

# PORTAGE COUNTY MUNICIPAL COURT

RAVENNA DIVISION  
PO BOX 958  
RAVENNA OH 44266-0958

KENT DIVISION  
214 S WATER  
KENT OH 44240-3400

CASE NO: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(PHONE) \_\_\_\_\_ JUDGMENT CREDITOR

VS

**INSTRUCTIONS TO ISSUE  
EXECUTION UPON PERSONAL  
PROPERTY**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
JUDGMENT DEBTOR

PLEASE LIST ANY INFORMATION THAT YOU MAY HAVE THAT WOULD HELP THE SHERIFF'S OFFICE IN LOCATING THE PROPERTY, OR ANY DESCRIPTION OF THE PROPERTY YOU MAY HAVE THAT MIGHT HELP IN DETERMINING OWNERSHIP OF THE PROPERTY BY THE JUDGMENT DEBTOR.

NAME OF JUDGMENT DEBTOR THE PROPERTY BELONGS TO: \_\_\_\_\_

ADDRESS OF JUDGMENT DEBTOR: \_\_\_\_\_

AMOUNT REMAINING UNPAID ON JUDGMENT: \_\_\_\_\_

WITH INTEREST AT \_\_\_\_\_ FROM: \_\_\_\_\_

DESCRIPTION OF PROPERTY TO BE SEIZED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED \_\_\_\_\_

(DATE) \_\_\_\_\_

PC - 2262