

# MEETING MINUTES

**Meeting Date:** July 17, 2018  
**Meeting Time:** 1:30 pm-3:30 pm  
**Written By:** Shawn Arden, PE  
**Client:** Portage County

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**Location of Meeting:** Portage County Engineer's Office

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**Purpose of Meeting:** Portage County Storm Water District Steering Committee Meeting

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**Attendees:** Mickey Marozzi (Portage County Engineer); Joe Diorio, Amos Sarfo, Mary Helen Smith (Portage County Health District); James Bierlair, Eric Long (Portage County SWCD); Jim Greener (Portage County Internal Services), David Garnier (Portage County Prosecutor's Office); Todd Peetz (Portage County Regional Planning); Shawn Arden (EMH&T)

**Copies:**

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Listed below are general discussion topics. Items noted in **bold** require follow-up discussions.

1. Steering Committee and Storm Water Task Force Meeting Minutes
  - a. April 2018 Steering Committee minutes - Approved
  - b. May 2018 STWF notes – no comments
  - c. Mickey to post both items on the PCE website.
  
2. PCSWCD Discussion on Active Construction Sites:
  - a. SR 5 & 59 construction site: OEPA has issued a Notice of Violation for NPDES stormwater requirements. James met with contractor to discuss SWPPP and BMP requirements. OEPA referred the site to the USACE for review of Section 404 impacts. PC has also issued two Notices of Violation to Contractor for non-compliance against County stormwater regulations.
  - b. Powdermill Road across from KSU Golf Course: Eric visited site to inspect erosion and sediment controls. SWPPP has not been submitted to PCSWCD. PC has issued two Notices of Violation to Contractor for non-compliance with County stormwater regulations. Eric to work with the Contractor to verify permanent stabilization plan.
  - c. I-76 & Mogadore Road: Site remains in non-compliance with County stormwater regulations. PC-BOC resolved for Prosecutor's Office to pursue injunction for relief (copy of PC-BOC meeting minutes from June 28, 2018 was distributed). David met onsite with Eric Long (PCSWCD), Mr. Klaben, Mr. Klaben's counsel, and Mr. Hurst (contractor). In 2018, additional fill was placed on the site without an approved SWPPP. County is currently proceeding with enforcement activity. Site requires permanent stabilization.
  
3. Jim Greener discussed the list of residential subdivision stormwater management basins. Mickey stated PCE will rent a proper mower for removing woody vegetation from the basins. PCSWCD is inspecting the basins and recording the extent of required maintenance. Mickey noted commercial and industrial properties are responsible for maintaining their stormwater basins.
  
4. Eric stated the next SWTF meeting will be at the PCSWCD Garden Room on August 21. The annual good housekeeping training will be held at this time. No tour will be provided. Eric is also encouraging maintenance workers to attend a workshop on Sensible Salting on Tuesday October 11 in Bainbridge. Workshop is sponsored by NEOPIPE.

5. Eric stated a logo for the Storm Water District was created for display at Envirothon. All agreed with the logo as presented and its use in future events.
6. **Todd stated he will coordinate with Mary Helen on pending HSTS funding applications.**
7. Todd presented a pending HSTS case for discussion. Property is currently tenant occupied and solution will entail connection to the sanitary sewer. **Todd noted the application is incomplete, and he will notify the applicant.** Concerns regarding the applicant meeting the owner-occupied requirement remain.
8. Joe stated the first public meeting for the Chinn Allotment was held. OEPA representatives were in attendance.
9. Amos stated PCHD is identifying outfall points in Shalersville Township. Outfalls will be located and dry weather screened at the same time. PCHD is also working through the final 25% of the initial outfall screen.
10. Mary Helen distributed text for the revised IDDE resolution and ORC 3718.011.
  - a. A3 paragraph is new to cover off lot discharging HSTS with PCHD permits but no NPDES coverage. Mary Helen asked David and Shawn to review and comment. **Shawn to review by next week.**
    - i. Approval process: Prosecutor's office -> SWTF -> BOC.
  - b. Cities will need to pass similar individual ordinances. Mary Helen distributed a model ordinance developed for this purpose in other Northeast Ohio communities.
11. **Eric will review the stormwater construction rules against the new OEPA permit and provide feedback to the Steering Committee.**
12. Mary Helen noted the PC website has the Draft 2009 IDDE rules posted. **The website should be updated to show the correct document.**
13. Review of Remaining Action Items from last meeting:
  - a. Mickey has verbally advised Franklin Township Trustees of additional user fees in 2019 associated with Brady Lake parcels.
  - b. **PCSWCD to contact PCWR regarding potential future presentation of the 208 plan revisions to Township Trustees.**

14. Next Meeting: August 21, 2018; 10:00 am; SWTF Meeting at PCSWCD Garden Room

15. Future Meetings:

a. Steering Committee: October 16, 2018 at 1:30pm, PCE office.

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The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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