

PORTAGE COUNTY 9-1-1 PLANNING COMMITTEE MEETING
PORTAGE COUNTY COMMISSIONERS' BOARD ROOM
PORTAGE COUNTY ADMINISTRATION BUILDING
449 South Meridian Street, Ravenna, Ohio
Wednesday, January 13, 2016
Convened: 9:00 AM

Present: Portage County Commissioner Kathleen Chandler, Streetsboro Mayor Glenn Broska and Kent City Manager Dave Ruller

Absent: Portage County Commissioner Maureen T. Frederick

Others in attendance: Portage County Commissioner Vicki A. Kline, Ravenna City Chief of Police Tim Adkins, Portage County Budget and Financial Management Director Todd Bragg, Office of Homeland Security and Emergency Management Patricia Corley, Portage County Sheriff David Doak, Portage County Sheriff's Office Major Dennis Missimi, Streetsboro Chief of Police Darin Powers, Ravenna City Police Department Captain Dave Rarrick, Ravenna City Mayor Frank Seman, Record-Courier Reporter Mike Server, Director of Homeland Security and Emergency Management Ryan Shackelford and Portage County Chief Assistant Prosecutor Denise Smith

Commissioner Kathleen Chandler called the meeting to order at 9:00 A.M.

A motion was made by Mr. Ruller to approve the November 24, 2015 meeting minutes as presented. The motion was seconded by Mayor Broska. All were in favor. None opposed. Motion carried.

Commissioner Kathleen Chandler welcomed everyone and stated the purpose of the meeting was to consider and discuss the recent Attorney General's opinion with regard to the operational standards of the countywide 9-1-1 system. Because of the opinion, resolutions from the November 24, 2015 meeting will need to be amended or rescinded.

Portage County Prosecuting Attorney, Victor V. Vigluicci, had requested an opinion about the meaning of Revised Code 128.571 from the Ohio Attorney General. Denise Smith explained that the Ohio Attorney General's opinion was received on December 15, 2015. A summary of the opinion is that a countywide 9-1-1 system may operate more than the number of wireless public safety answering points specified in Revised Code 128.571 and receive a full disbursement of monies from the wireless 9-1-1 government assistance fund pursuant to Revised Code 128.55, so long as the number of wireless public safety answering points for which a county uses those monies does not exceed the number specified in Revised Code 128.571. Denise Smith expressed her gratitude that Mr. Vigluicci had requested the opinion.

Commissioner Kathleen Chandler, Mayor Broska and Mr. Ruller also expressed their appreciation for Mr. Vigluicci and thanked everyone for their efforts and cooperation.

Commissioner Kathleen Chandler entertained a motion to rescind resolution # 911-2015-02.

RESOLUTION NO. 911-2016-01

RE: RESCIND RESOLUTION 911-2015-02, ADOPTED NOVEMBER 24, 2015

It was moved by David Ruller, seconded by Glenn Broska that the following resolution be adopted:

WHEREAS, Portage County was directed by the Ohio Department of Administrative Services (DAS) to consolidate *wireless enhanced 9-1-1 calls* to no more than four Public Safety Answering Points (PSAPs) by January 1, 2016 or lose 50 percent of the surcharge funding until such consolidation occurs; and

WHEREAS, on December 15, 2015, Portage County received Ohio Attorney General Mike DeWine's Opinion clarifying that a countywide 9-1-1 system may operate more than the number of wireless public safety answering points specified in Revised Code 128.571 and receive a full disbursement of monies from the wireless 9-1-1 government assistance fund pursuant to Revised Code 128.55, so long as the number of wireless public safety answering points for which a county uses those monies does not exceed the number specified in Revised Code 128.571 ; now, therefore, be it

RESOLVED, that Resolution No. 911-2015-02 is hereby rescinded; and be it further

RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Committee concerning and relating to the adoption of this resolution were taken in an open meeting of this Committee and that all deliberations of this Committee that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Glenn Broska, Yea; Dave Ruller, Yea.

Denise Smith explained Resolution No. 911-2015-03 can remain as adopted. This resolution recommends plan amendment to include all Wireless 9-1-1 Public Safety Answering Points share in the overall costs in implementing the Portage County 9-1-1 Plan and agree to the terms of the memorandum of understanding. Commissioner Kathleen Chandler entertained a motion to keep Resolution No. 911-2015-03 as adopted.

MOTION: Mayor Broska made a motion to keep Resolution No. 911-2015-03 as adopted on November 24, 2015. Mr. Ruller seconded the motion. All were in favor. None opposed. Motion carried.

Denise Smith explained Resolution No. 911-2015-04 is no longer necessary and can be rescinded. This resolution made recommendation that the City of Kent and Kent State University begin planning to direct wireless enhanced 9-1-1 calls to only one Public Safety Answering Point (PSAP) by December 31, 2016. Commissioner Kathleen Chandler entertained a motion to rescind resolution # 911-2015-04.

RESOLUTION NO. 911-2016-02

RE: RESCIND RESOLUTION 911-2015-04, ADOPTED NOVEMBER 24, 2015

It was moved by David Ruller, seconded by Glenn Broska that the following resolution be adopted:

WHEREAS, the current legislative requirement (HB 360), progressively limits the number of Public Safety Answering Points (PSAPS) in each county for which disbursements from the wireless 9-1-1 charges may be used, ultimately limiting counties to three Public Safety Answering Points (PSAPS) by January 1, 2018; and

WHEREAS, Portage County was directed by the Ohio Department of Administrative Services (DAS) to consolidate *wireless enhanced 9-1-1 calls* to no more than three Public Safety Answering Points (PSAPs) by January 1, 2018 or lose 50 percent of the surcharge funding until such consolidation occurs; and

WHEREAS, on December 15, 2015, Portage County received Ohio Attorney General Mike DeWine's Opinion clarifying that a countywide 9-1-1 system may operate more than the number of wireless public safety answering points specified in Revised Code 128.571 and receive a full disbursement of monies from the wireless 9-1-1 government assistance fund pursuant to Revised Code 128.55, so long as the number of wireless public

safety answering points for which a county uses those monies does not exceed the number specified in Revised Code 128.571 ; now, therefore, be it

RESOLVED, that Resolution No. 911-2015-04 is hereby rescinded; and be it further

RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Committee concerning and relating to the adoption of this resolution were taken in an open meeting of this Committee and that all deliberations of this Committee that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Dave Ruller, Yea; Glenn Broska, Yea.

After some discussion, Denise Smith suggested amending Resolution No. 911-2015-05 by removing the word recommendation and replacing it with an approval to disburse all of the wireless 9-1-1 government assistance funds to Portage County for the purposes of the AT&T contract. Commissioner Kathleen Chandler entertained a motion to amend Resolution No. 911-2015-05.

RESOLUTION NO. 911-2016-03

RE: AMEND RESOLUTION NO. 911-2015-05, AUTHORIZING ALL OF THE WIRELESS 9-1-1 GOVERNMENT ASSISTANCE FUNDS (GAF) TO BE DISBURSED TO PORTAGE COUNTY FOR THE PURPOSES OF THE AT&T CONTRACT, NETWORKING COSTS AND COORDINATION CHARGES

It was moved by Glenn Broska, seconded by David Ruller that the following resolution be adopted:

WHEREAS, in accordance the Ohio Revised Code § 128.06, the Portage County Board of Commissioners called a meeting of the 9-1-1 Planning Committee (consisting of the President of the Board of Commissioners, the chief executive officer of the largest municipality and, based on the larger population, either the chief executive officer of the second largest municipality or a member of the Board of Trustees of the largest

township) to consider and discuss replacing the end of life systems; and

WHEREAS, the Portage County 9-1-1 Planning Committee, including Portage County Commissioner Maureen T. Frederick, Kent City Manager David Ruller and City of Aurora Mayor Glenn Broska, met on September 9, 2015, and the meeting was continued on November 24, 2015; and

WHEREAS, the Parties are in immediate need of updating and enhancing their next generation wireless 9-1-1 (NGW 9-1-1) equipment, software and services which include designing, upgrading, purchasing, leasing, programming, installing, testing, or maintenance of the necessary data, hardware, software and trunking required for the respective plan participant to provide wireless enhanced 9-1-1 services; and

WHEREAS, on September 9, 2015, the Portage County 9-1-1 Planning Committee accepted the commendation of the Portage County Public Safety Answering Point (PSAP) representatives and agreed that AT&T's hosted server is the best option to update and maintain the countywide 9-1-1 service; and

WHEREAS, Portage County agrees to be the single signatory to the next generation wireless 9-1-1 (NGW 9-1-1) contract for equipment, services and software providing the plan participants agree to allow Portage County to retain the total disbursement of the Government Assistance Funds (GAF) that would otherwise be distributed to them; and

WHEREAS, the Portage County Assistant Prosecutor will present an intergovernmental memorandum of understanding to the interested law directors within the county; and

WHEREAS, the Portage County 9-1-1 Planning Committee adopted Resolution No. 911-2015-05 on November 24, 2015 recommending the plan participants agree to allow Portage County to retain the total disbursement of the Government Assistance Funds (GAF) that would otherwise be distributed to them for the purposes of the AT&T contract; and

WHEREAS, the Portage County 9-1-1 Planning Committee, including Portage County Commissioner Kathleen Chandler, Kent City Manager David Ruller and City of Aurora Mayor

Glenn Broska, met on January 13, 2016, and agreed to amend Resolution No. 911-2015-05 authorizing amendment to the Portage County Final 9-1-1 Plan; now, therefore, be it

RESOLVED, all of the wireless 9-1-1 Government Assistance Funds (GAF) shall be disbursed to Portage County for the purposes of the AT&T contract, networking costs and coordination charges; and be it further

RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Committee concerning and relating to the adoption of this resolution were taken in an open meeting of this Committee and that all deliberations of this Committee that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Glenn Broska, Yea; David Ruller, Yea.

Director Ryan Shackelford recommended that the 9-1-1 Planning Committee convene the 9-1-1 Technical Advisory Committee to assist with the necessary updates to the final plan. The 9-1-1 Technical Advisory Committee will bring recommendations to the 9-1-1 Planning Committee for final approval.

RESOLUTION NO. 911-2016-04

RE: CONVENE THE PORTAGE COUNTY 9-1-1 TECHNICAL ADVISORY COMMITTEE TO ASSIST WITH THE PORTAGE COUNTY 9-1-1 FINAL PLAN.

It was moved by Mr. Ruller and seconded by Mayor Broska that the following resolution be adopted:

WHEREAS, Ohio Revised Code 128.06 (C) states: The 9-1-1 planning committee shall appoint a 9-1-1 Technical Advisory Committee to assist in planning the countywide 9-1-1 system. The advisory committee shall include at least one fire chief and one police chief serving in the county, the county sheriff, a representative of the state highway patrol selected by the patrol, one representative of each telephone company in each case selected by the telephone company represented, the director/coordinator of emergency management appointed under section 5502.26, 5502.27, or 5502.271 of the Revised Code, as appropriate, and a member of a board of township trustees of a township in the county

selected by a majority of boards of township trustees in the county pursuant to resolutions they adopt; and

WHEREAS, the Portage County 9-1-1 Planning Committee met on September 9, 2015, to consider the appointments to the Portage County 9-1-1 Technical Advisory Committee; and

WHEREAS, the Portage County 9-1-1 Planning Committee adopted Resolution No. 911-2015-01 appointing the 9-1-1 Technical Advisory Committee (TAC) with members representing the following groups:

1. City of Aurora Public Safety Answering Point (PSAP)
2. City of Kent Public Safety Answering Point (PSAP)
3. City of Ravenna Public Safety Answering Point (PSAP)
4. City of Streetsboro Public Safety Answering Point (PSAP)
5. Kent State University Public Safety Answering Point (PSAP)
6. Portage County Public Safety Answering Point (PSAP)
7. Ohio State Highway Patrol
8. Fire Chief
9. Police Chief
10. Portage County Sheriff
11. Portage County Emergency Management Agency
12. Board of Township Trustees
13. AT&T

;now, therefore, be it

RESOLVED, the Portage County 9-1-1 Planning Committee agrees to convene the Portage County 9-1-1 Technical advisory Committee to assist with amendments to the Portage County 9-1-1 final plan; and be it further

RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Dave Ruller, Yea; Glenn Broska, Yea.

Wednesday, January 13, 2016

Page 7

Denise Smith asked if the committee would like to consider and discuss what to do with the funds distributed to each public safety answering point prior to January 1, 2016.

MOTION: Mr. Ruller made a motion stating the government assistance funds received before January 1, 2016, are available to each jurisdiction to use at their discretion for eligible expenses and the funding received after January 1, 2016, shall go to Portage County for the countywide 9-1-1 system in accordance with the law, as amended. Mayor Broska seconded the motion. All were in favor. None opposed. Motion carried.

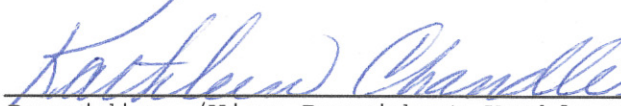
Mr. Ruller expressed his appreciation to Denise Smith for her hard work and for attending the meetings in Columbus. Denise Smith gave thanks to all of the first responders and chiefs who gave their input. Mayor Broska expressed his appreciation for everyone's cooperation. Commissioner Kathleen Chandler thanked Denise Smith, Ryan Shackelford and all who collaborated on the effort.

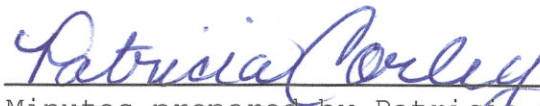
There being no further business, motion was made by Mayor Broska to adjourn the meeting. Seconded by Mr. Ruller. All in favor. None opposed. Motion carried.

The meeting was adjourned at 9:20 A.M.

-----ABSENT-----

Chair/President Maureen T. Frederick
Portage County Board of Commissioners


Presiding /Vice President Kathleen Chandler
Portage County Board of Commissioners


Minutes prepared by Patricia Corley
Administrative Emergency Management Specialist

RESOLUTION NO. 911-2016-01

RE: RESCIND RESOLUTION 911-2015-02, ADOPTED NOVEMBER 24, 2015

It was moved by David Ruller, seconded by Glenn Broska that the following resolution be adopted:

WHEREAS, Portage County was directed by the Ohio Department of Administrative Services (DAS) to consolidate *wireless enhanced 9-1-1 calls* to no more than four Public Safety Answering Points (PSAPs) by January 1, 2016 or lose 50 percent of the surcharge funding until such consolidation occurs; and

WHEREAS, on December 15, 2015, Portage County received Ohio Attorney General Mike DeWine's Opinion clarifying that a countywide 9-1-1 system may operate more than the number of wireless public safety answering points specified in Revised Code 128.571 and receive a full disbursement of monies from the wireless 9-1-1 government assistance fund pursuant to Revised Code 128.55, so long as the number of wireless public safety answering points for which a county uses those monies does not exceed the number specified in Revised Code 128.571 ; now, therefore, be it

RESOLVED, that Resolution No. 911-2015-02 is hereby rescinded; and be it further

RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Committee concerning and relating to the adoption of this resolution were taken in an open meeting of this Committee and that all deliberations of this Committee that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Glenn Broska, Yea; Dave Ruller, Yea.

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I, Patricia Corley, recording for the Portage County 9-1-1 Planning Committee do hereby certify that the foregoing is a true and correct copy of a resolution of the Portage County 9-1-1 Planning Committee duly adopted January 13, 2016.


Patricia Corley

Administrative Emergency Management Specialist

RESOLUTION NO. 911-2016-02

RE: RESCIND RESOLUTION 911-2015-04, ADOPTED NOVEMBER 24, 2015

It was moved by David Ruller, seconded by Glenn Broska that the following resolution be adopted:

WHEREAS, the current legislative requirement (HB 360), progressively limits the number of Public Safety Answering Points (PSAPS) in each county for which disbursements from the wireless 9-1-1 charges may be used, ultimately limiting counties to three Public Safety Answering Points (PSAPS) by January 1, 2018; and

WHEREAS, Portage County was directed by the Ohio Department of Administrative Services (DAS) to consolidate *wireless enhanced 9-1-1 calls* to no more than three Public Safety Answering Points (PSAPS) by January 1, 2018 or lose 50 percent of the surcharge funding until such consolidation occurs; and

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Vote as follows:

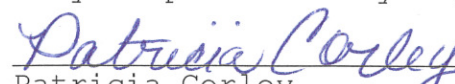
Kathleen Chandler, Yea; Dave Ruller, Yea; Glenn Broska, Yea.

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Patricia Corley
Administrative Emergency Management Specialist

RESOLUTION NO. 911-2016-03

RE: AMEND RESOLUTION NO. 911-2015-05, AUTHORIZING ALL OF THE WIRELESS 9-1-1 GOVERNMENT ASSISTANCE FUNDS (GAF) TO BE DISBURSED TO PORTAGE COUNTY FOR THE PURPOSES OF THE AT&T CONTRACT, NETWORKING COSTS AND COORDIANTION CHARGES

It was moved by Glenn Broska, seconded by David Ruller that the following resolution be adopted:

WHEREAS, in accordance the Ohio Revised Code § 128.06, the Portage County Board of Commissioners called a meeting of the 9-1-1 Planning Committee (consisting of the President of the Board of Commissioners, the chief executive officer of the largest municipality and, based on the larger population, either the chief executive officer of the second largest municipality or a member of the Board of Trustees of the largest township) to consider and discuss replacing the end of life systems; and

WHEREAS, the Portage County 9-1-1 Planning Committee, including Portage County Commissioner Maureen T. Frederick, Kent City Manager David Ruller and City of Aurora Mayor Glenn Broska, met on September 9, 2015, and the meeting was continued on November 24, 2015; and

WHEREAS, the Parties are in immediate need of updating and enhancing their next generation wireless 9-1-1 (NGW 9-1-1) equipment, software and services which include designing, upgrading, purchasing, leasing, programming, installing, testing, or maintenance of the necessary data, hardware, software and trunking required for the respective plan participant to provide wireless enhanced 9-1-1 services; and

WHEREAS, on September 9, 2015, the Portage County 9-1-1 Planning Committee accepted the commendation of the Portage County Public Safety Answering Point (PSAP) representatives and agreed that AT&T's hosted server is the best option to update and maintain the countywide 9-1-1 service; and

WHEREAS, Portage County agrees to be the single signatory to the next generation wireless 9-1-1 (NGW 9-1-1) contract for equipment, services and software providing the plan participants agree to allow Portage County to retain the total disbursement of the Government Assistance Funds (GAF) that would otherwise be distributed to them; and

RESOLUTION NO. 911-2016-03

PAGE TWO

WHEREAS, the Portage County Assistant Prosecutor will present an intergovernmental memorandum of understanding to the interested law directors within the county; and

WHEREAS, the Portage County 9-1-1 Planning Committee adopted Resolution No. 911-2015-05 on November 24, 2015 recommending the plan participants agree to allow Portage County to retain the total disbursement of the Government Assistance Funds (GAF) that would otherwise be distributed to them for the purposes of the AT&T contract; and

WHEREAS, the Portage County 9-1-1 Planning Committee, including Portage County Commissioner Kathleen Chandler, Kent City Manager David Ruller and City of Aurora Mayor Glenn Broska, met on January 13, 2016, and agreed to amend Resolution No. 911-2015-05 authorizing amendment to the Portage County Final 9-1-1 Plan; now, therefore, be it

RESOLVED, all of the wireless 9-1-1 Government Assistance Funds (GAF) shall be disbursed to Portage County for the purposes of the AT&T contract, networking costs and coordination charges; and be it further

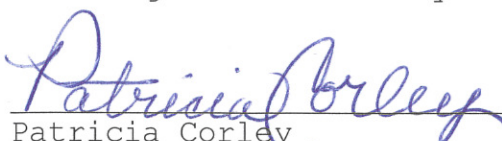
RESOLVED, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Committee concerning and relating to the adoption of this resolution were taken in an open meeting of this Committee and that all deliberations of this Committee that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

Kathleen Chandler, Yea; Glenn Broska, Yea; David Ruller, Yea.

* * * * *

I, Patricia Corley, recording for the Portage County 9-1-1 Planning Committee do hereby certify that the foregoing is a true and correct copy of a resolution of the Portage County 9-1-1 Planning Committee duly adopted January 13, 2016.


Patricia Corley
Administrative Emergency Management Specialist

RESOLUTION NO. 911-2016-04

RE: CONVENE THE PORTAGE COUNTY 9-1-1 TECHNICAL ADVISORY COMMITTEE TO ASSIST WITH THE PORTAGE COUNTY 9-1-1 FINAL PLAN.

It was moved by Mr. Ruller and seconded by Mayor Broska that the following resolution be adopted:

WHEREAS, Ohio Revised Code 128.06 (C) states: The 9-1-1 planning committee shall appoint a 9-1-1 Technical Advisory Committee to assist in planning the countywide 9-1-1 system. The advisory committee shall include at least one fire chief and one police chief serving in the county, the county sheriff, a representative of the state highway patrol selected by the patrol, one representative of each telephone company in each case selected by the telephone company represented, the director/coordinator of emergency management appointed under section 5502.26, 5502.27, or 5502.271 of the Revised Code, as appropriate, and a member of a board of township trustees of a township in the county selected by a majority of boards of township trustees in the county pursuant to resolutions they adopt; and

WHEREAS, the Portage County 9-1-1 Planning Committee met on September 9, 2015 to consider the appointments to the Portage County 9-1-1 Technical Advisory Committee; and

WHEREAS, the Portage County 9-1-1 Planning Committee adopted Resolution No. 911-2015-01 appointing the 9-1-1 Technical Advisory Committee (TAC) with members representing the following groups:

1. City of Aurora Public Safety Answering Point (PSAP)
2. City of Kent Public Safety Answering Point (PSAP)
3. City of Ravenna Public Safety Answering Point (PSAP)
4. City of Streetsboro Public Safety Answering Point (PSAP)
5. Kent State University Public Safety Answering Point (PSAP)
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8. Fire Chief
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10. Portage County Sheriff
11. Portage County Emergency Management Agency
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13. AT&T

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RESOLVED, the Portage County 9-1-1 Planning Committee agrees to convene the Portage County 9-1-1 Technical advisory Committee to assist with amendments to the Portage County 9-1-1 final plan; and be it further

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Vote as follows:

Kathleen Chandler, Yea; Dave Ruller, Yea; Glenn Broska, Yea.

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I, Patricia Corley, recording for the Portage County 9-1-1 Planning Committee do hereby certify that the foregoing is a true and correct copy of a resolution of the Portage County 9-1-1 Planning Committee duly adopted January 13, 2016.



Patricia Corley

Administrative Emergency Management Specialist

PLEASE SIGN IN
PORTAGE COUNTY 9-1-1 PLANNING COMMITTEE MEETING
PORTAGE COUNTY ADMINISTRATION BUILDING
BOARD OF COMMISSIONERS' SEVENTH FLOOR BOARD ROOM
Wednesday, January 13, 2016 @09:00 Hours

Name	Title	Jurisdiction
DAVE DOAKS	SHERIFF	
DARRIN BOWERS	CHIEF OF POLICE	STREETSBOO
TIM ADKINS	CHIEF OF POLICE	RAVENNA
FRANK SPERMAN	MAYOR	RAVENNA
DAVE KARRICK	CAPTAIN	RAVENNA
GLEN BUSKA	MAYOR	STREETSBOO
RUAN SHACKELFORD	DIRECTOR	PC
DAVE RUTHER	City Manager Kent	Kent
Mikeschuesen		
Major Missini		
Dannise Smith		
TODD BRAGG		
Portage County	Admin EHS Specialist	PC