



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 29, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Barb Tittle, Brian Ames, Diane Smith, Ed Basta and Ed Dean

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:09 AM

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director David Lair

The bills/ACH payments equal \$10,778.90 for Solid Waste and \$1,001,315.32 for the other, there are no wire transfers for Health Benefits, Journal Vouchers totaled \$57,318.50 and Then and Now's equaled \$266,046.54.

Commissioner Christian-Bennett noticed Solid Waste's information is now listed on the recap sheet.

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, April 29, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0295
2. The Board of Commissioners agrees to approve the Thursday, April 29, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Hold.

3. The Board of Commissioners agrees to approve the Thursday, April 29, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0297
4. The Board of Commissioners agrees to approve the Thursday, April 29, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0298
5. The Board of Commissioners agreed to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0299
 - \$20,000 is for the WiFi in the Administration Building.
 - \$8,840 is for a retirement payout and an adjustment to the Clerk of Courts salary and an employee's salaries.
 - \$17,000 is for the fingerprint machine the Municipal Court asked for that will be moved to the Sheriff's equipment budget.
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0300
 - \$40,000 for the Workers' Comp Retro Rating Plan.

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: Director JoAnn Townend

Resolutions:

1. The Board of Commissioners agrees to accept the escrow agreement and payment guarantee agreement for construction of street, storm sewer and drainage improvements for the Hickory Creek, Phase I Subdivision in Brimfield Township./Resolution No. 21-0301
2. The Board of Commissioners agrees to amend Resolution No. 21-0261 dated April 15, 2021 approved the plans, specifications and estimate of cost, and setting the date and time for acceptance of bids for the construction of Project No. BR-2 (20-180), 2021 Sewer Maintenance Program, in the Portage County Regional Sewer District./Resolution No. 21-0302
3. The Board of Commissioners agrees to approve plans and specifications and set date for accepting bids for the 2021 441 Resurfacing Project, for the resurfacing of various Portage County roads./Resolution No. 21-0303
4. The Board of Commissioners agrees to approve plans and specifications and set date for accepting bids for the 2021 405 Resurfacing Project, for the resurfacing of various Portage County roads./Resolution No. 21-0304

5. The Board of Commissioners agrees to enter into amendment no. 8 between the Board of Commissioners and Correctional Healthcare Companies LLC for inmate Health Care Services./Resolution No. 21-0305
6. The Board of Commissioners agrees to enter into amendment no. 1 between the Board of Commissioners and Keefe Commissary Network LLC for commissary software and services for the Portage County Sheriff./Resolution No. 21-0306
7. The Board of Commissioners agrees to enter into an agreement between the Board of Commissioners and Coleman Professional Services for inmate psychological services at the Portage County Justice Center./Resolution No. 21-0307
8. The Board of Commissioners agrees to set proposal date for the request for qualifications for professional architectural & engineering services for the Portage County Commissioners./Resolution No. 21-0308
 - This resolution sets the bid date for the roofing projects and the parking lot.

Director Townend brought up the fingerprint machine request from Municipal Court and Commissioner Christian-Bennett pointed out that the Board approved the request during the Department of Budget and Financial Management's meeting today in the amount of \$17,000.

9:22 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to discuss the employment of a public employee. Also present: Commissioners' Only. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:47 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

PLEASE ADD TO YOUR AGENDA

April 29, 2021

HUMAN RESOURCES:

1. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the one week internal posting of the full time Administrative Assistant, replacing Julie Gonzales, for the Portage County Board of Commissioners with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

MISCELLANEOUS ITEMS

The Board of Commissioners approves the April 22, 2021 and April 27, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

Emergency Management Agency

Resolution:

1. The Board of Commissioners agrees to appoint Sheriff Zuchowski, Captain Noland and Roger Klodt to the Portage County Local Emergency Planning Committee (LEPC)./Resolution No. 21-0312

Treasurer's Office

Resolution:

1. The Board of Commissioners agrees to accept donations in support of the Portage County Financial Wellness Fair to the Portage County Treasurer./Resolution No. 21-0313

Human Resources

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of David Morgan, Child Support Specialist for Portage County Job & Family Services, effective April 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of Antonette Scharsu, Clerical Specialist 4 for Portage County Job & Family Services, effective April 30, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of Naoibh Chaplin, CSEA Attorney for Portage County Job & Family Services, effective April 30, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the two-week external posting of the full time CSEA Attorney, replacing Naoibh Chaplin for Portage County Job & Family Services.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of Holly Spohn, Social Service Worker 3 for Portage County Job & Family Services, effective May 17, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the three-day internal posting of the full time Social Service Worker 3, replacing Holly Spohn for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

7. **JOURNAL ENTRY:** The Board of Commissioners agree to approve an extension of leave without pay for a Portage County Job and Family Services employee through June 1, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioners

Discussion:

1. MUNIS Access – Does the Board wish to establish permission for the Clerk to learn and become a backup user to enter requisitions, invoice batches, and pay-ins? The Clerical Specialist will also need access to enter requisitions. The Board of Commissioners agreed to move forward with both requests.

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners authorized payment in the amount of \$6,900.00 from the General Fund 0001 Memorial Day Expenses, Org. 09030004, Object No. 426100, by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities, as stipulated in ORC Section 307.66:

A. American Legion Post #193	\$500.00
B. American Legion Auxiliary #193	\$100.00
C. American Legion Post #331	\$500.00
D. American Legion Auxiliary #331	\$100.00
E. American Legion Sons #331	\$100.00
F. American Legion Post #496 Kent	\$500.00
G. American Legion Auxiliary #496 Kent	\$100.00
H. American Legion Post #674 Windham	\$500.00
I. American Legion Post #685 Streetsboro	\$500.00
J. American Legion Auxiliary #685 Streetsboro	\$100.00
K. American Legion Post #713 Deerfield	\$500.00
L. American Legion Post #803 Aurora	\$500.00
M. American Legion Auxiliary #803 Aurora	\$100.00
N. Catholic War Veterans #1954 Rootstown	\$500.00
O. Veterans of Foreign Wars #1055 Ravenna	\$500.00
P. Veterans of Foreign Wars Sons #1055 Ravenna	\$100.00
Q. Veterans of Foreign Wars Post #2629 Aurora	\$500.00
R. Veterans of Foreign Wars Post #8487 Mogadore	\$500.00
S. Veterans of Foreign Wars Auxiliary #8487 Mogadore	\$100.00
T. Veterans of Foreign Wars Post #9716 Streetsboro	\$500.00

U. Veterans of Foreign Wars Auxiliary #9716 Streetsboro	<u>\$100.00</u>
TOTAL	\$6,900.00

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of March 2021, received on April 21, 2021 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Recessed: 9:52 AM

Reconvened: 10:00 AM

Recessed to Public Hearing Road Vacation Pearl Street, Franklin Township: 10:01 AM

**PUBLIC HEARING MEETING MINUTES FOR THE
PROPOSED PARTIAL ROAD VACATION OF PEARL STREET IN
FRANKLIN TOWNSHIP, PORTAGE COUNTY**

April 29, 2021

10:00 AM

Attending: Diane Smith, Barb Tittle, Ed Dean, Brian Ames, Ed Basta, County Engineer Mickey Marozzi, Chief Deputy County Engineer Chief Deputy County Engineer Larry Jenkins and Paul Swigart Sr.

Commissioner Christian-Bennett opened the Public Hearing at 10:00 AM.

I. OPENING – Commissioner Christian-Bennett

Section 5553.045 of the Ohio Revised Code specifies that a Board of Township Trustees may petition the Board of County Commissioners to vacate a Township Road or a portion of the road by adopting a resolution requesting the road vacation which includes a description of the general route and termini of the road or portion of the road.

On March 19, 2021, the Board of Commissioners received Franklin Township's Resolution No. 2021-04, dated January 26, 2021, requesting the partial road vacation of Pearl Street, Franklin Township, Portage County.

II. PURPOSE OF THE HEARING – Commissioner Christian-Bennett

The purpose of the Public Hearing is to hear testimony from interested persons for and against the proposed road vacation and to determine whether the road vacation will serve public convenience and welfare of the residents.

III. SWEARING IN OF THOSE WHO ARE SPEAKING - Commissioner Christian-Bennett

Anyone that would like to speak during the Public Hearing must raise your right hand and be sworn in.

- Do you solemnly swear that the testimony you are about to give shall be the truth, the whole truth, and nothing but the truth, if so please respond **I do**.

IV. COUNTY ENGINEER'S REPORT – County Engineer

Engineer Marozzi has made a review and analysis of the proposed partial vacation plat of Pearl Street and had comments that were shared with the surveyor and he addressed and resubmitted the plat and it's been reviewed and there are no objects to the plat or to the description.

The County Engineer's purpose is to review the plat and description to ensure the Auditor's Office can levy taxes upon the parcel in question.

In this particular case, the same owner owns all 3 parcels so the owner will get the reversion.

Commissioner Badalamenti asked why it's called a 'vacation' and Engineer Marozzi explained at one point, the Board of Commissioners accepted a plat dedicating it for the public's use and the reverse process of that action is called a vacation.

V. PUBLIC COMMENT Commissioner Christian-Bennett

For the proposed partial vacation: N/A

Against the proposed partial vacation: N/A

VI. CLOSING STATEMENT - Commissioner Christian-Bennett

After hearing the discussion presented today, if the Board finds such improvements will serve the public convenience and welfare, it shall move forward with the adoption of a resolution by majority vote declaring the portion vacated.

There being nothing further to come before the Board, adjourn the Public Hearing of April 29, 2021 at 10:06 AM

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

Reconvened the Commissioners' meeting: 10:06 AM

Draft Resolution:

1. Motion to approve the proposed partial road vacation of Pearl Street in Franklin Township, Portage County./21-0309

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and Gail Gifford

Discussion:

1. Comprehensive Plan

Director Peetz discussed the possibility of having two committees for the Comprehensive Plan – the **vision steering committee** and the **comprehensive plan steering committee**. The list of potential community organizations is broken down into 4 quadrants by location within the County and Director Peetz would ideally like to limit the members to a maximum of 20 per committee. The vision steering committee will create ideas for the big picture and the comprehensive plan steering committee will determine how to implement that vision. For continuity between the two committees, Director Peetz suggests 3-5 members from the vision committee also serving on the comprehensive plan committee and those appointments would be included in the 20 members maximum. Director Peetz would like the Board's input on committee members for both.

Director Peetz noted the Board's approval is necessary for the vision and comprehensive plan towards the end of the project and the Board could participate on the committees, but it may become complicated as the members will rely on the Commissioners for decision making. Commissioner Christian-Bennett spoke with the Prosecutor's Office, who advised there should be no more than 1 Commissioner on each committee. Commissioner Christian-Bennett pointed out that Commissioner Badalamenti would like to be the representative on the vision committee and she would like to be the representative on the comprehensive plan committee and Commissioner Kline could be both alternates or the Board could rotate who attends the meeting.

Commissioner Christian-Bennett would like Director Peetz to reach out to the organizations and establish both committees and he will also mention it during the next Regional Planning Commission meeting.

Director Peetz and Ms. Gifford have been working with Brimfield Township on a draft land use plan that's interactive and online and Director Peetz presented it to the Board to get an idea of what's available for the County's plan.

The contract for the Comprehensive Plan should be coming to the Board through Internal Services next week.

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Discussion:

1. Data Report

Director Jeffries discussed the Data Report for January and February 2021.

2. Contract and Lease Renewal

Prior Contract Amendment (Family and Community Services)

The Portage County Job and Family Services and the Northeast Ohio Consortium of Council of Governments (NOCCOG) are engaged in a contract with Family and Community Services who provides supportive services to young adults from Portage County enrolled in the Comprehensive Case Management Program (CCMEP). While we have a renewed and current contract for these services, the Executive Director of the NOCCOG has requested an update to the prior contract to reflect monies spent in the TANF and WIOA programs.

The Board agreed to move forward with the request and Internal Services will prepare a resolution for Board consideration.

Lease Renewal (Pinelane Properties LLC)

The Ohio Means JOBS office leases its workspace from Pinelane Properties. This original five-year lease is scheduled to terminate June 30, 2021. Portage County Job and Family Services is happy with this current space and the relationship with Pinelane Properties LLC and would like to enter into a second 5-year contract for a period of July 1, 2021 through June 30, 2026. The average cost per month is about \$5,000 in rent for the building and the total sum of payments within this contract period of 5 years is \$304,620.00.

The Board agreed to move forward with the request.

3. Upcoming Programs and Events

- 2nd Annual Back to School Health and Wellness
- Back to School Clothing Voucher Program
- 6th Annual Senior Forum
- Ohio Means Jobs Virtual Job and Career Fair
- Pathways to Independence Graduation Party 2021

4. Upcoming May 10th Visit with Representative Gail Pavliga

Director Jeffries invited Representative Pavliga to visit Job and Family Services and she will be in Portage County on Monday, May 10th around 10:30 AM. The Board is invited to attend.

5. Child Support Division proposed move to Administrative Building and follow up on rent

Director Jeffries has a little over 20 Child Support staff members that occupy 2 floors of Riddle Block and she believes staff could be accommodated on the 2nd floor of the Administration Building. The move would reduce rental costs to the department of approximately \$80,000/year. Director Jeffries would like to see the transition occur by July 1, 2021. Commissioner Christian-Bennett suggests Director Jeffries contact Interim Department of Budget and Financial Management Director Dave Lair for possible budget implications. The Board agreed to move forward with the request.

Director Jeffries noted while the department is waiting to hear about the State budget, the levy and the certainty grant, she would like to hold off on all payments for this building in 2021 to establish a payment plan with Interim Department of Budget and Financial Management Director Dave Lair for 4 months of rent. Commissioner Christian-Bennett would like her to contact Director Lair and he will report back to the Board with an overview of the funding situation./Hold.

6. Certainty Grant Update

A plan was approved by the Federal government to have 1 pot of restoration funds for 12 counties that were negatively impacted by the loss of Protect Ohio funding. The State advised the Department of Health and Human Services had a discrepancy in the data entered from Ohio Department of Job and Family Services and were unable to finalize the total amount that would be divided between the 12 counties relative to the restoration funds. Director Jeffries noted the department has been without \$400,000 over the last 4 months. If this doesn't get rectified soon, the department will need a cash advance until the funding comes in and then the funding will be paid back. Commissioner Kline asked Director Jeffries to talk with Interim Department of Budget and Financial Management Director Lair./Hold.

7. Children Services Levy Committee Updates

The Portager reported the League of Women Voters and United Way have voted to support the levy and the committee has done a great job putting the information out to the community.

8. Coordination of Secondary Trauma Training for Portage Job and Family Services employees

The department will look into in-house training during the summer to do some health and wellness and secondary trauma training for the department. The Child and Adult Protective Services workers were out in the field during the pandemic.

Resolution:

1. The Board of Commissioners agrees to transfer \$71,429.61 from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0310
 - This is the regular staff costs the WIA fund is paying back to Public Assistance for an adjustment for March and April 2021.

10:54 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Director Kellijo Jeffries and Benefits Specialist Susan Lynn. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:58 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

11:01 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss the discipline of a public employee. Also present: Director Kellijo Jeffries and Benefits Specialist Susan Lynn. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:15 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

Recess: 11:15 AM
 Reconvened: 11:30 AM

11:30 AM In accordance with the Ohio Revised Code 121.22(G)(3), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also Present: Attorney Chris Meduri, Procurement, Contract & Risk Manager Michelle Crombie, and Kathleen Minahan, Mazanec, Raskin & Ryder. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

12:24 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Recessed: 12:24 PM to Solid Waste Management District
 Reconvened: 12:26 PM

The referenced amounts correlating to the bills, JV's and then and now's discussed during the Department of Budget and Financial Management's portion of today's meeting were subsequently modified at near the conclusion of the today's meeting in open session to correct any potential discrepancies, with the Board agreeing to amend motions adopted earlier today as provided below herein:

1. The Board of Commissioners agrees to amend approval of the Thursday, April 29, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management in the amount of \$1,316,661.06./Resolution No. 21-0295
2. The Board of Commissioners agrees to amend approval of the Thursday, April 29, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management in the amount of \$64,544.35./Resolution No. 21-0297
3. The Board of Commissioners agrees to amend approval of the Thursday, April 29, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management in the amount of \$314,740.01./Resolution No. 21-0298

The following resolutions were adopted today – April 29, 2021

RESOLUTION NO. 21-0295 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the referenced amounts correlating to the bills, JV's and then and now's discussed during the Department of Budget and Financial Management's portion of today's meeting were subsequently modified at near the conclusion of the today's meeting in open session to correct any potential discrepancies, with the Board agreeing to amend motions adopted earlier today as provided below herein; now therefore be it

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 29, 2021 in the total payment amount of **\$1,316,639.61 including late fees finance charges, interest & penalties amounting to \$21.45 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0296

This resolution was omitted. No health benefit wires. This is for numbering purposes only.

RESOLUTION NO. 21-0297 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another

department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; and

WHEREAS, the referenced amounts correlating to the bills, JV's and then and now's discussed during the Department of Budget and Financial Management's portion of today's meeting were subsequently modified at near the conclusion of the today's meeting in open session to correct any potential discrepancies, with the Board agreeing to amend motions adopted earlier today as provided below herein; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/29/21	1563	\$8.55
04/29/21	1663	19,068.46
04/29/21	1669	8,521.83
04/29/21	1670	29,310.18
04/29/21	1671	4,062.97
04/29/21	1672	868.00
04/29/21	1673	1,708.00
04/29/21	1720	996.36
Total		\$64,544.35

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0298 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:



- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1);
- WHEREAS,** the referenced amounts correlating to the bills, JV's and then and now's discussed during the Department of Budget and Financial Management's portion of today's meeting were subsequently modified at near the conclusion of the today's meeting in open session to correct any potential discrepancies, with the Board agreeing to amend motions adopted earlier today as provided below herein; now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$314,740.01** dated **April 29, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0299 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration

shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<u>Increase</u>	<u>Decrease</u>
0012	Internal Services CO		
00126	Capital Outlay	\$ 20,000	
Total:		\$ 20,000	
0500	Clerk of Courts Common Pleas		
05003	Personal Services	\$ 8,840	
Total:		\$ 8,840	\$ -
0700	Sheriff G Admin		
07006	Capital Outlay	\$ 17,000	
Total:		\$ 17,000	\$ -
TOTAL MEMO BALANCE ALL AMENDMENTS:		\$ 45,840	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0300 - RE: AMENDMENT TO THE NON GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<u>Increase</u>	<u>Decrease</u>
7220	Workers' Comp Retro Rating Plan		
72209	Miscellaneous Expense	\$ 40,000	
Total:		\$ 40,000	\$ -
TOTAL MEMO BALANCE ALL AMENDMENTS:		\$ 40,000	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

RESOLUTION NO. 21-0301 - RE: AGREE TO ACCEPT THE ESCROW AGREEMENT AND PAYMENT GUARANTEE AGREEMENT FOR INSPECTION COSTS FOR CONSTRUCTION OF STREET, STORM SEWER AND DRAINAGE IMPROVEMENTS FOR THE HICKORY CREEK, PHASE I SUBDIVISION IN BRIMFIELD TOWNSHIP.

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following Resolution be adopted:

RESOLVED, that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Escrow Agreement and the Payment Guarantee Agreement for inspection costs for the construction of street, storm sewer and drainage improvements for the Hickory Creek, Phase 1 Subdivision in Brimfield Township, Portage County, and be it further

RESOLVED, that said agreement is between Hickory Creek, LLC (owner/developer) and CF Bank, in the full and just sum of Thirty Four Thousand One Hundred Forty-Six and 00/100 dollars (\$34,146.00); and be it further

RESOLVED, that the Board of Commissioners sign the Escrow Agreement, as approved by the Portage County Prosecutor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0302 - RE: AMEND RESOLUTION NO 21-0261 DATED APRIL 15th, 2021 APPROVING THE PLANS, SPECIFICATIONS AND ESTIMATE OF COST, AND SETTING THE DATE AND TIME FOR ACCEPTANCE OF BIDS FOR THE CONSTRUCTION OF PROJECT NO. BR-2 (20-180), 2021 SEWER MAINTENANCE



**PROGRAM, IN THE PORTAGE COUNTY
REGIONAL SEWER DISTRICT.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, pursuant to authorization by this Board contained in Resolution 20-0726 adopted, November 24th, 2020, the County Water Resources has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. BR-2 (20-180), 2021 Sewer Maintenance Program, hereinafter referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary because of the volume of Inflow and Infiltration (I&I) found in the Portage County Sanitary Sewers causing sanitary sewer overflows, increasing operating costs and decreasing capacity for new customers; and

WHEREAS, the PROJECT has identified specific areas of highest flows and designed a Program to mitigate I&I to reduce operating costs, occurrences of sanitary sewer overflows and restore capacity in the sanitary sewer collection systems; now therefore be it; and

WHEREAS, the PROJECT is essential to maintaining and operating a reliable wastewater collection system; now therefore be it

WHEREAS, the PROJECT will include cleaning, testing, grouting, lining and associated incidentals necessary to complete the PROJECT; and

WHEREAS, on April 20th, 2021 upon inspection, it was found that a portion of Resolution No.21-0261 DATED APRIL 15th, 2021 incorrectly noted the PROJECT as "PROJECT NO. PC (20-050), 2020 SEWER MAINTENANCE PROGRAM"

RESOLVED, "PROJECT NO. PC (20-050), 2020 SEWER MAINTENANCE PROGRAM" Shall be replaced with "PROJECT NO. PC (20-180), 2021 SEWER MAINTENANCE PROGRAM" within Resolution No.21-0261 DATED APRIL 15th, 2021.

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said plans, specifications and estimate of cost for said PROJECT hereto be and the same are hereby approved.

Section 2. that said plans, specifications and estimate of cost are on file at the Portage County Water Resources office at 8116 Infirmary Road, Ravenna, Ohio 44266 and kept continuously on file for inspection by all

persons interested therein. Plans and specifications may be purchased from the office of AA Blueprint, 2527 Gilchrist Road, Akron, Ohio 44305, 330-794-8803, at a non-refundable cost; and be it further

- Section 3. that sealed bids for the construction of the PROJECT will be accepted until 2:00 PM on May 5, 2021 via the United States Postal Service or Courier only(UPS or FedEx) at the office of the Portage County Director of Internal Services, Portage County Administration Building, 1st Floor, Room 114, 449 South Meridian Street, Ravenna, Ohio. (no hand deliveries or drop-offs are accepted). In an effort to limit the spread of COVID-19 (Coronavirus), bids will be opened to the public VIA LIVE STREAM ONLY at <https://www.co.portage.oh.us/internal-services/pages/bids-rfps-rfqs>; and be it further
- Section 4. that the Notice of receiving bids shall be posted in the Record Courier on April 19 and April 26, 2021. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices; and be it further
- Section 5. that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management; and be it further
- Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION No. 21-0303 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE 2021 441 RESURFACING
PROJECT, FOR THE RESURFACING OF
VARIOUS PORTAGE COUNTY ROADS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to resurface various roads throughout the County, and

WHEREAS, the project will be known as the **2021 441 Resurfacing Project**, and

WHEREAS, roads to be resurfaced include the following:

- Lake Rockwell Road (CH 154), from Brady Lake Road to Ravenna Road in Franklin Township
- Diagonal Road (CH 155), from SR. 303 to Mennonite Road in Shalersville and Mantua Townships
- Ranfield Road (CH 88), from Old Forge Road to Saxe Road in Brimfield Township

;and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the **2021 441 Resurfacing Project**, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:30 P.M.**, Local Time, **May 19, 2021**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 30, 2021** and **May 7, 2021** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION No. 21-0304 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE 2021 405 RESURFACING**

**PROJECT, FOR THE RESURFACING OF
VARIOUS PORTAGE COUNTY ROADS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to resurface various roads throughout the County, and

WHEREAS, the project will be known as the **2021 405 Resurfacing Project**, and

WHEREAS, roads to be resurfaced include the following:

- Industry Road (CH 47), from Waterloo Road to Unger Road in Atwater and Randolph Townships
- Sunnybrook Road (CH 11), from Old Forge Road to Saxe Road in Brimfield Township
- Mogadore Road (CH 31), from Old Forge Road to Saxe Road in Brimfield Township

;and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the **2021 405 Resurfacing Project**, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:00 P.M.**, Local Time, **May 19, 2021**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 30, 2021** and **May 7, 2021** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0305 - RE: ENTER INTO AMENDMENT NO. 8 BETWEEN
THE BOARD OF COMMISSIONERS AND
CORRECTIONAL HEALTHCARE
COMPANIES LLC FOR INMATE HEALTH
CARE SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** an agreement between the Board of Commissioners and Correctional Healthcare Companies was entered into on January 23, 2014 through resolution 13-0321 known as Portage County Contract No. 20140101 for inmate health care services for all detainees of the Portage County Justice Center; and
- WHEREAS,** an amendment no. 1 between the parties was entered into on May 12, 2016 through resolution 16-0145 and known as Portage County Contract 20160279; and
- WHEREAS,** an amendment no. 2 between the parties was entered into on May 2, 2017 through resolution 17-0025 and known as Portage County Contract 20170291; and
- WHEREAS,** an amendment no. 3 between the parties was entered into on June 12, 2018 through resolution 18-0330 and known as Portage County Contract 20180312; and
- WHEREAS,** an amendment no. 4 between the parties was entered into on April 23, 2019 through resolution 19-0217 and known as Portage County Contract 20190287; and
- WHEREAS,** an amendment no. 5 between the parties was entered into on April 23, 2020 through resolution 20-0262 and known as Portage County Contract 20200309 renewing the services through April 30, 2020 at 11:59 p.m.; and
- WHEREAS,** an amendment no. 6 between the parties was entered into on May 1, 2020 through resolution 20-00393 and known as Portage County Contract 20200336 to provide inmate health care services; and
- WHEREAS,** an amendment no. 7 between the parties was entered into on May 4, 2021 through resolution 21-0157 to provide staffing credits and staffing credit reconciliation reports; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Amendment No. 8 between the Board and Correctional Healthcare Companies LLC renewing the services from April 30, 2021 through July 31, 2021; and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0306 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS AND KEEFE COMMISSARY NETWORK LLC FOR COMMISSARY SOFTWARE & SERVICES FOR THE PORTAGE COUNTY SHERIFF.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the Board of Commissioners and Keefe Commissary Network LLC was entered into June 20, 2019 for commissary software & services for the Portage County Sheriff; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Amendment No. 1 between the Board and Keefe Commissary Network, LLC continuing the services from May 1, 2021 through October 1, 2025; and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0307 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND COLEMAN PROFESSIONAL SERVICES FOR INMATE PSYCHOLOGICAL SERVICES AT THE PORTAGE COUNTY JUSTICE CENTER.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County desires to provide a comprehensive professional consultation and psychiatric outreach program for all detainees within its physical control; and
- WHEREAS,** the objective of Portage County is to provide for the overall well-being by providing access to consultation and psychiatric outreach care; and
- WHEREAS,** Portage County desires to enter into an agreement with Coleman Professional Services to achieve these objectives; and
- WHEREAS,** Coleman Professional Services is in the business of providing consultation and psychiatric outreach services, and desires to provide such services for the County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Coleman Professional Services for a period of one (1) year beginning on April 1, 2021 and ending March 31, 2022; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0308 - RE: SET PROPOSAL DATE FOR THE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR THE PORTAGE COUNTY COMMISSIONERS.

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for the request of professional architectural & engineering services for the Portage County Commissioners Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on June 2, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on May 12, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0309 - RE: APPROVE THE PARTIAL ROAD VACATION PEARL STREET, FRANKLIN TOWNSHIP, PORTAGE COUNTY

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on March 19, 2021, the Board of Commissioners received Resolution No. 2021-04 dated January 26, 2021 from the Franklin Township Trustees, petitioning the Board of Commissioners to vacate a portion of Pearl Street located in Franklin Township, Portage County; and

WHEREAS, on April 1, 2021, the Board of Commissioners adopted Resolution No. 21-0242 to set the date/time for the public hearing for Thursday, April 29, 2021 at 10:00 AM in the Portage County Administration Building, 7th Floor Commissioners' Boardroom, 449 South Meridian Street, Ravenna, Ohio 44266, to determine whether said improvements will serve the public convenience and welfare; now therefore be it

RESOLVED, that the Board of Commissioners does hereby approve the partial road vacation of Pearl Street in Franklin Township, Portage County as further detailed in the attached Exhibits; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Engineer, Director of Natural Resources, Portage County Recorder, Portage County Tax Map, Portage County Auditor, Portage County Board of Elections, Portage County Building Department, Portage County Water Resources, Portage County Prosecutor's Office, Franklin Township Trustees, agent for the petitioner, and abutting property owners; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RECEIVED
PORTAGE COUNTY
COMMISSIONERS

Resolution No. 2021-04 Page 1 of 2

2021 MAR 19 A 9:38

**FRANKLIN TOWNSHIP
RESOLUTION 2021-04**

**A RESOLUTION PETITIONING THE PORTAGE COUNTY BOARD OF
COMMISSIONERS TO VACATE A PORTION OF PEARL STREET**

The Board of Trustees of Franklin Township, Portage County, Ohio met in a regular session on January 26, 2021 at the Township Hall, 218 Gougler Avenue, Kent, Ohio, with the following members present:

Ann Hanna
Keith Benjamin
Scott Swan

Ann Hanna moved the adoption of the following resolution:

WHEREAS, Ohio Revised Code, Section 5553.02 authorizes the Portage County Board of Commissioners to vacate roads in Portage County as provided in the Ohio Revised Code Sections 5553.03 to 5553.16; and,

WHEREAS, Ohio Revised Code Section 5553.045 sets forth the procedure for vacating roads which are not used to calculate distributions of the auto registration distribution fund under division (E) of section 4501.04 of the Ohio Revised Code and are not a road certified by the Board of Trustees to the Director of Transportation in accordance as part of the township's road mileage; and

WHEREAS, .0184 acres of Pearl Street between Parcel number 12-038-70-16-159-000 and Parcel number 12-038-70-16-161-000 is not used to calculate distributions of the auto registration distribution fund under division (E) of section 4501.04 of the Ohio Revised Code and is not a road certified by the Board of Trustees to the Director of Transportation in accordance as part of the township's road mileage; and

WHEREAS, it is the opinion of the Franklin Township Trustees that vacating this portion of Pearl Street will be for the public convenience and welfare of residents of Franklin Township, Portage County, and users of these roads;

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF FRANKLIN TOWNSHIP, PORTAGE COUNTY, OHIO:

THAT the Portage County Board of Commissioners is requested to vacate 40 feet of Pearl Street, a right-of-way distance of approximately 20 feet by 40 feet, of which a copy of the plat is attached and a description labeled Exhibit A is

attached, and deeded to the abutting land owners; and

THAT the Franklin Township Fiscal Officer be and is directed to file a copy of this resolution with the Portage County Board of Commissioners; and

THAT the Franklin Township Fiscal Officer be and is directed to certify a copy of this resolution to the Portage County Engineer; and

THAT the Franklin Township Fiscal Officer be and is directed to maintain a copy of this resolution in the Township Office for inspection by the public; and

THAT the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Mr. Benjamin seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

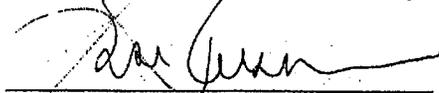
Ms. Hanna
Mr. Benjamin
Mr. Swan

Adopted January 26, 2021

The State of Ohio, Portage County, ss.

I, Lisé Russell, Fiscal Officer of Franklin Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said Township; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 26th day of January, 2021.



Lisé S. Russell, Fiscal Officer

We the undersigned, petition the Board of County Commissioners of Portage County to vacate the .0184 acres of land between parcel number 12-038-70-16-159-000 and parcel number 12-038-70-16-161-000 that is listed on the tax map, sheet 38G, as Pearl Street as shown on the attached map. The area being asked to vacate is 20 feet wide and approximately 40 feet long.

2. SELECTED CERTIFICATE

DIMENSIONED ON THIS PLAT ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF. BEGINNINGS ARE REFERRED TO AN ASSUMED MERIDIAN AND ARE USED TO INDICATE ANGLES ONLY. MONUMENTS WERE FOUND OR SET AT ALL POINTS SHOWN HEREON. THIS SURVEY WAS MADE IN ACCORDANCE WITH CHAPTER 4799-37 OF THE OHIO ADMINISTRATIVE CODE (MINIMUM STANDARDS FOR BOUNDARY SURVEYS IN THE STATE OF OHIO) WHICH WAS FILED PURSUANT TO CHAPTER 119 OF THE OHIO REVISED CODE

Paul H. Dwyer
P.O. Box 2008, P.O. 7258
DATE: 3/12/2021



Description of Colored Acres

STARTED IN THE TOWNSHIP OF FRANKLIN, COUNTY OF PORTAGE, STATE OF OHIO, BEING PART OF ORIGINAL LOT 28, IN SAID TOWNSHIP AND BOUNDARIES AND DESCRIBED AS FOLLOWS:

BEGINNING AT A 3/8" IRON ROD SET AT THE SOUTH EAST CORNER OF SUB-LOT 92 IN THE BRADY LAKE PARK ALLOTMENT AS RECORDED IN PLAT BOOK 4, PAGE 5 AND BEING THE TRUE PLACE OF BEGINNING FOR THE FOLLOWING VACATED STREET THENCE 329° 10' 00" W A DISTANCE OF 20.00 FEET TO A 3/8" IRON ROD SET AT THE NORTHEAST CORNER OF SUB-LOT 120 IN THE BRADY LAKE PARK ALLOTMENT;

THENCE N66° 00' 00" W A DISTANCE OF 49.00 FEET TO A 3/8" IRON ROD SET AT THE NORTHEAST CORNER OF SAID SUB-LOT 120;

THENCE N123° 10' 00" E A DISTANCE OF 20.00 FEET TO A 3/8" IRON ROD SET AT THE SOUTHWEST CORNER OF THE AFOREMENTIONED SUB-LOT 92;

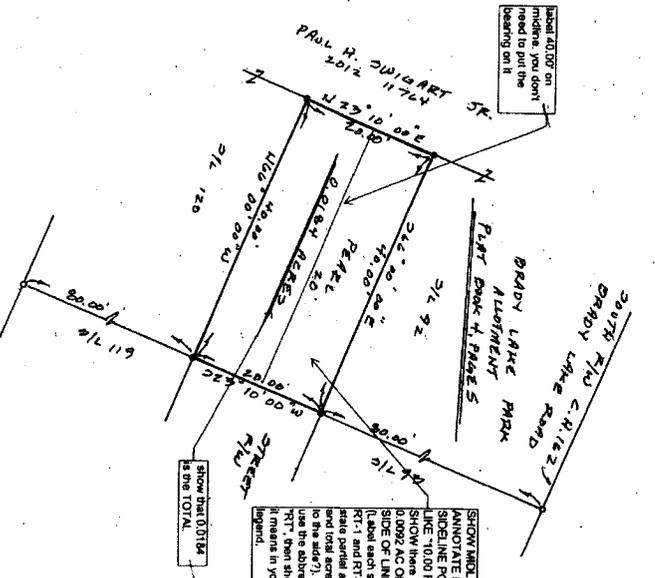
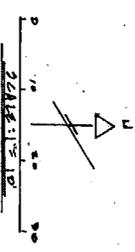
THENCE S47° 00' 00" E A DISTANCE OF 40.00 FEET TO THE TRUE PLACE OF BEGINNING, 4.00 CONTAINING DUBY ACRES OF LAND, MORE OR LESS AS SURVEYED AND DESCRIBED MARCH 17, 2021 BY P.O. Box A, 3244 RECORDED PROFESSIONAL SURVEYOR N-7258

FRANKLIN COUNTY
PLAT BOOK 4, PAGE 5
TO 51.52 ACRES
0.0092 ACRES
REVERTS TO S.L. 120

- 0 1/2" IRON PIPE FOUND & USED
- 0 3/8" IRON ROD 30 LONG W/ CAP
- 0 3244 P.O. BOX A - SET (FUSH)

VACATION PLAT OF AN UNIMPROVED STREET

BEING PART OF BRADY LAKE PARK ALLOTMENT AS RECORDED IN PLAT BOOK 4, PAGE 5 IN THE PORTAGE COUNTY RECORD OF PLATS, SHOWN IN THE TOWNSHIP OF FRANKLIN, COUNTY OF PORTAGE, STATE OF OHIO, BEING PART OF ORIGINAL LOT 28, IN SAID TOWNSHIP.



SHOW THAT 0.0134 IS THE TOTAL

SHOW EACH SIDE OF EACH SIDE OF LINE. Label each side line RT-1 and RT-2, then state partial acreage and total acreage off to the side. If you see the abbreviation 'M' measure in your legend

APPROVALS

UNDER THE AUTHORITY VESTED IN THEM BY CHAPTER 5553 OF THE OHIO ADMINISTRATIVE CODE, THE BOARD OF PORTAGE COUNTY COMMISSIONERS DO HEREBY VACATE THE PORTION OF THE STREET AS SHOWN ON THIS PLAT IN ACCORDANCE WITH RESOLUTION N-8 AND PASSED BY THEM THIS _____ DAY OF _____ 2021

COUNTY COMMISSIONER _____

COUNTY COMMISSIONER _____

COUNTY COMMISSIONER _____

APPROVED THIS _____ DAY OF _____ 2021

PORTAGE COUNTY ENGINEER _____

ASSISTANT TOWN MAP DRAFTERMAN _____

RECEIVED FOR RECORD THIS _____ DAY OF _____ 2021

RECORDED THIS _____ DAY OF _____ 2021

IN PLAT _____ 2021

APPROVED FOR RECORD BY THE FRANKLIN TOWNSHIP TRUSTEES THIS _____ DAY OF _____ 2021

CHAIRMAN _____

CLERK _____

RESOLUTION NO. 21-0310 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$18,565.72 for March 2021 adj#1 and April 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND
ORGCODE - 14130519
Debit Expense Account
Object: 912000 – JFS Shared

Project 3A258	\$ 7,509.57
Project 3B278	\$ 11,185.70
Project 3A259	\$ 18,702.93
Project 3B259	\$ 21,462.96
Project 3B277	\$ 1,531.65
Project 3D278	\$ 7,356.44
Project 3A225	\$ 3,680.36

TO:

FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS Shared
Project 5SHAR

\$ 71,429.61

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0311

This resolution was omitted. This is for numbering purposes only.

**RESOLUTION NO. 21-0312 - RE: RECOMMENDATION FOR APPOINTMENT
TO THE PORTAGE COUNTY LOCAL
EMERGENCY PLANNING COMMITTEE
(LEPC).**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Ohio Revised Code section 3750.03 designates Local Emergency Planning Districts to prepare and implement district chemical emergency response and preparedness plans; and
- WHEREAS,** ORC 3750.03 describes the required member organizations or groups to be represented on the Local Emergency Planning Committee (LEPC) of each emergency planning district; and
- WHEREAS,** the State Emergency Response Commission, which is under the Ohio EPA, shall appoint the members from formal nominations submitted by the Portage County Board of Commissioners to serve on the Portage County Local Emergency Planning Committee for a two-year term; and
- WHEREAS,** by Resolution 19-0438, the Portage County Board of Commissioners made recommendations to the SERC for the term beginning August 17, 2019 and ending August 16, 2021; and
- WHEREAS,** it is necessary to add and replace members to the Portage County Local Emergency Planning Committee (LEPC); and
- WHEREAS,** the Portage County LEPC has recommended to the Board of Commissioners that the member listing be updated as follows; now, therefore, be it
- RESOLVED,** that the Board of Commissioners does hereby recommend the following members to serve on the Portage County LEPC for the current term ending August 16, 2021:

<i>Name:</i>	<i>Representing:</i>
<i>Sheriff Bruce D. Zuchowski Replacing David Doak</i>	<i>Law (Primary)</i>
<i>Captain Richard T. Noland Replacing Harry Muir</i>	<i>Law (Alternate)</i>
<i>Roger Klodt</i>	<i>Elected Official (Alternate)</i>

; and be it further

RESOLVED, that all applications for appointment to the Portage County LEPC will be forwarded by Emergency Management Office staff to the State Emergency Response Commission (SERC); P.O. Box 1049; Columbus Ohio 43216-1049; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0313 - RE: ACCEPTANCE OF DONATIONS IN
SUPPORT OF THE PORTAGE COUNTY
FINANCIAL WELLNESS FAIR TO THE
PORTAGE COUNTY TREASURER**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Treasurer sponsors an annual Portage County Financial Wellness Fair, with the public purpose of improving the financial literacy and well-being of County residents; and

WHEREAS, the 2021 Portage County Financial Wellness Fair Expo has been scheduled for Saturday, November 12, 2021 from 10am – 2pm; and

WHEREAS, the Portage County Treasurer has been approached by organizations within Portage County with offers of monetary and in-kind donations to support

public awareness of and participation in the 2021 Portage County Financial Wellness Fair; now therefore be it

RESOLVED, that, on behalf of the Portage County Treasurer and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts monetary donations not to exceed \$4,000.00 total and in-kind items in support of the Portage County Financial Wellness Fair; and be it further

RESOLVED, that the Board of Commissioners directs that monetary proceeds from donations be directed to support the financial wellness fair in the form of underwriting public awareness advertising, facility rental, refreshments, and other items directly related to facilitating the event; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **April 29, 2021 at 12:28 PM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 29, 2021.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk