

Thursday, March 26, 2009

The Board of County Commissioners met in regular session on **Thursday, March 26, 2009 at 9:35 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the March 24, 2009 meeting. Commissioner Smeiles absent, motion carries

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Commissioner Smeiles on vacation

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Also attending throughout the day: Mike Sever, Record-Courier

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The Board of Commissioners instructed the Clerk to distribute the Sheriff's six labor agreements without Board signatures or a Resolution, noting that the attorneys advised the Board of Commissioners that their signatures are not necessary to process the agreement. Commissioner Frederick noted that she signed the agreements in January 2009 upon the advice of Attorneys Tommie Marsilio and Ron Habowski.

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Commissioner Keiper explained that the Ohio Department of Development advised him in a meeting earlier this week that, if there are jobs remaining after a construction project, that project will be more competitive than a project that will not put people to work using stimulus funding.

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Commissioner Keiper met with Ravenna Mayor Kevin Poland yesterday and discussed the possibility of building a multi-level parking lot/garage with additional surface parking, which would assist in the parking issues downtown. The Mayor appeared to be interested and agreed to assist with city departments in moving this project forward, with a two to three year solution. The Mayor also agreed to consider either potentially co-owning spaces or renting spaces at the site. Commissioner Keiper also suggested that the city assist the county with temporary parking areas while that project is in progress.

The Mayor also noted that the sewer plant will incur some changes in accordance with the EPA instructions. Commissioner Keiper and Water Resources Department Director Harold Huff both sit on the committee for that project.

Commissioner Frederick advised that she spoke with Sheriff Doak yesterday, who is invited to meet with Edinburg Township regarding FireCom. Major Missimi has a spreadsheet of various revenue sources from the townships to discuss how to move ahead. The Board of Commissioners agreed to meet with the Sheriff next week to discuss.

Commissioner Keiper advised Record-Courier Reporter Mike Sever that the Board of Commissioners may consider an additional ¼% sales tax, which would bring in \$4 million, earmarked for central dispatch. Commissioner Keiper noted that the Townships are worried that FireCom will leave the townships with no

dispatching availability. Mike Sever wondered if stimulus funds would be available for FireCom; Commissioner Keiper responded that the township would have to apply for those funds.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. The vehicle decals for application to the county cars have arrived. The Board of Commissioners agreed that the Motor Pool should apply the decals, removing the departmental name for the time being.
2. The Board of Commissioners authorized the Director to send out an RFP for Auctioneers for an auction of items at the former nursing home/current Records Center. The SWMD Director will go through the items, those items he selects will be declared obsolete by the Board of Commissioners and transferred to the SWMD, and the remaining items auctioned. The Director recommended towing any vehicles to that site to be included at the auction.
3. Architect Dave Sommers presented a draft of the wording layout for the new Department of Economic Development Office. The letters are smaller than most on the block due to the title. The Board of Commissioners suggested shortening the verbiage to either - PORTAGE ECONOMIC DEVELOPMENT or PORTAGE CO. ECONOMIC DEVELOPMENT/The Director to check with PCDED Director Bill Ulik to determine his preference.

RESOLUTIONS

1. Enter into an agreement with Maximus to prepare cost rates for CSEA./09-264
2. Enter into amendment no. 2 with Boys & Girls Club to terminate their contract on March 31, 2009./09-265
3. Enter into amendment no. 1 with United Way of Portage County for (PRC) information and referral services for JFS./09-266
4. Enter into amendment no. 2 with CAC to provide (PRC) Home Repair Services for JFS./09-267
5. Enter into amendment no. 2 with CAC to provide (PRC) Utility Assistance Services for JFS./09-268
6. Enter into an equipment lease with Dollar Leasing for a replacement copier in the records dept. of the Sheriff./09-269
7. Enter into a license agreement with the Edinburg 1st Church of God for use of the Courthouse lawn./09-270 – the Director noted that there will be no digging in the lawn.
8. Award and enter into agreement with Elmo Tech for Electronic Monitoring Service for the Portage County Adult Probation Department/09-0273.

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HUMAN RESOURCES

Present: Karen U’Halie, Audrey Tillis

The Director suggested a Workers’ Compensation Fund Chargeback of 2.3% for 2008 to be paid in 2009. The Director stated that she has heard that, due to state cutbacks, there will be significant increases by 2011/Journal Entry

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MAINTENANCE

Present: Tim Miller

Director Miller advised of an ongoing problem with the fire alarms at the Administration Building. Ashton Sound and ATT are attempting to locate an old cable. JoAnn Townend working with Tim Miller on this fix.

The WIC move is moving forward with the carpeting and painting being finished.

There are issues with the Prosecutor’s HVAC system. Director Miller is working with the contractor on this issue.

The Director presented a copy of his weekly activity report, which the Commissioners have requested.

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JOB & FAMILY SERVICES

Present: Anita Herington

- I. The Director presented the Food Assistance and OWF numbers in Portage County
- II. The Director presented the CSEA Performance, February 2009
- III. Facilities Discussion
 - a. The director to meet bring back the cost of the move of Child Support to the former Prosecutor’s Annex/Journal Entry
 - b. The Help Me Grow Program will need to move out of the county owned house it currently occupies to allow the building to be razed. Family and Community Services has space available at a cost of \$500/month for this program. The Director added that this would be a good fit for the program since the Family and Community Services administrative staff would be onsite.
- IV. The Director advised the Board of Commissioners that the ODJFS Guided Self-Assessment Timing must be completed prior to the on-site review starting on April 6, 2009.
- V. The Director noted that Portage County is at 10.3% unemployment not including the new designation of “disappointed worker”.
- VI. The Director received the Notice to Negotiate on March 23rd
- VII. The Children Services Division Annual Report has been mailed to Portage County households

VIII. The Director advised that the Portage County share of the incoming stimulus funding is:
52% of \$1.36 million for youth
40% of \$507,000 for adults
37% of \$1.1 million for dislocated workers

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RESOLUTION No. 09-0259 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on March 26, 2009 in the total payment amount of **\$358,891.83 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09-0260 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on March 26, 2009 in the total payment amount as follows:

1. \$259,271.23 for Medical Mutual Claims-Fund 7101; and
2. \$72,718.09 for Medical Mutual Admin Fees-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09-0262 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$17,328.81** as set forth in Exhibit “A” dated **March 26, 2009** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09-0263 - RE: REMOVE RESTRICTIONS REDUCING LOAD LIMITS ON ALL COUNTY AND TOWNSHIP ROADS IN PORTAGE COUNTY

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

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RESOLUTION No. 09- 0267 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE PRC HOME REPAIR SERVICES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080333 (the "Original Contract") on July 8, 2008 by Resolution No. 08-0590 to provide PRC Home Repair Services; and

WHEREAS, an Amendment No. 1 was entered into on December 11, 2008 through Resolution No. 08-1137; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to increase Home Repair Services by Thirty thousand and 00/100 dollars (\$30,000.00) and that the annual service amount shall not exceed Eighty-one thousand six hundred fifty and 00/100 dollars (\$81,650.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09- 0268 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE PRC UTILITY ASSISTANCE SERVICES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09-0270 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND EDINBURG 1ST CHURCH OF GOD

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, The Edinburg 1st Church of God wishes to use the Courthouse Lawn, on Friday, April 10, 2009 between the hours of 4:30 PM to 6:00 PM for Recreation of the Crucifixion on the courthouse lawn; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and 135 E. Main St, Ravenna, Ohio 44266 for use of the Courthouse lawn on Friday, April 10th, 2009 between the hours of 4:30 PM to 6:00 PM for the Recreation of the Crucifixion on the courthouse lawn; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 09-0271 - RE: ACCEPT FY 08 STATE HOMELAND SECURITY PROGRAM GRANT (SHSP) ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT. (FEDERAL PASS THROUGH #2008-GET8-0025)

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the Crain Ave Bridge Replacement Construction Project, and

WHEREAS, the County Auditor has assigned fund number 4214 to the Crain Ave Bridge Replacement Project; now therefore be it

RESOLVED, that Fund 4214, Crain Ave Bridge Replacement be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the County Engineer, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Absent;

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RESOLUTION No. 09-0273

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RE:

AWARD AND ENTER INTO AGREEMENT WITH ELMO TECH FOR ELECTRONIC MONITORING SERVICE FOR THE PORTAGE COUNTY ADULT PROBATION DEPARTMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, eight (8) companies picked up specifications for electronic monitoring service for the Portage County Adult Probation Department; and

WHEREAS, on November 7, 2008 the Portage County Internal Services Department received two (2) bids; and

WHEREAS, upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services that the bid of Elmo Tech be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to accept and award the bid of Elmo Tech, 1665 Quincy Ave., Suite 147, Naperville IL 60540, to provide electronic monitoring services for the Portage County Adult Probation Department; and be it further

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those

8. Invitation from the American Cancer Society for the 19th Annual Akron Golf Classic on Monday, July 27, 2009, 12:00 PM, at Portage Country Club.

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**INCOMING CORRESPONDENCE
DISCUSSION**

March 26, 2009

1. The Board of Commissioners received Invoice No. 30284, dated March 6, 2009 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of February 2009 for General Labor matters at a cost of \$4,976.50. Please note the \$2,200 charge for the Portage County Nursing Home/Journal Entry.

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JOURNAL ENTRIES

March 26, 2009

1. Board of Commissioners' authorization requested to pay Neighborhood Development Services, Inc., \$5,000.00 for Administration Fees for County Fire CDBG ED loan (New Funds) as requested by Neighborhood Development Services (Fund 1260).
2. Board of Commissioners' authorization requested to pay Neighborhood Development Services, Inc., \$5,000.00 for Administration Fees for County Fire CDBG ED as requested by Neighborhood Development Services (Fund 1275).
3. The Board of Commissioners received the Weekly Report of Kennel population for the week ending March 22, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$275.00 in Court Donations.
4. Board of Commissioners' approval requested to use the Portage County Administration Building's first floor lobby on April 16, May 14, June 16, July 21, August 11, September 22, October 20, November 17, December 15, 2009 from 9:30-11:30 AM for food stamp and nutrition handouts and information as presented by OSU Extension. Additional Requests: 1 Table, 1 Chair.
5. Board of Commissioners authorization requested to allow Commissioner Keiper and Commissioner Frederick to sign the State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report, Draw No. 417 for Home Repair and New Construction, as presented by Neighborhood Development Services Inc. as follows:

| | |
|-------------------------------|---------------------|
| B-C-08-062-2 New Construction | \$ 20,000.00 |
| B-C-08-062-2 New Construction | \$ 20,000.00 |
| B-C-08-062-1 Home Repair | \$ 10,000.00 |
| Total Amount of Draw | \$ 50,000.00 |

Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and authorized.

6. The Board of Commissioners received the Portage County Law Library Association Regular Auditor for December 31, 2007 and 2006.

7. The Board of Commissioners received the March 24, 2009 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the Special/Primary election, May 5, 2009 are now on display.

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REFERRED

March 26, 2009

1. March 12, 2009 correspondence from Dr. Michael Pryce, resigning from the Portage County Regional Airport Authority. Referred to Executive Assistant.
2. March 23, 2009 correspondence from Shirley Schuster, Portage County Regional Airport Authority, regarding a local match. Referred to Internal Auditor, Department of Budget and Financial Management and Grants Administrator.
3. The Board of Commissioners received a resume from John Trew. Referred to Executive Assistant for letter of interest.

Commissioner Frederick noted that Tim Hartong has referred several people to the Board of Commissioners for their consideration.

4. The Board of Commissioners received an Affidavit Regarding Account and Competency and Military Status in the case of Deutsche Bank National Trust Company in its capacity as indenture trustee for the Noteholders of AAMES Mortgage Investment Trust 2005-2 vs. Denzel P. Jones et al. Referred to Neighborhood Development Services Inc., Denise Smith, Prosecutor's Office and Attorney Robert Paoloni.

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PLEASE ADD TO THE AGENDA

March 26, 2009

1. DRAFT RESOLUTION: Accept FY08 State Homeland Security Program Grant (SHSP) on behalf of the Portage County Office of Homeland Security & Emergency Management. (Federal Pass Through #2008-GET8-0025)/09-0271.
2. DRAFT RESOLUTION: Create Fund 4214, Crain Ave. Bridge Replacement/09-0272.
3. In response to the e-mail send by the Commissioners' Clerk regarding county communication needs, the Board received responses from the following/ Hold for the next Board meeting when PARTA and the Dog Warden respond:

- County Engineer
- Water Resources Department
- Building Department

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INFORMATION ONLY

March 26, 2009

1. March 9, 2009 correspondence from Nakia Miller, Streetsboro High School, requesting donations for the Streetsboro High School Class of 2010 Junior/Senior Prom.

2. The Board of Commissioners received the Portage County Weekly Traffic Advisory dated March 20, 2009 as presented by ODOT.
3. The Board of Commissioners received the March 11, 2009 Public Notice regarding the final issuance of certification regarding SR 43 widening between SR 82 and Squires Road.
4. The Board of Commissioners received the Portage County District Library meeting minutes from February 19, 2009.

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Journal Entry
 March 26, 2009

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners authorized payment to Neighborhood Development Services, Inc., for \$5,000.00 for Administration Fees for the County Fire CDBG ED loan (New Funds), as presented by the Neighborhood Development Services (Fund 1260). Documents reviewed by Internal Auditor Carol Kurtz with no exception noted.
2. The Board of Commissioners authorized payment to Neighborhood Development Services, Inc., for \$5,000.00 for Administration Fees for County Fire CDBG ED, as presented by Neighborhood Development Services (Fund 1275). Documents reviewed by Internal Auditor Carol Kurtz with no exception noted.
3. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending March 22, 2009, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$275.00 in Court Donations.
4. The Board of Commissioners approved the OSU Extension Office request to use the Portage County Administration Building's first floor lobby on April 16, May 14, June 16, July 21, August 11, September 22, October 20, November 17, and December 15, 2009 from 9:30 AM -11:30 AM for food stamp and nutrition handouts and information. The Office also requested one table and one chair be set up. Forward to the Internal Services Director, the Maintenance Department and the Department of Security.
5. The Board of Commissioners authorized Commissioner Keiper and Commissioner Frederick to sign the State of Ohio Office of Housing and Community Partnerships Request for Payment and Status of Funds Report, Draw No. 417 for Home Repair and New Construction, as presented by Neighborhood Development Services Inc. as follows:

| | |
|-------------------------------|--------------|
| B-C-08-062-2 New Construction | \$ 20,000.00 |
| B-C-08-062-2 New Construction | \$ 20,000.00 |
| B-C-08-062-1 Home Repair | \$ 10,000.00 |
| Total Amount of Draw | \$ 50,000.00 |

Documents reviewed by Internal Auditor Carol Kurtz who noted that the request appears to be proper and authorized.

6. The Board of Commissioners acknowledged the receipt of the Portage County Law Library Association Regular Audit for the years ending December 31, 2007 and 2006, as presented by Perry & Associates.

7. The Board of Commissioners acknowledged the receipt of the March 24, 2009 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the Special/Primary election to be held on May 5, 2009 are now on display.
8. The Board of Commissioners approved the following Personnel Requisitions, as presented by the Portage County Water Resources Department Director Harold Huff:

| DEPARTMENT | JOB TITLE | GRADE | ACTION |
|----------------------------|---|-------|--------------------------------|
| Water Resources Department | Engineering Tech I (Replacing Sandra Humphrey) | ETI 1 | Post Internally and Externally |

9. The Board of Commissioners authorized payment of Invoice No. 30284, dated March 6, 2009 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of February 2009 for General Labor matters at a cost of \$4,976.50. Forward to the Department of Budget & Financial Management for an expenditure correction to the Department of Job & Family Services and Nursing Home.
10. After meeting today with the Department of Job & Family Services Director Anita Herington, the Board of Commissioners agreed that the Director should investigate the cost of the move of the Children Services Division from the Administration Building to the former Prosecutor's Annex and bring back final numbers for Board approval.
11. The Board of Commissioners agreed to use a 2.3% chargeback for Workers Compensation, for 2008 Paid in 2009, as recommended by the Human Resources Department Director Karen U'Halie and Department of Budget & Finance Director Audrey Tillis.
12. The Board of Commissioners authorized the Executive Assistant to submit *The Portage 100* booklet to the 2009 NACIO Awards of Excellence Competition. The Commissioners authorized reimbursement of \$50 to Commissioner Keiper for the Award Submission Fee.

Christopher Smeiles, absent, motion carries

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **March 26, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to adjourn the official meeting at **11:20AM**. Commissioner Smeiles absent, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

ABSENT

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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