

2024 BUDGET NOTES

Revenue

- ♦ **Membership Dues – Community increase ____ per capita – County Commissioners increase ____ per capita (Current CPI index 4%)
2022 Census population estimates are not out yet**
- ♦ **Agricultural Preservation Plan \$100,000 (possible revenue for 2024/2025)**
- ♦ **Park Master Plan for Brimfield Township \$35,000 (possible revenue for 2024/2025)**

2024 BUDGET NOTES

Expenditures

- ❖ Salaries -
 - Increase 3%**
- ❖ Fringes - PERS 14.00%
 - Medicare 1.45%
 - Workers Comp 1.7%
 - **Health Ins-14% Increase**
- ❖ Insurance - property and **employee blanket bond** \$356.00 paid every 3 years due again in **2025**
- ❖ Telephones - \$1,300
- ❖ Prof/Tech Services –
 - **ESRI license Purchase 2nd license for new planner**
 - Office 365 licenses x7
- ❖ Advertising –
 - Budget ad for fiscal year 2024
- ❖ Dues –
 - County Planning Directors Association
 - American Planning Association (if funds are available)
 - Portage County Township Association
 - 5 Chamber of Commerce Dues
- ❖ Periodicals / Publications newspaper subscription
- ❖ Supplies
- ❖ Postage \$1,200
- ❖ Photocopying/Printing
- ❖ Travel/Training
- ❖ Equipment
- ❖ Rentals –
 - Copier \$239.00 x 12 = 2,868.00 (rental cost only)
 - Postage Meter \$600 (approx annual cost)
- ❖ Legal Services
- ❖ Debt service payment – \$15,000
- ❖ Utilities for Multi-Purpose building 124 North Prospect
- ❖ **(1) Furnace/air conditioning replacement North Prospect**

RPC REVENUE FOR 2024 BUDGET

RESOLUTION 23-(09) RPC APPROVED BUDGET/APPROPRIATIONS

Rental Income	\$	30,900
RPC Membership Dues	\$	262,616
Subdivisions	\$	20,000
Copies/Misc/Over Hours	\$	4,000
PCC Contracts	\$	73,500
Contracts	\$	202,000
	\$	-
TOTAL REVENUES	\$	593,016

Breakdown of RPC Revenue

Rental Income		
128 N Prospect		12,300
122 N Prospect		12,000
126 N Prospect		3,600
124 N Prospect		3,000
Rentals		30,900
Dues	\$	262,616
Other Revenue		
Subdivision Fees		20,000
Copies/Misc/Overhours		4,000
Total Other Misc Revenue	\$	24,000
Contracts		
Critical Infrastructure Grant (Franklin Twp)		5,000
Target of Opportunity (MV)		20,000
Critical Infrastructure Grant (RC)		5,000
Comp Plan update (Mantua Township)*		20,000
WR GIS Service		25,000
B-F-24 Admin		18,000
B-F-24 Fair Housing		500
Historic Structures KENT		14,000
Streetsboro City Admin		8,000
Comp Plan update (Ravenna City)		25,000
PC Septic System Program		10,000
Comp Plan update (Ravenna Twp)*		25,000
Comp Plan update (Randolph Twp)*		20,000
Comp Plan update (Garrettsville Village)*		20,000
Comp Plan update (Mantua Village)*		20,000
Comp Plan update (Rootstown Twp)*		25,000
Comp Plan update (Freedom Twp)*		15,000
Total Contracts	\$	275,500
TOTAL REVENUE	\$	593,016
Estimated		
Unencumbered Beginning Balance		35,000
TOTAL REVENUE PLUS BALANCE	\$	628,016
		\$ 628,016.17

**FUND 8500-906 - REGIONAL PLANNING
2023 BUDGET**

REVENUE

8500 906 1 152000 Contracts	\$	202,000
8500 906 1 152200 Portage County	\$	73,500
8500 906 1 180000 Other Revenue	\$	24,000
8500 906 1 188000 Membership Dues	\$	262,616
8500 906 2 240000 Rental Income	\$	30,900
8500 906 2 25000 Refunds/Reimb.	\$	-
TOTALS	\$	593,016

Certificate

January 1, 2024 Unencumbered Balance	\$	35,000.00
Estimated Revenue	\$	593,016.17
Estimated Certificate of Resources	\$	628,016.17
Estimated Expenditures	\$	556,839.00
DIFFERENCE	\$	<u>71,177.17</u>

January 1, 2024 Unencumbered Balance	\$	35,000.00
Current Estimated Revenue	\$	593,016.17
Additional Revenue		-
Total Estimated Revenue to be Certified	\$	<u>628,016.17</u>

RPC Expenditure Worksheet for 2024 Budget

Salaries		
Full Time		
Director	\$	107,141
Community Planner	\$	51,501
CDBG Specialist	\$	45,718
Office Manager	\$	53,622
Senior Planner	\$	61,818
	\$	-
Total Full Time	\$	319,800
Part Time Administrative Assistant	\$	-
	\$	-
Total Part Time	\$	-
Total Salaries	\$	319,800
		\$ 319,800
Fringe Benefits		
PERS	\$	44,772
Medicare	\$	4,637
Workers Comp	\$	5,437
Health Insurance	\$	99,892
Retirement/Termination Payoff	\$	11,000
Total Fringe Benefits	\$	165,738
		\$ 165,738
TOTAL SALARIES & FRINGES (300000)		\$ 485,538

Contracted Services	
Contracts	
Legal Counsel	\$ 10,000
	\$ -
	\$ -
Total Contracts	\$ 10,000
Travel/Training	\$ 5,000
Dues	\$ 726
Utilities	
Ohio Edison	\$ 1,200
East Ohio Gas	\$ 1,100
City of Ravenna (water/sewer)	\$ 550
Snow Removal	\$ 750
Lawn Care	\$ 700
Trash removal	\$ 600
	\$ -
Total Utilities	\$ 4,900
Advertising	\$ 350

Telephone	\$	1,300	
Postage	\$	1,200	
Repairs	\$	2,000	
Equipment Rental (copier, postage meter)	\$	4,200	
Prof & Tech Services			
Office 365 licenses x7	\$	2,053	
ESRI License x2	\$	1,950	
	\$	-	
Total Prof & Tech Services	\$	4,003	
Periodicals/Publications	\$	250	
Audit Services	\$	6,200	
Insurances (Bldg & Bonds)	\$	-	
Total Contracted Services (400000)			\$ 40,129
Supplies and Materials			
Supplies	\$	3,672	
Photocopying/Printing	\$	2,500	
Total Supplies and Materials (500000)	\$	6,172	
Equipment	\$	-	
Total Supplies/Equipment (500000)	\$	-	\$ 6,172
Total Building Improvements (600000)	\$	10,000	
Total Capital Reserve	\$	-	\$ 10,000
Total Debt Service (800000)	\$	15,000	\$ 15,000
GRAND TOTALS	\$	556,839	\$ 556,839

**FUND 8500-906 - REGIONAL PLANNING
2024 BUDGET**

EXPENDITURES

8500 906 3 300000	Salaries and Fringes	\$	485,538
8500 906 4 400000	Contracted Services	\$	40,129
8500 906 5 500000	Materials, Supplies, Equipment	\$	6,172
8500 906 6 600000	Capital Outlay	\$	10,000
8500 906 8 800000	Debt Service	\$	15,000
Grand Totals		\$	556,839