

**Application for Retail Cigarette Dealer's License**

(Please mail two copies to the office of the County Auditor.)

For the period from \_\_\_\_\_ 20\_\_\_\_ to \_\_\_\_\_ 20\_\_\_\_

To the auditor of PORTAGE County Date \_\_\_\_\_

Taxing district \_\_\_\_\_ Fee \_\_\_\_\_

Pursuant to Ohio Revised Code Section 5743.15, the applicant herein has paid the required fee to the County Treasurer for each place of business specified below and hereby requests a license to sell cigarettes at retail at each of those places of business.

1. Name of dealer \_\_\_\_\_  
(If sole owner, print individual's full name; if partnership, print full names of all partners; if corporation, print corporation's name and Ohio corporation charter number. If a foreign corporation, give certificate number issued by Secretary of State authorizing transaction of business in Ohio. O.R.C. Section 1703.01 et seq.)

2. Trade name (if other than above) \_\_\_\_\_

3. Sales tax vendor license number \_\_\_\_\_

4. Federal employer identification number or, if none assigned for reporting federal taxes, please enter your social security number

|      |
|------|
| FEIN |
|      |

|                        |  |  |
|------------------------|--|--|
| Social security number |  |  |
|                        |  |  |

5. Check whether dealer operates as  
 Sole owner    Partnership    Corporation    Fiduciary    Association

6. Place of business  \_\_\_\_\_  
(If vending machines, place a checkmark in the square preceding each such place of business)

|                          | Street   | City  | State | ZIP   | License no. assigned |
|--------------------------|--|-------|-------|-------|----------------------|
| <input type="checkbox"/> | _____  | _____ | _____ | _____ | _____                |
| <input type="checkbox"/> | _____  | _____ | _____ | _____ | _____                |
| <input type="checkbox"/> | _____  | _____ | _____ | _____ | _____                |
| <input type="checkbox"/> | (Additional places to be listed on separate sheet and attached hereto) |       |       |       |                      |

7. E-mail address \_\_\_\_\_

8. Residence address of dealer or home office of corporation

| Street | City  | State | ZIP   |
|--------|-------|-------|-------|
| _____  | _____ | _____ | _____ |

9. If this application is for an assignment of a license previously issued to another dealer, furnish the following information concerning that dealer.

| Name  | Business address | State | ZIP   |
|-------|------------------|-------|-------|
| _____ | _____            | _____ | _____ |

10. If this application is for an assignment of a license previously issued to the applicant for a place other than that specified herein, furnish the following information concerning the former location.

| Street | City  | County | State | ZIP   | License no. |
|--------|-------|--------|-------|-------|-------------|
| _____  | _____ | _____  | _____ | _____ | _____       |

11. Number of cigarette vending machines operated by applicant in this county \_\_\_\_\_

I declare under penalties of perjury that the above statements been examined by me and to the best of my knowledge and belief is a true, correct and complete report.

Signature of dealer or officer of company \_\_\_\_\_ Telephone number \_\_\_\_\_

All questions on this application should be fully answered before the licenses requested hereon are issued. For further license information see reverse side of this form.

## License Information

A cigarette dealer's license does not authorize the licensee to engage in the business of trafficking in cigarettes at any place of business in this state other than that specified thereon by the County Auditor.

Any person who sells cigarettes at retail from a motor vehicle must obtain a license for each vehicle in each county in which any vehicle is so used.

In the event that a business is moved from one location to another, or the business is sold, or an individual or partnership incorporates his or their business, or a partnership or corporation is dissolved, the cigarette license that has been issued to a dealer prior to the occurrence of any such event may not be used, and a new license must be obtained.

A cigarette dealer's license may be assigned to a person other than that to whom it has been issued, or for a place of business in the same county other than that for which it has been issued, by filing an application with the auditor of the county in which it has been issued and payment of a \$1 fee to the treasurer of that county.

**Important Notice:** Ohio recently passed legislation that prohibits the sale of cigarettes in Ohio that have not been approved by the Attorney General's office. A list of brands legal for sale in Ohio can be found at [www.ag.state.oh.us/web\\_applications/tobacco](http://www.ag.state.oh.us/web_applications/tobacco). This list is periodically updated. Any brand not listed on this Web site is considered contraband and is subject to confiscation.