concerning the request.

2. Portage County Website Inquiries

Currently, all County website inquiries come from Information Technology Services (ITS) to Director Townend and she believes there could be a better filter system put in place to streamline requests. The Board agreed to discuss this issue with ITS and Commissioner Kerrigan will bring this up at the next Data Processing Board.

3. Board of Commissioners Calendar

Director Townend has asked for clarification on several calendar items and the Board agreed on the following:

- A. Portage Development Board Exec Committee – Only list the current representative on calendar (Commissioner Christian-Bennett), not the alternate (Commissioner Kline).
- B. Portage Development Board of Directors – All Board members need to receive this invite.
- C. Landbank Board – Both Commissioner Kline and Commissioner Kerrigan need to receive this invite.
- D. Landbank Work Session – Both Commissioner Kline and Commissioner Kerrigan need to receive this invite.

4. Update on the Commissioners' Board Appointment Resolution

Staff is still working through final appointments to ensure the draft resolution is correct.

Commissioner Kerrigan would like Jim Greener to be his alternate on the Regional Planning Commission.

5. Board Appointment Discussion (Judy's Boards)

The Board reviewed and discussed the Draft Application for a Public Volunteer Committee, Commission, Board or Agency Appointment as prepared by Director Townsend as follows:

BOARD OF COMMISSIONERS

PORTAGE COUNTY, OHIO

449 South Meridian St.

Ravenna OH 44266

Application for a public volunteer committee, commission, board or agency appointment.

I AM REQUESTING APPOINTMENT TO: _____

OR REAPPOINTMENT TO: _____

Full Name: _____

Residence Address: _____

How long have you been a Portage County resident: _____

Telephone numbers: _____
Home Work Cell

E-mail address: _____

Education: High School _____ Date of Graduation: _____

Post-High School Education: _____

Military History: Branch of Service _____ Highest rank: _____

Discharge date: _____ Type of discharge: _____

Employment History: Present or last employer: _____

Your title or duties: _____

Dates of employment: _____

Employer contact information: Name _____

Telephone number: _____ Email Address: _____

Previous employment (List employers, position, dates of employment) _____

References: List three (3) persons not related to you who have definite knowledge of your qualifications for this position)

If you currently serve on a Portage County appointed Board or Commission, which one(s):

If you applying for reappointment to a Board or Commission on which you currently serve, how many terms have you served ? _____ terms.

Please explain your reason for seeking this board/commission appointment or reappointment, and what you hope to bring to the board through your service:

Do you serve on any other public or not-for-profit boards? Yes _____ or No _____ If yes, please identify: _____

List any relevant non-paid work experience, internship, civic or volunteer activities (please attach a resume if possible): _____

- *optional* ↓
1. Have you, your spouse, or any of your children under the age of 18 made a contribution to a Portage County Commissioner's Campaign fund within the last five (5) years? Yes or No
 2. Have you, a business in which you have an ownership interest, your spouse, or any immediate family member, received a contract for goods or services with the last five (5) years from the Board or Commission to which you are seeking appointment? Yes or No
If yes, please disclose the nature, duration & amount of the contract: _____
 3. Are you related to any current employee in Portage County? Yes or No If yes, give name and position: _____
 4. Are you related to any other member of the committee, commission, board or agency for which you are applying? Yes or No If yes, please identify: _____
 5. Are you a defendant or plaintiff in any pending civil law suits that could impact your service on this public board? If yes, please identify: _____
 6. Have you ever been convicted of a violation of any law, other than minor traffic offenses? If yes, please identify: _____
 7. If you are responsible for child support obligations, are your obligations current? Yes or No or Does not Apply.
 8. Has any civil protection order (CPO) or restraining order or emergency custody order relating to domestic violence or any other subject ever been entered against you? If yes, please identify: _____
 9. Have you ever had any civil, administrative, or arbitration judgment or garnishment entered against you or against any business in which you were owner or the majority shareholder? If yes, please identify: _____

Do you serve on any other public or not-for-profit boards? Yes _____ or No _____ If yes, please identify: _____

List any relevant non-paid work experience, internship, civic or volunteer activities (please attach a resume if possible): _____

- optional* ↓
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If yes, please disclose the nature, duration & amount of the contract: _____
 3. Are you related to any current employee in Portage County? Yes or No If yes, give name and position: _____
 4. Are you related to any other member of the committee, commission, board or agency for which you are applying? Yes or No If yes, please identify: _____
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 6. Have you ever been convicted of a violation of any law, other than minor traffic offenses? If yes, please identify: _____
 7. If you are responsible for child support obligations, are your obligations current? Yes or No or Does not Apply.
 8. Has any civil protection order (CPO) or restraining order or emergency custody order relating to domestic violence or any other subject ever been entered against you? If yes, please identify: _____
 9. Have you ever had any civil, administrative, or arbitration judgment or garnishment entered against you or against any business in which you were owner or the majority shareholder? If yes, please identify: _____

10. Have you ever filed personal bankruptcy or been adjudicated bankrupt? If yes, please provide details: _____
 11. Are all your federal, state and local taxes current? If no, please explain: _____
 12. Within the past three years, have you been assessed a penalty for failure to file a timely federal, state or local personal income tax return for failure to pay taxes owed? If yes, please explain: _____
 13. List any disciplinary action taken against you, for a breach of ethics or unprofessional conduct, by any employer, professional regulatory board or institution:

 14. Have you been publicly identified with a controversial national, state, or local matter related to any issue that may be presented before the Board(s) or Commission(s) to which you are applying? If yes, please explain: _____
 15. Have you ever submitted oral or written statements to any government authority or the news media on topics related to any issue that may be presented before the Board(s) or Commission(s) to which you are applying? If yes, please explain: _____
 16. Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board or commission? If yes, please explain: _____
-

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith and I understand that any false statements will void this application and any actions based on it.

SIGNATURE OF APPLICANT: _____

I also understand that any information provide to the Commissioners' office may be a "public record" under Ohio law. I hereby waive any right to privacy or any information I have provided herein, and I authorize the Commissioners' office to investigate any of my responses.

SIGNATURE OF APPLICANT: _____

DATE: _____

Please submit a detailed resume with this form and return it to the Portage County Board of Commissioners, 449 S. Meridian St., Ravenna OH 44266

Director Townend noted the Board of Developmental Disabilities has a Declaration Form, developed by their office, which speaks directly to the statute, and this form is not reflective in the application form. Director Townend is unsure if any other Boards have this same type of special form that is required and she will need to reach out to them to find out. Commissioner Kerrigan had a conversation with Judge Berger and he would also like to be involved in any type of form creation to use for his appointments, as well. Once in final form, both the application and resolution will be reviewed by the Prosecutor's Office before final adoption.

Commissioner Kerrigan also presented and discussed the following draft resolution:

RESOLUTION

NO. 18-___

RE: APPOINTMENTS TO THE VARIOUS PUBLIC BOARDS MADE BY THE
PORTAGE COUNTY BOARD OF COMMISSIONERS

WHEREAS, acting under the authority of various sections of the Ohio Revised Code (herein referred to as "O.R.C."), the Portage County Board of Commissioners (herein referred to as "Board of Commissioners") serves as appointing authority for members of numerous public boards; and

WHEREAS, the Board of Commissioners intends to create a formal process to enable a careful and critical examination of individuals who apply to vacancies on the aforementioned public boards (herein referred to as "applicants") in order to identify the most qualified candidate(s) to fill each board vacancy; now therefore be it

RESOLVED, that Resolutions _____ be rescinded; and be it further

RESOLVED, that as vacancies arise on the various public boards in which the O.R.C. requires the Board of Commissioners to appoint members, the Board of Commissioners does hereby require that all applicants complete an application form as prescribed by the Board of Commissioners and such completed application form shall be submitted to the Clerk of the Board of Commissioners with a copy of the applicant's resume or curriculum vitae and no less than three references' contact information; and be it further

RESOLVED, that all applicants be required to undergo an in-person interview at a public meeting of the Board of Commissioners; and be it further

RESOLVED, that any individual member of the Board of Commissioners, or a designee of the full Board of Commissioners, may act on their own authority to contact any or all of the applicants' references provided and that individual member of the Board of Commissioners, or designee of the full Board of Commissioners, shall report back to the full Board of Commissioners on the nature and substance of the communication with the reference(s); and be it further

RESOLVED, that any individual member of the Board of Commissioners, or a designee of the full Board of Commissioners, may act on their own authority to obtain any additional relevant information regarding an applicant, including but not limited to reviewing internet websites, social media accounts, and contacting additional references not provided by the applicant, and that individual member of the Board of Commissioners, or designee of the full Board of Commissioners, shall report back to the full Board of Commissioners on the nature and substance of any additional information obtained; and be it further

RESOLVED, that any individual conditionally appointed by the Board of Commissioners to fill any such vacancy shall be required to undergo both a Federal Bureau of Investigation and Ohio Bureau of Criminal Investigation criminal background investigation at the expense of the Board of Commissioners before a final vote on a resolution of appointment of said individual; and be it further

RESOLVED, that the Clerk of the Board of Commissioners is to request that the Portage County Clerk of Courts, Portage County Treasurer, Director of Water Resources, and _____ provide a written statement that the individual conditionally appointed by the Board of Commissioners to fill any such vacancy is not delinquent in payments of any taxes, fees, fines, or other debts owed to Portage County or, in the case that the individual is delinquent, provide a statement as to whether or not the individual has entered into any payment agreement and whether or not the individual is paying as agreed to regarding said payment plan; and be it further

RESOLVED, that a final vote on a resolution of appointment not be made sooner than the later of seven (7) days after the results of the criminal background investigation are made available to the Board of Commissioners for their consideration OR fourteen (14) days after the inquires to the Portage County Clerk of Courts, Portage County Treasurer, Director of Water Resources, and _____ are requested by the Clerk of the Board of Commissioners; and be it further

RESOLVED, that the Board of Commissioners reserves the right to rescind any resolution of appointment at any time for any lawful reason; and be it further

RESOLVED, that the above guidelines are to be employed in conjunction with any particular qualifications, disqualifications, or additional requirements incumbent upon individual applicants as prescribed by the O.R.C.; and be it further

RESOLVED, that nothing in the above guidelines is intended to supersede O.R.C. and that in the case of contradiction between the above guidelines and the O.R.C., the above guidelines are to be disregarded in favor of the O.R.C.

The Board thanked Director Townend and Commissioner Kerrigan and agreed to review both documents.

Commissioner Kerrigan mentioned that after doing some research online, he believes the Board does not have the authority to say no to video cameras recording in the Boardroom and Commissioner Christian-Bennett left the meeting to contact the Prosecutor's Office.

Recessed: 10:15 AM
 Reconvened: 10:21 AM

Upon her return, Commissioner Christian-Bennett indicated the Prosecutor's Office has stated the Board can set parameters on video recording, but cannot prohibit it. (Attorney General Opinion 88-087).

10:23 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move into executive session for employment and a complaint against a public employee. Also present: Human Resources Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

11:02 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

PUBLIC COMMENT PERIOD

Present: Christina Matthews; Dona Bica; Karen Anderson; Tony Badalamenti; Cheri Michael; Peggy Gallek and Dorsi Ayres, Fox 8 News; Marla Sisley, Greg Allison, Governor's Office; Danica Kirk; James Kaylor; Allison Tarver; William Tarver; Jeff Prell; Bruce Smith; Brian Ames; Diane Wilson; Sonny Jones; Vicki Gilpin; Shantae Purnell and Linda Purnell

Christina Matthews:

- My name is Christina Matthews, this is my son Paxton.
- I am a parent and a parent advocate.
- I am here to state my objection to the appointment of Mr. Tarver to the Portage County Board of Developmental Disabilities (DD).
- He has misrepresented himself to you guys.
- He has failed to gain the trust of parents and other concerned individuals.
- We have been told there is nothing that can be done to revoke Mr. Tarver's appointment.
- It is my understanding that the Board of DD has the authority to reject the Commissioners' appointment, is that correct?

Commissioner Kline:

- I think he has to... there are seven things that have to...

Commissioner Kerrigan:

- My understanding is that there are certain grounds within the Revised Code that the Board of DD has within their authority and it's discretionary within certain things, but it's very specific as to the types of issues that may arise.

Commissioner Kline:

- They have to be on the Board first.

Christina Matthews:

- OK, well that is not a good enough answer for me.
- As an advocate, I will keep fighting for my son and the clients of the Portage County Board of DD.
- I am not done.

Nica Kirk:

- My name is Nica Kirk.
- My son is James and he goes to school with Paxton and some other children whose parents are here.
- I am with her, I don't understand why the Board of DD has the authority.
- I don't understand why it can't be a simple yes or no, that doesn't make any sense to me.
- Is it your decision, is it their decision, it should be one of your decisions.
- If he misrepresented himself to you, I don't understand how that is not grounds.
- I don't understand, if my son's rights are violated right now, we don't want him to be in that school, we don't want him at Happy Day, we don't want him there if this man is able to come to my son's classroom.
- I do not feel he is safe there.
- I don't want to pull him out of this school, but if we have to, we will.
- I understand if money's an issue and it doesn't matter to you if my son's not there, that's fine, because you don't have worry about that financially anymore.
- It's terrible to me and that's how we feel about that.
- We will literally pull our child out of the school because of this and I know many other parents that will too that are not here.

Marla Sisley:

- My name is Marla Sisley, this is my son, Matthew.
- I have another family member, my sister in law, who is also receiving services through the DD Board.
- I am here to protest the appointment of Mr. Tarver to the Portage County Board of DD.
- When I heard about Mr. Tarver, I did not just take what I heard, but actually did the research.
- I have spoken to former law officials, I have searched the web, and based on what I found, I do not feel confident about Mr. Tarver making a good addition to our County board.
- A Board member has to be able to maintain confidentiality, they have to be non confrontational, and they have to be willing to compromise.
- Based on Mr. Tarver's record and his past behavior, including his Facebook posts since this appointment became know, I do not have any trust in his ability to uphold the standards that a Board member should exhibit.

- My mother in law spent sixteen years on the County Board, so I do have a fairly good idea of what is necessary such as the character a person should have to serve in this capacity.
- I, along with other parents, am very upset about this appointment and we believe it should be rescinded.

Brian Ames:

- I am Brian Ames and my concern is that this seems to be a reversal of a decision that was made to remove the inquiry about felony convictions from the applications for the jobs and that happened in a December 15, 2015 meeting.
- I have an excerpt if you would like to see it so you know what I'm talking about.
- I believe that was made to comply with the law, the minutes, to do that.
- Has that law or policy changed or something changed and if not, this is all an exercise in futility, there's nothing that can be done.
- I actually thought the decision to take it off was the right decision.
- We're spending lots of money trying to rehabilitate people and it doesn't make sense to rehabilitate people if you're going to say we are going to brand you for life and rehabilitation is of no value whatsoever - we're just spending the money on it.
- We need to decide which one we're doing, we are either going to give people second chances or we're not going to give people second chances. If we're not going to do it, let's not spend the money on them.
- We have to decide.

Vicki Gilpin:

- My name is Vicki Gilpin.
- I am not a parent, I have no connection with DD, I am just a taxpayer.
- What bothers me about the situation, I do not know Mr. Tarver, I know nothing about his character until all of this became public.
- I am a landlord and we do background checks and credit checks before we rent to anyone.
- There's a guideline they have to meet for us to rent to them - something that simple.
- If you tried to get a position at the Administration Building, there's a process you have to go through, there's a procedure, there's certain guidelines you have to meet or you're not hired.
- I understand this is not a paid position, but he still has decisions that are going to affect children, workers, and whatever.
- I know nothing about Mr. Tarver personally - he could be Mary Jones and I would have a problem with how the appointee was chosen.
- What kind of interview was done, for how many minutes and you don't even look into someone's background?
- I realize he didn't murder somebody, I understand his felonies are not where someone was harmed, I understand that.
- It's just the manner that this was done because as a landlord, there are guidelines that I have to meet through the Fair Housing Act and there are no guidelines here, you just fly

by the seat of your pants and have several applicants and this is the man I'm going to choose.

- I don't understand that and I feel someone needs to answer for that.
- If a procedure was not in place before, Ravenna's an old town, Portage County is an old town, and people who were appointed prior to this were people who had family that ran and everybody knows everybody, well the situation is different now.
- Those people are passing on and there are new faces and new personalities coming into the mix.
- If there wasn't a procedure, why wasn't the appointment stalled until a procedure was put in place.
- I don't know any place that does not do some kind of background check on anyone, I don't care whether you're applying for a position at the hospital, a factory, renting, or whatever the case may be.
- As a taxpayer, this really bothers me, not because it's Mr. Tarver, but because of the way it was done.

Commissioner Kerrigan:

- If I may respond to that, I whole heartily agree with you and I am sick to my stomach that, again on my first day and first meeting here as Commissioner, this is what we are dealing with.
- There should have been a process in place and that's why I introduced a Resolution to address that process moving forward.
- This can't simply be apply, interview and appoint. There really needs to be a more formal vetting process so that way we look at all candidates in the full scope and not just on the narrow merits of what are provided to us at that initial meeting.
- I appreciate your concern and I am with you wholeheartedly.

Vicki Gilpin:

- Can I make one more comment?
- Maybe this is out of place for me to say, but I've always had the confidence.
- I was brought up in this town, my father owned businesses, my uncles were firemen, my family's been in this town all my life. My aunt worked for the City as the Finance Director.
- This is my town and I was taught to have respect for law enforcement and people who hold places above me, whether it be a doctor, a commissioner, or whatever.
- I really lost confidence in this Board with this decision, I truly did.
- I am certain there's not a lot of people in this room, but a lot of other taxpayers, who have lost confidence, as well.

Nica Kirk:

- I just want to reiterate on her point that in order for us to even sit in our child's classroom for one day, we have to have a background check ourselves to sit in the room, just for a day, and those are our kids.
- Why is someone else that is going to be sitting on the Board making decision for our children not have to have a background check?

- That's another thing that I'm glad she brought up because I forgot about that.
- To me, that is just obscene.
- For me to stay with my own child, I have to have a background check because they don't want somebody in a classroom that could potentially harm them, which makes sense to me, but why is that person allowed to be on the Board without one?

Commissioner Kline:

- I am not defending that decision in any way.
- Anybody that has talked to me knows that I have been asking to rescind this resolution.
- I made the decision with the information I had at the time and obviously I did not have enough information.
- I am not pointing fingers at anyone else, but myself.
- We are in the process of getting a vetting process, however, Mr. Tarver will be one person on that Board, he will not be able to make any decisions alone and there will be six others.
- If he is the disruptive person that we've been told he can be, the DD Board can remove him.
- I am not defending myself.
- I have no authority or support to undo this and I have been very sick over this
- I've lost sleep over it and I should have definitely called people, we should have asked better and more questions.
- I went on the opinions of the people I knew at the time and that's my responsibility.

Christina Matthews:

- I feel next time when someone is applying for appointment to the Board of DD, if the Commissioners have a relationship or know that person, personally, I feel they should not be allowed to vote.

Jeff Prell:

- This is Jeff Prell.
- I knew Bill Tarver in high school.
- I used to work at MRDD for Portage County and I grew up in Kent.
- I went to Happy Day.
- Bill Tarver helped me out by doing things.
- He used to do football with me and he used to do a lot of stuff with me and still does to a certain degree.
- I went to all the Kent Roosevelt games and I just got back two weeks ago.
- I used to be at Happy Day and I walked out of Portage County MR/DD because MR/DD didn't help me.
- My mom passed away three years ago.
- I still have friends at Portage County and I know Bill Tarver very well.
- My sister went to Kent Roosevelt and she knows who he is.
- I was good friends with him and I still am.

- There's a basketball game and I was stuck and he brought me to it and I'm happy he's on the Board.
- If you have any questions, I'll be glad to answer them.
- I went to Happy Day and when I was in Portage County, they didn't treat me... I couldn't get a case worker, I walked out, they couldn't do anything for me.
- Now I go to Kevin Coleman.
- I've known Bill Tarver for a long time at Kent Roosevelt.

Christina Matthews:

- If you knew the appointment was not done properly, why can't you rescind their appointment?

Commissioner Christian-Bennett:

- Because there was no process in place to say that it was not done properly, nor had there been for any other Boards that we had appointed.

Commissioner Kerrigan:

- The problem is, again, this is my take coming into this as I wasn't involved with the appointment, while I feel the process was done improperly, it was not done illegally.
- There's no part of the Ohio Revised Code that says that this can be rescinded because nothing was done illegally.
- It wasn't done appropriately and that's the challenge here.
- We as a Board of Commissioners have to respond under the guidance of the Ohio Revised Code.

Christina Matthews:

- Because of his misrepresentation, how do you guys ensure the safety of our children having a felon sit on our Board?

Commissioner Kerrigan:

- Me, personally, I intend to be very close with the entire Board to let them know that they have my personal support. I don't want to speak for the other Commissioners, but I'm sure they would agree, that safety of the children is our number one priority and ensuring that the DD Board has all of the tools and resources they need to ensure that's their number one priority, as well.

Christina Matthews:

- I know some people feel that he does not have access to our school, he will.
- He does have access to our school and our workshop for those who are easily persuaded.
- I feel we need protection, especially me because I am advocating against him and he can make decisions against my son.

Commissioner Kline:

- But he can't alone make that decision.

Christina Matthews:

- I know.

Commissioner Christian-Bennett:

- I'm sure if he would come to the workshop, he would have to make arrangements to get there.

Christina Matthews:

- Then security better be there.

Commissioner Kline:

- Yeah.
- As far as your remarks, Mr. Ames, the kind of felonies Mr. Tarver has, the ORC specifically states they are OK.
- That's not the only thing being questioned; I think it was his social media account that was so offensive to so many people – fat women, guns, I've been told maybe they weren't real, but even if they weren't real, it's the perception.

Brian Ames:

- I would say that I see nothing that would cause me concern about any problem with it.
- I would like to point out that we've had other notable felons in this County like Robert Gondor and Randy Rash that spent seventeen years each in prison and then were found innocent, so I don't put much stock in the label 'felon'.

Commissioner Kline:

- We're not saying that's what being...

Brian Ames:

- Well, that's what I'm hearing, I'm hearing he's a felon and I discount that word entirely.
- We should not put the label on a person because he's a felon if we are saying we are going to try to rehabilitate felons.
- If we're going to do that labeling and say that you can never be anything, then we are wasting our money on rehabilitation.
- We have to decide what we are going to do – whether we are going to just pillory the guy forever, whether innocent or guilty.
- Robert Gondor and Randy Rash seventeen years each in prison or we're going to do what we say we're going to do and try to get the best out of the person.
- We should be looking at that – what can be done rather than labeling people, throwing them in the pigeon hole and saying we reject him because of this label.
- That's what I think.

Marla Sisley:

- I would like to respond to that.
- Do you have a child with a disability, do you have a child with a disability?

Brian Ames:

- My children are not an issue here.

Marla Sisley:

- Yes they are.
- I have a son and sister in law who have a disability.
- I am very offended by his Facebook pages.
- Whether or not I have a child with disability, but especially his comments when I do happen to have people in my family who are served by the Board.
- Second of all, I don't see anyone saying that a felon can't be rehabilitated, we're not saying that, what we're saying is that we don't believe that a past felon or someone who misrepresents himself belongs on the County Board.
- That is all.

Brian Ames:

- You keep saying felon.

Marla Sisley:

- He is a felon.
-

Brian Ames:

- I keep hearing the word felon.

Marla Sisley:

- He is a felon.

Brian Ames:

- That's either relevant or it's not relevant and if it's not relevant you shouldn't say it.

Marla Sisley:

- You can look at the other things beyond those convictions to me, a person who doesn't pay child support...

Brian Ames:

- That's conclusionary.

Marla Sisley:

- Is it?

Brian Ames:

- You don't have knowledge of that.

Marla Sisley:

- I do have knowledge of that.

Brian Ames:

- You do?

Marla Sisley:

- Yes I do.

Brian Ames:

- Personal knowledge of that?

Marla Sisley:

- I told you earlier.

Brian Ames:

- Were you there?

Marla Sisley:

- I know what the Court Records say.

Brian Ames:

- That's the records, that's not your personal knowledge.

Marla Sisley:

- Do you have personal knowledge?

Brian Ames:

- No I don't.

Marla Sisley:

- Alright, but I am telling you that as a parent, as an advocate...

Commissioner Kerrigan:

- Folks, with all due respect to maintain regular order, please address your comments directly to the Board, we don't want an argument here.

Marla Sisley:

- As a parent, as an advocate, as a citizen, I don't believe that Mr. Tarver belongs on our Board.
- Like I said, having a record doesn't necessarily mean you can't serve on the Board, I understand that, it's only part of the issue.
- Misrepresentation, things that were posted...
- He could have taken the high road when this all hit, he could have taken the high road, but he didn't.
- Any trust that I might have been able to develop in him didn't and won't.

Linda Prenell:

- I'm sorry I was a little late and I don't know if this has already been questioned or asked.

Commissioner Kerrigan:

- Mam, I'm sorry, could you please state your name for the record.

Linda Prenell:

- Oh, I'm sorry, Linda Prenell.
- I want to understand how did it come that they did a background check on him in the first place?
- If they did it on him, anybody else on the Board, have they had a background check?

Commissioner Christian-Bennett:

- No.

Commissioner Kline:

- That's the thing Linda...

Linda Prenell:

- And if not, why not? Because you are making it by doing that - the only thing I can see is because of his color.

Commissioner Kline:

- No.

Linda Prenell:

- Now listen, I respected you guys when you talked, so I want the same respect.
- It's just my personal opinion.
- You don't walk in my shoes.
- Every week, I get judged for my color and not for the person that I am inside.

Commissioner Christian-Bennett:

- Ms. Pernell, we have never done background checks and we are not the only political subdivision that does not. I don't know if you saw the newspaper.
- All it takes to be a volunteer on a Board is to have an interest.
- There was never background checks.
- It's not like people are lining up to be a volunteer.
- We have vacancies for months, sometimes a year at a time, because we cannot get enough people interested.
- Until something happens such as this, but even so, nothing illegal was done.
- As a felon, the statute says he can serve on that Board.
- People are not happy about it, but legally we have done nothing wrong.
- I think people are judging him.

- If the Billy Tarver we interviewed that had the passion for his brother and regardless of his past, we've also had letters of credibility on his behalf.
- No matter what they say about Billy's past, they always said he was a very good caregiver to his brother, he always looked out for his brother.
- In my mind, that's what we would be looking for.
- Not only does he wish to have a chance to look out for his brother, but now all of the students and clients of the Board of DD.
- It's unfortunate that he is being judged before he's even had a chance to prove himself on this Board.
- We all have a past and it's sad that people are judging him from that past and haven't given him a chance to try to do good.
- Maybe this is his passion, maybe this is where he will excel.

Commissioner Kerrigan:

- Mam, you had mentioned about background checks on Mr. Tarver and to my knowledge, and please correct me if I am wrong, there was no background check performed on Mr. Tarver.

Commissioner Kline:

- No.

Commissioner Christian-Bennett:

- On anyone.

Commissioner Kerrigan:

- Right, on anyone.

Commissioner Christian-Bennett:

- We don't do them.

Linda Prenell:

- My reason for asking that question was how did they find out anything from the beginning if there was no background check done on him, how did we get to this point?

Commissioner Christian-Bennett:

- The newspaper.

Commissioner Kline:

- Facebook.

Commissioner Christian-Bennett:

- And Facebook.

Commissioner Kline:

- Social Media.

Commissioner Kerrigan:

- I was informed via e-mail from a parent that found it through the Courtview system in Portage County.

Commissioner Kline:

- And when we talk about letters, we had three letters of recommendation, but we've had umpteen...

Commissioner Christian-Bennett:

- And if you look at the Court records, Mr. Tarver has made some mistakes in the past.
- If you look at many of the charges brought up against him, they were all dismissed on motion of our Prosecutor.
- I would hope that he has learned from his mistakes and that Mr. Tarver will do a good job on the Board.

Vicki Gilpin:

- When was the last vacancy on this Board?

Commissioner Christian-Bennett:

- It was just at the beginning of the year, I think...

Commissioner Kline:

- February.

James Kaylor:

- Hi, my name's James Kaylor.
- I just wanted to take a minute to explain a little bit of myself as compared with Mr. Tarver.
- Back in the day, I used to be a runaround kid, I was bad and tried to do whatever I wanted as a kid.
- I got associated with a group of 'friends' I called at that point in time, and I was nowhere near but just involved with an incident and I ended up catching a misdemeanor theft charge.
- That charge has cost me jobs, relationships and a lot of other things in life.
- I'm not saying that I wish I could get a second chance, but someone with an extensive track record such as Mr. Tarver here, goes to prove that not just one felony, two felonies, but if you can't follow the law, not once, twice, but three times, it doesn't put you in a good position to make decisions for our children.

Nica Kirk:

- And also to go off of what this gentleman over here was saying earlier, for the rehabilitation of someone with a background, I am all for that, that's fine with me, but why do you have to do it with a population of individuals that are very high risk and cannot speak for themselves?

- Also by saying he's one person out of so many people, what if it came down to a decision where it was half and half and he was the determining vote and it just happened to go to something terrible, as compared to what if you had someone on the Board that knew what was going on and had kids in the system, that's where I go off on what he said.
- It has nothing to do with his record, nothing to do with that, if you want to rehabilitate do it, but don't do it with our kids, that's all I'm saying.

Christina Matthews:

- This is not a matter of race, I don't care, I love everybody, it is not about that.
- The current inappropriate social media and lying to the Commissioners, is present behavior, not past behavior.
- It's his current behavior (and his past), but I am just saying that this is a current behavior and this needs to be taken care of and I don't care who takes care of it, it needs to be done by somebody, somebody needs to take responsibility.
- I know you guys own your mistake and I appreciate that, but that is not good enough.
- I have sought council from Disabilities Rights Ohio and I will keep going with this.
- This is not OK.

William Tarver:

- William Tarver, I'm the guy in question.
- I'll keep it brief.
- To the parents who are concerned about their children, I think the qualifications that got me on the Board was that I also have a loved one that I am the guardian of that is in the same system as your children.
- My whole outlook here and the reasons why I applied were to improve the situation for these children.
- There have been many of things over the thirty plus years that I've witnessed that I am interested in tackling.
- To the parent, I am not sure what you are afraid of.
- I believe you sir had an opportunity to apply yourself, but chose not to.
- I chose to apply and I am going to do the best job that I can for my brother as well as your children.
- As far as lying to the Board, I stand by every word that I stated to the Board.

Christina Matthews:

- Mr. Tarver, do you have...

William Tarver:

- This is not a question and answer situation for you to ask me anything.

Christina Matthews:

- OK.

William Tarver:

- OK?

Christina Matthews:

- OK.

William Tarver:

- I'm going to leave it right there.
- Talk amongst yourselves.

Sonny Jones:

- My name is Sonny Jones.
- This whole thing is pretty shameful.
- I think you guys should feel ashamed and the citizens of Portage County should feel ashamed.
- The process is so flawed and I feel really bad for you guys, I do.
- You're parents and you're concerned, it may be a little over the top, but I don't think they are going to let Mr. Tarver run your kids up and down the hallway or anything like that.
- I don't think that's the concern we need to have.
- The problem isn't that Mr. Tarver was appointed, this guy is trying to volunteer, the problem is that no one else did.
- We need to have someone be shameful of that, and I'm not saying you guys as parents, because I have a job and you have a kid with disabilities and I understand that time is always a problem for all of us, but volunteers shouldn't be drug through the mud because they volunteer.
- There should have been more people that tried to take this position and someone may have been more qualified than Bill.
- I've known Bill for many years and I'm not vouching for Bill because I have no clue how good of a job he might do on this Board.
- I don't think that's the problem, the problem is if nothing else good comes out of this, I hope that we publicize that we need people on these Boards that give a damn about these kids whatever the situation.
- We have tons of Boards and tons of empty spots.
- If we had more applicants, we probably wouldn't have the issue.
- The problem is the amount of applicants and I don't see why no one is talking about the people that didn't want to step up.
- I think we are discouraging people from stepping up that may not have the perfect past because are they going to get drug through the mud if they want to volunteer and they want to help.
- I think that's a problem.

James Kaylor:

- I think maybe we should put out more of a notice that these positions are available.
- As a parent, I didn't even know this position was available until a week after it was already filled.

- I do road construction nine months out of the year; I am gone from 4:00 in the morning until 4:00 at night.
- I work sixteen to twenty some hours a day, I don't have time to sit here and figure out if this is available for me to go and do to help out with my kid.
- My wife is an at home mom, she could have volunteered her time.
- If we would have know these options were available for parents and citizens that are involved and had more of an understanding of disabilities, then why aren't they put out more for them than just select people?

Christina Matthews:

- Our Board has had a lot of issues these last two years.
- We've had a lot of negative publicity and this is potentially going to affect our Levy, which affects my child and all the DD clients.
- Not once, and I've attended I can't say every, but the majority of the Board meetings over the last two years, and if he was really concerned where was he?
- I needed the help, I can't do this by myself, I needed help as an advocate for these kinds of issues.
- Where was everybody, where was he if he was so concerned?
- We had a bad superintendent, whatever you believe, where was he, we needed help.

William Tarver:

- I believe this young lady knows and everybody in this room knows about my Facebook page.
- She's available to bash me on my Facebook page, why isn't she available to contact me and ask me for help?

Christina Matthews:

- I've never said anything about you Mr. Tarver and I have not commented on your page.

Vicki Gilpin:

- I would like to address something this gentleman brought up about why parents didn't apply. As I said earlier, I do not have a child there, I am not a parent that has anything to do with the DD Board.
- For several years, I took care and I worked at Hattie Larlham and these children are a 24/7 hour job.
- If you choose to keep your child at home and give them the proper care, they don't have time to sit on a Board and how this young lady even made the time to attend the meetings, I don't know, because I took care of six children at a time, five days a week, until the next shift came on.
- I know their care.
- People who have never been in that situation can't even imagine, they can't even imagine.
- You don't walk away from a child with a video game in their hand and leave them alone in front of the TV for forty five minutes, that can't happen.

- So the parents that he suggested get involved and apply for the Board, I don't know how they would have the opportunity to do that because their job requires 24/7 care.

Marla Sisley:

- I would like to address that, you don't have to be a parent of a child with a disability, there are some positions on the Board that are required that are a parent of a child who is in grade school and also someone in the workshop.
- Actually, we need business people, you don't have to know anything at all about the DD system to serve on the Board, but having a business background really does and would help.
- It doesn't have to be a parent.

Sonny Jones:

- I just wanted to address you.
- If I said something to offend you guys, I don't think I meant to.
- The citizens of Portage County, how many do we have - 170,000?

Commissioner Kline:

- 162,000.

Commissioner Christian-Bennett:

- 162,000.

Sonny Jones:

- 162,000 people, how many applied?
- How many people applied?

Commissioner Kline:

- Three.

Commissioner Christian-Bennett:

- Only three.

Sonny Jones:

- Three.

Commissioner Christian-Bennett:

- One cancelled.

Sonny Jones:

- That's what's shameful.
- I'm not saying your time, I'm saying shame on us, shame on us.

James Kaylor

- Out of 162,000 people, how many of you knew this job was even available?

Nica Kirk

- I never heard of it, we didn't even know.
- It would be cool if it was at Happy Day or even...

Commissioner Kline:

- Something was posted, maybe.

Nica Kirk:

- Some kids are on IEPs and at the Brown preschool, why can't they have some type of posting there or Happy Day has their little board that they post things that are going on, why can't that advertise that a position is becoming available just to get it in the minds of some parents.
- Just like he said I was a stay at home mom for three years after my son got sick, I just recently went back to work two months ago.
- I would have loved to be able to do that instead of going back to a job that I hate.
- Do you know what I mean?
- If I could have been on a Board serving for my kid and other kids that I have grown to love over these past three years, I would have loved to do that rather than going back to a 9-5.
- I didn't even know that was a thing.
- I had no idea.
- That would be a thing for you guys to talk about on the Board that if another position did become available, to provide better advertisement, not just where we have to go on your website.
- I think that would be a great thing.

Commissioner Kerrigan:

- To that point, communication from this Board is a top priority for me in this new position.
- In my opinion, in the past we have done a poor job in communicating just the day to day business, let alone trying to see into the future and some foresight into advertising Board appointments.
- A lot of the advertisements come relatively late and it's a sprint to the finish sort of thing to try and get something done.
- Just in life as it is here in work, when you try to rush through anything, it gets missed and things aren't done properly.
- You're exactly right, we need to do a much better job at communicating.

Commissioner Christian-Bennett:

- To be honest, we always relied on the Board to refer people to us.
- I think with everything that was going on and Mr. Kletzien had a son that passed and he was on his way out, they were trying to wrap everything up with the strike, you can see how it fell through the cracks.

William Tarver

- I just want you to know this isn't my first go around.
- I mentioned in the past, I am a former secretary of the City of Kent Charter Review Board.
- I've been in meetings, I do have a very professional side to me, and I also ran part of those meetings.
- It's not like I am going into this not knowing how to behave and do what I need to do to advocate for my brother and the rest of the clients.
- I'm not just coming out here not knowing what to do.
- In my recent past, there's some documentation to some of the advocacy work that I've done and I believe the Commissioners have some letters sent in about that.
- With my permission, if you want to be privy to those letters, you can have them, you can read all about them.
- No one needs to worry about my appointment to this Board.
- I think the children will benefit from my appointment to this Board.
- And now we'll have a voice, I guarantee it.

Commissioner Kerrigan:

- Mr. Tarver to that point, I don't know because I wasn't here, I can't speak to the information that you provided to the Board at the time or the conversation that the Board had with you, but one of the things I personally want to stress to you is that we're in a time of healing for this Board.
- There has been so much that has gone on in the past several years regarding concerns about the long term viability of Happy Day School, I think we are getting over the hump on that. We just went through a really tough strike, and there's just healing that needs to be done.
- The biggest thing I can impress upon you in this position is that you always keep that in mind.
- This is a time to come together to bring everybody back in and really get over the stress and separation and the anxiety over the last few years.
- My biggest concern with everybody here is that your appointment would add to that stress and anxiety, and I'm going to trust that you understand this and moving forward you keep that in mind because the microscope will be upon you, sir.
- It already is and it will continue to be throughout this appointment.
- I hope you always take that under consideration.

Christina Matthews:

- This is my last and final comment, I promise.
- For the record, I have not commented on his personal Facebook page, however for somebody that plans to serve on the Board of DD, to call a parent of a child that is involved with the Board of DD a dumb ass is very inappropriate.

William Tarver:

- Want me to answer that?

Commissioner Christian-Bennett:

- You can.

Commissioner Kerrigan:

- You can address the Board.

William Tarver:

- Well, I can kind of answer that.

Vicki Gilpin:

- I just have one comment I would like to finish up with.
- When I brought up the whole idea of why background checks are not conducted on these folks, it was not directed at Mr. Tarver, but would have been directed any applicant.
- I had no clue because of the failure to advertise that these opening are available, just how long ago you appointed someone else.
- And that person had no background check.
- Now maybe it wasn't necessary, maybe she robbed a CVS, I don't know that, but I'm just saying that I don't care if it was the previous applicant that was appointed or the current applicant that was appointed, or anyone that's appointed to these Boards that have a decision.
- I understand that decision has to encompass six other people, but I don't care if it's Mr. Tarver or the previous appointee or if it's another Board.
- A background check should be conducted on these people even if it's not a paid position.

Commissioner Christian-Bennett:

- Mrs. Gilpin that's why we were working on creating a new process to vet people to serve on these Boards.
- Mr. Tarver was treated no differently than anyone else that applies for our appointments on any of the Boards.

Vicki Gilpin:

- I realize that.

Brian Ames:

- Regarding background checks, background checks cost money, they cost time, the results may be arbitrary and they will also cost volunteers.
- Before we charge into the notion that we are going to have all this vetting process, we have to ask ourselves – is it worth the money, can we even afford it, will it give us the results we want?
- I don't think so, I really think that if we're hard pressed to get volunteers now, adding on a burden to the volunteer – would they have to pay for the background check? Who would pay for it? If they have to pay for it, you're going to lose all of your volunteers.

Commissioner Christian-Bennett:

- Anything that we do will be reviewed by the Prosecuting Attorney.
- As we stated two years ago, Vicki, the Board removed the question on the applications because they are really pressing that felons get a second chance because we expect them to go out and try to change their lives, but all we do it throw them back into recidivism because they can't get ahead because no one will give them a chance. As soon as they check off that they have a felony, it's done.

Brian Ames:

- Yep. I agree with that.

Commissioner Kerrigan:

- To your point, Mr. Ames, the Revised Code for Board appointments of this nature, separate from employment, there are requirements that you not appoint persons with certain felony convictions, but that doesn't apply in this case because the felony convictions Mr. Tarver had. We are doing a disservice by not investigating and making sure that the folks we are appointing don't have those felonies. That's my intention when I put that into the draft resolution that I have to do – Ohio BCI and Federal FBI background checks, to ensure that we are not violating Revised Code.

Brian Ames:

- You might be also ensuring that you don't have any volunteers.

Commissioner Kerrigan:

- And that's why I would hope the fellow Commissioners would agree that's something that needs to be at the Board's expense.

Brian Ames:

- Even so, there's more than just the expense, there's a personal risk to having a background check that it could be wrong.
- I've had my information leaked out by OPM and leaked out by Equifax, who knows, who knows what's out there on me.
- I have no idea, everybody leaks my information.

Commissioner Christian-Bennett:

- The other thing is that I suggested that the Board be more in touch with the organizations we are appointing to.
- Just like the Board of DD, they have certain Ohio Revised Code requirements that other boards may not. It's not a one size fits all and that's one thing that I suggested this year that the Commissioners meet with each of these Board and Board presidents that we appoint to and find out what their requirements are so we are not violating or skipping something.
- The more informed we are, the better the decision we will be able to make.

Brian Ames:

- There is a trade off, there's a balance that needs to be structured before we just charge off and say we are going to do background checks on everybody.

Commissioner Christian-Bennett:

- Exactly.

Brain Ames:

- There has to be a balance, otherwise you will defeat your own purpose.

Commissioner Christian-Bennett:

- There again, we will be running everything past our legal counsel to see if it's too overreaching.
- I know Commissioner Kerrigan was kind enough to write a resolution, but he wants to verify water/sewer bills and to me, that is overreaching.
- If you have a delinquent County sewer bill, I'm going to say you can't be on the Board?
- There has to be a balance and that's what we are going to work on.

Linda Purnell:

- So, by doing the background check, does that mean those on the Board now will need to have a background check also?

Commissioner Christian-Bennett:

- I am not committing to doing background checks at this point in time. We have not had a chance to discuss the resolution and review it with the Prosecutor's Office.
- If there was a background check, I'm assuming just like a political person, they could ask that each current sitting Board members each year do a background check, just like they check your driver's license if at work you are driving a County car.
- I'm assuming they would be included in that because it wouldn't seem fair not to.

Nica Kirk:

- If I wanted to volunteer and if I personally had to pay for my own background check, I would, just because I know I have nothing to worry about.
- If somebody was a volunteer and they heard that they had to do a background check and didn't want to pay for it, that would raise a flag - why wouldn't you want to pay for it? I'm sure there are ways you could figure out a way to pay for it...

Commissioner Christian-Bennett:

- That's something we would want to discuss with the Board of DD because maybe they have funds set aside, obviously they have to do a background check to work with the clients, maybe there's something that we could work out with the Board of DD.

Nica Kirk:

- I had to do background checks to student teach because that's what I went to college for.

- I had to get a background check to observe kids outside the classroom, not even in the classroom.
- Mr. Tarver is going to be on the Board and he might not even be near our kids or one day he could just be around, but I had to have a background check just to look through a glass window.
- Why wasn't this already in place?

Commissioner Christian-Bennett:

- Exactly.

Brian Ames:

- Maybe I could clarify what I was mentioning about risk.
- I had to have a background check for my current job and it was done by the Office of Personnel Management, probably you've heard of them, they are the US government, OK? As a result of that, they had to allow my personal identifiable information that they were to safeguard, but they did not safeguard it, so now it's out there for everybody.
- When you have a background check done, it creates a file for personally identifiable information that if not safeguarded, it gets leaked and that's the risk and then somebody has your identity.
- Now my case, they paid me \$10,000 to take my identify back because they didn't like it.
- There's more than just the money, you have to establish accountability for that person's identifiable information and there's liability of what happens if it gets leaked.

Commissioner Christian-Bennett:

- Here's the other thing, you can do a background check on someone, I have rentals and they can have a clean background check and then they start having problems or get into drugs, there's no guarantee no matter what we do.
- It's no different than Mr. Tarver having a past - that would be like saying he could never change - good people can turn to bad.
- We don't know.
- You have to understand, the system we had or lack of a system, has worked for decades.
- We are not the only ones.
- If you read the article, there's many, many cities, and you'll hear the Mayors quoting we can't get volunteers, basically, it's a lot of interest that gets submitted and that's it.
- It's not paid.
- It's not like we have felons lining up to volunteer on the Boards, either.
- This is how things get put into place.
- We will be the example going forward, and I guarantee there's a lot of Cities, Townships and Villages working on policies for their volunteers because I talked to them yesterday. They all said I feel bad this happened to you, but it could have easily happened to us.

Commissioner Christian-Bennett:

- Go ahead mam state your name.

Shantee Purnell:

- Shantee Purnell
- On William Tarver's behalf, he's come down to the church and worked with the kids and he works very well with them.
- My mom's the choir director of Voices of Praise and we sing at the Balloon A Fair and different activities and he's there voluntarily doing the pictures, recordings and he shows up and helps with all the children.
- I trust him with the kids, because he works very well with the kids, I don't feel danger with him around the kids.
- If it was a preference of how I feel – and I've raised five kids, so I feel safe with him around, I don't feel any danger or anything.
- No, they are not handicapped children, there's a difference, but he is reliable when it comes to safety of the kids.
- I haven't felt any danger when he's around all the kids, and there's not just like five or six, there's usually like twenty to thirty kids around.

Commissioner Kline:

- Thank you.

Commissioner Christian-Bennett:

- If I could, I would like to share with you a letter that we received yesterday, on behalf of Mr. Tarver, that I would like the parents to hear:
- This is from Jessica Munich, who lives across the street from Mr. Tarver.

Dear Board of DD and Commissioners,

I am contacting you ladies regarding the appointment of William Tarver to the Developmental Disabilities Board in Portage County. He does not know me or that I am a writing this letter, but I am his neighbor across the street. I do not know him personally, but I am a parent of a disabled child who receives services in Portage County. I have read the many comments of people attacking his history and criminal record. To be honest, I have always been someone to say the best indicator of future behavior is past behavior. I have done my research on him and his problems in the past through public records. The public record does not seem to put into consideration if Mr. Tarver is qualified to do his job, but only focusing on his criminal history. My son receives and will continue to receive services through Portage County Developmental Disabilities for many years to come. I don't get to leave the house too much because of my son's severe Autism. He has difficulties with crowds and many other things present in the general public. I often see Mr. Tarver going about his daily life with his brother and family. I watch at times from across the street as he gets his brother off and on the bus daily. I observe him being a caregiver for his adult brother, though we have never spoke but a passing wave at times. I, myself, understand the struggles and what it is like to be a caregiver to a family member with special needs. Being a caregiver takes a lot of patience, advocating, and turning blind eyes and ears to the outside stares and comments of others in the community. I think

it speaks volumes to Mr. Tarver's character that he continues to care and advocate for his adult brother with disability. Unfortunately in today's world, a lot of people chose to abandon their loved ones into institutions and state homes. In my opinion, Mr. Tarver's personal experience caring and advocating for his brother for all these years qualifies him for a position on the Board. Our family would be honored to have another family on the Board advocating for our loved ones. I would love to attend the meeting, but will not be able to because I am a single mom and this is not a place for my child with Autism. So we will continue to stay home where he feels safe until Autism is more accepted in our community. I hope this letter finds you well. Feel free to contact me if needed.

Commissioner Christian-Bennett:

- This is from a neighbor that lives across the street.

Nica Kirk:

- The only thing I want to bring up to you - the red flag that got us interested was the background. So if you set all that aside, most of us are here today just because of things that have recently been posted on Facebook.
- When it's on social media, everybody can read it.
- Joe Schmo down the road, such as this lady that does not have a kid, has no idea and is just a taxpayer, you can go on his Facebook and read all the things that have gone on.
- He has bashed some of the Commissioners and has literally tagged them, I've seen it, everybody has seen it.
- My friends that don't even have kids are sending this to me because now they are interested in it because it was on Fox 8.
- People can check.
- That's why a lot of people are here today because of those specific comments.
- A lot of us don't understand - because it's social media, everybody can see that, how is that not grounds to do something because it's his word, it's something he has posted.
- I also don't think it's fair that you just read something that is in favor of him, where are all the things that are against him? I'm sure you have received e-mails complaining about him, other than people saying he's a very nice guy.

Commissioner Christian-Bennett:

- My point to that was that we've got people here that are very vocal and are speaking against Mr. Tarver. I just wanted you to know there are people, and we stated it, that stood up for Mr. Tarver and this is someone who doesn't know him personally, just observes his interaction with his brother.
- That's all he has said he wants to do on this Board is to be an advocate for his brother and for other kids like his brother or the kids he went to high school with.

Nica Kirk:

- Yeah, that's fine with me too, but another thing is - even if it was a parent, say she was a felon and I know she takes great care of her children, I still wouldn't want her on the Board, even though I know her personally.

- I still wouldn't want her on the Board because what else could she be thinking of doing.
- It's not about race, it's not about this or that, it's not about past, it's about what has been brought up, the red flags started with that, it became public knowledge, Facebook opened, Instagram opened, all of those things – like a technological advance era, everybody is going to see what you do and he's under the microscope now and whatever he posts and to me and a lot of other people, it seems like he's trying to fuel the fire with recent things he has posted.
- It's not OK to me, it's not OK to a lot of other parents that cannot be here because I called off today because this is something I am, obviously, I haven't stop talking.
- It's not OK to me that you are under this microscope now, make yourself look better, don't make yourself look worse.

Commissioner Christian-Bennett:

- Yeah, but are you willing to give him a chance to do that?

Nica Kirk:

- He should have given himself a chance instead of posting on social media certain things that I don't want to quote because they make me very angry.
- Like she said when this first started, either he should have done something about it to begin with, not...
- I know one thing he posted on there was trying to describe his felonies and things like that, that's fine, I don't know your past, I don't know what truly happened, I don't.
- As soon as this started, he should have some kind of public apology, like I'm sorry this is happening but this is getting out of hand, I don't know how to word it right now.
- I just feel instead of mocking people and instead of trying to fuel the fire, he should have taken another route and it may not have escalated to this point of anger and us being here and the e-mails and things like that.
- I feel that's what really started this and kicked it off.

William Tarver:

- Can I speak to that?

Commissioner Kline:

- Speak to us, but yes.

Commissioner Kerrigan:

- Please address the Board, but you may.

William Tarver:

- I will speak to you.
- All three of you guys are on my Facebook. We are all Facebook friends, alright.

Commissioner Kline:

- No I didn't.

Commissioner Christian-Bennett:

- Yeah, you're friends with him, too.

William Tarver:

- Yeah, over ten years, Vic, you're my Facebook friend.

Commissioner Kline:

- I had no idea.

William Tarver:

- I know, you don't have an idea of anything.
- You don't even know me.

Commissioner Kline:

- No, I don't know you.

William Tarver:

- Yeah, I was a Democratic Central Committee chair for Ward 5 for the City of Kent
- When you ran and lost the first time, I was on this Committee, I was a Democratic Officer in this County and you don't know me, OK, you don't know me.
- But anyway, I will speak to the page, my page is pretty public, five thousand people out there, all over the world, that like to tune in.
- One thing that I've learned, and I will take this criticism to heart and learn from it from the parents, I guarantee, I've always been the type of person when you're commenting negatives to me, you can bet you are going to get the same thing back from me.
- I've learned from that to better myself, but at the same time, if you are going to criticize William Tarver, I've got something to say about it, OK? I've got a lot to say about it.
- I'm not going to sit in this meeting, just like I'm not going to sit at home on my computer and allow you to throw balls at me, I'm going to throw the facts out.
- I explained my felonies in detail on my Facebook page, exactly what happened to me.
- How the Judge had to be on the airplane by, whatever, to get Lois back from Florida, he had to drive Lois back from Florida.
- Scahill, the prosecutor, had to pop into the meeting.
- Now the Foreman tells me I'm not guilty, four of them have me not guilty. We're deliberating on a Friday night until 6:00 PM, I'm still not guilty, but Scahill peeks his head in and is like – you guys come to a conclusion yet? He kept peeking in there and about 6:15, PM I'm guilty. That's how it goes in Portage County.
- That's why I made the statement that I'm proud of my felonies because I don't believe I have these felonies.
- Like I stated before, I've been in jail four times and I still never broke the law once.
- That happens in Portage County and I equated that to Judge Plough. He wasn't supposed to move, but he had ten thousand votes and he got the Bill Tarver treatment the whole time he was on the bench.
- Jim Traficant, same thing, Donald Trump, same thing, OK?
- Things happen like that here.

- The one thing about it, I am a very vocal person and I will be very vocal for your children.
- I'm going to kind of leave it right there because I can get kind of foolish a little bit.
- No need to worry about William Tarver, I think I'm the best voice for your kids, I guarantee it.

Commissioner Christian-Bennett:

- I think, Mr. Tarver, you now have to realize that serving on a public board like that, you are going to be scrutinized and you need to be aware of what you're posting and who is reading it because, you know what, they hold you to a higher standard.
- All of us are Elected Officials, and for years, I never even had a Facebook page and then I had one. But I know a lot of Elected Officials that have decided not to have one.

William Tarver:

- Yeah, well maybe I won't have one after I swear in on Thursday. Maybe my dog will have a Facebook page, OK? But I tell you what, I am the best defender of William Tarver, and if you are going to throw foul balls at me, in the past, I'd throw them back, but you know, after Thursday, maybe I won't.
- When I put my hand on that bible and take that Oath, I guarantee I'm a different person.

Commissioner Christian-Bennett:

- Mr. Tarver, all I can say is I hope that we see same Mr. Tarver that convinced us to appoint you to that Board, an advocate for your brother and others, and who shows the same compassion and consideration to the parents and families that you are serving, that's what my hope for you is.

William Tarver:

- That's why I applied.

Commissioner Christian-Bennett:

- Are there any other comments?

Christina Matthews:

- I'll just make one more.
- I just want to remind everybody that, again, our Board has had a lot of miscommunication, a lot these last couple years, and I don't want that happening anymore.
- If there's already miscommunication to you guys, it's hard for us to trust, we can try, we can try, I'm not saying I'm not going to try, I will try.
- You have to admit this is going to affect our levies.

William Tarver:

- Why am I going to kill the levy?

Commissioner Kerrigan:

- Sir.

William Tarver:

- I don't understand.

Commissioner Kerrigan:

- Sir, let her speak, please.

Christina Matthews:

- It's OK. I'm done.

Commissioner Christian-Bennett:

- You know there's concern, Christina, on the levies based on all the activity that has taken place.

Christina Matthews:

- I know, I'm not saying it's just that.

Commissioner Christian-Bennett:

- I just want you to say it's a whole bunch of things that are concerning, because we've had people say they will no longer support levies because of the SSAs on strike and stuff.
- As Mike stated earlier, we're in a healing process...

Christina Matthews:

- Absolutely.
- And I just want to encourage that we continue to heal and encourage open communication and work together.

Commissioner Christian-Bennett:

- And work together, and yes.
- OK, any other public comment?

Commissioner Kline:

- Thank you all for coming.

Commissioner Kerrigan:

- Thank you.

Commissioner Christian-Bennett:

- Thank you.

12:13 PM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move into

executive session for employment and a complaint against a public employee. Also present: Human Resources Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

1:08 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

COMMISSIONERS' CONSENT AGENDA

January 11, 2018

1. Approval of the January 4, 2018 regular meeting minutes.

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RESOLUTIONS

January 11, 2018

Budget & Financial Management:

1. Approve the Thursday, January 11, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0027
2. Approve the Thursday, January 11, 2018 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0028
3. Approve the Thursday, January 11, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /18-0029
4. Approve the Thursday, January 11, 2018 Then & Now Certification, as presented by the County Auditor./18-0030
5. Approve the Tuesday, January 16, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0031
6. Approve the Tuesday, January 16, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0032
7. Approve the Tuesday, January 16, 2018 Then & Now Certification, as presented by the County Auditor./18-0033
8. Amendment to the Non General Fund 2018 annual appropriation Resolution No. 17-0955, adopted December 19, 2017. /18-0034
9. Amend Resolution No. 17-0833, dated November 7, 2017 accepting the FY 2018 Subsidy Grant Plan from the State of Ohio Department of Youth Services Grant (Reclaim Ohio) on behalf of the

Internal Services:

10. Acceptance of cash donations from private individuals, organizations, and/or businesses for the PCSA Foster Children's Christmas donation to the Portage County Job & Family Services./18-0036
11. Acceptance of Christmas items such as blankets, clothes, toys and electronics from private individuals, organizations, and/or businesses for the PCSA Foster Children's Christmas donation to the Portage County Job & Family Services./18-0037
12. Accept East Point Drive and Overlook Court in the LaDue Reserve Phase II Subdivision in Mantua Township, Portage County./18-0038
13. Accept the following roads (formerly under the jurisdiction of the Village of Brady Lake) in Franklin Township, Portage County. /18-0039
14. A resolution authorizing the Portage County Engineer to enter into local public agency (LPA) agreement no. 41435 – PID # 106255 with the Director of the Ohio Department of Transportation for a no passing zone study/software upgrade and traffic study in Portage County./18-0040
15. Enter into an agreement for Prevention, Retention and Contingency (PRC) family support services between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Coleman Professional Services, Inc./18-0041
16. Enter into an agreement between the Portage County Board of Commissioners on behalf of the Portage County Department of Job & Family Services, Inc. and Coleman Professional Services for transitional housing services./18-0042
17. Revise appointments to District No. 7 Integrating Committee of Ohio Public Works Commission./18-0043
18. Enter into an agreement with Local Government Services Division of the Auditor of State of Ohio for conversion of data for the preparation of financial statements for Portage County for the years ending 2017, 2018 and 2019./18-0044
19. Enter into a letter of arrangement between Portage County and the Auditor of State to audit the financial statements as of and for the year ended December 31, 2017./18-0045
20. Accept contract change order no. 2 and final to the construction agreement between the Board of Portage County Commissioners and Marucci and Gaffney Excavating Company for the project known as the Center Road improvement project in Nelson Township, Portage County./18-0046

21. Acceptance of donation to the Office of the Portage County Veteran's Service Center./18-0047

External Services

22. Acceptance of donations to the Office of the Portage County Dog Warden./18-0048

23. Authorizing the preparation of plans, specifications and estimate of cost for project no. SH-W (18-010), Shalersville Water Treatment Plant Chemical improvements, in the Portage County Regional Sewer District, Shalersville Township./18-0049

Motion To: Approve the Consent Agenda for January 11, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

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RESOLUTION NO. 18-0027

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**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 11, 2018 in the total payment amount of **\$617,064.32** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0028

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 18-0029

**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

1/11/18	211	\$ 74.92
1/11/18	210	74.92
1/11/18	209	168.43
1/11/18	208	124.69
1/11/18	207	74.92
1/11/18	206	355.15
1/11/18	205	615.27
1/11/18	204	5,761.07
1/11/18	203	16,404.66
Total		\$ 23,654.03

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0030**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$443,342.31** as set forth in Exhibit "A" dated **January 11, 2018** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0031**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on

January 17, 2018 in the total payment amount of **\$299,208.79** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0032 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

01/16/18	290	\$ 846.39
01/16/18	292	1,666.67
01/16/18	293	200.00
01/16/18	294	50.00
01/16/18	295	120.00
Total		\$ 2,883.06

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0033

**- RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$242,049.53** as set forth in Exhibit "A" dated **January 16, 2018** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0034

RE: AMENDMENT TO THE NON GENERAL FUND 2018 ANNUAL APPROPRIATION RESOLUTION NO. 17-0955 ADOPTED DECEMBER 19, 2017.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2018 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1010	Computerization Clerk Muni Ct		
500	Clerk of Courts		
10104	Comp-Clerk of Courts CS	-	5,520
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 5,520</u>

Note:

Fund: 1027	Common Pleas CT IT Employee		
530	Common Pleas Court		
10273	Com Pleas CT IT Employee PS	106,530	-
	MEMO TOTAL	<u>\$ 106,530</u>	<u>\$ -</u>

Note:

Fund: 1028	Probate Ct IT Employee Fund		
560	Probate Court		
10283	Probate Ct Empl PS	11,620	-
	MEMO TOTAL	<u>\$ 11,620</u>	<u>\$ -</u>

Note:

Fund: 1029	Juvenile Ct IT Employee Fund		
570	Juvenile Court		
10293	Juvenile Ct IT Empl PS	6,189	-
	MEMO TOTAL	<u>\$ 6,189</u>	<u>\$ -</u>

Note: Ravenna Theater

		<i>Increase</i>	<i>Decrease</i>
Fund: 1105	Traffic Enforcement Program		
700	<i>Sheriff's Department</i>		
11053	Traffic Enforcem Salary&Fringes	-	1,589
	MEMO TOTAL	\$ -	\$ 1,589

Note:

Fund: 1126	Reinvestment Incentive (JRIG)		
590	<i>Adult Probation</i>		
11263	Reinvestmt Incentive JRIG PS	40,000	-
11264	Reinvestmt Incentive JRIG CS	5,000	-
11265	Reinvestmt Incentive JRIG MS	5,000	-
	MEMO TOTAL	\$ 50,000	\$ -

Note:

Fund: 1275	RLF CDBG Economic Devlpmt		
001	<i>Commissioners</i>		
12758	RLF CDBG Economic Devlpmt DE	500,000	-
	MEMO TOTAL	\$ 500,000	\$ -

Note: Ravenna Theater Loan

Fund: 1415	Child Welfare - Special Levy		
051	<i>Job And Family Services</i>		
14154	JFS Child Welfare Levy CS	-	165,546
	MEMO TOTAL	\$ -	\$ 165,546

Note:

Fund: 3015	GO Bonds 2004		
001	<i>Commissioners</i>		
30158	GO Bonds 2004 DE	-	89,760
	MEMO TOTAL	\$ -	\$ 89,760

Note: Ravenna Theater

		<i>Increase</i>	<i>Decrease</i>
Fund: 3115	SA PCS Bonds 2004		
010	Commissioners Other		
31158	SA PCS Bonds 2004 DS	-	21,778
	MEMO TOTAL	\$ -	\$ 21,778

Note:

Fund: 3141	SA PCW Bond 1997		
010	Commissioners Other		
31418	SA PCW Bonds 1997 DE	-	2,621
	MEMO TOTAL	\$ -	\$ 2,621

Note:

Fund: 4007	Kent Court Capital Projects		
520	Municipal Court		
40073	Kent Court Capital SalaryFring	45,000	-
	MEMO TOTAL	\$ 45,000	\$ -

Note:

Fund: 5210	PCS Revenue Bonds 1997		
060	Water Resources		
52108	PCS Revenue Bonds 1997 DS	-	102,453
	MEMO TOTAL	\$ -	\$ 102,453

Note:

Fund: 5212	PCS Revenue Bonds 2001 Summit		
060	Water Resources		
52128	PCS Revenue Bonds 2001 Summ DS	-	1
	MEMO TOTAL	\$ -	\$ 1

Note:

Fund: 5214	PCS Revenue Bonds 2007		
060	Water Resources		
52148	PCS Revenue Bonds 2007 DE	-	1
	MEMO TOTAL	\$ -	\$ 1

Note: Ravenna Theater

		<i>Increase</i>	<i>Decrease</i>
Fund: 5244	PCS OWDA 2001		
060	Water Resources		
52448	PCS OWDA 2001 DS	-	1
	MEMO TOTAL	\$ -	\$ 1

Note:

Fund: 5246	PCS OWDA 2003 - Mantua		
060	Water Resources		
52468	PCS OWDA 2003 Mantua DS	-	1
	MEMO TOTAL	\$ -	\$ 1

Note:

Fund: 5410	PCW Revenue Bonds 1997		
060	Water Resources		
54108	PCW Revenue Bonds 1997 DS	-	232,692
	MEMO TOTAL	\$ -	\$ 232,692

Note:

Fund: 5610	StS Revenue Bonds 1997		
060	Water Resources		
56108	StS Revenue Bonds 1997 DS	-	73,335
	MEMO TOTAL	\$ -	\$ 73,335

Note:

Fund: 7040	Centralized Accounting Service		
011	Budget & Financial Management		
70403	Central Acctg Serv Salary&Frin	-	61,576
	MEMO TOTAL	\$ -	\$ 61,576

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 7225	WC Current Rating Plan 2016		
012	Central Purchasing Services		
72259	WC Current Rating Plan 16 ME	-	23,892
	MEMO TOTAL	\$ -	\$ 23,892

Note:

TOTAL MEMO BALANCE FOR ALL FUNDS	\$ 719,339	\$ 780,766
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0035 - RE: AMEND RESOLUTION NO. 17-0833 DATED NOVEMBER 7, 2017 ACCEPTING THE FY 2018 SUBSIDY GRANT PLAN FROM THE STATE OF OHIO DEPARTMENT OF YOUTH SERVICES GRANT (RECLAIM OHIO) ON BEHALF OF THE PORTAGE COUNTY JUVENILE COURT.

It was moved by Sabrina Christian-Bennett, seconded Mike Kerrigan by that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 17-0833 on November 7, 2017 to accept the grant from the State of Ohio, Department of Youth Services for the Portage County Juvenile Court for the FY 2018 Tentative Base Allocation (YSG/510) for the Portage County Juvenile Court of \$222,543.00 and FY 2018 Tentative Variable Allocation (RECLAIM/401) of

\$190,418.65, making the allocations subtotal \$412,961.65 with no local match for the time period of July 1, 2017 through June 30, 2018; and

WHEREAS,

that the approved "carryover limit" of \$140, 556.66 and total exemptions of \$73,079.73 gives a "Total Available FY 2018 Program Funds" for the Base and Variable (YSG + RECLAIM) of \$626,598.04 and the approved "Total Estimated Expenditures" for the Ohio Department of Youth Services Base and Variable Program Costs is \$583,667.59 which is supported by allocated grant revenues and a "Total Unallocated Funds" of \$42,930.45; and

WHEREAS,

the Portage County Juvenile Court has made amendment #1 to the Ohio Department of Youth Services Subsidy Grant Plan that will address adjustments to Probation Services and Community/Restitution Program to add additional funds for salaries; and

WHEREAS,

it has become necessary to amend the 2018 Subsidy Grant Agreement to the Ohio Department of Youth Services for the Portage County Juvenile Court to add an additional \$14,652.45 to Probation Services and an additional \$2,665.07 to Community Service/Restitution making that the 1st Amendment to the Subsidy Grant; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby accepts amendment #1 to Resolution No. 17-0833 dated November 7, 2017 to reflect an increase of \$14,652.45 to Probation Services and an additional \$2,665.07. The Available Program Funds is \$626,598.04. The "Estimated Program Costs is \$600,985.11 and the "Unallocated Funds is \$25,612.93;

RESOLVED,

that the Board of Commissioners authorizes the President of the Board of Commissioners, or his/her designee, to sign Amendment No. 1 [Attachment A, Page 2] to replace Attachment A. page 1 and page 2 of the Grant Agreement; and be it further

RESOLVED,

that a certified copy of this resolution be filed with the County Auditor, *Department of Budget and Financial Management, and Juvenile Court; and be it further*

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0036

RE: ACCEPTANCE OF CASH DONATIONS FROM
PRIVATE INDIVIDUALS, ORGANIZATIONS,
AND/OR BUSINESSES FOR THE PCSA FOSTER
CHILDREN'S CHRISTMAS DONATION TO THE
PORTAGE COUNTY JOB & FAMILY SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan to approve the following resolution:

- WHEREAS,** the Portage County Job & Family Services received cash donations in the amount of \$300.00 from the following private individuals, organizations, and businesses; and
- WHEREAS,** the cash donations of \$300.00 were mailed to Job and Family Services in December 2017; now therefore be it
- RESOLVED,** that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the cash donations in the amount of \$300.00 from the following private individuals, organizations, and businesses;

Donor	Contact (Requirement)	Address	Donation
RANCE M & SUSAN J ROBESTINE	RANCE M & SUSAN J ROBESTINE	5635 KNAPP RD-RAVENNA OH	\$50.00
COLEMAN FOUNDATION	NELSON W BURNS	5982 RHODES RD-KENT OH-44240	\$100.00
DEACONS -KENT PRESBYTERIAN CHURCH		1456 E SUMMIT ST-KENT OH-44240	\$50.00
ROGER KOEBERLE		6930 NAVAJO TRL-SOLON OH 44139	\$100.00

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0037

RE: ACCEPTANCE OF CHRISTMAS ITEMS SUCH AS
BLANKETS, CLOTHES, TOYS AND
ELECTRONICS FROM PRIVATE INDIVIDUALS,
ORGANIZATIONS, AND/OR BUSINESSES FOR
THE PCSA FOSTER CHILDREN'S CHRISTMAS
DONATION TO THE PORTAGE COUNTY JOB &
FAMILY SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received items such as blankets, clothes, toys and electronics with itemized value of all donations at \$19,919.06 from the following private individuals, organizations, and businesses; and

WHEREAS, the Christmas donations itemized at \$19,919.06 were either dropped off or picked up by Job and Family Services staff in the month of December 2017; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the various donations with the itemized value of \$19,919.06 from the following private individuals, organizations, and businesses;

Donor	Contact (Requirement)	Address	Donation
NEOMED	Tocara Ball	Tball@NEOMED.edu	\$2426.42
New Life Church	Pastor Josh Willaford	911 Orchard Avenue Aurora, Ohio 4422	\$3615
United Disability of Kent	Erica Taylor	1010 West Main Street, Kent, Ohio 44240	\$1934
City of Ravenna Parks and Recreation	Kathy Hammond	530 N. Freedom Street Ravenna, Ohio 44266	\$500
Maplewood Christian Church		7300 OH-88 Ravenna, Ohio 44266	\$50
L'Oréal	Lori Eilec	10345 Philipp Parkway Streetsboro, Ohio 44241	\$754.98
JFS Employees			\$9078.66
Women's Quilting Group at First Congregational Church of Ravenna			\$300

The Cox Family Jess and Kory Moore M.W. Machine and Tool			\$1100
Bob Naymik			\$160

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0038 - RE: ACCEPT EAST POINT DRIVE AND OVERLOOK COURT IN THE LaDUE RESERVE PHASE II SUBDIVISION IN MANTUA TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the following roads in **MANTUA TOWNSHIP** have been built in accordance with the County Engineer's specifications for allotment roads in Portage County, and have gone through a one year maintenance period:

T.H. 1458 East Point Drive
T.H. 1459 Overlook Court

and

WHEREAS, the Portage County Engineer has agreed to accept these roads as identified above, and

WHEREAS, the Mantua Township Trustees were notified, via a December 7, 2017 correspondence from the Portage County Engineer, that the Portage County Engineer was preparing to recommend the Board of Portage County Commissioners accept these newly constructed roads in Mantua Township; now therefore be it

RESOLVED, that the Board of Portage County Commissioners accept these newly constructed roads in Mantua Township as identified above; and be it further

RESOLVED, that the acceptance of these roads makes **MANTUA TOWNSHIP** responsible for their maintenance effective **JANUARY 11, 2018**, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of the above Resolution with the Portage County Engineer and the Mantua Township Trustees, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0039 - RE: ACCEPT THE FOLLOWING ROADS (FORMERLY UNDER THE JURISDICTION OF THE VILLAGE BRADY LAKE) IN FRANKLIN TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Resolution 17-0573 dissolved the Village of Brady Lake and reattached the area of the former Village of Brady Lake to Franklin Township, Portage County; and

WHEREAS, all roads within the former Village of Brady Lake are now the maintenance responsibility of the Franklin Township Trustees; and

WHEREAS, Franklin Township highway length has been extended by 22,228 feet and 4.210 miles; and

WHEREAS, township highway numbers have been assigned to all roads, formerly under the jurisdiction of the Village of Brady Lake, and now under the jurisdiction of the Franklin Township Trustees; now therefore be it

RESOLVED, that sections of **Merrill Road** and **West Shore Drive**, located in both Franklin Township and the former Village of Brady Lake, have been extended in length and miles as follows and current township highway numbers for both roads will carry into the former Village sections:

Number	Name	Length	Miles
T.H. 152	Merrill Road (from West Shore Drive to Onondaga Street)	1,860 Ft.	0.352 Miles

T.H. 526 West Shore Drive 1,035 Ft. 0.196 Miles
(from Merrill Road to Corporate Line)

;and be it further

RESOLVED, that the following roads, formerly under the jurisdiction of the Village of Brady Lake, have been assigned township highway numbers as follows and are the maintenance responsibility of **FRANKLIN TOWNSHIP**:

Number	Name	Length	Miles
T.H. 1361	Onondaga Street	820 Ft.	0.155 Miles
T.H. 1362	Erie Street	1,570 Ft.	0.297 Miles
T.H. 1363	Garfield Street	1,025 Ft.	0.194 Miles
T.H. 1364	Rankin Drive	420 Ft.	0.080 Miles
T.H. 1365	Lakeview Drive	3,736 Ft.	0.708 Miles
T.H. 1366	Lincoln Avenue	899 Ft.	0.170 Miles
T.H. 1367	Washington Street	1,580 Ft.	0.299 Miles
T.H. 1368	Elks Lane	483 Ft.	0.091 Miles
T.H. 1369	Cox Avenue	2,310 Ft.	0.438 Miles
T.H. 1370	Margaret Avenue	240 Ft.	0.045 Miles
T.H. 1371	Woodland Avenue	807 Ft.	0.153 Miles
T.H. 1372	Edmund Drive	100 Ft.	0.019 Miles
T.H. 1373	Leonard Street	1,204 Ft.	0.228 Miles
T.H. 1374	Hartman Street	321 Ft.	0.061 Miles
T.H. 1375	Iraquois Drive	290 Ft.	0.055 Miles
T.H. 1376	Hillside Avenue	409 Ft.	0.077 Miles
T.H. 1377	Pleasant Avenue	810 Ft.	0.153 Miles
T.H. 1378	Court Street	400 Ft.	0.076 Miles
T.H. 1379	Crystal Street	753 Ft.	0.143 Miles
T.H. 1380	Park Avenue	1,156 Ft.	0.219 Miles

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of the above Resolution with the Portage County Engineer and the Franklin Township Trustees, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0040

-

RE: A RESOLUTION AUTHORIZING THE PORTAGE COUNTY ENGINEER TO ENTER INTO LOCAL PUBLIC AGENCY (LPA) AGREEMENT No. 31435 - PID #106255 WITH THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION FOR A NO PASSING ZONE STUDY/SOFTWARE UPGRADE AND TRAFFIC STUDY IN PORTAGE COUNTY

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has secured 90% federal funding from the County Engineer's Association of Ohio HSIP Program to perform a No Passing Zone Study/Software Upgrade and Traffic Study in Portage County, and

WHEREAS, the Portage County Engineer has received LPA Agreement No. 31435 - PID #106255 from the Director of the Ohio Department of Transportation for said load rating project, and

WHEREAS, the LPA Agreement provides for an estimated reimbursement of \$28,728.00 in federal funds to the Portage County Engineer for the No Passing Zone Study/Software Upgrade and an estimated reimbursement of \$32,400.00 in federal funds for the Traffic Study, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into the LPA Agreement No. 31435 - PID #106255 with the Director of the Ohio Department of Transportation to access federal funds to reimburse the Portage County Engineer for said No Passing Zone Study/Software Upgrade and Traffic Study in Portage County, and

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0041

-

RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) FAMILY SUPPORT SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COLEMAN PROFESSIONAL SERVICES, INC.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Family Support Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** two (2) proposals were received, opened and tabulated for PRC Family Support Services on October 4, 2017; and
- WHEREAS,** Coleman Professional Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Coleman Professional Services, Inc.; now therefore be it
-
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period January 2, 2018 through September 30, 2018, with the option to renew three (3) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed One hundred seventy-two thousand one hundred seventy-four and 01/100 dollars (\$172,174.01); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0042

**RE: ENTER INTO AN AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE**

**PORTAGE COUNTY DEPARTMENT OF JOB &
FAMILY SERVICES, INC. AND COLEMAN
PROFESSIONAL SERVICES FOR
TRANSITIONAL HOUSING SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services ("PCDJFS") is responsible under Ohio Revised Code Chapter 5153 for the custody and care of and protective services for dependent, neglected and abused children it finds to be in need of public care or service; and
- WHEREAS,** PCDJFS is in need of Transitional Housing Services to provide safe housing and residential case management support to eligible youth in the custody of PCDJFS's Children Services Division as they begin to approach adulthood and transition out of the foster care system; and,
- WHEREAS,** Coleman Professional Services is willing and able to provide these services; and,
- WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between PCDJFS and Coleman Professional Services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Coleman Professional Services with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period December 1, 2017 through December 31, 2018, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the maximum consideration paid under this Agreement shall not exceed Twenty-four thousand seven hundred fifty and 00/100 dollars (\$24,750.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0043

RE: REVISE APPOINTMENTS TO DISTRICT NO. 7
INTEGRATING COMMITTEE OF OHIO PUBLIC
WORKS COMMISSION.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

- WHEREAS, the Board of Commissioners adopted Resolution No. 15-0407 on May 14, 2015 appointing representatives and alternates for Portage County to the District No. 7 Integrating Committee of the Ohio Public Works Commission; and
- WHEREAS, on August 11, 2016, the Board adopted Resolution No. 16-0679, which revised the appointments; and
- WHEREAS, due to the passing of Commissioner Frederick and the resignation of Anthony Zumbo from the County Engineer's Office, the resolution needs to be amended; now therefore be it
- RESOLVED, that the Board of Portage County Commissioners does hereby confirm the appointment of **Mike Kerrigan, Portage County Commissioner**, as a representative of Portage County on the District No. 7 Integrating Committee of the Ohio Public Works Commission regarding the State Issue 2 Infrastructure Bond Issue; and be it further
- RESOLVED, that the Board of Portage County Commissioners does hereby confirm the previous appointment of **Michael Marozzi, Portage County Engineer**, as a representative of Portage County on the District No. 7 Integrating Committee of the Ohio Public Works Commission regarding the State Issue 2 Infrastructure Bond Issue; and be it further
- RESOLVED, to ensure that all interests are represented at all meetings and to ensure meeting quorums, the Board of Commissioners confirms the appointment **Mike Collins, Engineering Technician, as alternate for County Engineer Michael Marozzi and Gene Roberts, Director, Portage County Water Resources Department, as alternate for Commissioner Mike Kerrigan**; and be it further
- RESOLVED, the remainder of the term is effective immediately through May 30, 2018; and be it further
- RESOLVED, that a certified copy be forwarded to the Clerk, Internal Services, Water Resources, County Engineer's Office and the Ohio Public Works Commission; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0044 - RE: ENTER INTO AN AGREEMENT WITH LOCAL GOVERNMENT SERVICES DIVISION OF THE AUDITOR OF STATE OF OHIO FOR CONVERSION OF DATA FOR THE PREPARATION OF FINANCIAL STATEMENTS FOR PORTAGE COUNTY FOR THE YEARS ENDING 2017, 2018 AND 2019.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners desires to complete the conversion of data for the preparation of financial statements for Portage County for the years ending 2017, 2018 and 2019; and

WHEREAS, the Local Government Services Division of the Auditor of State of Ohio desires to enter into an agreement to provide such; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with the Local Government Services Division of the Auditor of State of Ohio for the completion of the conversion of data for the preparation of financial statements for Portage County for the years ending 2017, 2018 and 2019 as stipulated in the agreement; and be it further

RESOLVED, that the service under this agreement shall not exceed Sixteen thousand and 00/100 dollars (\$16,000.00) for each year; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0045

-

**RE: ENTER INTO A LETTER OF ARRANGEMENT
BETWEEN PORTAGE COUNTY AND THE
AUDITOR OF STATE TO AUDIT THE
FINANCIAL STATEMENTS AS OF AND FOR THE
YEAR ENDED DECEMBER 31, 2017.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Portage County must have an audit of the financial statements as of and for the year ended December 31, 2017; and

WHEREAS, the Auditor of State will provide the services needed to meet the needed requirements; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a letter of arrangement with the Auditor of State of Ohio for the completion financial statements for the year ended December 31, 2017; and be it further

RESOLVED, that the service under this agreement shall not exceed One hundred eleven thousand, five hundred twenty and 00/100 dollars (\$111,520.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0046

-

**RE: ACCEPT CONTRACT CHANGE ORDER NO. 2
AND FINAL TO THE CONSTRUCTION
AGREEMENT BETWEEN THE BOARD OF
PORTAGE COUNTY COMMISSIONERS AND
MARUCCI AND GAFFNEY EXCAVATING
COMPANY FOR THE PROJECT KNOWN AS THE
CENTER ROAD IMPROVEMENT PROJECT IN
NELSON TOWNSHIP, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Resolution 17-0327 accepted and awarded the bid of Marucci and Gaffney Excavating Company for furnishing all labor, materials and equipment necessary to complete the project known as the **Center Road Improvement** in the Nelson Township, Portage County, and
- WHEREAS,** a contract was entered into with Marucci and Gaffney Excavating Company in the total amount of \$1,337,988.50, and
- WHEREAS,** Resolution 17-0661 accepted Contract Change Order No. 1 which increased the contract by \$45,176.00 to \$1,383,164.50, and
- WHEREAS,** a reduction in quantities on several line items resulted in a cost underrun of \$19,238.27, and
- WHEREAS,** the completion schedule was impacted which required an extension from November 14, 2017 to November 28, 2017, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 2 and Final to the construction contract with Marucci and Gaffney Excavating Company covering the **Center Road Improvement Project** in Nelson Township, Portage County, and be it further
- RESOLVED,** that this Contract Change Order decreases the contract between Portage County and Marucci and Gaffney Excavating Company by \$19,238.27 to **\$1,363,926.23**, and be it further
- RESOLVED,** that the completion date be extended from November 14, 2017 to November 28, 2017, and be it further
- RESOLVED,** that the Board of Portage County Commissioners authorizes the execution of said Contract Change Order between Marucci and Gaffney Excavating Company and Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0047**RE: ACCEPTANCE OF DONATION TO THE OFFICE
OF THE PORTAGE COUNTY VETERAN'S
SERVICE CENTER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Colonel Meade of the Ravenna arsenal presented the Portage County Veteran's Service Center a donation in the amount of \$1,000.00 to be used for disabled Portage County Veterans; now therefore be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1010, adopted on October 3, 2013, on behalf of the Portage County Veteran's Service Center; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0048 - RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	
Donny Hope	10468 South St Garrettsville Oh 44231	\$30
Amy Saylor	2450 Palm Rd Mogadore Oh 44260	\$25
Laura McEwen	2615 SR 59 Lot # 89 Ravenna Oh 44266	\$50
Shirley Perry	2754 Sandy Lake Rd Rootstown Oh 44272	\$100
Dennis Jahn	3468 Winchell Mantua Oh 44255	\$5
Patsy Rossow	343 Greenbriar Dr Ravenna Oh 44266	\$30
Robert Burganski	8408 Center St Garrettsville Oh 44231	\$10
Eldreth Photography	820 Congress Lake Rd Mogadore Oh 44260	\$1,500

Joyce & John Falkenstein	2029 Steffy Rd Mogadore Oh 44260	\$10
Carol Hughes	3077 SR 225 Diamond Oh 44412	\$70
Kimberly Palmer	6517 Red Brush Rd Ravenna Oh 44266	\$10
Mary Kay Johnston	550-14 Willow Cir. Aurora Oh 44202	\$20
Deborah Hall	84 New Hudson Rd Aurora Oh 44202	\$100
Hope Hayes	7424 SR 43 Kent Oh 44240	\$20
Cvicki Richardson	408 Hutchison Dr Mogadore Oh 44260	\$20
William Moors	1472 Brimfield Dr Kent Oh 44240	\$10
Twila & John Denzinger	9099 Newton Falls rd Ravenna Oh 44266	\$25
Patty Adsit	520-18 Willow Cir Aurora Oh 44202	\$25
David Maxwell	300 N Lincoln Kent Oh 44240	\$15
Julie A. Miller	356 N. Walnut St Ravenna Oh 44266	\$10
Donny Hope	10468 South St Garrettsville Oh 44231	\$30
Amy Saylor	2450 Palm Rd Mogadore Oh 44260	\$25
Laura McEwen	2615 SR 59 Lot # 89 Ravenna Oh 44266	\$50
Shirley Perry	2754 Sandy Lake Rd Rootstown Oh 44272	\$100

; now therefore, be it

RESOLVED,

the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0049

- **RE: AUTHORIZING THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF COST FOR PROJECT NO. SH-W (18-010), SHALERSVILLE WATER TREATMENT PLANT CHEMICAL IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, SHALERSVILLE TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, and seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. SH-W (18-010), Shalersville Water Treatment Plant Chemical Improvements referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary to replace failing chemical piping, fittings, valves, and appurtenances used to provide a dosing and conveyance system for delivered bulk liquid sodium hypochlorite used in the water treatment process within the plant building; and

WHEREAS, this project will provide for a more reliable and better leak proof alternative for transporting, storing, and handling chemicals at the water plant; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

JOURNAL ENTRY

January 11, 2018

Department of Budget & Financial Management

1. The Board of Commissioners signed the Satisfaction of Mortgage form for John W. Cheatham 2757 Elton Street, Streetsboro, OH 44241 to secure payment of \$16,720.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
2. The Board of Commissioners signed the Satisfaction of Mortgage form for John W. Cheatham

2757 Elton Street, Streetsboro, OH 44241 to secure payment of \$657.50. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Commissioners

3. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the Month of December 2017, received on January 4, 2018, as presented by the County Auditor and County Treasurer.
4. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for December 2017, as presented by the Portage County Sheriff's Department.
5. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Transporting Report for October 2017, as presented by the Portage County Sheriff's Department.
6. The Board of Commissioners received the January 9, 2018 Amended Certificate of Estimated Resources for the year beginning January 1, 2018 as submitted by the Portage County Budget Commission.

Human Resources

7. The Board of Commissioners signed the Personnel Action Form authorizing the promotion of Keena Johnson from Social Service Worker 3-On Call to PCSA Supervisor, replacing Cathy Rufener, for the Portage County Department of Job & Family Services effective February 12, 2018, as presented by Janet Kovick, Human Resources Director.
8. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent SSW3-On Call replacing Keena Johnson for the Portage County Department of Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.

Internal Services

9. The Board of Commissioners adopted the IRS 2018 standard mileage rate of \$.545 cents per mile reimbursement for 2018, as recommended by Internal Services Director JoAnn Townend.

Motion To: Approve the Journal Entries for January 11, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Motion To: Adjourn the Official Meeting of January 11, 2018 at 1:09 PM

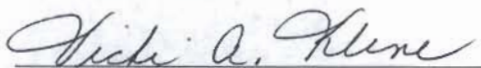
RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

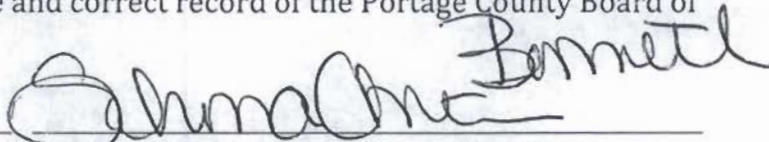
SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



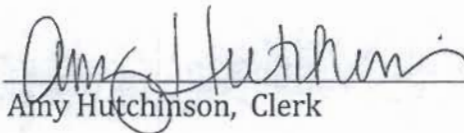
Vicki A. Kline, President



Sabrina Christian-Bennett, Vice President



Mike Kerrigan, Board Member



Amy Hutchinson, Clerk