

FILED
PORTAGE COUNTY
MUNICIPAL COURT

**ADDENDUM TO LOCAL RULES
SERVICE OF PROCESS**

October 23, 2006

2006 OCT 24 A 11:48

LINDA K. FAIRHAUSER
CLERK OF COURTS

The Clerk of the Portage County Municipal Court shall accept service of process methods as outlined in Civil Rule 4.1 Process: methods of service, which methods shall include "virtual" service of process utilizing advanced postal technology for service by certified mail. This advanced postal technology does not modify Civil Rule 4.1(1) Service by Certified Mail, but merely provides for advanced electronic and website technology in the sending of certified mail and receipt of confirmation utilizing the court website to show to whom the mail was delivered, the date of delivery and address where delivered, all in accordance with the now existing Civil Rules.

All service of process of complaints or other documents served with virtual services of process are subject to review and/or challenge as further outlined in Civil Rule 4.1, with confirmation of service or process data being made available through the Clerk's office.



Judge Barbara R. Watson
Administrative and Presiding Judge

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LINDA E. FISH HAUSER
CLERK OF COURTS

**PORTAGE COUNTY MUNICIPAL COURT
RAVENNA AND KENT**

In Re: Service of Process

JOURNAL ENTRY

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The Portage County Municipal Court adopts the attached local rule of practice for electronic service of process in accord with Civil Rule 4.1 of the Ohio Rule of Civil Procedure.

An immediate need exists for this rule.

In accordance with Rule 5 of the Rules of Superintendence for the Courts of Ohio, the Clerk of Portage County Municipal Court shall file this local rule and shall serve a copy upon the Supreme Court of Ohio for filing.

Notice of the adoption of this rule shall be posted within the office of the Clerk of Portage County Municipal Court, along with the copy of the text of the rule. A copy of this local rule shall be posted on the Court's website.

IT IS SO ORDERED.



Barbara R. Watson
Administrative and Presiding Judge