

Thursday, April 30, 2009

The Board of County Commissioners met in regular session on **Thursday, April 30, 2009 at 9:22 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the April 28, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Catrina Ciesilk and Ted Hamilton, Daily Kent Stater

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GRANTS ADMINISTRATOR & FAMILY & COMMUNITY SERVICES

Present: Dan Banks; Mark Frisone; Jack Kohl; Todd Peetz; Jim Smith, Brownfield Restoration Group; Mayor Kevin Poland

Discussion of the use of CDBG funds for the Brownfield project at White Rubber

The proposed project entails the acquisition, environment review and remediation and demolition of the former White Rubber Corp on Cleveland Road in Ravenna. The site has been vacant for several years and is in severe disrepair, considered a blighted parcel. The current owners have approached Family & Community Services (F&CS) about donating the property, since their current location adjoins the property. F&CS has contacted the Clean Ohio Division of the Ohio Department of Development to assist with this cleanup project. Clean Ohio requires a 25% match to access up to \$3million per project. CDBG funds can be used as match dollars.

Dan Banks noted that there was confusion about how to use the CDBG funds for the proposed Brownfield Application. Jim Smith is the area Brownfield expert on retainer with the City of Ravenna and has discussed the project with Mark Frisone. Portage County as a whole is not eligible for Brownfield funding but the City of Ravenna may be eligible for this pool of funding. The city is preparing a letter to ask for "Distressed Status" designation from the Ohio Department of Development in June 2009. The designation would be a huge benefit for the city, opening the Clean Ohio funds for use and making clean up dollars available. Mark Frisone is confident that the city will get the designation, which will enable the project to move forward using CDBG funds as the required match for Clean Ohio funding. Jim Smith noted that the Assistance Program has been refunded and should be available to the city this summer for the Phase I and Phase II round.

F&CS has met with representatives from Ohio Department of Development and Clean Ohio and the interest in this project is evident.

Commissioner Smeiles asked if the current owner is willing to come to the table to fund this clean-up. Is it enough for the owners to donate the site after possibly polluting the site and moving on. Mark Frisone replied that the Ohio EPA told him that the site is not "on their radar screen" at this time. Jim Smith added that when the property is cleaned up, there will be tremendous value assigned to it. Mayor Poland noted that there were 86 employees at one time with over a million dollar payroll. White Rubber could also decide to let the building

sit idle rather than donating it. The Mayor added that the city is prepared to increase its funding allocation to help reduce the county CDBG commitment.

Realtor Jack Kohl stated that there was a “give-back provision” in that when the company was sold, the building reverted to the original owners. Jim Smith added that once the building transfers, the property owner would be liable for cleanup but the EPA has never “gone after” a county for pollution that they did not cause. The Ohio EPA’s Voluntary Action Program was created along with the clean Ohio Program to facilitate the cleanup of Brownfields. The last intent is to penalize communities trying to clean up their communities. The EPA’s VAP will review all work and issue a “Covenant not to Sue” that severs liability for communities.

Commissioner Frederick asked what entity would own the property. Mark Frisone replied that he assumed that the county would own the acreage but if the county does not want the acreage, the city would be willing or perhaps the Portage County Port Authority.

Commissioner Keiper stated that he serves on the Integrating Committee and would confirm if there is a planned Integrating Committee meeting in the near future.

Mayor Poland stated that this is a wonderful opportunity and the city is committed to getting the designation to leverage CDBG and/or RLF dollars to reduce the county share.

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GRANTS ADMINISTRATOR

Present: Dan Banks

Family & Community Services is partnering with the Children’s Advocacy Center and the Portage County Prosecutor on a new JAG/Byrne grant, which would require a local match/09-0396

In March, the Grants Administrator submitted one stimulus funding application for the Joint Safety Center and three applications for the Sheriff. Two of those have been approved but the state is not able to identify which of the applications are the ones approved. Mr. Banks intends to write the grant applications, which must be submitted by 8:00 PM on Friday, May1st/09-0397

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INTERNAL SERVICES

Present: JoAnn Townend

Dicussion

1. The Director will bring back the final draft of the vehicle policy and draft insurance policy once the Prosecutor comments.
2. The Director advised that the three county-owned houses to be taken down must be cleared of asbestos and any other material. Maintenance will then salvage any items from the houses he may find a use for. The contractor awarded the bid will retain ownership of the remaining materials in the houses.
3. The Director suggested that the locks and doors at the Records Center be changed and updated. Director to obtain quotes.

4. The Director noted that one of the Sheriff's 2007 Crown Victoria cruisers was totaled in an accident. The Sheriff elected not to repair the vehicle. The Board of Commissioners accepted the recommendation of the Motor Pool Director and agreed to repair the car, noting that it has only 27,000 miles on it.

Resolutions

1. Declare the necessity to purchase vehicles for use by the Portage County Sheriff's office./09-393
One of the busses will go to the Metro SWAT. Commissioner Smeiles noted that the Sheriff told him that the bus will go to Metro Swat and be titled in their name and not Portage County's.
2. Declare obsolete & unfit Portage County personal property & authorize the disposal of the items./09-394
3. Sign & accept a letter of arrangement with the State Auditor for financial statements for the year ended 12/31/08./09-395

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The Director advised the Board of Commissioners that she received two bids for the lease of two JFS minivans. The low bid was for two (2) Toyota Siennas that expires on May 4, 2009. The second bid was for two Chrysler Town & Country vans from Montrose that expires on May 21, 2009 at \$209.30 per vehicle, per month. Commissioner Keiper suggested that the Internal Services Director contact Montrose and ask them to match the Toyota price, which is not possible.

Ms. Townend noted that the JFS Director is okay with the lease of the Toyota Vans, which allows a 100% recovery of the lease cost. The Board of Commissioners agreed to hold this decision.

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JoAnn Townend advised that Board that the Agreement for the rental of the Ravenna Elks for the Employee Appreciation Event contains the indemnification language that the Prosecutor objects to. The Board of Commissioners agreed to sign the agreement with the language included.

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HUMAN RESOURCES

Present: Karen U'Halie, Bill Ulik

The Board of Commissioners approved the Supervisory & Management Performance Evaluation draft for use by the Board and departments, as presented by the Director.

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The Director advised the Board of Commissioners that the *Relay for Life* event begins this Friday, May 1, 2009. She noted the tremendous response from county employees. The Director invited the Board of Commissioners to stop by tent #22 if they are in the area.

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10:25 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider employment, compensation, and discipline issues. **Also present:** Human Resources Department Director

Karen U’Halie, PCDED Director Bill Ulik. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:43 AM Director Ulik left the Executive Session
10:43 AM Director Jim Manion entered the Executive Session

10:55 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

Upon exiting Executive Session, the Board of Commissioners approved two Journal Entries; one for the PCDED and one regarding Directors’ compensation.

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SENIOR CENTER HALL OF FAME NOMINEES

Present: Sally Kelly, Betty Schwinn, Nancy Sweet and Dan & Virginia Brearley

Today the Board of Commissioners met to discuss the nominations for the Senior Citizens Hall of Fame. After great discussion and noting that all the nominees were worthy of selection, the Board of Commissioners accepted the recommendation of the nominating committee and chose the following 2009 Hall of Fame Members:

- Female: Dorothy Jones of Ravenna
Pat Sargent of Shalersville Township
- Male: Harold Doolittle of Randolph Township
- Couple: Nancy & Walt Adams of Kent

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INFLUENZA A (H1N1) OUTBREAK UPDATE

Present: Portage County Health Commissioner Chip Porter and Homeland Security and Emergency Management Office Director Jon Barber

Health Commissioner Porter advised that the Portage County Emergency Operations Center (EOC) was opened on Sunday, April 26th when all partners reviewed the Pandemic Plan and prepared a uniform response. The Governor declared an Emergency Sunday night, which put the National Guard on standby.

At this time, the Portage County effort will be “ramped back” a little bit since there are no confirmed cases in Portage County, although there are three cases that Portage County sent to the Ohio Department of Health (Ohio Department of Health) lab for further testing. Mr. Porter noted that there are strict rules as to what cases are sent to the ODOH and require possible contact with an area where the H1N1 flu is present. There is one probable case in Ohio; although there may be additional cases at 1:00 PM today when the ODOH makes an announcement.

Director Barber advised the Board of Commissioners that the current Operational Period ends next Wednesday, on an off Board day to allow Board of Commissioners to attend the briefing at 9:30 AM.

Mr. Barber noted that a line item has been established in Department of Homeland Security & Emergency Management budget for supply items to be purchased. The federal threshold is \$3.28 per person for reimbursement.

Health Commissioner Porter noted that when the available \$10,000 Health Department contingency is gone, the Health Department may come to the Board of Commissioners for additional General Fund funding of \$40,000 to pay part-time nursing staff for full-time work and pay Dr. DeJulius, who is contracted for only four (4) hours per week, for the next 12 weeks.

The Board of Commissioners agreed to discuss this request for \$40,000 with Department of Budget & Financial Management Director Audrey Tillis. Commissioner Frederick asked if the intent is for the General Fund to supply the Health Department with this money? Mr. Porter responded that the Health Department must be able to support salary increase with additional certification, which would come from the General Fund. This money is for compensation for the two part-time employees only since fulltime staff can be compensated at a later date with comp time.

The Health Commissioner advised the Board of Commissioners of the conference call scheduled for Portage County communities at 3:00 PM today for an update and of the press conference scheduled for 2:00 PM on Friday, May 1st in the Commissioners' Board Room.

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RESOLUTION No. 09-0385 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 30, 2009 in the total payment amount of **\$734,551.77 for Funds 0001-7217** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0386 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

RESOLVED,

that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

04/30/09	1168	\$ 104.00
04/30/09	1171	50.00
04/30/09	1170	250.00
Total		404.00

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0388

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RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS,

a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED,

that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$10,901.59** as set forth in Exhibit “A” dated **April 30, 2009** shall be paid; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting

of phase 2 of the proposed Sterling Green Subdivision, Portage County Water Resources Project No. BR-2 09-060. This project will be construction in Brimfield Township Lot 31, Portage County, Ohio; and

WHEREAS, the OWNER has contracted with H.M. Miller Construction Co. to construct sanitary sewer improvements for phase 2 of the Sterling Green Subdivision project; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; now therefore be it

RESOLVED, by the Board of County Commissioners, Portage County, Ohio (COMMISSIONERS):

Section 1. That the COMMISSIONERS agree to enter into a General Sewer Agreement with the OWNER for the construction of sanitary sewer improvements at the OWNER'S expense, for the sum Seventy Four Thousand Eight Hundred Dollars and No Cents (\$74,800.00).

Section 2. The COMMISSIONERS authorize H.M. Miller Construction Co. to begin construction of the sanitary sewer lines to provide service to 24 lots to be located in phase 2 the proposed Sterling Green Subdivision in Brimfield Township Lot 31, Portage County, Ohio.

Section 3. That after construction, to the satisfaction of the Director of Portage County Water Resources Department, the COMMISSIONERS will accept the sanitary sewer improvements as a gift to own, operate and maintain.

Section 4. That the COMMISSIONERS find and determine that all formal actions at this meeting concerning and relating to the adoption of this resolution were taken in an open meeting by the COMMISSIONERS and that all deliberations of the COMMISSIONERS that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0392

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RE:

A RESOLUTION TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO EXECUTE AMENDMENT TO LOCAL PUBLIC AGENCY (LPA) AGREEMENT #20657 WITH THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PROJECT, KNOWN AS THE BRADY LAKE ROAD BRIDGE REPLACEMENT OVER BREAKNECK CREEK AND CSX RAILROAD IN FRANKLIN TOWNSHIP, PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the purchase of the vehicles will be made from Portage Area Regional Transit Authority; and

WHEREAS, the estimated cost of the each vehicle is One and 00/100 dollars (\$1.00), now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase two (2) used Ford bus/vans with serial numbers 1FDXE45F22HB09662 and 1FDWE35F81HB03403 for the Portage County Sheriff at the cost of One and 00/100 dollars (\$1.00) each; and

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0394

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RE: DECLARE OBSOLETE AND UNFIT PORTAGE COUNTY PERSONAL PROPERTY AND AUTHORIZE THE DISPOSAL OF THE ITEMS.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has personal property located at the Portage County Record Center that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such; and

WHEREAS, the items both obsolete and unfit which consist of:

ITEM DESCRIPTION	ASSET NUMBER
Adding Machine	4025
Battery Backup	016832
Battery Backup	016090
Box of Hanger Supports	No Numbers
Boxes of old Phones/X2	No Numbers
Computer	014470
Computer	DC11-6246
Computer	5312
Computer	1897
Computer	1168

Computer	4065
Computer	2168
Computer	5508
Computer	1334
Computer	113697
Computer Monitor	ADC Spectrum
Computer Monitor	016105
Computer Monitor	Dell-9155178
Computer Monitor	NEC Multi Sync
Computer Monitor	Dell-E771P
Computer Monitor	Proview 998N
Computer Monitor	Dell-M781P
Computer Monitor	Dell-D1025TM
Computer Monitor	016151
Computer Monitor	16073
Computer Monitor	016087
Computer Monitors/X19	No Numbers
Computer/2 Monitors	No Number
Copier	No Number
Desk	7800
Desk	4130
Desk (Metal)	4744
Desk (Wood)/X2	No Number
Desks/X5	No Numbers
Filing Cabinet	9130
Filing Cabinet	4482
Filing Cabinet	3538
Filing Cabinet	009801
Filing Cabinet	1678/3640
Filing Cabinet	1058
Keyboards	No Numbers
Keyboards, speakers	No Number
Lights	001615
Metal Shelves/X5	No Numbers
Miscellaneous Items	4592
Miscellaneous Items	TELCO
Miscellaneous Items	4682 CAC
Miscellaneous Items	RE-650
Partial Desk	6858
Police VCR	No Number
Power Sander/X2	No Numbers
Printer	1353
Printer	280
Printer	7829
Printer	000863
Printer	HP-T-1615

Printer	1433
Printer	5318
Printer	1847
Printer	16467
Printer	6966
Printer	62
Printer	2096
Printer	1234
Printer	4991
Printer	1265
Printer	4457
Printer	1810
Printer	4449
Printer	2099
Printer	8522
Printer	2036
Printer	4964
Printer	2857
Printer	005340
Printer	6532
Printer	3925
Printer	4008
Printer	4627
Printer	1495
Printer	004562
Printer	002483
Printer	15310
Printer	012674
Printer	5641
Printer	1494
Printer	464
Printer	0014
Printer	4683
Printer	2833
Printer	5546
Printer	7269
Printer	6609
Printer	6534
Printer	4530
Printer	795
Printer	9104
Printer	1952
Printer	1284
Printer	4343
Printer	16425
Printer	1492

Printer	7504
Printer	7517
Printer	9753
Printer	469
Printer	295
Printer	9076
Printer	2539
Printer	3213
Printer	2540
Printer	000134
Printer	013835
Printer	5821
Printer	1308
Printer	7064
Printers/X12	No Numbers
Projector	001781
Royd Typewriter	No Number
Shelf	6496
Shredder	4243
Television	000111
Typewriter	2470
Typewriter	1482
Typewriter	832
Typewriter/X2	No Numbers
VCR/X2	No Numbers
Video Visualizer	273

must be disposed of ; and

WHEREAS, the Portage County Solid Waste District has agreed to recycle the items that can be recycled now therefore it be

RESOLVED, that the Board of County Commissioners declares the above items as obsolete and unfit personal property items belonging to Portage County and be it further

RESOLVED, that the Board of Commissioners authorizes the disposal of the items listed above by the Portage County Solid Waste District and by public auction, and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0395

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RE:

SIGN AND ACCEPT A LETTER OF ARRANGEMENT BETWEEN PORTAGE COUNTY AND THE AUDITOR OF STATE FOR AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS OF PORTAGE COUNTY FOR THE YEAR ENDED DECEMBER 31, 2008.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED,

that the Board of Portage County Commissioners does hereby agree to sign and accept a Letter of Arrangement, dated April 20, 2009, by and between the Auditor of State and the Board of Commissioners which sets forth the nature and scope of services, related fee arrangements and other terms and conditions of the County Audit as of and for the period ended December 31, 2008, in accordance with generally accepted auditing standards and the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, in a total audit amount estimated to be \$130,000.00 (One hundred thirty thousand dollars and no cents) The \$130,000.00 is to be funded and encumbered in fiscal year 2009; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0396

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RE:

AUTHORIZE THE ELECTRONIC SUBGRANT APPLICATION TO THE OFFICE OF CRIMINAL JUSTICE SERVICES, JAG/ BYRNE PROGRAM, FOR THE PORTAGE COUNTY PROSECUTOR'S OFFICE IN CONJUNCTION WITH THE CHILDREN'S ADVOCACY CENTER OF PORTAGE COUNTY AND FAMILY AND COMMUNITY SERVICES FOR GRANT YEAR 2009.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS,

the Ohio Office of Criminal Justice Services has been designated by the Governor to administer the Edward G. Byrne Memorial State and federal stimulus dollars under the American Recovery and Reinvestment Act, and

7. Appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula, and Portage Partnership Area 19 Workforce Investment Board (GAPP WIB) Ed Werner and John Barnes effective June 30, 2009 and expiring June 30, 2012./09-390
8. Enter into a General Sewer Agreement for Sanitary Sewer Improvements to Phase 2 of the Sterling Green Subdivision, Portage County Water Resources Department Project No. BR-2 (09-060)./09-391
9. Authorize the Portage County Engineer to execute amendment to Local Public Agency (LPA) Agreement No. 20657 with the Director of the Ohio Department of Transportation for the project known as the Brady Lake Road Bridge Replacement over Breakneck Creek and CSX Railroad in Franklin Township, Portage County./09-392

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INVITATIONS/MEETING NOTICES

April 30, 2009

1. Invitation from Job & Family Services for the celebration of Terri Burns achieving her Masters of Business Administration from Kent State University on Thursday, May 14, 2009, 8:00-9:00 AM, PCAB Room 359.
2. Invitation from Goodwill Industries for the Celebration of Champions on Tuesday, May 5, 2009, 7:30-8:00 AM, at the Streetsboro Goodwill Store.
3. Invitation from the Mantua Shalersville Area Chamber of Commerce for the 5th Annual Scholarship Golf Outing on Saturday, June 27, 2009, Ravenswood Golf Club, 8:00 AM.
4. Invitation from the Ohio Council of County Officials for the OCCO Luncheon on Wednesday, May 20, 2009, 12:00 Noon-1:00 PM, Statehouse Atrium, Columbus.

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INCOMING CORRESPONDENCE

DISCUSSION

April 30, 2009

1. April 13, 2009 correspondence from Lester Lefton, Kent State University to Ron DeBarr, NEOTEC, recommending Iris Harvey, Vice President of University Relations and Chief Marketing and Communications Officer for consideration as Kent State University's representative on the Board/Commissioner Keiper agreed to meet with Ron DeBarr, Larry Saulino and Dr. Harvey.
2. April 28, 2009 e-mail from Mike Bogo, Neighborhood Development Services, including responses to the Board's April 13, 2009 correspondence regarding the RPF funds/Clerk to contact Neighborhood Development Services, Inc. for additional information.
3. Undated correspondence (received April 27, 2009) from Cedar Point, including discount tickets for Cedar Point and Geauga Lake's Wildwater Kingdom/Forward to the Human Resources Department.
4. April 23, 2009 correspondence from C & S Companies regarding the Regional Airport Project Advisory Committee. The Committee has invited Dan Banks to serve/Board of Commissioners agreed that Mr. Banks

should serve on this committee. Commissioner Keiper will attend meetings of the committee, should his calendar allow.

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JOURNAL ENTRIES

April 30, 2009

1. The Board of Commissioners received the Weekly Report of Kennel population for the week ending April 26, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$100 in Court Donations.
2. The Commissioners received the April 28, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).

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REFERRED

April 30, 2009

1. April 20, 2009 memo from Mark Barbash, Ohio Department of Development, regarding the FY 2009 Homeless Program and HPRP Training Notification and program modification notification. Referred to Grants Administrator and Internal Auditor.
2. April 27, 2009 e-mail from the Ohio Department of Administrative Services, regarding implementation of administrative rule and bargaining unit changes. Referred to Human Resources and handed today to Mark Frisone, Executive Director of Family & Community Services of Portage County.

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INFORMATION ONLY

April 30, 2009

1. April 27, 2009 correspondence from Mitch Porter, GBC, advertising its shredding service packages.

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Journal Entry

April 30, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending April 26, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$100 in Court Donations.
2. The Board of Commissioners acknowledged the receipt of the April 28, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009, as presented by the Portage County Budget Commission.
3. Today the Board of Commissioners met to discuss the nominations for the Senior Citizens Hall of Fame. After great discussion and noting that all the nominees were worthy of selection, the Board of

Commissioners accepted the nominating committee recommendations and chose the following 2009 Hall of Fame Members:

- Females: Dorothy Jones of Ravenna
Pat Sargent of Shalersville Township
- Male: Harold Doolittle of Randolph Township
- Couple: Nancy & Walt Adams of Kent

All nominees will be honored at the Thursday, May 14, 2009 Senior Celebration of Achievement at NEOUCOM.

4. After meeting today in an Executive Session with Human Resources Department Director Karen U'Halie and Department of Economic Development Bill Ulik, the Board of Commissioners approved the draft job description for the Clerical Specialist Position for the Department of Economic Development as a COMOT 3 and authorized the advertisement of this position.
5. After meeting today in an Executive Session with Human Resources Department Director Karen U'Halie, the Board of Commissioners agreed to discontinue the car allowance for Directors Anita Herington, Harold Huff, Bill Steiner, and Bill Ulik, effective May 3, 2009 and increase each Director's salary by the same amount effective May 4, 2009. The Human Resources Department will prepare the necessary paperwork.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 30, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:55 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF APRIL 2009

04/01/09	7168	Maureen T. Frederick – Cell Phone:\$4.40 Total: \$4.40
04/03/09	7222	Range Resources – Oil Lease: \$678.18 Total: \$678.18
04/07/09	7265	Ohio Dept. of Development - B-C-08-062-1: \$52,000.00 Total: \$52,000.00
04/14/09	7384	Ergon Oil Purchasing – Oil Lease: \$2.49

		Total: \$2.49
04/17/09	7450	Ohio Department of Development - B-C-08-062-1 and B-C-08-062-2: \$50,000.00 Total: \$50,000.00
04/17/09	7449	Beck Energy – Oil Lease: \$114.66 Total: \$114.66
04/22/09	7513	Charles W. Keiper II – Copies/Faxes: \$0.05, Christopher Smeiles – Copies/Faxes: \$0.25, Amy Hutchinson – Copies/Faxes: \$1.00, Carol Kurtz: \$1.00 – Tape of Commissioners’ Meeting: \$1.00 Total: \$2.30
04/24/09	7558	Ohio Department of Development – B-C-08-062-1: \$190,000.00 Total: \$190,000.00
04/27/09	7580	Ohio Public Defender – Public Defender: \$13,933.09, Ohio Public Defender – Assigned Counsel: \$8,155.85 Total: \$22,088.94

AUTHORIZATION OF EXPENSES FOR THE MONTH OF APRIL 2009

02/12/09	Rosemarie Stegh and Kelly Ristity/Foster Care/Adoption Realignment Meeting/Columbus, Ohio/February 12/\$12.00
03/18/09	Beth Hurd, Dan Burns and Kari Scherer/Teen Killers/Kent, Ohio/May 8/\$297.00
03/19/09	Angela Currey/Family Team Meeting for a Child in Foster Care/Akron, Ohio/March 25/\$21.21
03/23/09	Joseph Giulitto/Domestic Relations Seminar/Columbus, Ohio/April 3/\$379.00
03/23/09	Anita Herington/Preparation Meeting for Strasshofer Mediation/Cleveland, Ohio/March 23/\$12.25
03/23/09	Penny Ray and Reva Weekly/Protect Ohio/Columbus, Ohio/March 24/\$0.00
03/24/09	Sean Scahill, Roy Richards, Dave Morris, Andy Englehart, Lou Dearnbarger, and Robert Park/OSAVSC Spring Conference/Columbus, Ohio/April 3-5/\$20.00
03/24/09	Bill Steiner/Stark, Tuscarawas, and Wayne County Solid Waste/Bolivar, Ohio/March 27/\$0.00
03/25/09	Richard Badger/NJIDV – Enhancing Judicial Skills in DV Cases Workshops/San Francisco, California/March 29 – April 1/\$75.00
03/25/09	Judge Enlow/Capital Cases/Columbus, Ohio/May 7-8/\$430.00
03/25/09	Dennis Missimi/Crisis Intervention Advanced Training/Columbus, Ohio/May 8/\$210.00
03/25/09	Roger Marcial, Steven Dean, and Thomas Decker/2009 Ohio State Coroners 64 th Annual Education Conference/Columbus, Ohio/May 7-9/\$2,300.00
03/25/09	Anita Herington and Terri Burns/Prep Meeting for Portage County monitoring review/Chardon, Ohio/March 26/\$49.50
03/26/09	James Acklin/Fire Origin and Cause/Massillon, Ohio/April 20-22/\$345.00
03/26/09	Brenda Cumpston, Deedra Wamer, and Carolyn Penix/Crystal Training, American Logistics Group/Solon, Ohio/May 7-8/\$1,900.00
03/26/09	Charles W. Keiper II/NOPEC Final Pre-trial Conference/Cleveland, Ohio/March 26/\$0.00
03/26/09	Bill Blankenship/Construction Inspection Overview and Concrete Incidentals/Akron and Garfield Heights, Ohio/May 7 and April 21/\$110.00
03/27/09	Anita Carr and Tim Beckner/Department of Aging Meeting/Akron, Ohio/March 31/\$0.00
03/27/09	Tim Beckner/Director’s Conference Planning Committee/Columbus, Ohio/April 2/\$82.25
03/30/09	Kathleen Trammel/IAC – Excellence in Action/Kent, Ohio/April 22/\$30.00
03/30/09	Karen U’Halie and Michelle Ripley/County Loss Control Coordinator’s Association/Belleville, Ohio/April 24/\$83.00

03/30/09	Patrick O'Keefe/ABD CRISE Training/Akron, Ohio/February 26-27/\$23.32
03/30/09	Virginia Fehrmann/HMG: Advanced Clinical Supervision/Canton, Ohio/May 7/\$32.32
03/30/09	Sheila Grega/Managing Time Training /Chardon, Ohio/April 21/\$48.35
04/01/09	Angela Currey and Sue Cimino/Play across the life span/Mantua, Ohio/April 27/\$261.11
04/02/09	Bill Steiner/Shoe Outlet – Potential New Account/Akron, Ohio/April 3/\$0.00
04/02/09	Mike Wright, Karen Autry, and Ruby Oberholtzer/OCCA Annual Title Seminar/Columbus, Ohio/April 21/\$60.00
04/02/09	Becky Slepoy/Administrative Professionals Day Luncheon Meeting/Kent, Ohio/April 22/\$40.00
04/02/09	Mike Wright, Robyn Godfrey, Cheri Ashley and Lori Evans/OCCA Meeting/Columbus, Ohio/April 22/\$200.00
04/03/09	Brian Kelley/University of Akron – IT Meeting/Akron, Ohio/April 23/\$10.00
04/04/09	Charles W. Keiper II/NOPEC May Meetings/Ashtabula, Ohio/May 15-20/\$0.00
04/06/09	Michelle Ripley/Portage County Safety Council/Ravenna, Ohio/April 9/\$15.00
04/06/09	Charles W. Keiper II, Maureen T. Frederick, Christopher Smeiles, and Deb Mazanec/Portage-Geauga Joint Detention Center Meeting/Chardon, Ohio/April 9/\$37.00
04/06/09	Carol Kurtz/JAG & VAWA Stimulus Grant Seminar/Richfield, Ohio/April 6/\$14.64
04/07/09	Robyn Godfrey and Lori Evans/Courtview Users Group/Mansfield, Ohio/April 15/\$60.00
04/07/09	Nicole Jones/Court Administrator - What you need to know/April 15/\$148.66
04/07/09	Jan Jacobs and Kelly Ristity/Quarterly Foster Car Licensing and Adoption Meeting/Columbus, Ohio/March 9/\$20.39
04/08/09	Bill Steiner/NEFCO Meeting/Green, Ohio/April 15/\$0.00
04/08/09	Richard Badger/The 2009 OAM Spring Conference/Cincinnati, Ohio/April 21-24/\$1,095.00
04/09/09	Bill Steiner/NEFCO/Green, Ohio/April 15/\$0.00
04/09/09	Ricky Neal/Correctional Admin Course/London, Ohio/August 24-28/\$625.00
04/09/09	Marcia Zwick/Boat Patrol/Delaware, Ohio/May 4-8/\$600.00
04/09/09	Wayne Carkido and John Clark/OEPA Nutrient Training Program/Twinsburg, Ohio/April 24/\$24.50
04/09/09	Linda Seeman/Americorps VISTA Supervision Nuts and Bolts Training/Columbus, Ohio/April 21/\$82.25
04/10/09	Bill Steiner/City of Hudson Meeting/Hudson, Ohio/April 13/\$0.00
04/10/09	Bill Steiner/McDonald's Corp./Stow, Ohio/April 14/\$0.00
04/10/09	Charles W. Keiper II/Solid Waste Advisory Council Meetings (SWAC)/Columbus, Ohio/May 21, August 20, and November 19/\$0.00
04/10/09	Karen U'Halie/Portage County Society for HR Management/Ravenna, Ohio/April 15/\$12.00
04/13/09	Robert Park, Ray McElhiney, Judy Profitt, and Richard McClellan/NACVSO Annual Training Conference/San Diego, California/June 6-12/\$9,574.00
04/14/09	Bill Steiner/American Recovery and Reinvestment Act Session/Akron, Ohio/April 27/\$5.00
04/14/09	Bill Steiner/EPA Meeting/Columbus, Ohio/May 14/\$0.00
04/14/09	Bill Steiner/Speech – Alliance/Alliance, Ohio/April 22/\$0.00
04/16/09	Kathleen Guckelberger/Summit County Juvenile Court, Subpoena/Akron, Ohio/June 12/\$47.25
04/16/09	John O'Neil/Consumer Loadn Issues in Municipal and County Courts/Columbus, Ohio/May 15/\$50.00
04/17/09	Stephen Shanafelt/NE Treasurer Meetings 2009/Columbus, Ohio/No Dates Listed/\$500.00
04/17/09	Stephen Shanafelt and Charles Wetmore/County Treasurer Association Spring Conference/Columbus, Ohio/May 11-14/\$1,200.00

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