

**Tuesday, March 31, 2009**

The Board of County Commissioners met in regular session on **Tuesday, March 31, 2009 at 9:35 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the March 26, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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Commissioner Frederick advised the Board of Commissioners that Tim Hartong approached her advising her of his interest in serving again on the Portage County Board of Building Appeals.

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Commissioner Keiper advised the Board that he toured the new Portage County Department of Economic Development Offices with Director Bill Ulik. He noted that Maintenance Department staff Van Tawney and Bob Pauley did a great job on wire-brushing the basement walls and cleaning that area. The Commissioners asked that the Maintenance Director give them an update on the purchase of new awnings for that area and that JoAnn Townend be prepared to discuss capital improvements for the Riddle Block Building.

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#### **PROSECUTOR**

Present: Denise Smith

Attorney Smith noted that she has sent each Township correspondence requesting information regarding their use of fire levy funds.

#### **Review of Prosecutor's Pending List**

1. Attorney Leigh Prugh has reviewed the Ben Energy Non-Drilling Oil and Gas Lease in the city of Streetsboro, noting that it is acceptable.

10:20 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the Board of Commissioners move into executive session to consider a pending litigation issue. Also present: JFS Director Anita Herington; Attorney Denise Smith. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:33 AM Upon conclusion of the above referenced discussion, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

## Prosecutor's Correspondence

1. March 23, 2009 correspondence from David Brode to Karen U'Halie, Human Resources Department Director, regarding Financial Network of America Deferred Compensation Plan (Section 457)/Information only.
2. March 23, 2009 correspondence from Leigh Prugh to John Montello, City of Streetsboro, regarding the water agreement between the City of Streetsboro and Portage County/Information only at this time. Commissioner Smeiles plans to attend the April 13<sup>th</sup> Streetsboro Utility Committee Meeting to answer any questions regarding this agreement.
3. March 25, 2009 correspondence from Tommie Marsilio to Joel Chow, WBNS-TV, regarding a public records request/Information only.
4. March 25, 2009 correspondence from Denise Smith regarding Debt Policies statement/Attorney Smith's response to the Michael Sudsina draft document/Department of Budget & Finance was copied on this correspondence

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## HUMAN RESOURCES

Present: Director Karen U'Halie; General Services Director Jim Manion

10:38 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the Board of Commissioners move into executive session to discuss a Commissioners' potential discipline issue. Also present: Human Resources Department Director Karen U'Halie; General Services Director Jim Manion. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:20 AM Upon conclusion of the above referenced discussion, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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## DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Audrey Tillis

### Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/09-281
  - a. Commissioners, Supplemental – Workers Comp Chargeback
  - b. Commissioners Other, Supplemental – Workers Comp Chargeback, BOC Appr 3/12/09 JE #8, and Unanticipated Retirement
  - c. Budget & Financial Management, Supplemental – Workers Comp Chargeback
  - d. Building Security, Supplemental – Workers Comp Chargeback
  - e. Building Maintenance, Supplemental – Workers Comp Chargeback
  - f. Microfilm, Supplemental – Workers Comp Chargeback
  - g. Building Regulation Inspection, Supplemental – Workers Comp Chargeback
  - h. Senior Center, Supplemental – Workers Comp Chargeback

- i. Auditor, Supplemental – Workers Comp Chargeback and BOC Appr 3/12/2009 JE #8
  - j. Treasurer, Supplemental – Workers Comp Chargeback
  - k. Prosecutor, Supplemental – Workers Comp Chargeback
  - l. Recorder, Supplemental – Workers Comp Chargeback
  - m. Clerk of Courts, Supplemental – Workers Comp Chargeback
  - n. Municipal Court, Supplemental – Workers Comp Chargeback
  - o. Common Pleas Court, Supplemental – Workers Comp Chargeback
  - p. Jury Commission, Supplemental – Workers Comp Chargeback
  - q. Domestic Relations, Supplemental – Workers Comp Chargeback
  - r. Probate Court, Supplemental – Workers Comp Chargeback and Unanticipated Retirement
  - s. Juvenile Court, Supplemental – Workers Comp Chargeback
  - t. Juvenile Probation, Supplemental – Workers Comp Chargeback
  - u. Adult Probation, Supplemental – Workers Comp Chargeback
  - v. Coroner, Supplemental – Workers Comp Chargeback
  - w. Sheriff's Department, Supplemental – Workers Comp Chargeback
  - x. Engineer's Department, Supplemental – Workers Comp Chargeback
  - y. Board of Elections, Supplemental – Workers Comp Chargeback
  - z. Veterans Services Commission, Supplemental – Workers Comp Chargeback
  - aa. Budget Commission, Supplemental – Workers Comp Chargeback
  - bb. Data Processing Board, Supplemental – Workers Comp Chargeback
  - cc. Public Defender Commission, Supplemental – Workers Comp Chargeback
2. Other Funds Amendments to the Annual Appropriation Resolution:/09-282
    - a. Fund 1013, Help America Vote Act – Supplemental, Projected Need
    - b. Fund 1160, Hazmat Operations – Supplemental, Projected Need
    - c. Fund 1480, Violence Against Women – Supplemental, Adjust to Award
    - d. Fund 3000, County Notes – Supplemental, 09 Note Interest Payment and 09 Note Principal Payment
    - e. Fund 4005, Local Public Agency (Replacement) – Supplemental, Prior Year Correction – 2008 Grd Rail Project
    - f. Fund 4213, Prospect Summit Hayes Intersect – Supplemental, Projected Need
    - g. Fund 4214, Crain Ave Bridge Replacement – Supplemental, Projected Need
    - h. Fund 5312, PCS State Route 44 Vacuum – Supplemental, 09 Note Interest Payment and 09 Note Payment
    - i. Fund 5313, PCS Twin Lakes Prelim Treatment – Supplemental, New Construction Project
    - j. Fund 7213, WC Retro Rating Plan 2004 – Supplemental, Projected Need
  3. Cash Advance from Fund 0001, General Fund to Fund 5100, Nursing Home General Administr/09-283
  4. Cash Advance Repayment from Fund 1480, Violence Against Women to Fund 0001, General Fund/09-284
  5. Transfer from Fund 0001, General Fund to Fund 1480, Violence Against Women/09-285

**Other**

6. Discussion Memos:

- a. March 17, 2009 memo to the County Auditor from the JFS Director regarding the Rodman Account and the proposed usage of the interest/Information only
- b. The Board of Commissioners asked the Director to work with the Sheriff to create a fund for the Portage County Sheriff Doak for K-9 donations, if necessary, as requested in a March 24, 2009 correspondence from the Sheriff.

**Updates**

- 7. The Director presented the most recent Contingency Tracker
- 8. The Director discussed the BOC Leadership Work Sessions. Audrey Tillis will forward a list of questions for Board of Commissioners' review
- 9. Law Library Resources Board meets with the Board of Commissioners on April 2, 2009 to update them on the changes to the way the Law Library runs. Audrey Tillis will attend this meeting.

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**RESOLUTION No. 09-0274 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on March 31, 2009 in the total payment amount of **\$421,554.76 for Funds 0001-8600** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0275 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county

department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,**

the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,**

that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

03/30/09	1235	\$ 220,728.57
03/30/09	1234	200.00
03/30/09	1233	3,000.00
03/30/09	1224	16,307.98
03/30/09	1156	105,990.98
03/30/09	1223	1,147,911.15
Total		\$ 1,494,138.68

and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0276**

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**RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,**

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,**

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and



**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0278**                      -                      **RE:    AUTHORIZE AN AMENDMENT TO THE PORTAGE COUNTY CHIP POLICY AND PROCEDURE MANUAL, FINANCIAL MECHANISMS.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,**                      Portage County has a CHIP Policy and Procedure Manual; and

**WHEREAS,**                      the financial mechanism regulates how payments are to be calculated for Owner Occupied Private Rehab section 10-1 page 37, and Owner Occupied Home Repair section 10-2 page 44; and

**WHEREAS**                      the financial mechanism sections should now read: If the homeowner is paying less than 35% of GMI (Gross Monthly Income) on housing expenses, including Principle, Taxes, Insurance & Utilities, the difference will be used to amortize the rehabilitation loan. However, if the applicant is on a fixed income (social security, pension, disability, etc.) they shall receive 0% interest, no payments, due on sale or transfer of title; now there be it

**RESOLVED,**                      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0279**                      -                      **RE:    ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. BR-2 (07-170), CHAPMAN'S FARM PUMP STATION ELIMINATION, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, BRIMFIELD TOWNSHIP.**

It was moved by Maureen T. Frederick, and seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** this Board by Resolution No. 09-0116 adopted February 10, 2009, set the date and time for bidding of Project No. BR-2 (07-170), Chapman’s Farm Pump Station Elimination, hereinafter referred to as the PROJECT; and

**WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on March 2 and March 9, 2009; and

**WHEREAS,** thirteen potential bidders received plans and specifications for the PROJECT; and

**WHEREAS,** this Board received twelve sealed bids for the PROJECT on March 18, 2009, as named below; and

EFB Construction	\$ 45,290.70
T. J. Smith Excavating	\$ 45,867.15
Bochert Excavating Inc.	\$ 48,804.00
H. Luli Construction	\$ 51,881.76
C.U.E. LLC Excavating Contractors	\$ 52,673.25
Easton Leasing, Inc.	\$ 58,585.80
Lockhart Concrete	\$ 59,850.00
Easton Construction	\$ 62,412.00
Wenger Excavating	\$ 64,788.78
Werab Trenching and Excavating	\$ 65,537.09
H.M. Miller Construction	\$ 75,767.33
Vito Gironda Construction	\$ 76,387.50

**WHEREAS,** based upon his analysis of the bid received (bid tabulation attached), the Portage County Water Resources has made a recommendation for award; now therefore be it

**RESOLVED,** by the Board of Commissioners of Portage County, Ohio:

Section 1. That this Board hereby award the PROJECT to the responsive bid of EFB Construction, 726 S. Cleveland Ave., Mogadore, OH 44260, in the bid amount of \$ 45,290.70.

Section 2. That the Water Resources is hereby authorized and directed to issue the Notice Of Award to the contractor named in Section 1.



Jack Gibson Construction	\$ 787,000.00
Hummel Construction	\$ 867,000.00
ABC Piping Company	\$ 887,700.00
Chapman Industrial Construction	\$ 897,168.00
Cold Harbor Building	\$ 966,000.00

**WHEREAS,** based upon his analysis of the bid received (bid tabulation attached), the Portage County Water Resources has made a recommendation for award; and

**WHEREAS,** the Portage County Board of Commissioners has received approval to award from the Ohio Public Works Commission; now therefore be it

**RESOLVED,** by the Board of Commissioners of Portage County, Ohio:

Section 1. That this Board hereby award Contract 'A' of the PROJECT to the responsive bid of Workman Industrial Services, 310 Tallmadge Road, Kent, OH 44240, in the bid amount of \$ 664,465.00.

Section 2. That the Water Resources is hereby authorized and directed to issue the Notice Of Award to the contractor named in Section 1.

Section 3. That the funds to cover the cost of the PROJECT are budgeted in the "Twin Lakes WWTP Preliminary Treatment", Fund 5313 Org 53130606 Object 684000 Project No. 06120.

Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department Of Budget and Financial Management within 15 days after its passage.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees on or after November 28, 1975, that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Abstained;

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**RESOLUTION No. 09-0281 - RE: AMENDMENT TO THE GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1181 ADOPTED DECEMBER 11, 2008**

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 0001 General Fund</b>			
<b>001 Commissioners</b>			
00013	Commissioners Fringes	932	0
<b>MEMO TOTAL</b>		<u>\$ 932</u>	<u>\$ -</u>

Note: WC Chargeback

<b>010 Commissioners Other</b>			
00107	Commissioner Other OE	0	83,958
<b>MEMO TOTAL</b>		<u>\$ -</u>	<u>\$ 83,958</u>

Note: BOC Appr 3/12/2009 JE#8UNANTICIPATED RETIREMENT WC Chargeback

<b>011 Budget &amp; Financial Management</b>			
00113	DBFM Fringes	312	0
<b>MEMO TOTAL</b>		<u>\$ 312</u>	<u>\$ -</u>

Note: WC Chargeback

<b>015 Building Security</b>			
00153	Building Security Fringes	332	0
<b>MEMO TOTAL</b>		<u>\$ 332</u>	<u>\$ -</u>

Note: WC Chargeback

<b>016 Building Maintenance</b>			
00163	Justice Center Maint Fringes	23	0
<b>MEMO TOTAL</b>		<u>\$ 23</u>	<u>\$ -</u>

Note: WC Chargeback

		<u>Increase</u>	<u>Decrease</u>
<b>017 Microfilm</b>			
00173	Microfilm Fringes	188	0
	<b>MEMO TOTAL</b>	<u><u>\$ 188</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>020 Building Regulation Inspection</b>			
00203	Building Regulation In Fringes	2,785	0
	<b>MEMO TOTAL</b>	<u><u>\$ 2,785</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>055 Senior Center</b>			
00553	Senior Center Fringes	91	0
	<b>MEMO TOTAL</b>	<u><u>\$ 91</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>100 Auditor</b>			
01103	Auditor Financial M Fringes	1,344	0
01104	Auditor Financial Managmt CS	1,000	0
01123	Auditor Real Property Fringes	233	0
01143	Auditor Tax Settlement Fringes	22	0
01153	Auditor Weights & Meas Fringes	122	0
	<b>MEMO TOTAL</b>	<u><u>\$ 2,721</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback                      BOC Appr 3/12/2009 JE#8

<b>200 Treasurer</b>			
02003	Treasurer Fringes	674	0
	<b>MEMO TOTAL</b>	<u><u>\$ 674</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

		<u>Increase</u>	<u>Decrease</u>
<b>300 Prosecutor</b>			
03003	Prosecutor General Fringes	2,940	0
03013	Prosecutor Support Fringes	230	0
03023	Prosecutor Ch Welfare Fringes	476	0
	<b>MEMO TOTAL</b>	<u><u>\$ 3,646</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>400 Recorder</b>			
04003	Recorder Fringes	413	0
	<b>MEMO TOTAL</b>	<u><u>\$ 413</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>500 Clerk of Courts</b>			
05003	Clerk Common Pleas Ct Fringes	1,309	0
05023	Clerk-Civil/Criminal Fringes	2,500	0
	<b>MEMO TOTAL</b>	<u><u>\$ 3,809</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>520 Municipal Court</b>			
05203	Municipal Court Fringes	3,091	0
	<b>MEMO TOTAL</b>	<u><u>\$ 3,091</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>530 Common Pleas Court</b>			
05303	Common Pleas Fringes	2,193	0
	<b>MEMO TOTAL</b>	<u><u>\$ 2,193</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>540 Jury Commission</b>			
05403	Jury Commission Fringes	9	0
	<b>MEMO TOTAL</b>	<u><u>\$ 9</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

		<u>Increase</u>	<u>Decrease</u>
<b>550 Domestic Relations</b>			
05503	Domestic Relations Fringes	1,196	0
	<b>MEMO TOTAL</b>	<u><u>\$ 1,196</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>560 Probate Court</b>			
05603	Probate Court Fringes	1,870	0
05600	Probate Court Retirement	10,105	0
	<b>MEMO TOTAL</b>	<u><u>\$ 11,975</u></u>	<u><u>\$ -</u></u>

Note: UNANTICIPATED WC Chargeback

<b>570 Juvenile Court</b>			
05703	Juvenile Court Fringes	2,952	0
	<b>MEMO TOTAL</b>	<u><u>\$ 2,952</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>580 Juvenile Probation</b>			
05803	Juvenile Probation Fringes	596	0
	<b>MEMO TOTAL</b>	<u><u>\$ 596</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>590 Adult Probation</b>			
05953	Adult Prob - Com Pleas Fringes	5,966	0
05963	Adult Prob - Muni Crt Fringes	1,167	0
	<b>MEMO TOTAL</b>	<u><u>\$ 7,133</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>600 Coroner</b>			
06003	Coroner Fringes	535	0
	<b>MEMO TOTAL</b>	<u><u>\$ 535</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

		<u>Increase</u>	<u>Decrease</u>
<b>700 Sheriff's Department</b>			
07003	Sheriff-General Fringes	1,681	0
07103	Sheriff-Corrections Fringes	11,748	0
07203	Sheriff-Detectives Fringes	3,554	0
07303	Sheriff-Road Deputies Fringes	12,337	0
07403	Sheriff-Dispatch Fringes	2,031	0
07603	Sheriff - Children Srv Fringes	0	2,820
	<b>MEMO TOTAL</b>	<u><u>\$ 31,351</u></u>	<u><u>\$ 2,820</u></u>

Note: WC Chargeback

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<b>800 Engineer's Department</b>			
08303	Engineer-Tax Map Fringes	322	0
	<b>MEMO TOTAL</b>	<u><u>\$ 322</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

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<b>902 Board Of Elections</b>			
09023	Board of Elections Fringes	6,462	0
	<b>MEMO TOTAL</b>	<u><u>\$ 6,462</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

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<b>903 Veterans Services Commission</b>			
09033	Veterans Services Fringes	945	0
	<b>MEMO TOTAL</b>	<u><u>\$ 945</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

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<b>913 Budget Commission</b>			
09133	Budget Commission Fringes	193	0
	<b>MEMO TOTAL</b>	<u><u>\$ 193</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

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	<u>Increase</u>	<u>Decrease</u>
<b>915 Data Processing Board</b>		
09153 Data Processing Bd Fringes	912	0
<b>MEMO TOTAL</b>	<u><u>\$ 912</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>920 Public Defender Commission</b>		
09203 Public Defender Fringes	987	0
<b>MEMO TOTAL</b>	<u><u>\$ 987</u></u>	<u><u>\$ -</u></u>

Note: WC Chargeback

<b>TOTAL MEMO BALANCE ALL AMENDMENTS</b>	<u><u>\$ 86,778</u></u>	<u><u>\$ 86,778</u></u>
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and be it further,

- RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

RESOLUTION No. 09-0282

RE: AMENDMENT TO THE NON GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1182 ADOPTED DECEMBER 11, 2008

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<i>Increase</i>	<i>Decrease</i>
<b>Fund: 1013 Help America Vote Act</b>		
<b>902 Board Of Elections</b>		
10139 Help America Vote ME	1,001	0
<b>MEMO TOTAL</b>	<u><u>\$ 1,001</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

<b>Fund: 1160 Hazmat Operations</b>		
<b>930 Emergency Management Agency</b>		
11605 Hazmat Operation MS	10,000	0
<b>MEMO TOTAL</b>	<u><u>\$ 10,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

<b>Fund: 1480 Violence Against Women</b>		
<b>300 Prosecutor</b>		
14803 Violence Against Women Fringes	5,973	2,564
14804 Violence Against Women CS	9,454	0
14809 Violence Against Women ME	3,500	0
1480D Violence Against Wom Full Time	6,686	6,686
<b>MEMO TOTAL</b>	<u><u>\$ 25,613</u></u>	<u><u>\$ 9,250</u></u>

Note: Adjust to Award

<b>Fund: 3000 County Notes</b>		
<b>001 Commissioners</b>		
30008 County Notes DE	700,000	7,175
<b>MEMO TOTAL</b>	<u><u>\$ 700,000</u></u>	<u><u>\$ 7,175</u></u>

Note: 09 NOTE INTEREST PAYMENT 09 NOTE PRINCIPAL PAYMENT



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	<i>Increase</i>	<i>Decrease</i>
<b>Fund: 7213 WC Retro Rating Plan 2004</b>		
<b>018 Human Resources</b>		
72139 WC Retro Rating Plan 2004 ME	70,000	0
<b>MEMO TOTAL</b>	<u><u>\$ 70,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

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<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u><u>\$ 5,450,398</u></u>	<u><u>\$ 16,425</u></u>
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and be it further,

- RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0283 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 5100, NURSING HOME GENERAL ADMINSTR**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** Fund 5100 is in need of interim cash until Medicare revenues are received; now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 190,000.00:

**FROM:**  
0001, GENERAL FUND  
ORGCODE- 00100009  
Debit Expense Account  
Object 920000 - Advances-Out \$ 190,000.00

**TO:**  
5100, NURSING HOME GENERAL ADMINSTR  
ORGCODE -51000542  
Credit Revenue Account  
Revenue Source 290000 - Advances-In \$ 190,000.00

and be it further

**RESOLVED,** that the cash advance will be repaid when Medicare revenues are received; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, Nursing Home and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0284 - RE: CASH ADVANCE REPAYMENT- FROM FUND 1480, VIOLENCE AGAINST WOMEN TO FUND 0001, GENERAL FUND**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** on December 23, 2008, the Board of Commissioners adopted Resolution No. 08-1226, approving a cash advance in the amount of \$ 3,500.00 until grant revenues were received, and

**WHEREAS,** Fund 1480 has received grant revenue; now therefore be it

**RESOLVED,** that the following cash advance repayment be made in the amount of \$ 3,500.00

**FROM:**

FUND 1480, VIOLENCE AGAINST WOMEN

ORGCODE - 14803009

Debit Expense Account

Object Code -921000 – Advance-out Returns \$ 3,500.00

**TO:**

FUND 0001, GENERAL FUND

ORGCODE- 00100002

Credit Revenue Account

Revenue Source -291000 – Advance-in Repayment \$ 3,500.00

and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Prosecutor and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0285**

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**RE:**

**TRANSFER FROM FUND 0001 GENERAL FUND TO FUND 1480, VIOLENCE AGAINST WOMEN**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners approved an operating transfer from the General Fund to Fund 1480, Violence Against Women in appropriation Resolution No. 08-1181, adopted on December 11, 2008 and

**WHEREAS,** the transfer is to fund compensation for General Fund employees that are partially supported by the grant and is consistent with prior years; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$22,277.05:

**FROM:**

FUND 0001, GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 910000- TRANSFERS OUT \$ 22,277.05

**TO:**

FUND 1480, VIOLENCE AGAINST WOMEN

ORGCODE - 14803002

Revenue Account

Object 280000 - TRANSFER IN

Project 8A588 -VIOLENCE AGAINST WOMEN ACT TITLE IV \$ 1,172.86

**TO:**

FUND 1480, VIOLENCE AGAINST WOMEN

ORGCODE - 14803002

Revenue Account

Object 280000 - TRANSFER IN

Project 9A588 - VIOLENCE AGAINST WOMEN ACT TITLE IV \$ 21,104.19

and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the County Prosecutors Office, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTIONS**

March 31, 2009

1. Approval of Meeting Minutes from the March 26, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-274
3. Approve the Journal Vouchers as presented by the County Auditor./09-275
4. Approve the Then & Now as presented by the Portage County Auditor./09-276
5. Appointment to the Tax Incentive Review Council for the City of Aurora – William Akins for an unexpired term commencing March 31, 2009, as requested in a March 23, 2009 correspondence from Mayor Lynn McGill, City of Aurora (see Referred item #1)/09-277
6. Authorize an amendment to the Portage County CHIP Policy and Procedure Manual, Financial Mechanism./09-278
7. Draft resolution to accept bid and award contract for Project No. BR-2 (07-170), Chapman’s Farm Pump Station Elimination, in the Portage County Regional Sewer District, Brimfield Township./09-279
8. Draft resolution to accept bid and award contract “A” for Project No. FR-2 (06-120), Twin Lakes Waste Water Treatment Plant Preliminary Treatment, in the Portage County Regional Sewer District, Franklin Township./09-280

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**INVITATIONS/MEETING NOTICES**

March 31, 2009

1. Invitation from Western Reserve RC&D Council for the Council Meeting on Thursday, April 9, 2009, 9:00 AM-12:00 Noon at the Bath Nature Preserve.
2. Meeting notice ***change*** for the AMATS Policy Committee Meeting on Thursday, April 2, 2009, ***9:30 AM at the Ohio Department of Transportation District 4, Akron***/Charlene Badger to attend for Commissioner Keiper.
3. Invitation from Heart to Heart Communications for the 16<sup>th</sup> Annual Greater Akron Speaks Out for Values Breakfast, Monday, April 27, 2009, Quaker Station, Akron, 7:10 AM.

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**INCOMING CORRESPONDENCE**

**DISCUSSION**

March 31, 2009

1. Discussion: Fixed Assets/Clerk to draft a letter to the County Auditor and schedule time with the Board of Commissioners Leadership Team in May to discuss fixed assets.

2. March 24, 2009 correspondence from Janet Esposito, County Auditor, regarding clarification of Travel & Expense Reimbursement section of the Commissioners' personnel policy manual/Information only at this time
3. Discussion: Draft MOU for the Joint Safety Center. **NOTE:** March 31, 2009 meeting date for Commissioner Frederick/Commissioners Keiper and Smeiles to review the language and discuss with the Sheriff on April 2, 2009.
4. Discussion: Feasibility Study/Hold for review by the Board of Commissioners. Commissioners Keiper and Smeiles asked why the county would need 12 holding cells in the facility. The Board also discussed the need for kitchen services when the county could arrange for box lunches, etc.
5. In response to the Board's request for review and comment, Economic Development Director William Ulik, provides his comments on the Efficient GovNow/Forward to the Grants Coordinator to process before the April 15, 2009 deadline.
6. March 24, 2009 correspondence from Sheriff Doak, regarding K-9 donations/Department of Budget & Financial Management to work with the Sheriff.
7. March 25, 2009 correspondence from Thomas Fioritto, requesting storm sewer repair pursuant to ORC 6131.04. (cc: Water Resources)/Hold for a response from the County Engineer.

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**JOURNAL ENTRIES**

March 31, 2009

1. Board of Commissioners' authorization requested to authorize payment to Neighborhood Development Services Inc. for \$ 500.00 for foreclosure counseling and payment to the USDA Rural Development for a loan totaling \$ 2,994.70 for mortgage catch up for Client Couple 2009-001C and 2009-001P as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the client appears to meet the requirements for assistance through the Foreclosure Prevention Program. All documents appear to agree and to be properly prepared for the purpose of payment.
2. Board of Commissioners' authorization requested to authorize payment to Neighborhood Development Services Inc. for \$ 500.00 for foreclosure counseling and payment to Countrywide Home Loans for a loan totaling \$ 1,891.16 for mortgage catch up for Client Couple 2009-002C and 2009-002P as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the client appears to meet the requirements for assistance through the Foreclosure Prevention Program. All documents appear to agree and to be properly prepared for the purpose of payment.
3. Board of Commissioners' authorization requested to have Commissioner Keiper sign the Housing Semi-Annual Program Income Report as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
4. The Portage County Water Resources Department presents the following for Board consideration:
  - a. Journal Entry: Board of Commissioners' authorization requested to hire the temporary part time hire of Richard Knerem Jr. as Electrician for the Water Resources Department upon the successful completion of a pre-employment drug screen. Funding for this position is available in the 2009 budget.

5. March 27, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009 as presented by the Portage County Auditor's Office.
6. Board of Commissioners' authorization requested to pay the Portage County Regional Airport Authority Invoice No. 2009-017 dated March 20, 2009 for \$227.63 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
7. The Board of Commissioners received a Billing Notice for the renewal of the safe deposit box rental from April 2008 through April 2009 at a cost of \$75.00 as presented by Portage Community Bank.

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**REFERRED**

March 31, 2009

1. March 23, 2009 correspondence from Mayor Lynn McGill, City of Aurora, regarding the Tax Incentive Review Council (TIRC) Board of Trustees. Referred to Executive Assistant/09-0277 adopted today.
2. March 26, 2009 correspondence from Ron Heineking, Mental Health & Recovery Board, regarding reappointment to the Board of Trustees. Referred to Executive Assistant.

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**INFORMATION ONLY**

March 31, 2009

1. The Board of Commissioners received a notice from Names Unlimited Corporation, regarding Veteran Cemetery Flag Holder.
2. The Board of Commissioners received information regarding College Advantage 529 Savings Plan as presented by the Ohio Tuition Trust Authority.
3. March 20, 2009 correspondence from Dominion Resources Services, Inc., regarding invoice mailing instructions.
4. March 23, 2009 correspondence from State Senator Tom Sawyer to Michael Shoemaker, Ohio School Facilities Commission, regarding support for an extension of the 50% state-share for funding a new high school for Crestwood Local Schools.

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**Journal Entry**

March 31, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized payment to Neighborhood Development Services Inc. for \$500.00 for foreclosure counseling and payment to the USDA Rural Development for a loan totaling \$2,994.70 for

mortgage catch up for Client Couple 2009-001C and 2009-001P, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the client appears to meet the requirements for assistance through the Foreclosure Prevention Program. All documents appear to agree and to be properly prepared for the purpose of payment.

2. The Board of Commissioners authorized payment to Neighborhood Development Services Inc. for \$500.00 for foreclosure counseling and payment to Countrywide Home Loans for a loan totaling \$1,891.16 for mortgage catch up for Client Couple 2009-002C and 2009-002P, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the client appears to meet the requirements for assistance through the Foreclosure Prevention Program. All documents appear to agree and to be properly prepared for the purpose of payment.
3. The Board of Commissioners authorized Commissioner Keiper to sign the corrected Ohio Housing and Community Partnerships Housing Semi-Annual Program Income Report, as presented by Neighborhood Development Services Inc. Documents reviewed by Internal Auditor Carol Kurtz who noted that the corrections were made at the direction of OHCP Auditor Anthony Britford.
4. The Board of Commissioners authorized the temporary part-time hire of Richard Knerem Jr. as an Electrician for the Portage County Water Resources Department pending the successful completion of a pre-employment drug and alcohol screening. Funding for this position is available in the 2009 budget.

The Board of Commissioners noted that they authorized the hire of a temporary part-time electrician until the county's full-time employee returns to work by June 1, 2009 by Journal Entry on February 26, 2009. The position will consist of an eight hour work day, three days per week, for a total of 24 hours per week until June 1, 2009 or until the full-time employee returns to work The Board of Commissioners approved a rate of pay of \$19.65 per hour.

5. The Board of Commissioners acknowledged the receipt of the March 27, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009, as presented by the Portage County Auditor.
6. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2009-017, dated March 20, 2009 for \$227.63 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
7. The Board of Commissioners authorized the renewal of the safe deposit box rental from April 2009 through April 2010 at a cost of \$75.00, as presented by Portage Community Bank.
8. The Board of Commissioners approved the following Personnel Requisitions, as presented by the Portage County Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	Income Maintenance Aide 2 - One Stop (Replacing Rebecca Howard)	JFS B	Post Internally and Externally

9. The Board of Commissioners appointed Commissioner Charles W. Keiper II to serve as the Portage County Commissioner on the Advisory Committee, as required by Section 8 (H) of the Water Service Agreement between Portage County and the City of Aurora. The Board of Commissioners noted that Director Harold Huff, Portage County Water Resources Department, and the Water Division Manager for the Portage County Water Resources Department will also serve on this committee with three members from the City of Aurora.

According to the agreement, approved by Portage County Board of Commissioners' Resolution 07-0847 adopted August 21, 2007, the Advisory Committee shall review and discuss any issues, controversies or disputes that arise between the parties as a result of the sale of water from the County to the City, shall submit recommendations for the resolution of such issues, controversies or disputes, and shall prepare written minutes of each meeting.

All in favor, motion carries

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **March 31, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **11:50 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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**PAYINS FOR THE MONTH OF MARCH 2009**

02/26/09	6596	Ohio Dept. of Public Safety – Children’s Advocacy Center – 2007-JG-D01-6467: \$12,500.00 Total: \$12,500.00
02/26/09	6597	Amy Hutchinson – Envelope: \$1.00, Deb Mazanec – Copies/Faxes: \$2.20 Total: \$3.20
03/02/09	6630	Ohio Dept. of Public Safety – Place of Peace – 2007-JG-D01-6473: \$8,60.50 Total: \$8,960.50
03/02/09	6648	Range Resources – Oil Lease: \$655.00 Total: \$655.00
03/05/09	6723	Christopher Smeiles – Copies/Faxes: \$1.00, Charles W. Keiper II – Cell Phone: \$15.00 Total: \$16.00
03/06/09	6746	US Dept. of Justice – OVW – 2007-WE-AX-0048: \$37,898.94 Total: \$37,898.94
03/06/09	6748	Maureen T. Frederick – Cell Phone: \$3.19 Total: \$3.19

03/06/09	6747	Portage County Port Authority – Accounting Services – Carol Kurtz: \$1.00 Total: \$1.00
03/10/09	6794	Resource Energy – Oil Lease: \$52.38 Total: \$52.38
03/12/09	6838	Ohio Public Defender – Assigned Counsel: \$5,893.36, Public Defender: \$20,282.77 Total: \$26,176.13
03/16/09	6894	Deborah Mazanec – Copies/Faxes: \$1.00 Total: \$1.00
03/19/09	6962	Deborah Mazanec – Copies/Faxes: \$1.00, Beck Energy – Oil Lease: \$27.03 Total: \$28.03
03/27/09	7102	Charles W. Keiper II – Cell Phone: \$15.00 Total: \$15.00

**AUTHORIZATION OF EXPENSES FOR THE MONTH OF MARCH 2009**

02/04/09		Richard Spinelli/OW & M Association 2009 Annual Conference/Columbus, Ohio/April 21-23/\$400.00
02/09/09		Lynn Kline, Joan Lambach, Sandra Humphrey/Essentials of Crystal Reports/Akron, Ohio/April 24/\$639.00
02/11/09		Michael Dryhurst/Three Stooges of Water and Wastewater Testing/North Canton, Ohio/April 29/\$109.00
02/17/09		Nicole Jones/Records Retention and Destruction/Akron, Ohio/March 31/\$199.00
02/17/09		Jon Barber/SIEC Regional EMA Reps/Columbus, Ohio/February 25/\$80.00
02/19/09		Charles W. Keiper II/13 <sup>th</sup> Annual Ohio Energy Management and Restructuring Conference (NOPEC)/Columbus, Ohio/February 23-25/\$0.00
02/20/09		Cindy Werab, Stephanie Tarr, Staci Dobosh, Robyn Godfrey and Cynthia Meranto/BMV Tour/Columbus, Ohio/March 4/\$115.00
02/20/09		Robyn Godfrey, Cindy Meranto, Kathy Gray, Stephanie Tarr and Lori Evans/Pitney Bowes Training/Rocky River, Ohio/February 26/\$40.00
02/20/09		Penny Ray/Colloquy on the Fostering Connections and Increasing Adoptions Act/Pepper Pike, Ohio/March 3/\$146.50
02/23/09		Kate Church and Christine Luketic/GFOA Intro to Governmental Accounting/North Canton, Ohio/March 17-18/\$447.00
02/23/09		Lacey McLaughlin/How to Supervise People/Akron, Ohio/March 26/\$53.25
02/23/09		Anita Herington/NE District PCSAO Leaders' Meeting/Richfield, Ohio/February 23/\$9.11
02/24/09		Charlene Badger/Advocacy for Economic Development/Columbus, Ohio/March 11/\$100.00
02/24/09		Fred James/Asphalt Pavement Preservation/Akron, Ohio/April 15/\$105.00
02/24/09		Anita Herington and Becky Porcase/GAPP/WIB Executive Committee Meeting/Chardon, Ohio/March 4, April 1, May 5, and June 3/\$250.00
02/25/09		Bonnie Howe/Ohio Recorder's Association Spring Continuing Education Seminar/Columbus, Ohio/March 10-11/\$289.97
02/25/09		Beverly Lowe/Rules of Superintendence Update/Akron, Ohio/February 27/\$45.00
02/26/09		Charles W. Keiper II/Health Department Advisory Council Meeting and Dinner/Ravenna, Ohio/March 18/\$30.00
02/27/09		Harold Huff/Cleveland Water Council Meeting/Parma Heights, Ohio/March 3/\$0.00
02/27/09		Sandra Craft/Getting the Most from your Private Health Insurance Plan/Brecksville, Ohio/March 4/\$42.32

03/01/09	Brandon Fitzpatrick/Everybody Wins: Turning Conflict into Collaboration/Stark State, Ohio/March 26/\$120.00
03/02/09	Michelle Ripley/CLCCA Spring Risk Management Meeting/Bellville, Ohio/April 24/\$0.00
03/02/09	Silas Copeland, Bryan Morgenstrern, Suzanne Sattler, Adam Davis, Karen Herr and Denise Thompson/Corrections School 20 days/Mahoning County Sheriff's Office/March 2-27/\$150.00
03/02/09	Kathi Guckelberger/Hearing/Akron, Ohio/March 27/\$56.45
03/02/09	Gene Davis and Donald West/Excel 2 - One Day Seminars/Akron, Ohio/April 2-3/\$300.00
03/03/09	Sean Scahill, Roy Richards, Dave Morris, Andy Englehart, Lou Dearnbarger, Robert Park/OSAVSC District One Meeting/Chardon, Ohio/April 17/\$0.00
03/03/09	Charles W. Keiper II/Greater Akron Chamber 102 <sup>nd</sup> Annual Meeting/Akron, Ohio/March 19/\$25.00
03/03/09	Sean Scahill, Roy Richards, Dave Morris, Andy Englehart, Lou Dearnbarger, and Bob Park/OSAVSC Spring Conference/Columbus, Ohio/April 3-5/\$477.39
03/03/09	Employees to be named later/NEORTC Social Worker Training/Akron, Ohio/April 1 - June 30/\$2,814.55
03/04/09	Bill Steiner/MRF Tours/Canton, Oberlin and Oakwood, Ohio/March 18/\$50.00
03/04/09	Bill Steiner and Nick Dicenzi/MRF Tours/Defiance and Columbus, Ohio/March 17/\$50.00
03/04/09	Linda Seeman and Joanne Hynes/2009 Ohio Covering Kids and Families Conference/Columbus, Ohio/March 12/\$189.00
03/05/09	Michelle Ripley/Portage Safety Council/Ravenna, Ohio/March 12/\$15.00
03/05/09	Bob White/Emergency Mental Health Assessment 2 <sup>nd</sup> Treatment/Canton, Ohio/April 21/\$184.00
03/05/09	Judith Harper/Managing Multiple Projects, objectives and deadlines/Fairlawn, Ohio/March 31/\$239.30
03/09/09	Robert Park/Invisible Wounds of War Symposium/Parma, Ohio/March 11/\$70.00
03/09/09	Mike Wright/OCCA Meeting (Title Company)/Columbus, Ohio/March 17/\$45.00
03/09/09	Anita Herington/GAPP Executive Director Interviews/Chardon, Ohio/March 13/\$37.25
03/09/09	Deborah Mazanec and Karen U'Halie/HB 9 Certified Training/Youngstown, Ohio/June 3/\$15.00
03/09/09	William Ulik/Labor Economy Summit/Cleveland Ohio/April 24, 2009/\$50.00
03/09/09	William Ulik/23 <sup>rd</sup> Annual Ohio Employee ownership Conference/Akron/April 17, 2009/\$40.00
03/09/09	Barb Slattery, Staci Dobosh, Cheri Ashley, and Lori Evans/OCCA Meeting/Columbus, Ohio/March 18/\$200.00
03/10/09	Bill Steiner/LKQ - To Discuss Recycling/Akron, Ohio/March 11/\$0.00
03/11/09	Charles W. Keiper II/NEOTEC Trade Show/Hannover, Germany/April 18-25/\$0.00
03/11/09	Karen U'Halie/Society for Human Resources - Portage Chapter/Ravenna, Ohio/March 18/\$12.00
03/11/09	Rose Ricketson, Sherri McGlothlin, Roxanne Boyle Kim Elrod/Microsoft Excel/Solon, Ohio/April 7, 2009/\$714.00
03/11/09	Laurie Pittman/Sentencing on Sex Offenders/Dublin, Ohio/April 24, 2009/\$50.00.
03/12/09	Bill Steiner/St. Vincent St. Mary's High School Recycling/Akron, Ohio/March 19, 2009, \$.00
03/12/09	Richard McClellan/VA OSACVSO Spring School/Independence, Ohio/May 13-15, 2009/\$2,653.00
03/12/09	Nikki Robinson, Eugene Clinkscale and Lenny Banney/Adolescent Substance Abuse/Columbus, Ohio/\$210.00
03/12/09	Nancy Dailey and Amy Cooper/WIC Director's Meeting/Columbus, Ohio/April 29-30, 2009/\$545.00.
03/12/09	All WIC Staff, WIC Staff Meeting/Ravenna, Ohio/March 26, 2009/\$121.20
03/12/09	All WIC Staff, WIC Staff Travel/Portage and Columbiana Counties, March-June, 2009/\$500.00
03/13/09	Tim Ludick/The 2009 OAM Spring Conference/Cincinnati, Ohio/April 22-24, 2009/\$745.00

03/13/09	Sue Brannon/HR Training Conference/Columbus, Ohio/April 6/\$25.00
03/13/09	Donald West/Water and Waste Water Workshop for SCADA/Pittsburgh, Pennsylvania/April 2/\$11.00
03/16/09	Karen U'halie and Michelle Ripley/CORSA Renewal Meeting/Columbus, Ohio, March 27, 2009/\$0.00.
03/18/09	Michelle Ripley and Karen U'Halie/Comp Management/Cuyahoga Falls, Ohio/April 20/\$90.00
03/18/09	Christopher Smeiles and Dan Banks/AMATS Policy Committee/Akron, Ohio/March 18/\$25.00
03/18/09	Michelle Ripley and Karen U'Halie/CORSA Renewal/Columbus, Ohio/March 27/\$0.00
03/18/09	Kevin Gowan, Roxana Lyle, Shannon Cassi, and Lisa Fay/OCOA Spring Conference/Columbus, Ohio/April 20-22/\$2,502.40
03/19/09	Robin Howard and Sandy Craft/Family Information Network Regional Meeting/Tallmadge, Ohio/March 19/\$32.32
03/19/09	Karen U'Halie and Jackie Petty/BWC Public/Canton, Ohio/March 24/\$0.00
03/19/09	Greg Johnson/Homicide Law School/June 1-4/Cleveland, Ohio/\$450.00
03/19/09	Kathi Guckelberger and Kimberly MacPhail/PCSAO Executive Meeting and Legislative Breakfast/Columbus, Ohio/April 1-2/\$706.00
03/20/09	Brian Kelley and Brenda Cumpston/OCITA Virtualization Meeting/Lake County, Ohio/March 26/\$0.00
03/20/09	Christopher Smeiles, Maureen T. Frederick, Charles W. Keiper II/Ravenna Chamber of Commerce Award Dinner/Ravenna, Ohio/April 2/\$115.00
03/23/09	Dan Banks and Charles W. Keiper II/Meeting with Ohio Department of Development and Governor's Representatives to discuss stimulus projects/Akron, Ohio/March 23/\$0.00
03/23/09	Brian Kelley/CAAO Financial and Payroll Software Project Committee/Columbus, Ohio/March 31/\$20.00

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